



**Los Angeles Unified School District  
Office of Transitional Programs  
Division of Adult and Career Education  
AEVA – Adult Education Virtual Academy**

**2025-2026 School Year**

**Position Offered:** CTE Instructor: Foundations to Health Careers (761020) **Virtual Instruction**

**Work Location:** AEVA @ East Los Angeles Skills Center

**Job Description:** Provide competency-based instruction to adult students based on DACE course outlines

**Salary:** The salary will be based on the current negotiated Teacher Hourly Rate.

**Duties:**

- Practice effective classroom management for group study and individualized instruction.
- Maintain a learning environment designed to stimulate interest and maximize learning.
- Maintain accurate classroom records. Submit accurate e-attendance in a timely manner.
- Motivate students to attend class and to complete the program.
- Track and record students' job status after completing the program.
- Provide hands-on practices using project-based learning to prepare students for entry-level employment.

**Preferred Qualifications:**

- Teaching experience in the specified industry sector.
- Ability to adapt instruction to different learning styles.
- Recent and current industry contact and involvement (job fairs, presentations, etc.)
- Knowledge of DACE's CTE course outlines and program competencies.
- Experience teaching students of diverse populations.

**Minimum Qualifications:**

- Valid Clear/Preliminary California Teaching Credential with a designation to teach in the Health Science and Medical Technology Industry Sector
- LAUSD Child Abuse Awareness Training certificate

*All minimum requirements must be met on or before the filing deadline.*

*It is the responsibility of the applicant to ensure that documentation of minimum requirements is on file with Human Resources.*

**Days/Hours:** Mon- Fri 8AM – 12:15PM and Mon – Thurs 6PM – 8:30PM (30hrs)

**Planning Time Days/Hours:** Mon 8AM-10AM, Fri 10:15AM – 12:15PM, Mon-Thurs 8PM-8:30PM

**Application Procedures:** To be considered, you must submit the following documents:

1. Letter of Interest
2. Current resume with professional preparation (include employee number, if an LAUSD employee)
3. List of (3) references including the most recent supervisor (email and phone number)
4. A printout from the California Commission on Teacher Credentialing website showing the designated credential with the Authorization Description(s) indicating the required minimal qualification listed

*You are advised that meeting the stated minimum requirements does not ensure an invitation to an interview.*

For applicants invited to the next step of the selection process, please note that initial interviews may be facilitated via a virtual platform.

Application materials must be in pdf format and emailed to

Alma Alvarez, Principal at [alma.alvarez@lausd.net](mailto:alma.alvarez@lausd.net)

Include the following in the email subject line: "Job Title, School, Applicant Name".

**DEADLINE: May 30, 2025 at 12 noon**

**All application materials must be received by the filing deadline.**

**MATERIALS SENT BY FAX, SCHOOL MAIL, OR U.S. MAIL WILL NOT BE ACCEPTED**