## TechRefresh: Employee Sign Off

## O1. Log in

- Go to device.lausd.net
- · Sign in using your single sign-on
- Click Log In

## O2. Form

- Review terms and agreements for your newly issued device
  - → The device issued to you through the TechRefresh project belongs to your current school. If you transfer to a different school or leave the district, you must return the device before your departure. Under no circumstances can the device be taken to another school or district location. Failure to return the device will result in a violation of district policy.
- Select the check box
- Click Sign Agreement

Welcome to a new and simplified way of managing student devices and connectivity.

Thank you for your interest in our ECF program. You may submit an application, but please be aware that the demand may surpass our available supply of devices. Should we exhaust our device inventory, we will inform you if your request is affected and will be canceled.

If you have any questions, please contact the ITS Help Desk at 213-443-1300.

When you log in you will be asked to:

Let us know if you need a device such as a chromebook

Let us know if you need connectivity

Sign the Responsible Use Policy (RUP)

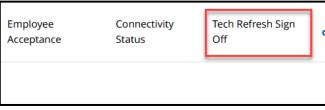
Sign the Responsible Use Policy (RUP)

Sign the Parent Acknowledgement Form otherwise known as the Rules Concerning Use of Loaned Computing Devices (i.e., Tablets, Laptops) and Related Accessories Assigned to Students

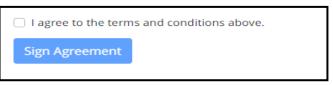
LAUSD Parent/guardian

LAUSD DACE Student

LAUSD Employee







Name: DIANA GUTIERREZ
Email: diana.gutierrez @lausd.net

Date: 8/1/2024

You signed this agreement at 8/1/2024 7:35:23 AM.