

FY 2024-25 Budget Development Training
Q & A Information Document
Region North – 2/8/2024

#	TOPIC	QUESTION	ANSWER
1	Budget Development Trainings	I came in late. Is this being recorded? If so, where can I find it?	Yes, one of the Budget Development training videos will be posted to the School Fiscal Services website .
2	Budget Development Trainings	Where will today's presentation be posted?	Here's the link to today's presentation.
3	ESPO - SENI Ranking	Where can we find if our school is highest or high SENI ranking school?	The school's SENI Rankings will be published sometime next week. They will be on the LCAP Website. In addition to the LCAP site, School Fiscal Services will post the allocation summary with the SENI rankings on the SFS website sometime next week.
4	ESPO - SENI Ranking	How do you know if you are the highest ranking?	School Fiscal Services will post the SENI allocation summary with the SENI rankings on their website sometime next week.
5	ESPO - TSP Plan	Is there an editable template of the TSP plan available? There is one available for the SPSA	Yes, the editable version of the TSP Plan template will be made available.
6	FACE - Clerical X-time/OT	Can we do parent center rep OT or Z time for working on the parent portal before the school year begins?	Title I parent funds can't be used to pay classified overtime.
7	FACE - ELO	Does that ELO money carryover?	It will not carry over.
8	FACE - ELO	May the ELO funds be used by the community rep to help with parent portal registrations after school?	More information will be forthcoming on this fund, but this would be a good use of the funds if the line is available.
9	FACE - ELO	Did the 2000 cover everything on that slide? Or just the one she mentioned?	All schools will be receiving \$2,000 in Expanded Learning Opportunity (ELO) funds specifically set aside to engage families in after school and weekend activities. The specific categories that these dollars can be spent on will be shared later. Since these are not Title I funds, schools will only need to submit a budget adjustment request to distribute funds. These funds need to be expended by June 30, 2024.
10	FACE - Parent Training Allowance	What is "parent training allowance" under 7E046?	Parent training allowance is for childcare and mileage for parents.

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11	FSEP - Program and Budget Handbook	Is the 2024 Budget handbook available yet?	Yes, it can be downloaded from the School Fiscal Services website. Here's the link .
12	FSEP - Program and Budget Handbook	Can you please put a link to the handbook?	Here's the link .
13	FSEP - SPSA	If the SPSA lists a specific vendor and that vendor no longer provides the services, would we need to do an SPSA modification?	Yes, an SPSA modification would be required for that change.
14	FSEP - SSC Approval	Before we take our budget for approval to the SSC, do we need to review it with the staff 7 days prior?	Please connect with Staff Relations to address your question.
15	FSEP - Title I Coordinator	Who is the Title I Coordinator for the Virtual Academies?	Marty Barrios (marty.barrios@lausd.net) is the Title I Coordinator for the Virtual Academies.
16	HR - Combo Stipend	I understand TE and TK are a combo and does not qualify for a stipend. However, what about TK and K? Does that qualify for a stipend?	TK/K combo does qualify for stipend.
17	HR - Combo Stipend	I have 3 combo classes, 2-1st and 2nd, and a 4th and 5th. For those combo classes, do the teachers get differential pay?	Yes, they will be paid centrally. If there are any questions, please email AskHR AskHR@lausd.net
18	HR - Combo Stipend	Will the teacher get a stipend if they have both grades TE and TK?	UTK (TE and TK) & K are considered a combination class for stipend qualifications; TE & TK are not considered a combo class for the stipend.
19	HR - Limited Contract Teacher	Can a limited contract teacher share a sub position?	Yes, a categorical limited teacher can also have a substitute teacher position.
20	HR - RIF Notice	Do we need to issue a RIF to teacher assistants if we are reducing their hours for next year?	No, however, an RPA will need to be submitted in order to reduce the hours.
21	HR/PC - RIF Notice	I have a 6-hour TA and we are unable to cover the cost of the health benefits. We have decided to fund a 3-hour TA and 3-hour supervision aide instead. Will I have to ask them to	Please reach out to Staff Relations in case there are any contractual issues. To open up the supervision aide, please provide a Request for Personnel Action (RPA) and a Nepotism form.

