

## GLAZIER

### DEFINITION

Performs skilled glazing in the installation and replacement of glass, plastic, and similar materials in windows, doors, cases and cabinets, and occasionally constructs items in which glass is used.

### TYPICAL DUTIES

Cuts window, plate, wire, and other types of glass, and plastic to fit wooden and metal frames.  
Prepares frames for glass installation or replacement.  
Installs glass and other glazing materials using glazier's points, clips, bolts, putty, or caulking.  
Constructs glass partitions, installs glass window deflectors and mirrors, and repairs or replaces framing or supports on showcases and other items where glass is used.  
Loads, unloads, transports in vehicles, and carries supplies and materials to site.  
Maintains stocks of glass, glazing materials, and equipment.  
Removes and replaces safety grills before and after a window glazing job.  
May hand grind and seam glass desk tops, food-protector plates, and other potentially hazardous open-edged glass.  
May enter and retrieve work orders using computers or other peripheral equipment.  
May assist in preparing material lists, estimating job costs, preparing job records, and performing surveys.  
Performs related duties as assigned.

### DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Craft person performs the journey-level work within their specific discipline in a designated Maintenance and Operations of District facilities.

A Senior Craft person assists a supervisor or manager in overseeing the overall respective operations in a designated Maintenance and Operations area.

An Area Craft Supervisor oversees the overall craft operations in a designated Maintenance and Operations area by supervising, assigning, inspecting, and evaluating the work of assigned staff; providing technical work direction to site-based staff; and monitoring, inspecting, and reviewing work performed by contractors.

### SUPERVISION

General supervision is received from a higher-level supervisor. Work direction may be provided to lower-level personnel.

### CLASS QUALIFICATIONS

#### Knowledge of:

Materials, tools, practices, and procedures of the glazing trade  
Qualities and characteristics of various types of glazing materials  
Safety practices and regulations pertaining to the glazing trade  
Proper methods for lifting and moving heavy objects  
Federally mandated safety glazing codes

Microsoft Word and Outlook

Ability to:

Safely and effectively use the tools and machines of the trade  
Measure, cut, install, and handle a variety of glazing materials  
Understand and carry out oral and written instructions  
Operate a computer and associated peripheral equipment

Special Physical Requirements:

Ability to work safely at heights including the use of ladders, scaffolds, and other related equipment  
Ability to stand, walk, bend, crawl, climb, reach overhead, crouch, kneel, balance, push, pull, and safely lift and carry fragile and non-fragile objects weighing up to 80 pounds  
Manual dexterity to work with fragile materials and steady hand coordination to apply putty or caulking  
Visual acuity to read drawings and figures

ENTRANCE QUALIFICATIONS

Education:

Graduation from high school or evidence of equivalent educational proficiency.

Experience:

Successful completion of a recognized apprenticeship program in glazing or five years of glazing experience, one year of which must have been at the journey-level.

Special:

A valid driver's license to legally operate a motor vehicle in the State of California and use of a motor vehicle.

SPECIAL NOTE

Employment is subject to medical clearance.

Positions in this classification are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials, including, but not limited to, asbestos and lead.

The class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill, and /or abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Revised  
01-09-17  
JPK<sup>2</sup>

Updated  
05-14-25  
Transportation  
Language Only