

School-Wide Positive Behavior Intervention and Support (SWPBIS) Task Force Meeting
333 South Beaudry Avenue
Location: Board Blue Room
December 12, 2019
3:30 p.m. – 5:00 p.m.

AGENDA

- | | | |
|-------|---|---|
| I. | Welcome | Laura Zeff, <i>Administrative Coordinator, SHHS</i> |
| II. | Check-in | Laura Zeff, <i>Administrative Coordinator, SHHS</i>
Paul Gonzales, <i>Specialist, SHHS</i> |
| III. | Roll Call | Paul Gonzales, <i>Specialist, SHHS</i> |
| IV. | Approval of Minutes | Paul Gonzales, <i>Specialist, SHHS</i> |
| V. | Office Referral Data <ul style="list-style-type: none">• Local District• Referral Reasons and Action Taken | Laura Zeff, <i>Administrative Coordinator, SHHS</i>
Paul Gonzales, <i>Specialist, SHHS</i> |
| VI. | Guiding Questions and Discussion | Paul Gonzales, <i>Specialist, SHHS</i> |
| VII. | Public Comment
Five Speakers (two minutes each) | |
| VIII. | Adjournment | |

Next Meeting
Thursday, January 23, 2020
3:30 p.m. – 5:00 p.m

Los Angeles Unified School District
Division of Student Health and Human Services
School-Wide Positive Behavior Intervention and Support (SWPBIS) Task Force
October 24, 2019
Minutes

OPENING

Laura Zeff called the meeting to order at 3:30 PM.

ROLL CALL

Paul Gonzales conducted the roll call. Quorum was not established.

Laura Zeff began the meeting by welcoming everyone.

UPDATE - MS. LAURA ZEFF, ADMINISTRATIVE COORDINATOR - SHHS

Ms. Zeff began by informing everyone that all meeting material can be found in their packets. She continued by notifying the members that their “why” statements from the previous meeting were included in the PowerPoint. Laura asked Paul Gonzales to lead the check-in activity. He asked everyone to form a circle and shared the significance of the talking piece. He asked each person to state their name, position/organization and to provide one way they demonstrated being safe, respectful and/or responsible in the past week.

Laura Zeff introduced Ms. Susan Ward-Roncalli, Social Emotional Learner Adviser and explained she would be discussing the School Experience Survey and how the data can be used to make informed decisions.

SCHOOL EXPERIENCE SURVEY (SES), ACCESSING THE DATA
MS. SUSAN WARD-RONCALLI, SOCIAL EMOTIONAL LEARNER ADVISER

Ms. Ward-Roncalli began her presentation by demonstrating how to locate the SES website and sign in. She informed everyone that the previous year’s data is available and in different languages. She also stated that all the data is open to the public. Throughout the meeting, she stopped to answer any questions the members had. Ms. Ward-Roncalli then explained how the data can be disaggregated by school, ages, subgroups grades, specific questions, etc. Members were provided the opportunity to explore the website and dig deeper into Local Districts and/or specific schools they. During this time, Ms. Ward -Roncalli walked around to answered individual questions and assisted in navigating through the website. She concluded by thanking everyone for participating.

CONNECTING THE SES DATA WITH SUSPENSION DATA
MS LAURA ZEFF - ADMINISTRATIVE COORDINATOR, SHHS

Ms. Zeff informed the members how the SES and suspension data from the previous meeting are connected. Guiding questions were provided to the members and time was provided for them to discuss the questions with their table partners. After some time, Mr. Gonzales asked the members to share out. He thanked everyone for participating and collected their responses.

Laura concluded the meeting by asking everyone to share today’s meeting information with at least three people. She thanked everyone for coming and hoped to see everyone at the next month.

A motion to accept the May 23, 2019, September 26, 2019 and October 24, 2019 meeting minutes will be made at the December 12, 2019 SWPBIS Task Force meeting since quorum was not established.

ADJOURNMENT

A motion to adjourn the meeting was made by Tracie Byrant. The motion was seconded by Susan Ward-Roncalli. All members were in favor. No members opposed. There were no abstentions. The motion carried. The meeting adjourned at 4:55 pm.

Los Angeles Unified School District
Division of Student Health and Human Services
School-Wide Positive Behavior Intervention and Support (SWPBIS) Task Force
September 26, 2019
Minutes

OPENING

Laura Zeff called the meeting to order at 3:30 PM.

ROLL CALL

Paul Gonzales conducted the roll call. Quorum was not established.

Laura Zeff began the meeting by welcoming everyone. She stated the format of the Task Force meetings would be a little different than previous years. She continued by informing the members that during the monthly meetings time would be allocated to work on items that benefit all students.

Laura Zeff introduced Ms. Alicia Garoupa, Administrator, Student Health and Human Services (SHHS). Ms. Garoupa welcomed and thanked the members. She shared her excitement about the work of the Task Force and how she is 100% behind the work of Task Force has done and will continue to do.

UPDATE - MS. LAURA ZEFF, ADMINISTRATIVE COORDINATOR - SHHS

Ms. Zeff began by informing everyone that all the meeting material can be found in their packets. She explained that she wants the meetings to be conducted with participation from all members and in an environment where everyone feels comfortable to share and be part of the group.

Ms. Zeff asked the question, why are we here? She continued with sharing the goals of the Task Force and asked the members what their goals for the Task Force. Some of the members provided responses and Paul Gonzales recorded them on chart paper.

Paul Gonzales lead the check-in activity. He asked everyone to form a circle and shared the significance of the talking piece. He asked each person to state their name, position/organization and to give one unique or specialty quality. The check-in activity provided the forum for the members to get to know each other in a safe and comfortable setting.

Laura Zeff once again asked the members about their why? A video by Michael Jr titled, What is Your Why? was shown. At the conclusion of the video, Paul Gonzales provided the members some time to process the video. A discussion about their why was led by Mr. Gonzales. The members were asked to complete a self-reflection activity where they shared their why. After a few minutes, volunteers shared their whys. Mr. Gonzales collected the sheets and mentioned they would be used at the next meetings.

2018-2019 SCHOOL YEAR DISCIPLINE DATA-MS. LAURA ZEFF

Ms. Zeff presented the 2018-19 discipline data which included Out-of-School Suspension Rates from 2007-08 to 2018-2019. The data demonstrated a significant decline over the years. She continued by presenting the Out-of-School Suspensions events, days and by category, Out-of-School Suspensions by ethnicity, grade level, gender, Students with Disabilities (SWD) and by Local District (LD). She asked the members what additional data they would want to explore at future meetings. A few members shared their thoughts. The members were provided guiding questions to reflect on the data and were asked to work in groups to further

discuss. After a few minutes, each group was asked to share their responses. She informed the members that the responses would be addressed at meetings throughout the year.

Ms. Zeff concluded the meeting by thanking everyone for coming and would hope to see everyone again next month. A few of the members shared their gratitude for the format of the meeting and the opportunity to collaborate.

A motion to accept the May 23, 2019 meeting minutes will be made at the next October SWPBIS Task Force meeting since quorum was not established.

ADJOURNMENT

A motion to adjourn the meeting was made by Roger Avila. The motion was seconded by William Etue. All members were in favor. No members opposed. There were no abstentions. The motion carried. The meeting adjourned at 5:02 pm.

Los Angeles Unified School District
Division of Student Health and Human Services – Restorative Justice
School-Wide Positive Behavior Intervention and Support (SWPBIS) Task Force
May 23, 2019
Minutes

OPENING

Deborah Brandy called the meeting to order at 3:30 PM.

ROLL CALL

Paul Gonzales conducted the roll call. Quorum was not established.

MINUTES

Deborah Brandy asked the members to review the April 23, 2019 meeting minutes. A motion to accept the meeting minutes will be made at the first 2019-20 SWPBIS Task Force Meeting since quorum was not established.

Ms. Brandy began the meeting by welcoming everyone. Before beginning the meeting, she asked Daryl Narimatsu, Administrator of the Division of School Operations to come up to receive a special recognition. Ms. Brandy provided the audience with a brief background of Daryl's work in LA Unified and announced that after 36 years of service, he would be retiring at the end of the school year. She presented Daryl with a plaque from the Restorative Justice (RJ) Team. Daryl was provided a few minutes to address the audience. Ms. Brandy also mentioned that Kimberly Valdez, Intervention Coordinator, Human Relations, Diversity & Equity will also be retiring at the end of the year. Kimberly is a SWPBIS Task Force member and former RJ Specialist.

DIRECTOR'S UPDATE - MS. BRANDY, DIRECTOR - RESTORATIVE JUSTICE

Ms. Brandy began her presentation by stating that all documents presented at the Task Force meetings can be found on the RJ website. She invited Flora Chen, Specialist from Student Discipline and Expulsion Support Unit to address questions regarding MiSiS Law Enforcement Notification Options. Ms. Chen gave an overview on how notifications are entered and the type of notifications entered in MiSiS. Members and attendees made comments and asked questions to which Flora Chen addressed and answered.