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		complete the reduction in hours form? Will I have to do anything else aside from letting them know what the school is planning to do?	
22	MMED - Instructional Coaches	Instructional Coaches - EL/SEL. Will they be B-Basis?	All Title III coaches will be B-Basis with a 7-hour on-site obligation.
23	MMED - International Newcomers	What is considered a high amount of international newcomers?	There is no specific "threshold" rather schools with the highest International Newcomer counts will be receiving Title III International Newcomer Instructional Aides.
24	MMED - International Newcomers	Since the International Newcomer Instructional Aide is being funded centrally, will they have the training to support our newcomers?	Yes, Multilingual Multicultural Education Department (MMED) will be providing training.
25	MMED - International Newcomers	Who determines our Newcomers? And how many do we need?	There is no specific "threshold" rather schools with the highest International Newcomer counts will be receiving Title III International Newcomer Instructional Aides.
26	MMED - International Newcomers	How many "newcomers" do we need to have?	The schools with the highest EL counts will receive this position.
27	MMED - International Newcomers	MMED Coach, Newcomer Coach continuing?	Yes, the schools with the highest International Newcomer counts will receive this position
28	MMED - MMALC	Will Title III Coaches continue to be funded next year?	Yes, there are several variables that are being weighed in determination of Multilingual Multicultural Academic Language Coaches (MMALC) allocations. The list is still being finalized and we are hoping to get allocations out to school sites shortly.
29	MMED - MMALC	If I have a district funded MMALC coach this year, will it continue for next year?	The lists of schools receiving positions for next year are currently being finalized and we are hoping to get them to you shortly.
30	MMED - MMALC	What percent of EL does a school need to have to get a coach by the District MMALC	There are several variables that are being weighed in determination of MMALC allocations. The list is still being finalized and we are hoping to get allocations out to school sites shortly.
31	MMED - MMALC	What is the criteria to be allocated MMALC position to schools?	There are several variables that are being weighed in determination of MMALC allocations. The list is still being finalized and we are hoping to get allocations out to school sites by the end of next week.

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32	MMED - MMALC	If schools were allocated a MMALC position, but the position was vacant this year, do we get priority for next year?	We will be interviewing to fill all MMALCs positions for the coming year.
33	MMED - MMALC	Sorry, but are the differentials embedded in salary or do we pay semi-annually?	The differential is embedded in the salary for both the Multilingual Multicultural Academic Language Coach (MMALC) and the EL/SEL Instructional Coach.
34	MMED - MMALC	Any idea of the requirements for the MMALC?	There are several variables that are being weighed in determination of MMALC allocations. The list is still being finalized and we are hoping to get allocations out to school sites by the end of next week.
35	MMED - MMALC	Wouldn't it be fair to allow schools that were supposed to get a MMALC but didn't to re-purpose the funds for school-based interventions for EBs?	The allocations that are given to the school using the Title III Funds are for a position and will not be allowed to be repurposed.
36	MMED - MMALC	What are the factors? My school has been eligible for the past two years and the position has not been filled.	Yes, we had several vacancies this year and will be trying to ensure we can fill all vacancies.
37	MMED - MMALC	What EL count do we need to get a MMALC?	More factors being considered aside from the EL count
38	MMED - SSC	Will Title III IA needs to be approved by SSC as well?	Yes, both MMALC and IAs will need to be in your SPSA... same processes apply.
39	Other - Categorical Funds	Beside Title 1 and Title III, what are other examples of categorical funds?	7T691 as well for CSI Schools
40	Other - District Calendar	Will there be furlough days coming next year?	No, there are no furlough days planned for next year.
41	Personnel Commission - Bargaining Units	Please provide a list of what classified positions are in what units.	You can find the bargaining unit for all classified positions on the salary schedule https://www.lausd.org/Page/7275 .
42	Personnel Commission - Closing Positions	Are we allowed to end a classified position, SSA or CA? But if we terminate one person's position, can we hire someone else?	Note that classified positions closed during budget development cannot be reopened for one (1) year. Also, if a school closes a position with an incumbent during Budget Development and refunds the same classification, it is likely that the employee whose position was closed will be reassigned to the school site.

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43	Personnel Commission - Multiple Assignments	Can regular TA's be combined with Supervision Aide?	Yes, this combination of assignments is allowed.
44	Personnel Commission - RIF Notice	Is there a formal 'form' I need to give the employee during budget development when I cannot fund them?	No, for classified employees that is not the case.
45	Personnel Commission - RIF Notice	Do we need to send a RIF notice if we are cutting hours?	PC will send an official notification to the employee if their hours or position is negatively impacted
46	Personnel Commission - RIF Notice	Will there be classified rifs or hiring freeze?	Yes, there is currently a hiring freeze on non-school based locations.
47	Personnel Commission - RIF Notice	If we have to reduce the number of hours for our supervision aide, is there seniority? How would we let folks know if they're position is being reduced or eliminated?	Personnel Commission does not provide on-site seniority. The incumbent associated with the position that is cut will be affected by the reduction-in-force. If the employee is willing to reduce to remain at your site, we can ask the employee to complete a change of assignment, to ensure that they will not be reassigned.
48	Personnel Commission - Seniority	Incumbents are tied to PCNS, it is not based on school site seniority, correct?	Correct, for classified positions the incumbent associated with the position control number that is not funded is the employee that will be impacted by reduction-in-force.
49	Personnel Commission - Seniority	Can we receive a seniority list for our classified positions?	A seniority list is not readily available for classified positions.
50	Personnel Commission - Special Ed. Assistants	Do we know when we will receive assignment letters for the 7-hour SPED Assistant changes?	A survey will be sent to special education assistants by the end of February to determine their preference. Any changes will be effective July 1, 2024.
51	Personnel Commission - Special Ed. Assistants	Will SPED Assistants (incumbents) position be at 7 hours in the BD?	A survey will be sent to special education assistants by the end of February to determine their preference. Any changes will be effective July 1, 2024.
52	Personnel Commission - Special Ed. Assistants	Who do we contact from Personnel for Special Ed. Aides?	Contact your Classified Employment Representative.
53	Personnel Commission - Seniority	If cutting supervision aides is there a seniority rule for them?	For classified positions, there is no need to observe seniority when closing/cutting positions. The incumbent associated with the position control number that is not funded will be the employee impacted by the reduction-in-force.
54	Personnel Commission - Seniority	Just to clarify...if there is a need to cut the number of our Campus Aides, Instructional Aides positions we don't need to follow a seniority roster?	For classified positions, there is no need to observe seniority when closing/cutting positions. The incumbent associated with the position control number that is not funded will be the employee impacted by the reduction-in-force.

