

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

#	TOPIC	QUESTION	ANSWER
1	Budget Development Training	Will we get a copy of the PowerPoint so that we can see the ratios for the generic APs again?	Yes, here's the link to the PowerPoint .
2	ESPO – SENI Ranking	How do we check our SENI ranking for next year again? Is that either priority school or not a priority?	SENI rankings will be posted to the School Fiscal Services website shortly. They are separate from priority school status. All schools entering priority school status for 2024-2025 school year have been notified.
3	ESPO – TSP Plans	Due date for the TSP plan	TSP Plans are due at the time of your budget development appointment.
4	FACE – Approved Vendors	Can you share the name of some of those approved vendors again?	List of vendors for SIM and Vendors
5	FACE – List of Approved Vendors	Is there a list of approved vendors that fall under Contracted Services for Family workshops?	There's no official list. Please email FACE, they can improvise a list based on your needs.
6	FSEP -	Do you know if ESSA- Comprehensive Support and Improvement fund will be allocated (7T691-part of Title I)?	The exact release date for 7T691 funds is to be determined.
7	FSEP – Budget At A Glance	Where do we find the Budget at a Glance just shown?	The Budget at a Glance can be found in the SPSA Program and Budget Handbook found on the FSEP website.
8	FSEP - SPSA	Will the budget modifications show on the SPSA or does it stay in modifications? How can we print a modification?	You can print the modification by going to the SPSA modification tab in the current SPSA (2023-2024). The Printer icon is on the far-right side.
9	FSEP - SPSA	Can SFE platform be automatically linked with SPSA budget platform to avoid duplication of work?	There are school currently piloting the online Single Plan for Student Achievement (SPSA) platform that interfaces with Schools Front End (SFE).
10	FSEP – Title I Rankings	When will the Title-One rankings be released, so that we know our percentage of SED students?	Title I Rankings will be released in the next few weeks. We will share as soon as we receive this information.
11	Human Resources – Bilingual Differentials	Why does everyone else who is bilingual get a differential but those of us who are bilingual coordinators do not?	This is based on the UTLA/LAUSD Collective Bargaining Agreement. You may want to reach out to UTLA regarding this concern.

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Q & A Information Document
Region West – 2/6/2024

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12	Human Resources – Categorical Limited Contract Teacher	What's a categorical limited teacher?	Categorical Limited Teachers are usually retired teachers who are hired using categorical funds to provide short-term service up to 48 hours per pay period.
13	Human Resources – Differentials	I wanted to know more about differentials for Intervention Coordinators . What's the rationale around that position and other positions like that having a differential?	A decision was made in collaboration with UTLA and other partners that the 8-hour on-site obligation would be mandatory. It was made in the interest of equity. There were concerns about people that were doing the work and not being compensated while others were.
14	Human Resources – Non- Classroom Positions	Instructional Coordinators are 8-hour positions and only Math Coaches are 7 hours and need a budgeted differential? Does this include the PSW? Our PSW was advised that she is 7 hours and is working off site for the other hour. Is there such an offsite rule for all 8-hour certificated itinerant employees?	Coordinators have an 8-hour on-site obligation. Coaches have a 7-hour on-site obligation. I would recommend reaching out to your Staff Relations Field Director regarding the PSW. However, the contract does state that the on-site obligation for Support Services personnel "may OCCASIONALLY include off-site time when it is determined that the work can appropriately be performed off-site, and that the employee is not needed for other responsibilities on-site. The decision as to whether to grant or deny requests for off-site work time lies within the reasonable discretion of the immediate administrator."
15	MMED	Fund these positions? With what funding?	These positions can be funded with Title III funding, Targeted Student Population (TSP) funds and General Funds.
16	MMED – Instructional Aides	Will the district hire the instructional aides or do we have to find them ourselves?	Schools will be asked to hire their instructional aides.
17	MMED - MMALC	Please confirm, all instructional coaches will be B'basis for 2024-2025?	All MMALC coaches will be B-Basis with a 6-hour assignment and 7-hour on-site obligation.
18	MMED - MMALC	Our school site was supposed to have a MMALC this year and a Title 3 coach the year before but received neither. Is there a strategy in place to help schools get a coach if funded?	Yes, we are revisiting the assignments and will be hiring additional coaches for this coming year.
19	MMED - MMALC	When will we know if we will be funded a MMALC coach and aide? Or do schools need to purchase both positions?	Allocation of position letters should be issued within the next 2 weeks. They are currently being finalized.