Ms. Brandy stated that any questions members had that were not specifically answered could be addressed at a future SWPBIS Task Force meeting. Ms. Brandy ended by mentioning the items included in the meeting packet.

Ms. Brandy introduced Dr. Debra Bryant, Administrator of Operations - LD Northwest (NW).

LOCAL DISTRICT NORTHWEST AT A GLANCE AND PANEL DISCUSSION
DR. DEBRA BYRANT, ADMINSTRATOR OF OPERATIONS

Dr. Debra Bryant, welcomed the members and attendees. Dr. Bryant began with stating she works under the direction of Joseph Narcorda, LD NW Superintendent. She introduced Jack Klein, LD NW RJ Adviser and continued by introducing the LD NW School Operations team. Dr. Bryant's presentation began by sharing that LD NW would be reducing the number of RJ Teacher Advisers next year from eleven to four due to budget cuts. She mentioned that one of the positions would be filled by Jack Klein.

Dr. Bryant presented LD NW's 2018-19 student demographics data which includes 126 schools serving over 81,000 students. The data also compared 2017-18 to 2018-19 school suspensions by gender, ethnicity and infraction type. Three-year Rubric of Implementation (ROI) comparison data was included and the numbers

of schools in green has increased. She continued by sharing how LD NW addresses the issues of suspension and days lost to suspension. The presentation concluded with the successes occurring in LD NW. RJ Adviser Jack Klein spoke about the various trainings provided to teachers and how he and his team provide follow-ups and support with them and schools trained. The members commented and asked questions which Dr. Bryant addressed. Ms. Brandy presented Dr. Bryant with a plaque and a RJ journal.

Ms. Brandy introduced Leonor Buza, Operations Coordinator, LD West and Davette Henderson-Brown, RJ Adviser, LD West.

LOCAL DISTRICT WEST AT A GLANCE AND PANEL DISCUSSION **LEONOR BUZA OPERATIONS, COORDINATOR AND DAVETTE HENDERSON-BROWN, RJ ADVISER**

Ms. Buza began with stating she was presenting on behalf of Mr. Ra'Daniel McCoy, Administrator of Operations, LD West who was on vacation. She introduced Davette Henderson-Brown, RJ Adviser. She began by sharing that LD West has approximately 145 schools and serves over 75,000 students. Ms. Buza, also mentioned due to budget cuts LD west would only have four RJ Teacher Advisers returning including Ms. Henderson-Brown.

Ms. Buza began her data presentation by sharing comparison data from 2017-18 and 2018-19. The data compared out of school suspensions by gender, ethnicity and infraction type. She stated LD West has made progress in the expulsion data by infraction type from 17 in 2017-2018 to two as of February 28, 2019. The data presentation also included ROI data over the past three years. Ms. Buza gave examples of how LD West addresses the issues of suspensions, days lost to suspension and expulsions. Ms. Henderson-Brown also mentioned that LD West offers many community building trainings and professional developments for schools and staff. Ms. Buza continued by discussing LD West's successes which includes; a collaborative approach, open minds to RJ practices, alternatives to suspension and professional development for Principals and Assistant Principals. She concluded with the next steps in LD West. This includes keeping the lines of communication open, encouraging alternatives to suspension, and increasing a positive schools culture at all schools. Members made comment and asked questions. Ms. Buza and Ms. Henderson-Brown addressed them. Ms. Brandy presented plaque to be given to Mr. McCoy for his dedication to the SWPBIS Task Force.

RECONGNITION OF TASK FORCE MEMBERS AND RJ VIDEO THROUGH THE YEARS

Ms. Brandy presented all the members certificates of appreciation for being active members of the SWPBIS Task Force.

A Restorative Justice through the years video was shared with all in attendance. She also mentioned that the RJ website contains a lot of the information she has previously mentioned and discussed. Ms. Brandy thanked everyone for their support throughout the years. She also gave special thanks to RJ Specialist Paul Gonzales and mentioned Jhamed Babatunde-Bey for their service and commitment to RJ.

ADJOURNMENT

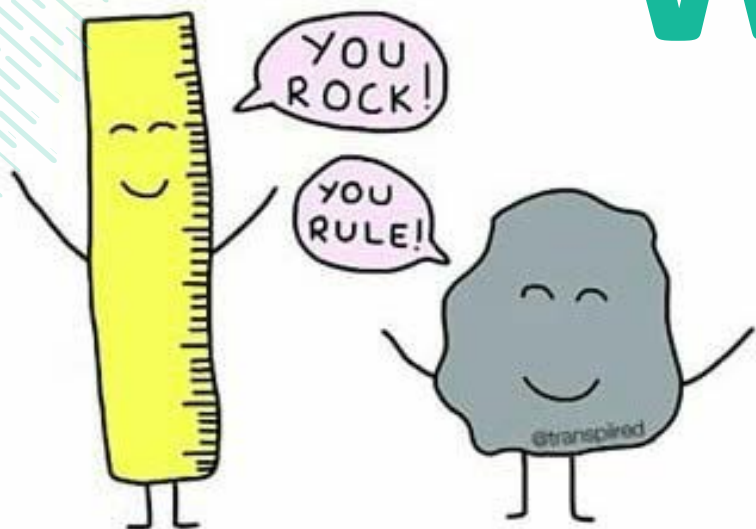
A motion to adjourn the meeting was made by Ruth Cusick. The motion was seconded by Danny Dixon. All members were in favor. No members opposed. There were no abstentions. The motion carried. The meeting adjourned at 5:03 pm.

Submitted by Anna Perez, Senior Office Technician



Los Angeles Unified School District | Student Health and Human Services

Welcome!



We support students, families and staff to cultivate a safe, healthy, welcoming and affirming learning and working environment where all students thrive and graduate as empowered members of society.





Together ...



... We Can

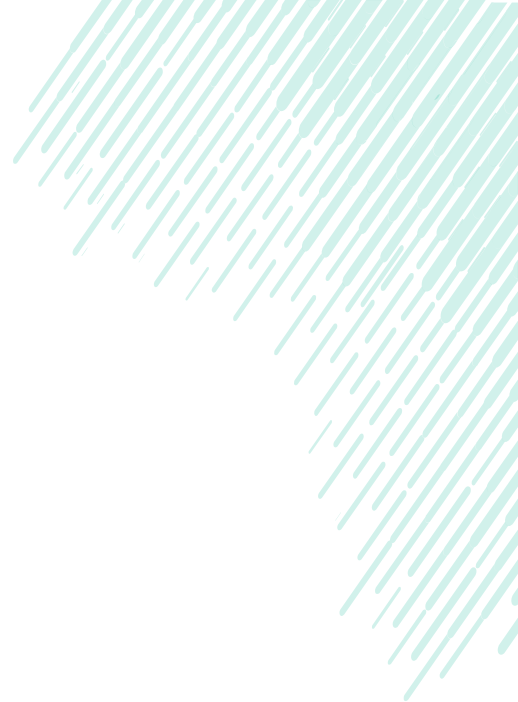
Each one of us can make a difference.
Together we make change.

~ Barbara Mikulski





Check-in



Name



Division/Organization



One strategy you use to reduce stress.





Roll Call





Approval of Minutes

May 23, 2019

September 26, 2019

October 24, 2019

Los Angeles Unified School District
Division of Student Health and Human Services – Restorative Justice
School-Wide Positive Behavior Intervention and Support (SWPBIS) Task Force
May 23, 2019
Minutes

OPENING

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ROLL CALL

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MINUTES

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Please take five minutes
to review the Task Force
meeting minutes from
the May 23, 2019,
September 26, 2019 and
October 24, 2019.