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55	School Fiscal Service- Intervention Teachers	Are we being allowed to purchase intervention teachers again next year (not asking about intervention coaches or coordinators)?	Starting 2024-25, Intervention Teachers cannot be purchased. Schools can purchase Non-Register Carrying teachers instead, to provide direct services to students.
56	School Fiscal Services - A-G Counselor	A-G Counselors, will they continue at schools?	These positions are still pending funding decisions. We will provide an update as soon as we receive information.
57	School Fiscal Services - A-G Credit Recovery	Also A-G funding for Credit Recovery programs etc...	A-G credit recovery funds are allocated to schools by regions. Regions don't receive their A-G allocations for FY 2024-25 until July 2024.
58	School Fiscal Services - Assistant Principals	How are the off-norm enrollments count for Span schools?	With regard to the off-norm caps for Assistant Principals, Span schools are considered Secondary.
59	School Fiscal Services - Assistant Principals	Does this include APEIS's?	Centrally provided APEIS positions will NOT be part of the off-norm limits.
60	School Fiscal Services - Assistant Principals	Will Beaudry admin be affected by this cut as well?	Yes, note that there was already a regional realignment that happened last year which resulted in a reduction in staffing levels at the regions. There will also be additional reductions in non-school certificated administrators.
61	School Fiscal Services - Assistant Principals	Is the AP position based on projected enrollment for next school year?	Yes, the initial allocation of Assistant Principal positions and the off-norm caps will be based ECAST enrollment.
62	School Fiscal Services - Assistant Principals	If we budget for an out of norm AP position will we be able to keep the AP we currently have?	Please reach out to Maria Voigt, Administrator, Certificated Administrative Services for information on this topic. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
63	School Fiscal Services - Assistant Principals	Staffing ratio - enrollment for AP - what's the ratio for SPAN schools? We are TE-8th grade.	Span schools would abide by the Secondary school off-norm caps for Assistant Principals.
64	School Fiscal Services - Assistant Principals	Is the District looking at, since we are going to be losing our APEISs full-time, the schools buying the rest of the APEIS to make them full-time at our school?	We are looking into that possibility, however, note that if that is allowed it is likely that the A/P threshold would also apply to an APEISs purchased.
65	School Fiscal Services - Assistant Principals	If you're purchasing an AP, are we able to keep our current one or will they be placed based on district seniority?	Please reach out to Maria Voigt, Administrator, Certificated Administrative Services for information on this topic. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
66	School Fiscal Services - Assistant Principals	There are norm tables for APS, PSWs, and PSAs. Is there one for APEISs so we can anticipate where we stand? Will the allocation formula be made public?	There isn't a norm table, there's more of an allocation formula. It is based on different criteria such as the number of students with IEPs and their special needs.

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67	School Fiscal Services - Assistant Principals	As an affiliated charter if you get a 1/2 APEIS can the school buy a full time generic ap position?	Please reference Interoffice Correspondence, <u>Assistant Principal, Elementary Instructional Specialist (APEIS) for the 2024-25 School Year</u> , dated February 5, 2024.
68	School Fiscal Services - Assistant Principals	I purchased a full time AP. She has been at this schools for 4 years. Will we be able to keep her for next year or do we fund a position and the District will determine who is placed in that position?	Determine if you meet the threshold to purchase an off-norm position, you can refund the current Assistant Principal's position and Administrative Certificated Assignment will determine whether she has enough seniority to keep the position.
69	School Fiscal Services - Assistant Principals	How are APs at shared campus locations calculated? Is there a separate table for that?	Schools in shared campus locations are considered separate schools. They are to follow the AP off-norm cap established for elementary and secondary schools using their individual enrollment counts. Span schools will use the secondary table.
70	School Fiscal Services - Assistant Principals	Will schools be able to keep an existing AP if an off-norm AP is purchased or will HR place an AP based on seniority?	Please reach out to Maria Voigt, Administrator, Certificated Administrative Services for information on this topic. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
71	School Fiscal Services - Assistant Principals	Are we allowed to change the basis of our assistant principals?	Please contact Maria Voigt in Human Resources @ maria.voigt@lausd.net.
72	School Fiscal Services - Assistant Principals	We are an LIS school. Our school has a number of assistant principals based on our SLCs. Will that be considered?	Please contact your Regional Director.
73	School Fiscal Services - Attendance Incentive	What about the Attendance Incentive in Program 15891? Aren't unused funds carrying over?	Student incentive is a carryover program but please note that it is not part of advance carryover
74	School Fiscal Services - Budget Development Appointments	When will we be given our appointment dates and times?	Appointment for BD are scheduled to release later today 2/8/2024
75	School Fiscal Services - Carryover	Does 11421 carry over from this year?	Yes, program 11421 - Prop 28 - Arts Program balances from the 2023-24 school year will be allowed to carryover in the 2024-25 school year. Note that 80% of the projected carryover will be advanced to schools during Budget Development.
76	School Fiscal Services - Carryover	Does 11421 carry over?	Yes, program 11421 - Prop 28 - Arts Program balances from the 2023-24 school year will be allowed to carryover in the 2024-25 school year. Note that 80% of the projected carryover will be advanced to schools during Budget Development.