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Q & A Information Document
Region West – 2/6/2024

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20	MMED – Newcomer Coach	What's the percentage of newcomers to qualify?	There is no specific "percentage" rather schools with the highest International Newcomer counts will be receiving Title III International Newcomer Instructional Aides.
21	MMED – Newcomer Coach/ MMALC	When will we know if we have Newcomer Coach and/or MMALC being funded?	Allocation of position letters should be issued within the next 2 weeks. They are currently being finalized.
22	Other	Is there going to some flexibility on some big-ticket items that we might want to purchase right now. I know certain deadlines are coming up. We might want to purchase more computers or smartboards. Will we have a more extended timeline to be able to put these orders in or are we still holding to the timelines that have already been published?	The Procurement timelines are the same. For any special exceptions needed please reach out to Procurement Services. Those are considered on a case-by-case basis.
23	Personnel Commission -	If I have to cut 3-hour supervision aides, is that going to be a seniority thing, or will it be tied to the person in that position?	The employee that is assigned to the position control number that is closed will be reassigned. There is no need to observe seniority when closing classified positions at the school site.
24	Personnel Commission – Multiple Assignments	Is it possible to combine a Community Rep. for an hour or two a day with a different position so that we have one person working 6 hours with 2 hours funded out of 7E046 and the rest funded somewhere else? At what point do we trigger benefits when doing that?	Yes, it is possible to combine the Community Rep. assignment with another part-time assignment. For a Unit F or G employee to be eligible for health benefits, he/she must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
25	Personnel Commission – Multiple Assignments	3 hours in one classification and three hours in another would total six to trigger benefits?	For an employee in Units F & G to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
26	Personnel Commission – Multiple Assignments	I was under the impression that if it is 3 hours in one classification and three hours in another it, it is a total of six hours which means they would get benefits?	Under the new agreement effective January 1, 2024, Unit F and Unit G employees must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification to generate health benefits.
27	Personnel Commission – Multiple Assignments	If you had someone who was receiving benefits before, could they have been receiving benefits in a 3/3 situation in the past and now effective January 1 it has changed, and I need to be notifying them? Did something change, where people who may have had benefits previously under that 3/3 now don't have it?	Effective, January 1, 2024, for a Unit F or G employee to be eligible for health benefits, he/she must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.

FY 2024-25 Budget Development Training
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Region West – 2/6/2024

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28	Personnel Commission – Multiple Assignments	So, as of today, if I have a 3-hour supervision aide and I combine it with another 3-hour position, they would not get health benefits?	Correct, this combination of assignments will not generate health benefits since it does not meet the required criteria. For a Unit F or G employee to be eligible for health benefits, that employee must have a regular assignment of 4 hours per day and/or 80+ hours per week in any one classification.
29	Personnel Commission - RIF	Will there be districtwide RIF's for Classified Employees?	Yes, there will be a districtwide reduction-in-force for classified employees.
30	Personnel Commission – Supervision Aide	Are 3-hour positions for Supervision Aide closures seniority based?	No, position closures for supervision aides are not required to be seniority based. Note that the incumbent associated with the position control number that is not funded will be the employee impacted by the reduction in force.
31	School Fiscal Services – Alternative Schedule	Norm tables for a Six period day schedule out yet?	Yes, please refer to the Alternative Schedule and Norm Staffing documents on the School Fiscal Services website .
32	School Fiscal Services – Assistant Principals	Is this number based on ECAST projection or norm day?	The initial allocation of Assistant Principal positions and the off-norm caps will be based ECAST enrollment.
33	School Fiscal Services – Assistant Principals	Is there a chart for span schools?	Span schools should abide by the Secondary school off-norm caps for Assistant Principals.
34	School Fiscal Services – Assistant Principals	Does this secondary AP cap include PRIORITY schools?	Yes, the Assistant Principal off-norm policy will apply to all schools.
35	School Fiscal Services – Assistant Principals	Will the district office also be making cuts to their personnel? It is not fair that the schools are getting hit the hardest.	Yes, note that there was already a regional realignment that happened last year which resulted in a reduction in staffing levels at the regions. There will also be additional reductions in non-school certificated administrators.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