Office Referral Data

July 1, 2019 – November 21, 2019





Top 8 MiSiS Referral Reasons

3.1b	Attempted to cause physical injury	10,613
3.1a	Caused physical injury	10,549
3.7	Obscenity/profanity/vulgarity	5,540
3.1c	Threatened to cause physical injury	4,691
3.4	Damaged/attempted to damage school or private property	2,546
3.8	Drug paraphernalia	2,485
3.16	Willful use of force/violence not self-defense	2,007
3.95	Disrupted school-wide activities (issued by an admin.) (Gr. 4-12)	912



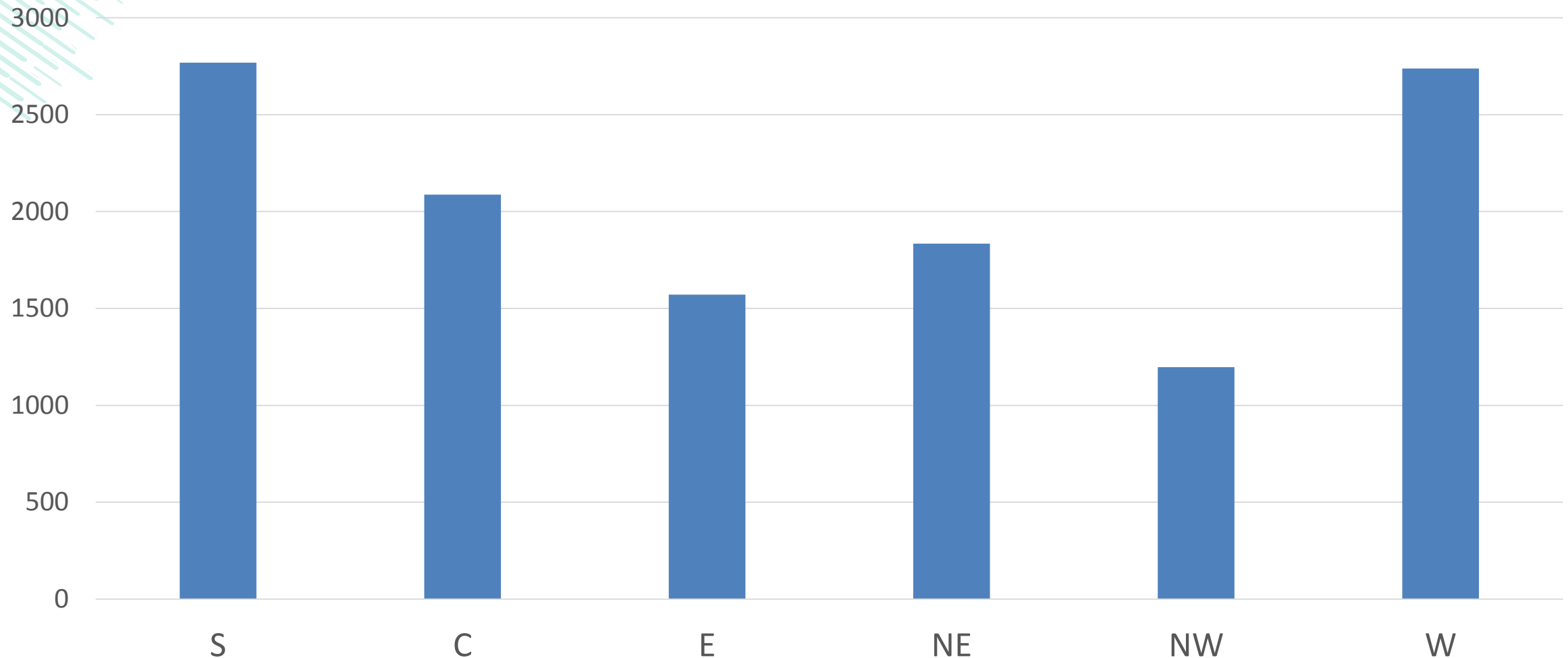


Office Referral Data

- Some things to consider when looking at the data
 - Each referral can have multiple reasons
 - Each referral can have multiple actions taken
 - Some actions taken may be blank because they have not been recorded
 - What category is it?
 - Category 1 – no principal discretion
 - Category 2 – limited principal discretion
 - Category 3 – broad principal discretion