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77	School Fiscal Services - Carryover	Can you please define, "Trued Up?"	A "true up" involves comparing the amount of projected carryover used by a school to the actual ending balance, and resolving the difference between the two. This could result in an additional allocation of funds or a negative allocation.
78	School Fiscal Services - Carryover	Can you explain why schools that have carryover are only getting 30% for now? Then, we don't know if we will get the rest of the 70% later?	The District's financial outlook is challenging. Unassigned ending balances, or reserves, are projected to be negative by over \$2.2 billion by the 2026-27 school year. 70% school's carryover funds will be reserved until there is further clarity on the District budget.
79	School Fiscal Services - Carryover	If state budget amounts don't improve, is there a possibility that the 70% carryover in 13027 & 10552 will not be given to the schools?	It is possible that schools will not receive the 70% of carryover being reserved.
80	School Fiscal Services - Classified Health Benefits	Hi! Can Loretta answer if we can fund a 3hr position in one position and another 2 hours in a different position and not paid benefits?	This combination of assignments will not generate health benefits since it does not meet the required criteria. For an employee with these assignments to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
81	School Fiscal Services - Classified Health Benefits	I have a question about funding a classified employee 3 hours in one assignment and 2 hours in a different assignment, would that mean that I have to pay for benefits?	This combination of assignments for Unit F and Unit G employees will not generate health benefits since it does not meet the required criteria. For an employee with these assignments to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
82	School Fiscal Services - Classified Health Benefits	CR for 2 hours and SSA for 3 hours? Will they generate benefits?	This combination of assignments will not generate health benefits since it does not meet the required criteria. For an employee with these assignments to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
83	School Fiscal Services - Classified Health Benefits	Very good question. Supervision Aide and Community Rep is the same unit, unit G. If we fund SSA 3-hours and CR 3-hrs, with the new contract, can they still be combined? If they earn 1000 hours, health benefits doesn't have to be budgeted but PERS will be? These needs to be clarified	This combination of assignments will not generate health benefits since it does not meet the required criteria. For an employee with these assignments to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
84	School Fiscal Services - Classified Health Benefits	If we were to budget a generic instructional aide for 3 hours and 3 hours supervision aide, can they be combined without benefits?	This combination of assignments will not generate health benefits since it does not meet the required criteria. For an employee with these assignments to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.

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85	School Fiscal Services - CTE Teachers	Will District continue to provide 65% of the CTE teacher?	Yes, the District will continue to cover 65% of these positions.
86	School Fiscal Services - Cultural Arts Passport	Did you say that our CAP plan is due at budget development for next year?	The Cultural Arts Passport plan does not need to be completed before your school's Budget Development appointment.
87	School Fiscal Services - Cultural Arts Passport	Does the CAP need to be completed before the budget development appointment?	The Cultural Arts Passport plan does not need to be completed before your school's Budget Development appointment.
88	School Fiscal Services - Discretionary Allocations	What about 11456? Staff Equity Grant- Will we receive that again?	The School Staffing Equity Grant (Program 11456) will not be allocated in the upcoming fiscal year.
89	School Fiscal Services - Discretionary Allocations	Going back to School Staffing Equity Grant, we will NOT be receiving it?	That is correct, the School Staffing Equity Grant will not be allocated in the upcoming fiscal year.
90	School Fiscal Services - Discretionary Allocations	Will we get increased TSP-SENI since we are no longer receiving the Staffing Equity allocation? If I received \$350,000 in SENI TSP and \$320,000 in School Staffing Equity this year, will I be receiving around \$670,000 in TSP -SENI for FY 24-25?	SENI allocations for the upcoming fiscal year will be similar to those allocated for the current fiscal year if your SENI ranking and unduplicated student count have not changed drastically. The School Staffing Equity Grant will not be allocated in FY 2024-25.
91	School Fiscal Services - Discretionary Allocations	Can anyone confirm whether schools will receive Staffing Equity funds for 24-25?	The School Staffing Equity Grant will not be allocated in FY 2024-25.
92	School Fiscal Services - Discretionary Allocations	Will Affiliated Charter schools get a new allocation of ELOP funds for the next school year?	This allocation is still pending. We will provide an update as soon as we receive information.
93	School Fiscal Services - Discretionary Allocations	Will the District continue to fund BSAP, CAP, EGI, A-G Diploma Counselors, School Climate Advocates?	The District will continue to fund BSAP and CAP. We are still waiting for information on School Climate Advocates (non-BSAP), A-G Diploma Counselors and EGI.
94	School Fiscal Services - Districtwide average cost	How do we know what is the Districtwide average cost?	To find the Districtwide average cost of a position, schools can reference the level budgeted in Program 7S046.
95	School Fiscal Services - ECAST Appeals	Do you know when Beaudry be determining ECAST appeals for Gen. Ed and Sped?	Schools were notified of their general education ECAST appeals on Tuesday, February 14, 2024. Schools will be notified of the status of the SPED appeals by March 4 th .