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36	School Fiscal Services – Assistant Principals	I know the information we had before the break regarding the APs, APEISs, only getting 30% of our rollover, we are all getting hit pretty hard with some news on here. I'm wondering if you can share how Central is being affected, how regions are being affected so that we are not we know that there is a lot of a skin in the game and that we are not the only ones taking the brunt of this deficit.	There was already a regional realignment that happened last year where there was a reduction in staffing levels at the regions. There will also be additional reductions in non-school certificated administrators.
37	School Fiscal Services – Assistant Principals	I say this with great hesitancy because I happen to love the program and I love the experiences that I'm giving my students, but even something like the CAP program where schools are getting \$50,000 - \$150,000 each, there's 50 million dollars that maybe could be used help to save things.	One challenge is a lot of the funding that we are getting from the state is now coming as restricted funds. CAP is a perfect example. It is funded with ELOP funds and unfortunately it is restricted so we are not able to repurpose.
38	School Fiscal Services – Assistant Principals	When will the IOC for the AP come out?	The Assistant Principal IOC titled <u>Assistant Principal Updated Staffing and Norm Tables for the 2024-25 School Year</u> was issued on February 5, 2024.
39	School Fiscal Services – Assistant Principals	Regarding the new IOC about the APEISs all becoming itinerant now. At many of our schools they have been itinerant, so I only have an APEIS 2 to 3 days a week. Will we have a change in that, that they will drop to one? When will that kind of information come out, so we will know?	Allocations are based on a formula that our special education team put together taking into consideration the number of students with disabilities and the types of needs that students have. The allocation information should be out shortly.
40	School Fiscal Services – Assistant Principals	The IOC only references APEIS. Is there a different IOC?	Yes, the IOC titled <u>Assistant Principal Updated Staffing and Norm Tables for the 2024-25 School Year</u> addresses generic Assistant Principal positions.
41	School Fiscal Services – Assistant Principals	I'm curious about the APEIS reductions, they said there were 120 APEISs that are losing their positions or potentially. Are those going to be based on seniority in the APEIS category or based on LAUSD District seniority?	Maria Voigt, Administrator, Certificated Administrative Services is the best resource for this information. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
42	School Fiscal Services – Assistant Principals	Anticipating support needed to communicate with different staff members, for example will APEISs be spoken to by their division. I just don't know how to manage the domino effect of displacements with all of the different types of positions that may be affected. I'd like to ask for some support beyond the drop-in sessions.	This request will be relayed to Maria Voigt, Administrator, Certificated Administrative Services.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

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43	School Fiscal Services – Assistant Principals	Will you be reviewing the APEIS change for 24-25? The new IOC states all APEIS will be itinerant supporting multiple schools. Most APEIS already support multiple schools. How will this change if we currently only have an APEIS 2 days a week?	We do not have that information now, but it should be available shortly.
44	School Fiscal Services – Assistant Principals	I have a magnet center on our campus, so we have a community school and a magnet center. Do those two enrollments count as our whole school for AP off-norm?	Yes, full school enrollment including enrollment at the magnet centers will be used to apply the Assistant Principal off-norm caps.
45	School Fiscal Services – Assistant Principals	What about SPAN schools K-12? What would be the norm ratio?	Span schools would abide by the Secondary school off-norm caps for Assistant Principals.
46	School Fiscal Services – Assistant Principals	APEIS not included in this?	Centrally provided APEIS positions will NOT be part of the off-norm limits.
47	School Fiscal Services – Assistant Principals	So will there be a lot of RIF occurring for APs?	Yes, it is likely that there will be a reduction-in-force for Assistant Principal positions.
48	School Fiscal Services – Assistant Principals	Does R2 norm apply to central administrators?	Yes, the R2 requirement applies to all administrators not funded by federal funds.
49	School Fiscal Services – Assistant Principals	Does that include funding an AP half time with another school?	The Assistant Principal off-norm policy will apply to all schools individually. At this time, the policy will not allow schools to fund shared Assistant Principal positions.
50	School Fiscal Services – Assistant Principals	If your school does not meet the enrollment number to purchase an off norm AP can you partner with another school to share an AP half-time?	Each individual school is subject to those enrollment ranges, so the sharing of Assistant Principals for schools that both fall below the range is not possible. Reach out to your Regional Director to request any special consideration.
51	School Fiscal Services – Assistant Principals	I currently have a full-time AP that I've funded, how is that seniority bumping occurring?	Maria Voigt, Administrator, Certificated Administrative Services is the best resource for this information. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
52	School Fiscal Services – Assistant Principals	Can schools under 376 share an AP if together the two schools are well over 376?	The Assistant Principal off-norm policy will apply to all schools individually. At this time, the policy will not allow schools to fund shared Assistant Principal positions.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