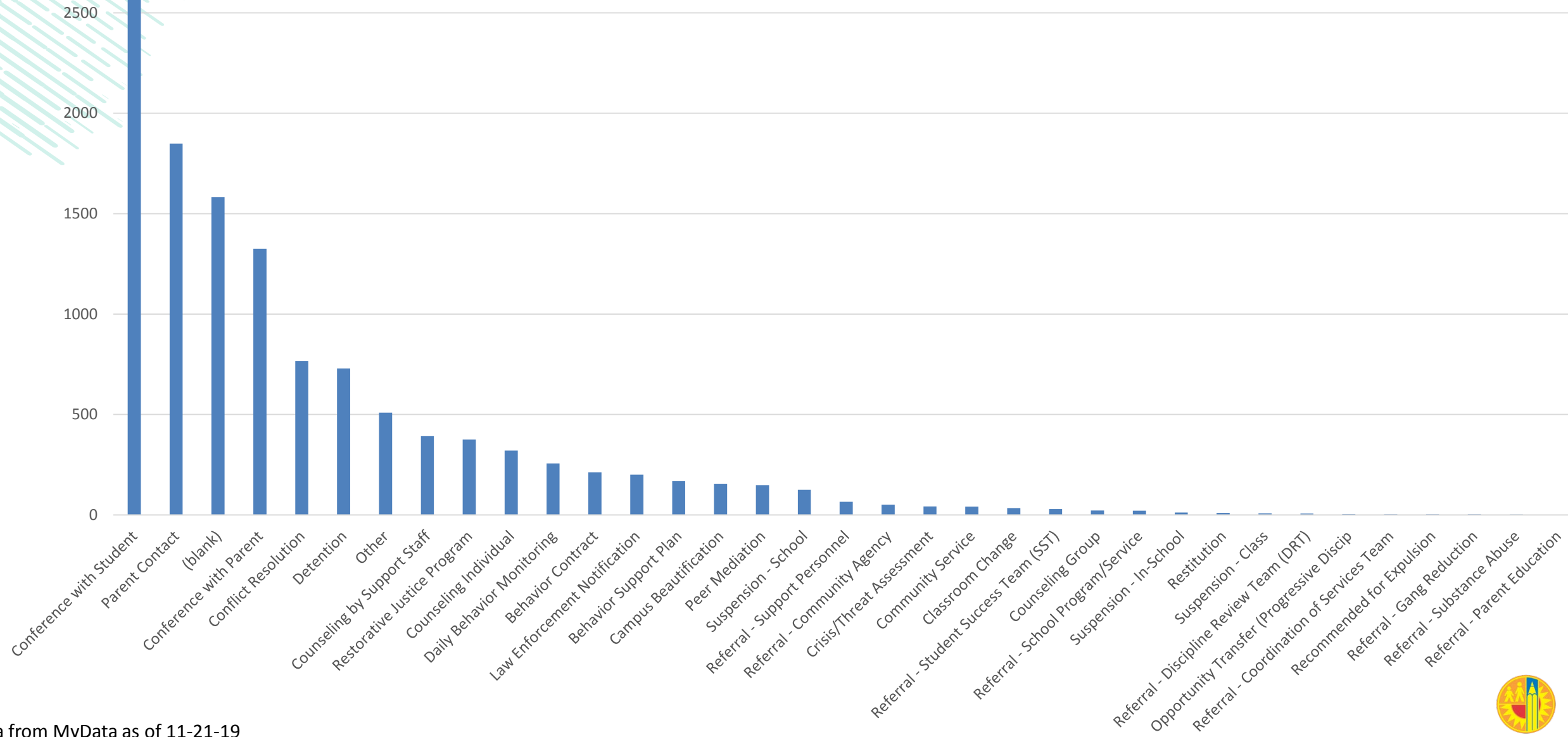


3.1b - ATTEMPTED TO CAUSE PHYSICAL INJURY



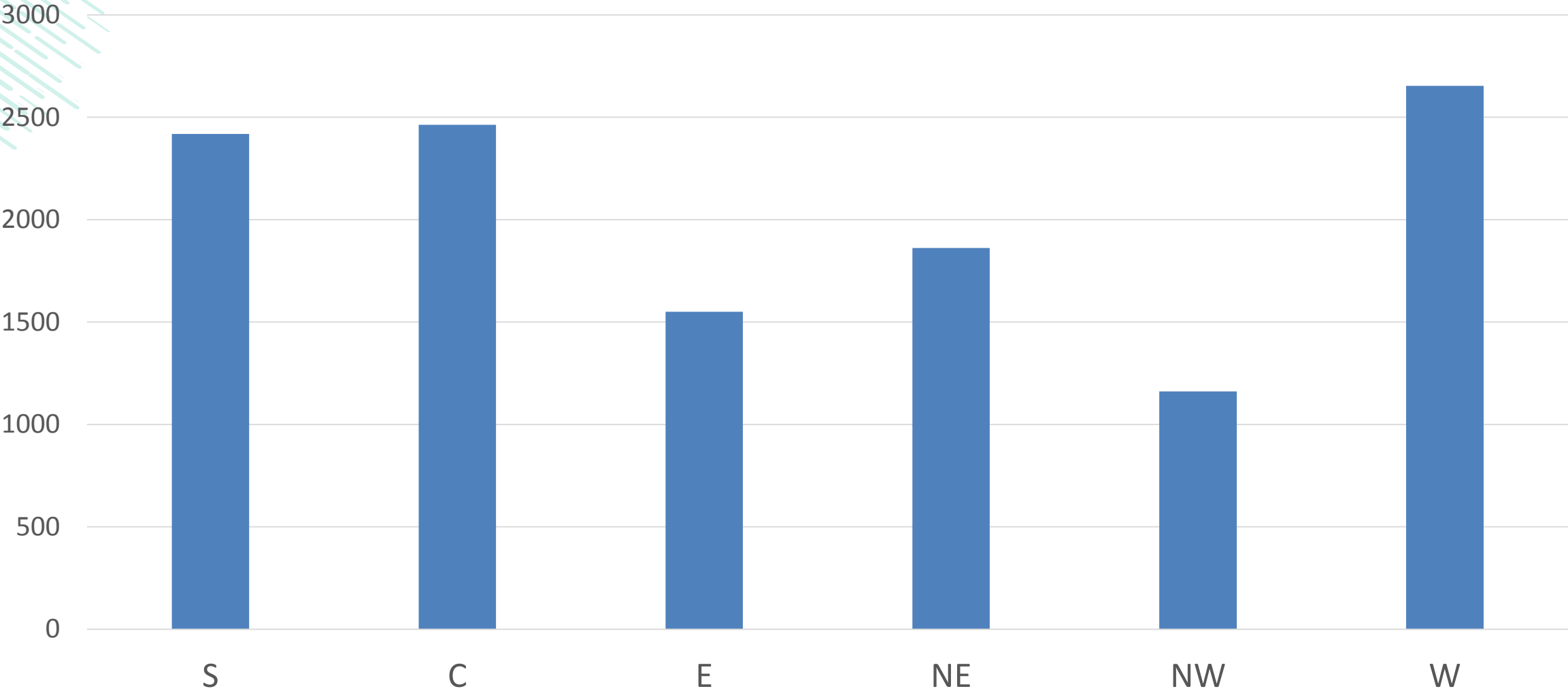


3.1b - ATTEMPTED TO CAUSE PHYSICAL INJURY



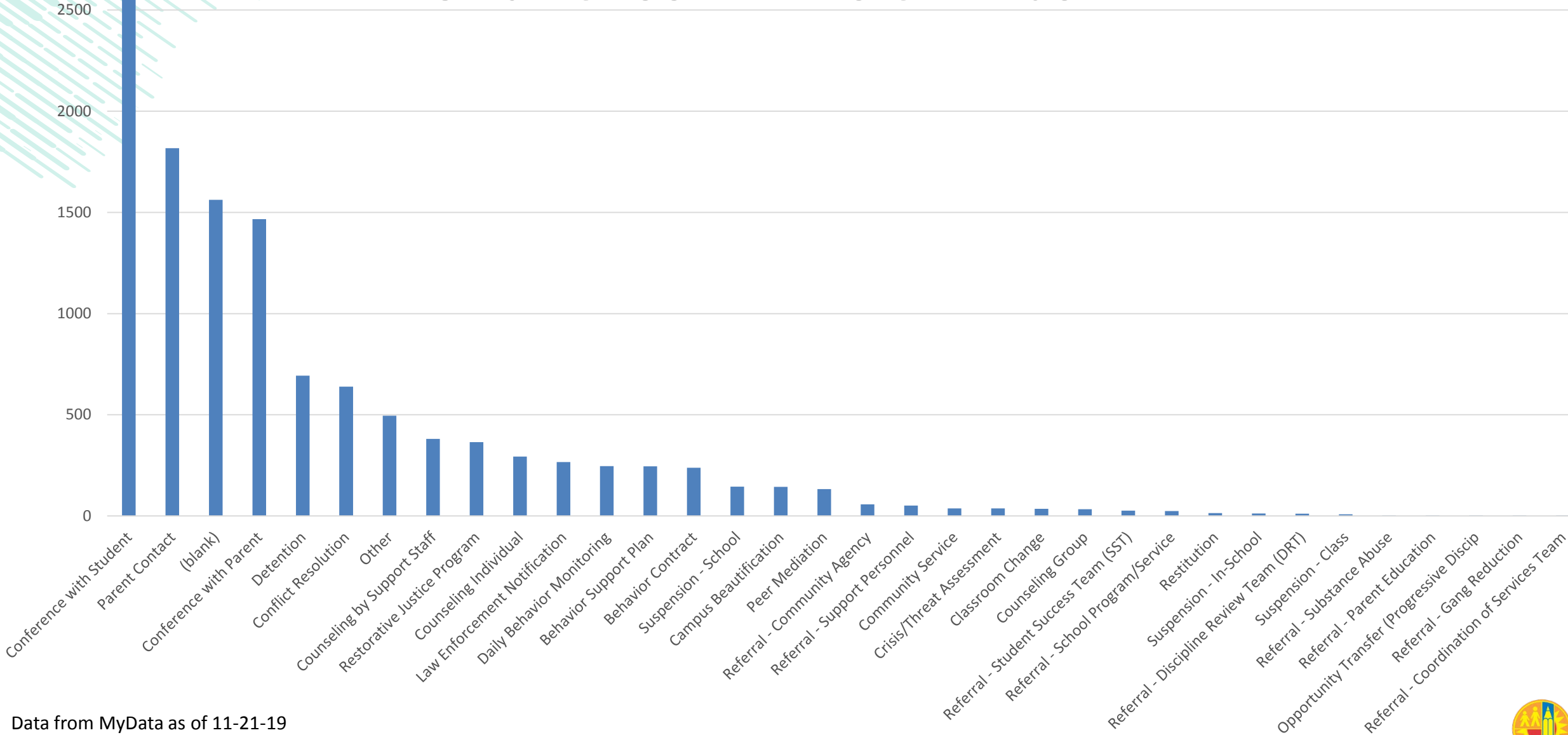


3.1a - CAUSED PHYSICAL INJURY