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96	School Fiscal Services - Estimated Rate Sheet	When will the estimated rate sheet become available for BD that includes certificated salary increases?	The Estimated Rate Sheet was posted to the School Fiscal Services website on Tuesday, February 13, 2024.
97	School Fiscal Services - Estimated Rate Sheet	Where is the allowable expenditure list listed for the Programs?	The Estimated Rate Sheet was posted to the School Fiscal Services website on Tuesday, February 13, 2024.
98	School Fiscal Services - Estimated Rate Sheet	Do we know the x-time hourly rate for FY 2024-25?	The Estimated Rate Sheet was posted to the School Fiscal Services website on Tuesday, February 13, 2024.
99	School Fiscal Services - Health Benefits	We were told at our last budget overview that each position can go up to 800 hours worked before triggering benefits. So, TA 3 hours and Supervision 3 hours will not trigger benefits unless one of those positions goes over 800 hours. Is that true? Also, how are PERS benefits figured in at budget development time and how much are PERS for Supervision aides and TAs.	For an employee in Units F & G to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification. The 800-hour threshold no longer applies. Classified employees who work 1,000 hours or more in a fiscal year are permanently enrolled into the California Public Employees' Retirement System (CalPERS), thereby causing both the District and the individual to contribute to the retirement system. Please contact your fiscal specialist for more information about the PERS rates.
100	School Fiscal Services - Health Benefits	Does back out mean subtract or add?	Schools are usually asked to "back out" health benefits to reduce the amount of benefits budgeted for a ½ time position. This involves adding negative lines to your school's budget and it increases the amount available for budgeting.
101	School Fiscal Services - Intervention Coordinator	Are Intervention Coordinator's going to be partially funded centrally like this year?	The District will no longer fund 70% of the Interventionist position.
102	School Fiscal Services - Interventionist	Is the Interventionist position different from the Intervention Coordinator position?	Yes, the Program and Budget Handbook will provide job descriptions.
103	School Fiscal Services - Interventionist	Regarding the Literacy Interventionist position, you mentioned that Priority Schools will continue to receive the position, does that apply to Tier II schools as well?	Only Tier II schools that received a Literacy Interventionist in 2023-24 will continue to receive them in 2024-25.
104	School Fiscal Services - Interventionist	Is Interventionist and Intervention Coordinator the same position?	No, the Program and Budget Handbook will provide job descriptions.

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105	School Fiscal Services - Interventionist	Which handbook can we find the job responsibilities for the Interventionist position?	The Program and Budget Handbook will provide a job description.
106	School Fiscal Services - Interventionist	What schools can get an interventionist	New and continuing Priority schools will be allocated an Interventionist position next year. On the other hand, the partial funding of an Interventionist that was provided to non-Priority schools was a one-time only support to schools in the 2023-2024 FY.
107	School Fiscal Services - Interventionist	Literacy Interventionist position -does it apply to Tier II schools?	More information to come about school eligible for that position
108	School Fiscal Services - Itinerant Allocations	From what date do you take the chronic absentee rate of 35%?	The date of the capture used as the basis for this allocation is December 2023.
109	School Fiscal Services - Itinerant Allocations	What date is the enrollment captured for the PSW?	The psychiatric social worker allocation will be based on ECAST.
110	School Fiscal Services - Itinerant Allocations	Will the PSW allocation be determined with current # of students ? or with ECAST?	The allocation for the psychiatric social worker will be based on ECAST.
111	School Fiscal Services - Itinerant Allocations	Are you using the most current chronic absentee rate or the rate captured on the CA Dashboard for 2023 to determine the 1/2 day PSA?	The date of the capture used as the basis for this allocation is December 2023.
112	School Fiscal Services - Itinerant Allocations	Will schools be responsible for full cost of PSW/PSA if we are under 600	Yes, schools not meeting the required criteria for these positions will need to purchase them using school site funds.
113	School Fiscal Services - Itinerant Allocations	PSA/PSW - will there be partial funding amounts given to schools that are near that criteria?	Unfortunately, schools not meeting the criteria for these resources will need to fund them entirely with school site funds.
114	School Fiscal Services - Itinerant Allocations	For PSA/PSW, what timeline will the data be based on (capture date for enrollment and chronic)?	The date of the capture used as the basis for the PSA allocation is December 2023. The PSW allocation is based on ECAST enrollment.
115	School Fiscal Services - Itinerant Allocations	Did you mentioned that a PSW will be full time for 600 or more students?	Yes, schools with enrollment of 600 students or more will receive a full-time psychiatric social worker allocation as required by the UTLA contract.
116	School Fiscal Services - Itinerant Allocations	Going back again, will we have to fund 100% of PSA and PSW if we are not at the minimum enrollment level?	Yes, schools not meeting the criteria for these resources will need to fund them entirely with school site funds.