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53	School Fiscal Services – Assistant Principals	Do we have to then worry about our APs who may not have seniority in the position being “bumped” from our schools?	Maria Voigt, Administrator, Certificated Administrative Services is the best resource for this information. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
54	School Fiscal Services – Assistant Principals	If your school does not meet the enrollment number to purchase the off norm AP can you join another school?	Each individual school is considered separately but reach out to your Regional Director for any special consideration.
55	School Fiscal Services – Assistant Principals	Can we use donations to pay for AP or out of classroom positions?	Yes, if the funds are donated for the purpose of funding an Assistant Principal positions, they can be used as such. However, the off-norm caps also apply to these positions.
56	School Fiscal Services – Assistant Principals	Do we have to then worry about our APs who may not have seniority in the position being "bumped" from our schools?	Maria Voigt, Administrator, Certificated Administrative Services is the best resource for this information. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
57	School Fiscal Services – Assistant Principals	Are the AP positions based on this year’s norms or ECAST numbers?	The allocation of AP positions and the off-norm caps will be based ECAST enrollment.
58	School Fiscal Services – Assistant Principals	APEIS allocations	Centrally provided APEIS positions will NOT be part of the off-norm limits.
59	School Fiscal Services – Assistant Principals	If APs haven’t cleared their credentials and are RIFd back to the classroom, can they still reinstate their preliminary credential in the future? If they get another Admin position down the road?	Please contact Maria Voigt, Administrator, Certificated Administrative Services. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
60	School Fiscal Services – Assistant Principals	For those wanting to move into administrative positions, if they have already completed the Aspiring Assistant Principals program and they are on the list, due to no fault of their own they aren’t going to be able to secure an administrative position, so are we looking to extend the amount of time that they are eligible? Or are they going to have to repeat the program again? Also, will these programs be put on hold?	The response to this question will be shared with you as soon as it is available.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

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61	School Fiscal Services – Assistant Principals	I'd like to know a little bit about the timeline for the conversations that led to this decision and when this decision was shared with principals?	The State law stipulating that school districts must have administrator-to-teacher ratios of no more than 8 administrators for every 100 teachers is laid out in California Education Code. We have been over the ratio since 2015-16. We have been able to avoid the penalty using waivers and we have made progress by reclassifying positions but the recent feedback from Sacramento is that we should not expect to continue receiving those waivers from the state. That is what has led us to this point. The IOC was shared with principals on 2/5/2024.
62	School Fiscal Services – Assistant Principals	Can someone clarify what the new rule is regarding Assistant Principalship? What was the decision?	Please review the Assistant Principal IOC dated February 5, 2024. It is titled <u>Assistant Principal Updated Staffing and Norm Tables for the 2024-2025 School Year</u> .
63	School Fiscal Services – Assistant Principals	My AP just received notification that approximately 120 of them will be displaced. When the new assignments come out, what are the considerations for placing the existing APEISs that will remain? Will it be based on the number of students at a particular school who have IEPs or will they look at the number of schools where every single IEP there is an attorney that is present who is fighting for their students and their clients?	Please contact Maria Voigt, Administrator, Certificated Administrative Services. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
64	School Fiscal Services – Assistant Principals	Does this apply to all administrative positions throughout the district or just for school site administrators?	Yes, the R2 requirement applies to all administrators not funded by federal funds.
65	School Fiscal Services – Assistant Principals	Thinking about all of the APEISs that will be bumped back to school sites possibly. I'm wondering how that will affect our teachers. Will there be a seniority list?	The majority of APEISs being bumped will fill Resource Teacher positions, that will be the most typical outcome. For more information, reach out to Maria Voigt, Administrator, Certificated Administrative Services. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
66	School Fiscal Services – Assistant Principals	Further, how will cuts at central district impact possible bumping at school sites?	For more information, reach out to Maria Voigt, Administrator, Certificated Administrative Services. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