3.1a - CAUSED PHYSICAL INJURY

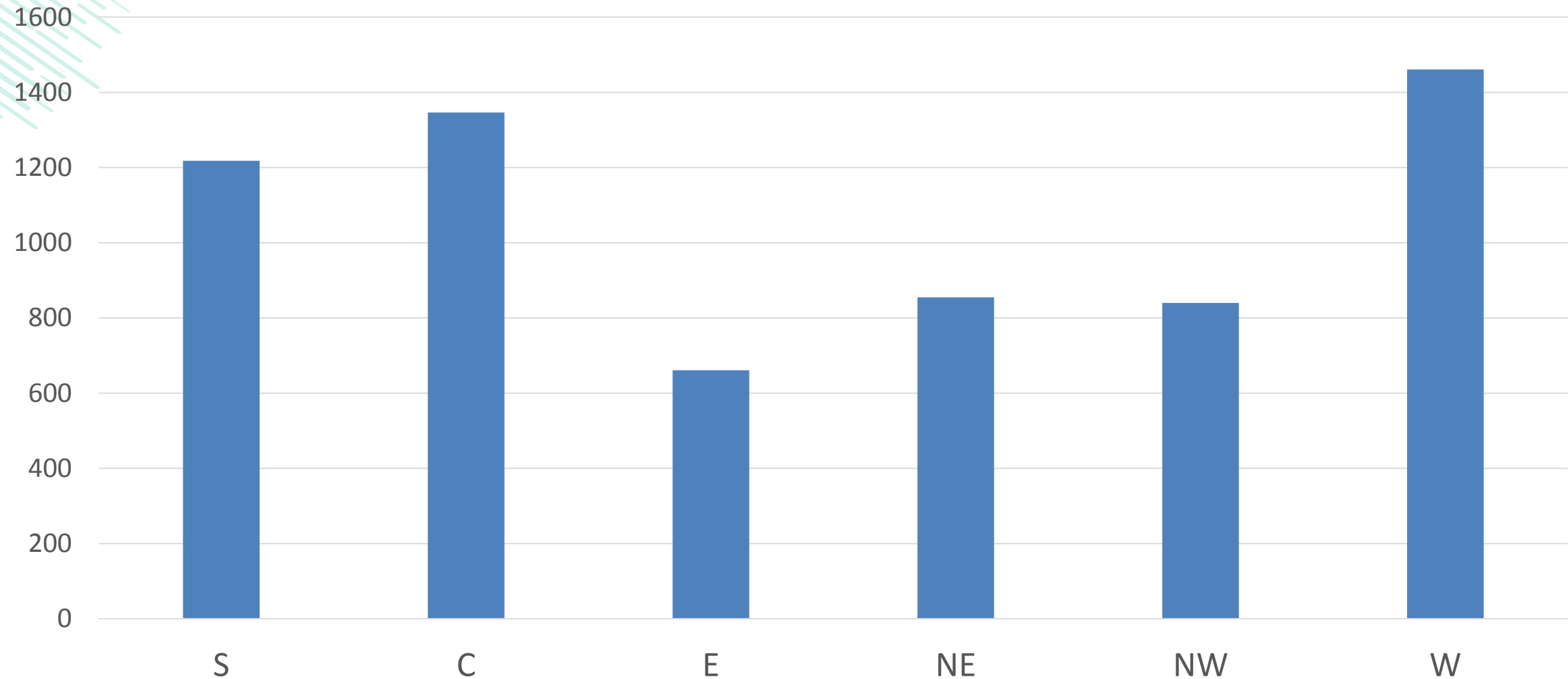


Data from MyData as of 11-21-19



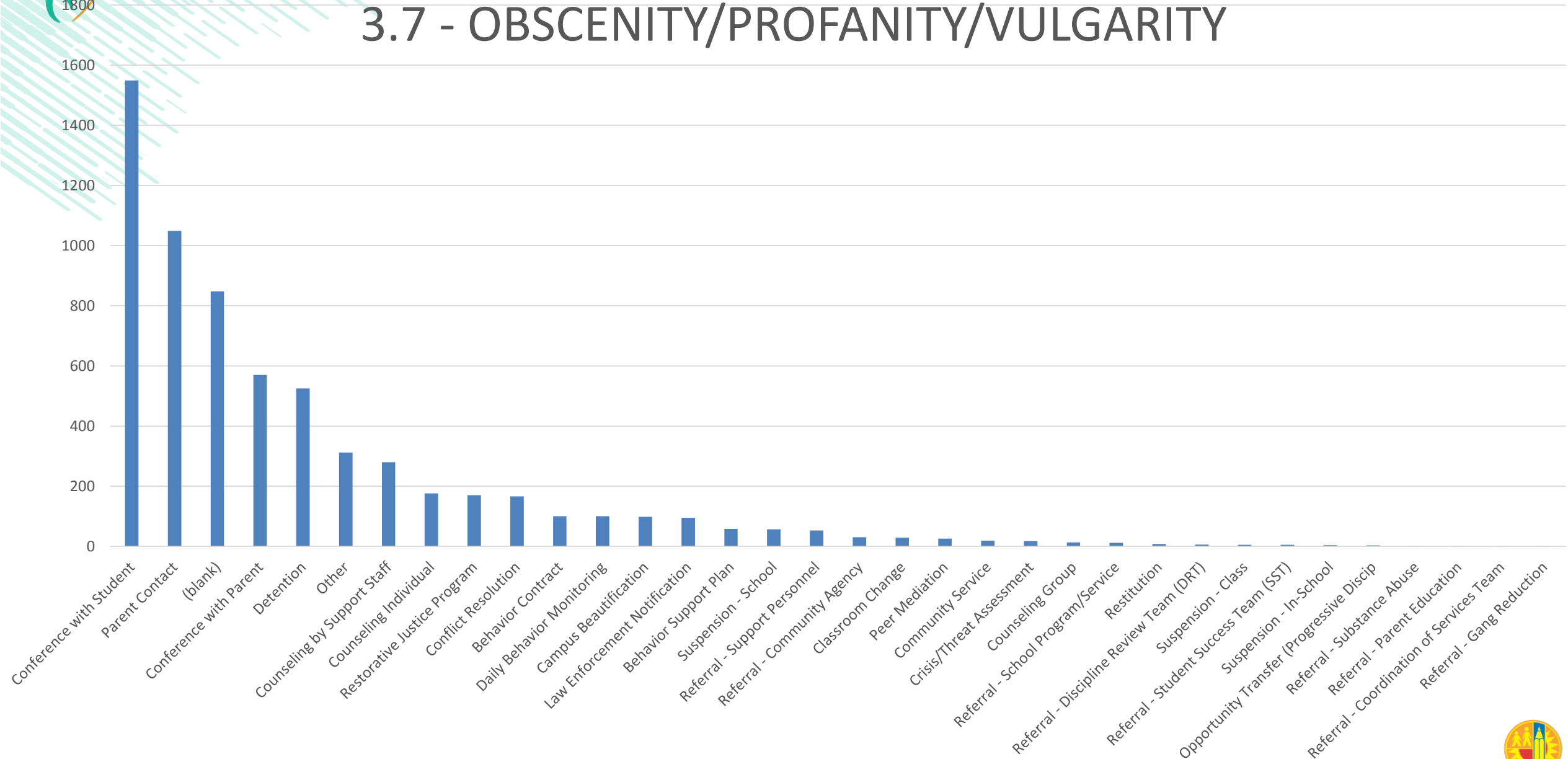


3.7 - OBSCENITY/PROFANITY/VULGARITY



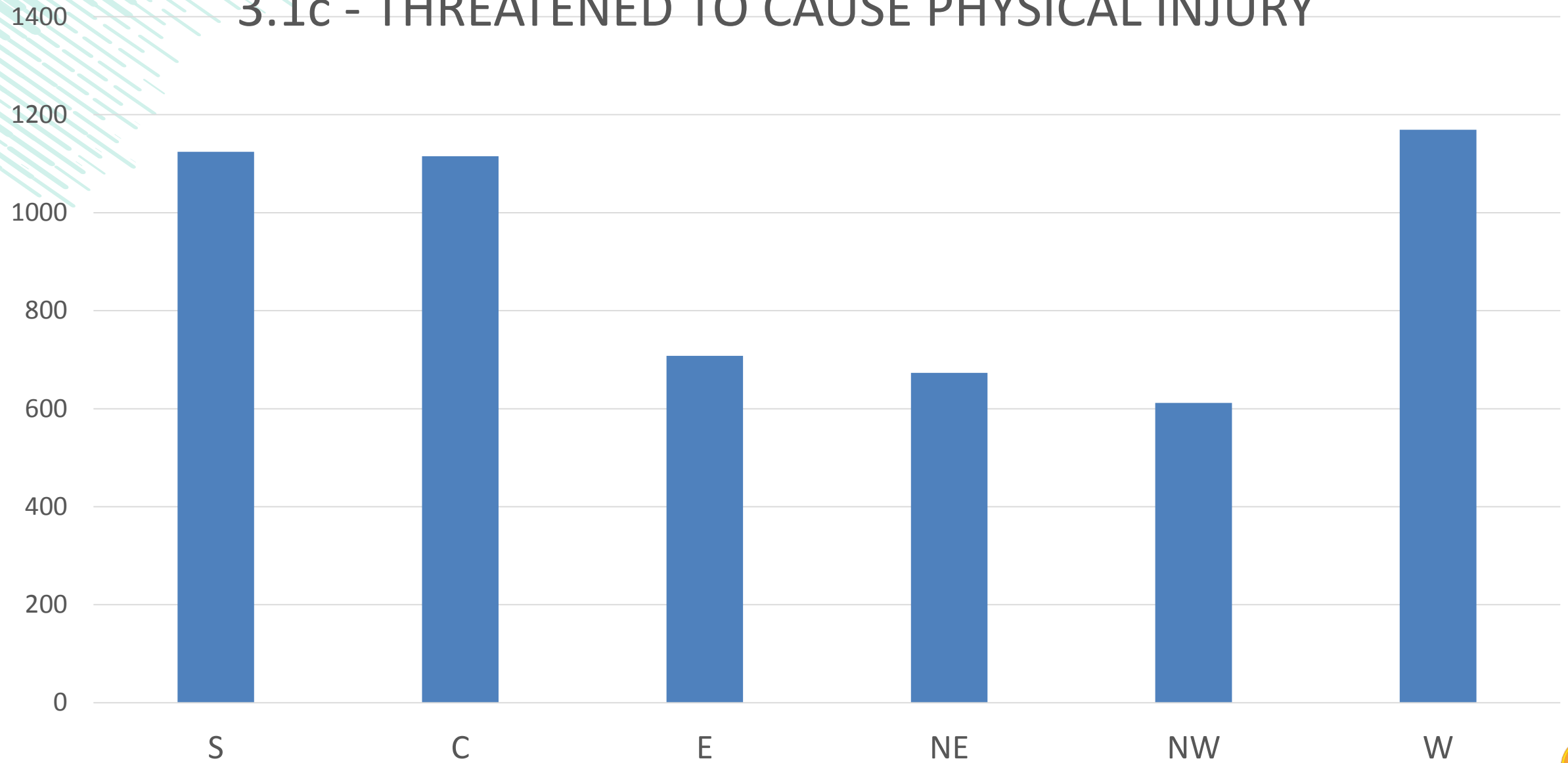