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117	School Fiscal Services - Itinerant Allocations	What about psychologist when we do get 5 days a wk?	<p>Here's the table for the psych allocation that schools will receive in Program 13027:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>School Type</th> <th>2023-2024 Allocation</th> <th>2024-2025 Allocation</th> </tr> </thead> <tbody> <tr> <td>Elementary Schools</td> <td>.25 day or 0.05 FTE</td> <td>.35 day or 0.07 FTE</td> </tr> <tr> <td>Middle Schools</td> <td>.4 day or 0.08 FTE</td> <td>.5 day or 0.10 FTE</td> </tr> <tr> <td>Senior High Schools</td> <td>.5 day or 0.10 FTE</td> <td>.6 day or 0.12 FTE</td> </tr> </tbody> </table>	School Type	2023-2024 Allocation	2024-2025 Allocation	Elementary Schools	.25 day or 0.05 FTE	.35 day or 0.07 FTE	Middle Schools	.4 day or 0.08 FTE	.5 day or 0.10 FTE	Senior High Schools	.5 day or 0.10 FTE	.6 day or 0.12 FTE
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118	School Fiscal Services - Itinerant Allocations	Is the district still providing every school with a full-time nurse? (even though I never got one)	There will be no changes to the nursing allocations. Each school will continue to receive a full-time nurse allocation as required by the UTLA contract.												
119	School Fiscal Services - Itinerant Allocations	Can I purchase days of PSW if I don't have 600 students?	Yes, schools can opt to fund a psychiatric social worker with school funds if they do not meet the criteria for the central allocation.												
120	School Fiscal Services - Itinerant Allocations	You mentioned over 600 receives full PSW but do smaller schools receive any allocation for PSW's?	No, schools not meeting the criteria for these resources will need to fund them entirely with school site funds.												
121	School Fiscal Services - Itinerant Allocations	Earlier you said that to get a PSW you need 600 students. Currently, my ECAST on-site enrollment forecast shows 570 but it does not include my state pre-school or PALS classes. So, adding those numbers puts me over 600. So how do I confirm that I will be getting credit for those students?	Full school enrollment is used to determine the Psychiatric Social Worker (PSW) allocation including special education students, state pre-schools and PALS enrollment. If your total is 600 or more, you will receive a full-time PSW.												
122	School Fiscal Services - Itinerant Allocations	For the PSA and the PSW, will we be able to fund the other half? For the PSW, if we don't have 600, are we able to fund days?	Yes, schools can opt to fund a Psychiatric Social Worker (PSW) and/or a Pupil Services and Attendance (PSA) Counselor with school funds if they do not meet the criteria for the central allocation.												
123	School Fiscal Services - Itinerant Allocations	If we have less than 600 students, will we get any allocation of PSW partial days like in the past?	No, schools not meeting the criteria for these resources will need to fund them entirely with school site funds.												
124	School Fiscal Services - Itinerant Allocations	Can you clarify if we are getting Nursing?	There will be no changes to the nursing allocations. Each school will continue to receive a full-time School Nurse allocation as required by the UTLA contract.												