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67	School Fiscal Services – Assistant Principals	Does district administrators count toward the ratio? We should prioritize school site administrators.	Yes, the R2 requirement applies to all administrators not funded by federal funds.
68	School Fiscal Services – Assistant Principals	The bumping that will occur and then we will know who can be where. Is there any way that people who are going to decide which school they will be at, can that be moved up? The staffing is a part of it, the funding is a part of it and all of these moving pieces are still happening and yet we are still being asked to budget within a couple of weeks. Can there be any projection in that area so that we are not guessing where everybody is going to land?	We will look into this request.
69	School Fiscal Services – Assistant Principals	Will there be any layoffs?	For more information, reach out to Maria Voigt, Administrator, Certificated Administrative Services. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
70	School Fiscal Services – Assistant Principals	The pink slips go out like March 15, and we will be in the middle of Budget Development appointments. Is it possible for us to have an idea for what the process will be like for the closing of AP generic positions on the elementary level so that we can prepare our school community for changes in staff? Can we get that information before we go into budget development so that we can be as open with our communities as possible?	We will look into the viability of this request.
71	School Fiscal Services – Assistant Principals	I recognize that a generic AP is based on the enrollment. My understanding is an APEIS has based on your students with IEPs. Is that ratio for an APEIS going to increase then to cover this? So, if I've got 100 IEPs so I get a 5 day a week APEIS, is that going to go to up to 150? If I'm getting a 3 day a week APEIS to account for my current special ed. population and now we are having this 120 APEIS positions removed, how am I still going to get that coverage that I need to make sure that my student's IEPs and everything else that goes with it are taken care of appropriately and not falling onto my plate as a principal?	To ensure that special education support is minimally impacted, the Division of Special Education will be using an equity index to determine APEIS staffing. The equity index includes specific criteria based on program impact and compliance priorities, such as the count of students with disabilities, alternative curriculum programs, related services, priority school, BSAP, and program types. See IOC, <u>Assistant Principal, Elementary Instructional Specialist (APEIS) for the 2024-25 School Year</u> , dated February 5, 2024.
72	School Fiscal Services – Assistant Principals	The APEIS calculus should be made public to us. It is very obscure, so we don't know how they allocations are made	For the 2024-25 school year, the Division of Special Education will be using an equity index to determine APEIS staffing. The equity index includes specific criteria based on program impact and compliance priorities, such as the count of students with disabilities, alternative curriculum programs, related services, priority school, BSAP, and program types. See IOC, <u>Assistant Principal, Elementary Instructional Specialist (APEIS) for the 2024-25 School Year</u> , dated February 5, 2024.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

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73	School Fiscal Services – Assistant Principals	What happens to generic AP's that have not cleared their credential?	For more information, reach out to Maria Voigt, Administrator, Certificated Administrative Services. She can be reached at (213) 241-6365 or maria.voigt@lausd.net for this information.
74	School Fiscal Services – Budget Calendar	What day will the 7S046 24-25 budget be available?	Allocation notices were emailed on Friday, February 9, 2024.
75	School Fiscal Services – Budget Calendar	I know the budget timeline is always tight. But given that fact that there are huge but changes that need to be shared with our communities, discussed with our teachers, plans have to be made as a collective and the budget timeline is always short especially for non-Title I schools because we are always asked to go first obviously because we don't have Title I funding. Is there a way to adjust the timeline to give principals time to get information out to our communities in a way that is sensitive, meaningful and will yield the results that anyone wants including fiscal at Beaudry?	Unfortunately, there are hard constraints that we have to abide by but do reach out to your fiscal services manager and fiscal specialist with any unique concerns.
76	School Fiscal Services – Budget Development Calendar	Right now, I don't understand what my school site will look like next year. What can you devise to give us some more clarity?	We will see what we can do.
77	School Fiscal Services – Budget Development Calendar	When will we know our budget development date?	Budget development appointment notices for Region West schools were emailed on Tuesday, January 30, 2024.
78	School Fiscal Services – Budget Development Calendar	When will we be receiving our allocations?	Allocations notices were emailed to principals on February 9, 2024.
79	School Fiscal Services – Budget Development Calendar	We are getting our budget allocations on Friday and another notice about staffing in a couple of weeks?	Yes, allocation notices were emailed to principals on Friday, February 9, 2024. However, there may be additional resources/allocations pending that will be emailed at a later date.
80	School Fiscal Services – Budget Item Changes	There were a lot of titles in those slides where you said that title is closed and that title is open which were closely related. Which one has to be paid out of Title I?	The Middle School College and Career Coach and Problem-Solving Data Coordinator positions can only be budgeted in Title I in the upcoming fiscal year. The Intervention Prevention Support Coordinator and the new Interventionist position are both available for budgeting next year in all programs.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