3.7 - OBSCENITY/PROFANITY/VULGARITY





3.1c - THREATENED TO CAUSE PHYSICAL INJURY

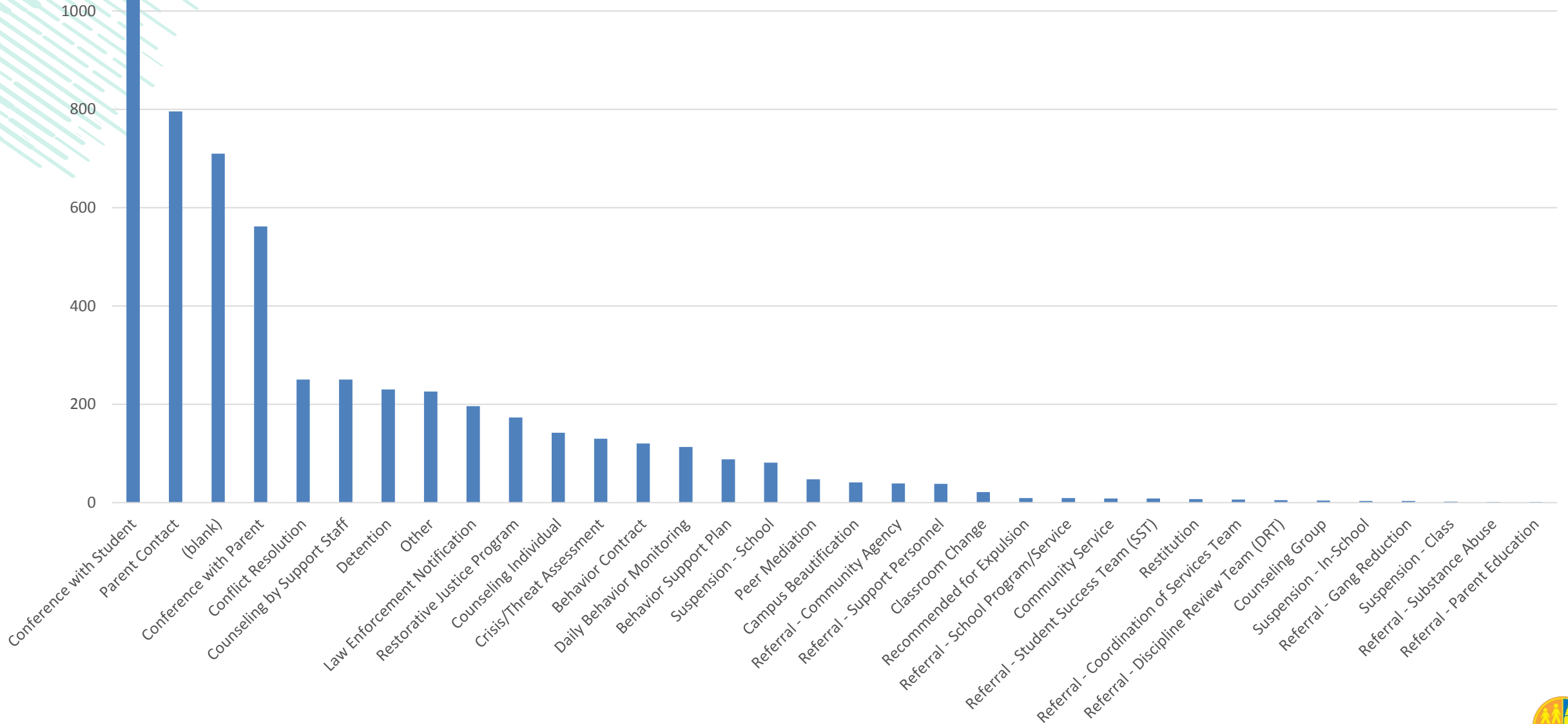




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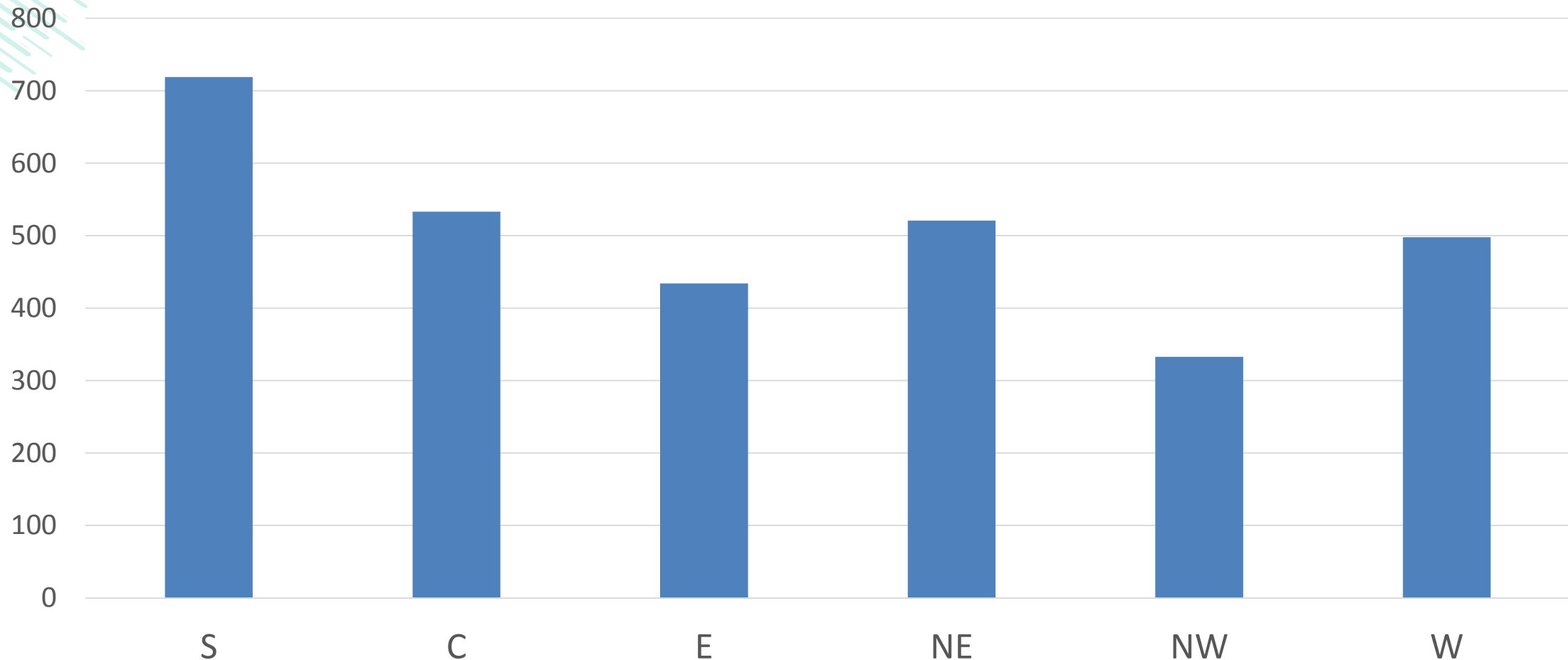
STUDENT HEALTH AND HUMAN SERVICES