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#	TOPIC	QUESTION	ANSWER
125	School Fiscal Services - Itinerant Allocations	For PSA we will receive .50 Fee for chronic above 35%. What is the date they are looking at for the chronic number?	The date of the capture used as the basis for the PSA allocation is December 2023.
126	School Fiscal Services - Itinerant Allocations	The PSW will be a full-time PSW for the schools that qualify. Schools will no longer receive 1 day? We can purchase 1 day?	Yes, schools can opt to fund a Psychiatric Social Worker (PSW) and/or a Pupil Services and Attendance (PSA) Counselor with school funds if they do not meet the criteria for the central allocation.
127	School Fiscal Services - Itinerant Allocations	I purchased 2 days and the District gave me 1. Will I ever see the 1 day? Will I get a refund?	If you would like to capture salary savings for an Itinerant position, first secure email confirmation from your regional coordinator that salary savings are available, then forward this confirmation to your fiscal specialist. He/she will assist you with the completion of the process.
128	School Fiscal Services - Itinerant Allocations	Is there a bulletin that shows who gets PSW time?	Schools with enrollment of 600 students or more will receive a full time Psychiatric Social Worker (PSW) allocation as required by the UTLA contract.
129	School Fiscal Services - Itinerant Allocations	We have qualified for a PSW for the last few years but are always told they are not available. Who do we reach out to find out if one will be available next year?	Please reach out to your Regional School Mental Health Coordinator. Region North – Martha Marquez – martha.marquez@lausd.net Region South – Lorena Valencia – lxx9321@lausd.net Region East – Anne Marie Gauto – anne.gauto@lausd.net Region West – Araceli May - araceli.may@lausd.net
130	School Fiscal Services - Itinerant Allocations	WILL THE 1/2 PSA ALSO APPLY TO EDUCATIONAL OPTIONS SCHOOLS	Yes, educational options schools meeting the criteria will receive the central PSA allocation.
131	School Fiscal Services - Itinerant Allocations	Do we have to fund our own psa if we are under 35%?	Yes, schools can opt to fund a Psychiatric Social Worker (PSW) and/or a Pupil Services and Attendance (PSA) Counselor with school funds if they do not meet the criteria for the central allocation.
132	School Fiscal Services - Itinerant Allocations	Does .5 days mean 5 days of Half a day?	0.5 FTE refers to 2.5 days per week.
133	School Fiscal Services - Itinerant Allocations	When will we find out how many days the district is allocating per school for PSA and Psych?	The PSA allocation was included in the allocation notices emailed to principals on Friday, February 9, 2024.
134	School Fiscal Services - ITST	We purchased a full-time A Basis ITS from 7S046. Will there be an option to purchase a C-Basis IT tech? Can we multi-fund them?	Yes, IT Techs can only be purchased on A-Basis. You are able to multi-fund these positions. Be on the lookout for instructions from FSEP about how to approach this.

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#	TOPIC	QUESTION	ANSWER
135	School Fiscal Services - ITST	Is the IT Support Tech position, seniority based?	All regular classified positions earn District seniority.
136	School Fiscal Services - Library Aide	Will library aides be funded centrally again? Class sizes are based on grade spans and priority status. Please refer to the norm bulletins for more information.	For FY 2024-2025, elementary schools with grades K-5 will continue to receive 6-hour library aide positions in Program code 13027. Schools have flexibility over the allocated library aide position. The position may be repurposed, modified, or closed with the approval of the Regional Director.
137	School Fiscal Services - Library Aide	What about library aides? District funded?	For FY 2024-2025, elementary schools with grades K-5 will continue to receive 6-hour library aide positions in Program code 13027. Schools have flexibility over the allocated library aide position. The position may be repurposed, modified, or closed with the approval of the Regional Director.
138	School Fiscal Services - Library Aide	Will library aides be funded centrally again?	For FY 2024-2025, elementary schools with grades K-5 will continue to receive 6-hour library aide positions in Program code 13027. Schools have flexibility over the allocated library aide position. The position may be repurposed, modified, or closed with the approval of the Regional Director.
139	School Fiscal Services - Limited Contract Teacher	If we are a title 1 school can we choose to use day to day sub funds instead of LCT?	You cannot budget Day to Day subs with Title 1 funds.
140	School Fiscal Services - Limited Contract Teacher	Can we choose to use other funds to budget day to day subs in place of using title one funds to purchase LCT , even though we are a title 1 school. :)	Yes, Title I schools can choose to budget day-to-day substitutes in place of limited contract teachers in non-Title I programs.
141	School Fiscal Services - Middle School College and Career Coach	Are College and Career coaches going to be funded by the district for the upcoming school year?	This allocation is still pending determination.
142	School Fiscal Services - Middle School College and Career Coach	Are we still funded a .5 college career coach	This allocation is still pending determination.
143	School Fiscal Services - Middle School College and Career Coach	Just to clarify based on a previous slide, a College & Career Coach can be purchased out of Title 1, correct?	Yes, a Middle School College and Career Coach can only be funded from Title I.
144	School Fiscal Services - Middle School College and Career Coach	Will we see 7T124 in Title I for MS College and Career FTE?	This allocation is still pending determination.

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#	TOPIC	QUESTION	ANSWER
145	School Fiscal Services - Norm Updates	Does the 24-25 Norm Table Bulletin reflect the reduction of one student for grades TK-3 & 4 - 5?	Yes, it does.
146	School Fiscal Services - Norm Updates	Who can we contact for a specific question about our school?	Please contact your fiscal specialist or your regional fiscal services manager.
147	School Fiscal Services - Norm Updates	We received the ECAST projection for the number of teachers and now you say a reduction in the number of teachers. Is that reflected in ECAST? Is there a new norm table for TK-3? Does it reflect 23 students instead of 24?	The ECAST projection does reflect the reduction in class sizes, as does the 2024-25 norm tables.
148	School Fiscal Services - Norm Updates	TK Norm is 23 not 24, as it said in the PowerPoint?	The PowerPoint reflects the state requirement.
149	School Fiscal Services - Norm Updates	Is there an updated norm table for elementary schools?	The 2024-25 norm tables can be found on the School Fiscal Services website .
150	School Fiscal Services - Norm Updates	Can you provide link to elementary bulletin she is referring for norm tables?	The 2024-25 norm tables can be found on the School Fiscal Services website .
151	School Fiscal Services - Norm Updates	Please share the link to the ECAST Norm tables.	The 2024-25 norm tables can be found on the School Fiscal Services website .
152	School Fiscal Services - Norm Updates	Do we use Attachment A in the norm table if we are an Elementary PHBAO school?	Yes, that's the appropriate table.
153	School Fiscal Services - Norm Updates	We are a full magnet, non-PHBAO. Is there still a norm table for just for magnet schools?	There is a norm table specifically for magnet schools and magnet centers.
154	School Fiscal Services - Norm Updates	We are an elementary, Affiliated Charter, non-PHBAO school. We became charter before 2013-14. Which Norm table do we use?	Please reference pg. 31 and pg 34 in the Elementary Norm Staffing Bulletin.
155	School Fiscal Services - Norm Updates	hi where do I get the report fo non phbao?	The 2024-25 norm tables can be found on the School Fiscal Services website .