#	TOPIC	QUESTION	ANSWER
81	School Fiscal Services - Carryover	I did not think that the district could take donations fund from schools.	Yes, donation funds will carryover fully and 80% of the projected carryover will be available during Budget Development.
82	School Fiscal Services - Carryover	What about 13027 or TSP carry over?	For both TSP and Program 13027, 30% of the projected carryover will be allocated to you for budget development. The remaining 70% will be held until the District's financial situation is clear.
83	School Fiscal Services - Carryover	Is carryover the same for donations?	Yes, donation funds will carry over and 80% of the projected carryover will be available during Budget Development.
84	School Fiscal Services – Carryover	The 30% carryover, was that for all budgets that carryover or just 13027?	30% projected carryover allocated during Budget Development applies to Program 13027 - General Fund School Program and 10552 – SENI-TSP.
85	School Fiscal Services – Community School Allocation	Will we get our Community School allocation?	Yes, Program 11266 – Community Schools Resolution will be allocated during Budget Development.
86	School Fiscal Services – Community School Coordinators	Do Community School Coordinators also have to be 8 hours? (I realize that this is not funded through Title 1).	Yes, Community School Coordinators have a 6-hour assignment with an 8-hour on-site obligation.
87	School Fiscal Services - CTE	Are CTE positions still 65% covered by district?	Yes, the District will continue to cover 65% of these positions.
88	School Fiscal Services – Cultural Arts Passport	Are we still receiving CAP funds?	Yes, CAP funds will be distributed during Budget Development. You should have received an allocation notice on Friday, February 9, 2024.
89	School Fiscal Services – Cultural Arts Passport	Will the CAP funds be available in the 2024-2025 SY?	Yes, CAP funds will be distributed during Budget Development. You should have received an allocation notice on Friday, February 9, 2024.
90	School Fiscal Services – Cultural Arts Passport	Will school still receive cultural art funds?	Schools will receive a Cultural Arts Passport (CAP) allocation for the 2024-2025 FY during Budget Development. The allocation notification was emailed on February 9, 2024.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

#	TOPIC	QUESTION	ANSWER
91	School Fiscal Services – Discretionary Allocation	You were talking about the Staffing Equity Grant not being funded for next year. Will the funds from the Staffing Equity Grant transfer over to SENI TSP?	No, schools will receive a similar SENI allocation, if there has been no drastic changes to their unduplicated student count and/or SENI ranking but the School Staffing Equity Grant will not be allocated.
92	School Fiscal Services – Discretionary Allocations	If we got x number of dollars in our Staffing Equity for the last few years, should we assume that we will get close to that amount be added to the TSP allocation this year?	SENI allocations for the upcoming fiscal year will be similar to those allocated for the current fiscal year if your SENI ranking and unduplicated student count have not changed drastically. The School Staffing Equity Grant will not be allocated in FY 2024-25.
93	School Fiscal Services – Discretionary Allocations	Normally schools receive an allocation notice for programs 7S046 and 7E046, is that out yet or is it coming soon?	Allocation notices were emailed to principals on Friday, February 9, 2024.
94	School Fiscal Services – District Average Cost	So, if your person costs more than the average cost, do schools have to pay the difference? If the employee is lower than average schools cannot repurpose that different to support other school plans? Please confirm if I understand correctly.	Yes, in programs where schools are required to fund the actual cost of the incumbent, schools bear any additional costs related to purchased positions. On the other hand, in these programs, schools are also able to capture and repurpose dollars if the employee cost is lower than the budgeted amount.
95	School Fiscal Services – ECAST Appeals	When will we get our ECAST Appeals?	Schools will be notified of the status of their ECAST Appeals on Tuesday, February 13, 2024.
96	School Fiscal Services – Estimated Rate Sheet	Will schools be able to purchase Instructional Coach next year out of donation.	Yes, if schools receive funds for an Instructional Coach, they can be used to budget the position.
97	School Fiscal Services – Intervention Prevention Coordinator	I share an Intervention Prevention Coordinator with another school. Is that something that I can pay for out of donations if I do not have enough TSP money to pay for it?	Yes, if you receive funds intended to pay for an Intervention Prevention Coordinator, you can use donation funds to cover the cost of that position.
98	School Fiscal Services – Interventionist	Can the interventionist hold a SPED credential for secondary?	Interventionists have to hold a single subject (non-SPED) credential.
99	School Fiscal Services – Interventionist	Can you please explain again how it works for 24-25 if schools who purchased an interventionist for 2023-24 using school equity?	No School Staffing Equity funds will be allocated for the 2024-25 school year.
100	School Fiscal Services – Interventionist	Please clarify the difference between intervention support teacher and interventionist. Also, if district funded interventionist this year will that position be district-funded again?	Please refer to the Program and Budget Handbook for both job descriptions.