3.1c - THREATENED TO CAUSE PHYSICAL INJURY



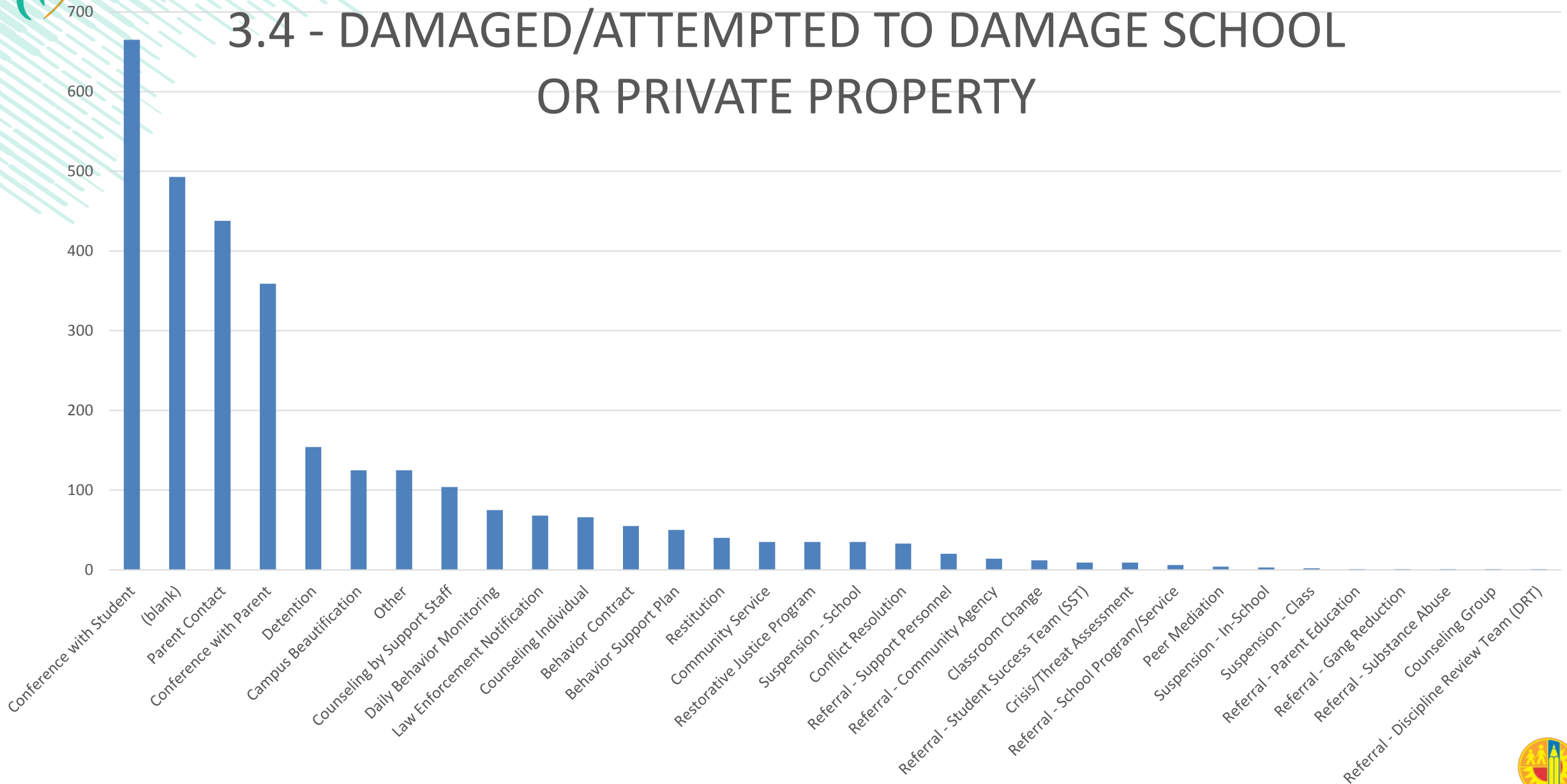


3.4 - DAMAGED/ATTEMPTED TO DAMAGE SCHOOL OR PRIVATE PROPERTY



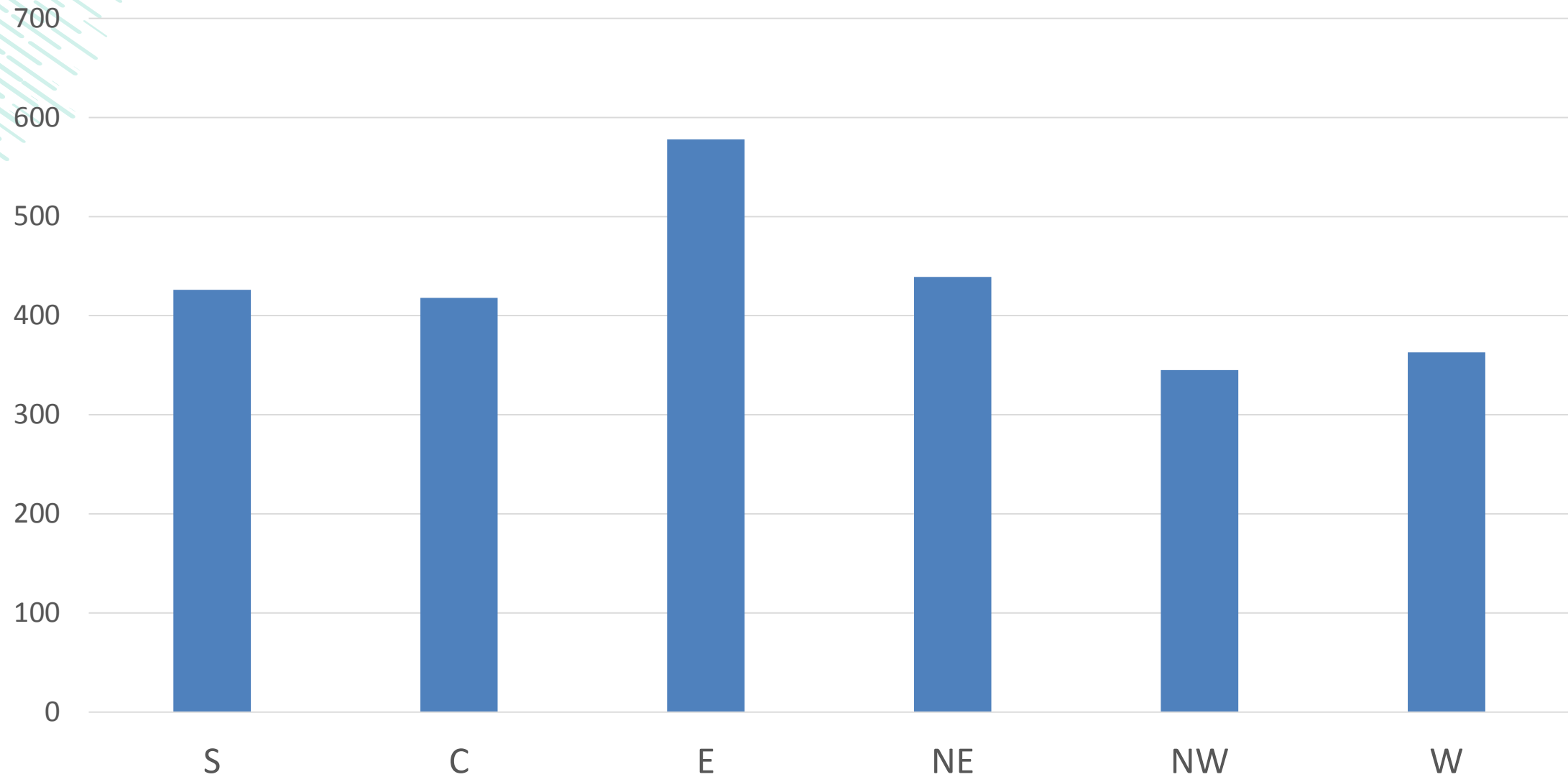


3.4 - DAMAGED/ATTEMPTED TO DAMAGE SCHOOL OR PRIVATE PROPERTY