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#	TOPIC	QUESTION	ANSWER
156	School Fiscal Services - Norm Updates	Was the table you referred to updated with the numbers for '24-'25, since class size will be dropping per UTLA contract?	Yes, the updated 2024-25 norm tables can be found on the School Fiscal Services website .
157	School Fiscal Services - Norm Updates	Is there an updated position simulator?	Yes, it can be downloaded from the School Fiscal Services website.
158	School Fiscal Services - PFSS	Are we going to have the Partners for Student Success (PFSS) next year?	Yes, the Partners for Student Success (PFSS) will be available to schools in the upcoming school year.
159	School Fiscal Services - Position Simulator	Does the simulator only work on a PC?	Yes, it does.
160	School Fiscal Services - Position Simulator	A MAC was able to open the old simulator by enabling macros. A MAC cannot open the new one on the district website.	Please use a PC to access the Position Simulator.
161	School Fiscal Services - Position Simulator	How can we get the simulator to work correctly on a Mac?	Please use a PC to access the Position Simulator.
162	School Fiscal Services - Potential Funding Variance	Why are we only budgeting 2% potential Funding Variance?	The salary increases for UTLA, AALA and SEIU will be incorporated into the Estimated Rate Sheet. The only pending salary increases are for CSEA, Unit D.
163	School Fiscal Services - Priority Schools	Will there be allocations for newly identified priority schools?	Yes.
164	School Fiscal Services - School Climate Advocate	We currently have a School Climate Advocate. Will those positions be funded next year from BSAP?	The BSAP school Climate Advocates are continuing.
165	School Fiscal Services - School Climate Advocates	Are School Climate Advocates going to be funded by the district for the upcoming school year?	The BSAP school Climate Advocates are continuing.

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#	TOPIC	QUESTION	ANSWER
166	School Fiscal Services - School Climate Advocates	Will School Climate Advocates be funded by the district or will the school need to purchase?	The BSAP school Climate Advocates are continuing.
167	School Fiscal Services - School Status	For the 4th and 5th grade norms, we are not a PHBAO school. On the table it shows regular school and non-PHBAO. I'm not sure where I fit in. Non-PHBAO is at 32.5:1, where PHBOA is at 27 or 28 and the regular school is at 36. Do we fall under regular or Non-PHBAO and will these numbers be reduced?	For Regular, Non-PHBAO schools, the 4-5th grade norm will be 31.5:1 for FY 2024-25.
168	School Fiscal Services - Special Education Support Providers	Is it possible to buy a bridge coordinator from any program other than 13027?	Only the general fund allows the Bridge Coordinator.
169	School Fiscal Services - TA Health Benefits	4-hour TA's who became eligible for health benefits January - June 2024; will they receive the health benefits for 2024/2025 even if their hours are reduced to 3 hours?	No, for teacher assistants to be eligible for health benefits they must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
170	School Fiscal Services - Teacher Activity Differential	What is a teacher activity differential?	The designated program areas for activity assignments are: choral music, drama, instrumental music, journalism, speech, stagecraft, student government, yearbook, cheerleading, or "other."
171	School Fiscal Services - UTK/UTK CC	So for UTLA agreement, shouldn't the class have only 23 max?	Class sizes are based on grade spans and priority status. Please refer to the norm bulletins for more information.
172	School Fiscal Services - UTK/UTK CC	Will the district still provide funding for the IA in the TK classroom?	Yes, the district will continue to allocate funding for TK instructional aides.
173	School Fiscal Services - UTK/UTK CC	Why is UTK normed at 24 if K-3 are normed at 23?	TE is norm at 20:1 due to a state requirement. The TK-3 class size for non-priority schools is 23 students and for priority schools it is 22 students.
174	School Fiscal Services - UTK/UTK CC	Can we still have split classes with TK and K students?	Yes, schools are still allowed to have combo classes with TK and Kindergarten students.

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#	TOPIC	QUESTION	ANSWER
175	School Fiscal Services - UTK/UTK CC	Please clarify the impact that TE now UTK will have on our staffing norms for this coming year.	Please reference the Elementary Norm Staffing Bulletin for more information.
176	School Fiscal Services - UTK/UTK CC	Is this portion pertinent to secondary?	No, this portion of the presentation only pertains to elementary schools.