



**Los Angeles Unified School District
Office of Transitional Programs
Division of Adult and Career Education
North Valley Occupational Center
11450 N. Sharp Avenue, Mission Hills, CA 91345
(818) 256-1400**

25-26 School Year

Position Offered: ESL/FSI Instructor: Beginning Low - Intermediate Low (500151-53) **Bassett Street ES**

Job Description: Provide interactive language instruction in multi-level English as a Second Language classes that are designed for parents of LAUSD students and located on an LAUSD K-12 school site.

Salary: The salary will be based on the current negotiated Teacher Hourly Rate schedule.

Duties:

- Plan and deliver ESL lessons that are based on Family Success Initiative (FSI) course modules (including DACE-created Schoology materials) and aligned with DACE ESL course competencies.
- Communicate with K-12 school personnel to identify school/community needs and to coordinate classroom activities.
- Meet all deadlines related to attendance (DACE-SIS) and state-required assessments (CASAS, EL Civics COAAPs).
- Meet diverse learning needs and support FSI modules by utilizing multiple instructional strategies (e.g., guided student engagement with native speakers, parent/child interactive literacy activities, task-based service projects).
- Informally assess students at intake and throughout the term to support learning.
- Other related duties as assigned in accordance with the District-UTLA Bargaining Agreement

Preferred Qualifications:

- Recent experience teaching multi-level ESL
- Experience teaching CBET, Family Literacy, or Parent Education
- Knowledge of DACE course outlines and/or English language development
- Experience establishing clear lesson objectives and making course content accessible to students
- Ability to build and maintain a learning environment designed to motivate and retain students
- Strong interest in professional growth, including ongoing participation in professional development activities
- Strong computer skills for Technology-Incorporated Lessons in ESL

Required Qualifications:

- A valid California Teaching Credential with a designation to teach ESL subject courses
- LAUSD Child Abuse Awareness Training Certificate

All minimum requirements must be met on or before the filing deadline.

It is the applicant's responsibility to ensure that documentation of minimum requirements is on file with Human Resources.

Days/Hours: Monday – Friday 8:00AM - 10:00AM (10 hours per week)

Planning time: Friday 8:00AM - 10:00AM

Application Procedures: To be considered, you must submit the following documents:

1. Letter of Interest
2. Current resume with professional preparation (include employee number, if an LAUSD employee)
3. List of (3) references including the most recent supervisor (email and phone number)
4. A printout from the California Commission on Teacher Credentialing website showing the designated credential with the Authorization Description(s) indicating the required minimal qualification listed

You are advised that meeting the stated minimum requirements does not ensure an invitation to an interview.

For applicants invited to the next step of the selection process, please note that initial interviews may be facilitated via a virtual platform.

Application materials must be in pdf format and emailed to
Melissa McCarthy, Principal mas6529@lausd.net

Include the following in the email subject line: *"Job Title, School, Applicant Name"*.

Please do not send hard copies of application materials.

Must be RECEIVED by: April 25, 2025 by 12:00PM

All application materials must be received by the filing deadline.

MATERIALS SENT BY FAX, SCHOOL MAIL, OR U.S. MAIL WILL NOT BE ACCEPTED.