FY 2024-25 Budget Development Training
Q & A Information Document
Region West – 2/6/2024

#	TOPIC	QUESTION	ANSWER
101	School Fiscal Services – Interventionist	Will the District fund the Interventionist position for schools next year?	New and continuing Priority schools will be allocated an Interventionist position next year. On the other hand, the partial funding of an Interventionist that was provided to non-Priority schools was a one-time only support to schools in the 2023-2024 FY.
102	School Fiscal Services – Interventionist	The Intervention Teacher position, those are normally full time at one school site, but if we are able to partner with a school, is it possible to split that position if there's a school with similar demographics within proximity of my school?	Yes, each school can fund 0.5 FTE and half of the differential and work with Human Resources to share the same employee.
103	School Fiscal Services – Itinerant Allocations	Regarding the PSA allocation for schools with 35% plus chronic absenteeism, do we know, are there enough people to cover the positions that will be allocated? In years past, I've purchased positions to not have them filled. Will we be given an opportunity to use that funding in another way that could be supportive of decreasing our absenteeism?	We are experiencing shortages in both PSA and PSW so there is a possibility that a PSA may not be assigned to your school. Unfortunately, the PSA allocations are a part of the labor agreement with UTLA and therefore are contractually required.
104	School Fiscal Services – Itinerant Allocations	When and how will we know if we are part of the 30% absentee- psa position?	Allocation notices were emailed to principals on Friday, February 9, 2024.
105	School Fiscal Services – Library Aides	What are the norms for library aides? Should we expect 6-hour or 3-hour positions?	For FY 2024-2025, elementary schools with grades K-5 will continue to receive 6-hour library aide positions in Program code 13027. Schools have flexibility over the allocated library aide position. The position may be repurposed, modified, or closed with the approval of the Regional Director.
106	School Fiscal Services – Position Cost	But if we know the specific staff member to fill that position. We can use that employee's salary??	Yes, in programs where positions are required to be funded at the actual cost of the incumbent, you can use the potential incumbent's salary to determine the position level.
107	School Fiscal Services – School Staffing Equity Grant	Staffing Equity Grant – will it transfer over to SENI TSP?	Schools are likely to receive a similar SENI allocation but no Staffing Equity Grant Allocations.
108	School Fiscal Services – Special Education Provider	Is the Special Education Coordinator position will be available to use during Budget Development? This year it was not.	The Special Education Support Provider position will not be funded centrally in the 2024-2025 FY.
109	School Fiscal Services – Staffing	For the staff that is going to be funded by the District, when will we receive notice of the assigned staff? Is there a way to get a comprehensive list of staff funded by the District outside of the employee roster?	The Employee Roster will provide this information.

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110	School Fiscal Services – Staffing Bulletins	Will Norming Tables be included in the budget materials?	Staffing Bulletins/Norm Tables for 24-25 can be found on the School Fiscal Services website .
111	School Fiscal Services – Teacher Assistants	For clarification: I know that this year we had to budget benefits for classified employees that work a minimum of 4 hours. Will these benefits be included within the cost of the position this coming year or do we have to budget it separately again?	Teacher Assistant positions created during Budget Development for the upcoming fiscal year, will include the cost of the health benefits, when appropriate.
112	School Fiscal Services – UTK/CC	Will TE classes be reduced or will they remain at 20?	UTK classrooms that include TE students shall not exceed 20 pupils.