

LOS ANGELES UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION

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LAW AND RULES

August 31, 1987

Chapter VII IN-SERVICE STATUS AND TRANSACTIONS (Rules 701 to 820)

701 PROBATIONARY AND PERMANENT STATUS

Education Code 45301

A person who has served an initial probationary period in a class not to exceed six months or 130 days of paid service, whichever is longer, as prescribed by the rules of the commission shall be deemed to be in the permanent classified service, except that the commission may establish a probationary period in a class not to exceed one year for classes designated by the commission as executive, administrative, or police classes. No employee shall attain permanent status in the classified service until he has completed a probationary period in a class. In any case the rules of the commission may provide for the exclusion of time while employees are on a leave of absence. The rights of appeal from disciplinary action prior to attainment of permanent status in the classified service shall be in accordance with the provisions of Section 45305.

- A. Except for "restricted" employees, permanent status in the Classified Service is achieved by completing a probationary period in a class.

Regardless of whether an employee has previously attained permanent status in the Classified Service, all persons appointed to a class must complete a probationary period in order to achieve permanency in the class.

1. For an employee in a class designated in Rule 596 as executive/administrative or in a peace-officer class in the Protective Series, the probationary period is 260 days of paid service or one year, whichever is longer.
 2. For an employee in another class, the probationary period is 130 days of paid service or six months, whichever is longer.
 3. Service in a class and its corresponding part-time class shall be combined for the purpose of achieving permanency.
- B. At least 75 percent of the required probationary period must be spent in performance of the duties of a position in the class. A day on which only overtime or holiday compensation is earned shall be counted. Off-duty time, time worked in a limited-term assignment, and time worked in another class, except as provided in Paragraph A.3, above, shall not count toward completion of probation. The responsible administrator shall report to the Personnel Commission staff any case when this requirement is not met and shall subsequently notify the Personnel Director or his/her designee when probation has been completed.
- C. A former employee who is not reinstated or reemployed, but is appointed from an eligibility list, must serve a probationary period in the same manner as a new employee.

CHANGE:

Paragraph B. amended to reflect organizational changes.

Remove: (Reissue) September 15, 1986 page 1 of 2 and 2 of 2. Add: August 31, 1987 page 1.

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