



# LAUSD-OFFICE OF ENVIRONMENTAL HEALTH AND SAFETY

## JOB SAFETY ANALYSIS OPERATING A STEP STOOL

**General Precautions:** Do not use metal step stool for electrical work. Do not exceed the maximum load of the step stool.

### Required Personal Protective Equipment (PPE)\*

Closed toe, flat soled shoes and safety vest

### Required Training

Ladder safety



\*Additional training and PPE may be required depending on the scope of the activities to be performed with piece of equipment, including but not limited to eye and hand protection or electrical safety.

TASK	HAZARDS	CONTROLS
1. Unfolding Step Stool	Pinch hazard	Ensure hands are free of moving/locking parts.
2. Stepping onto Step Stool	Falling	Inspect before each use. Lock cross bar in place. Make sure ground is level before stepping onto stool. Ensure step stool is completely unfolded. Place handle of stool against a stable surface to prevent it from falling over.

I have received, read and understood the contents of this JSA and have also acquired the aforementioned required training.

<b>NAME:</b>	
<b>DEPARTMENT:</b>	
<b>JOB TITLE:</b>	
<b>EMPLOYEE ID:</b>	
<b>DATE:</b>	
<b>SIGNATURE:</b>	

For more information about this JSA, contact the *Office of Environment, Health and Safety* at LAUSD, 333 South Beaudry Avenue, 21<sup>st</sup> Floor, Los Angeles, CA-90017  
213-241-3199 • <http://achieve.lausd.net/oehs>