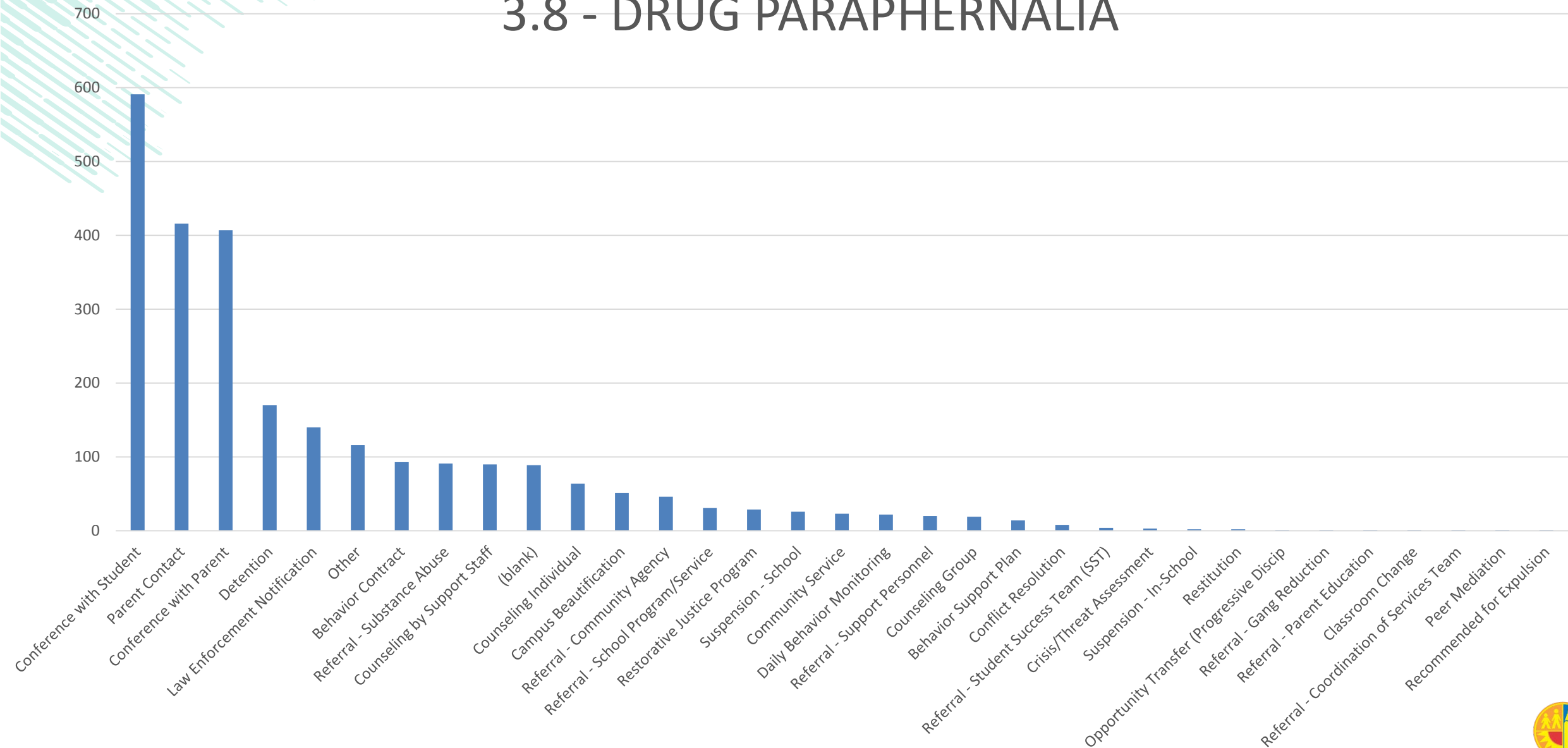


3.8 - DRUG PARAPHERNALIA



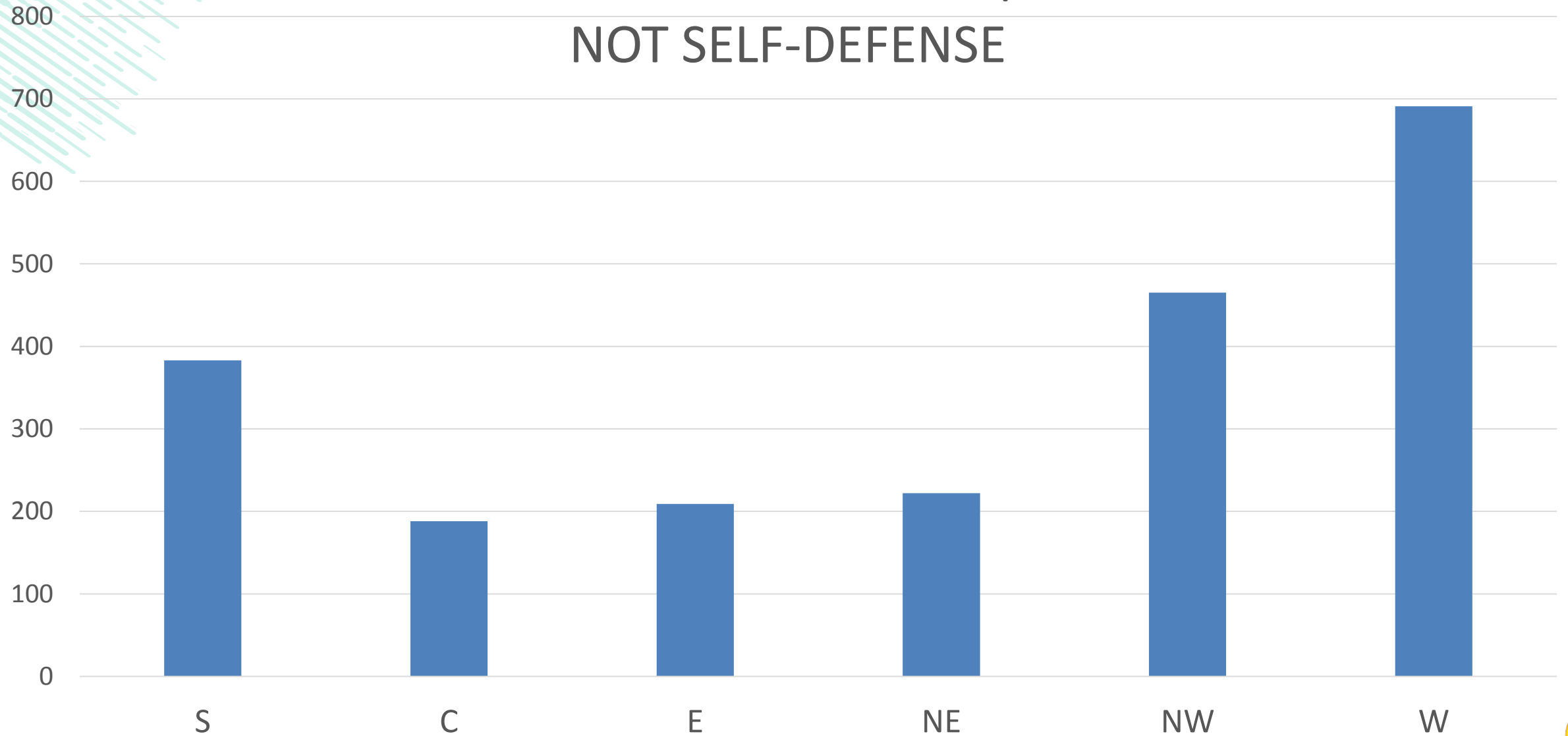


3.8 - DRUG PARAPHERNALIA



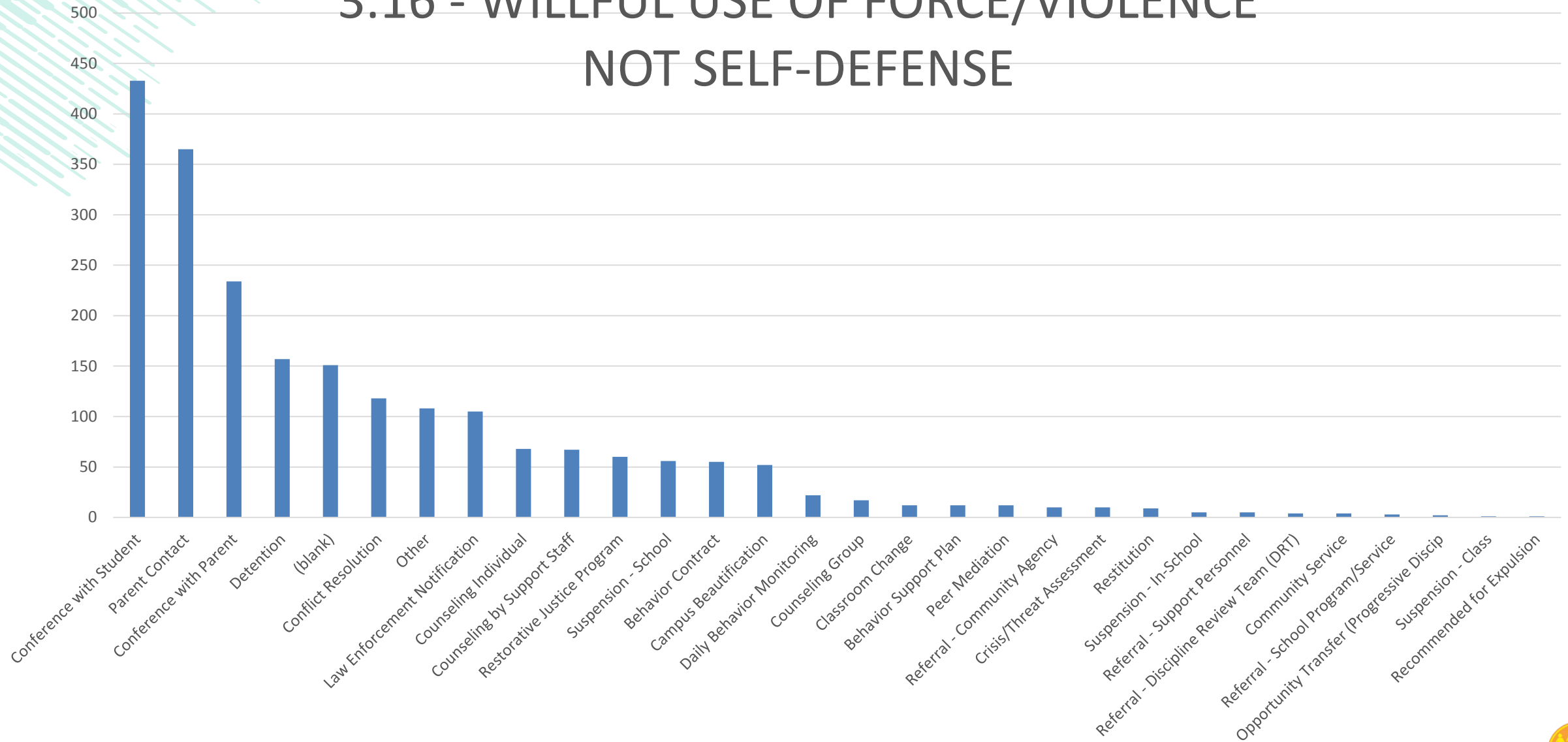


3.16 - WILLFUL USE OF FORCE/VIOLENCE NOT SELF-DEFENSE



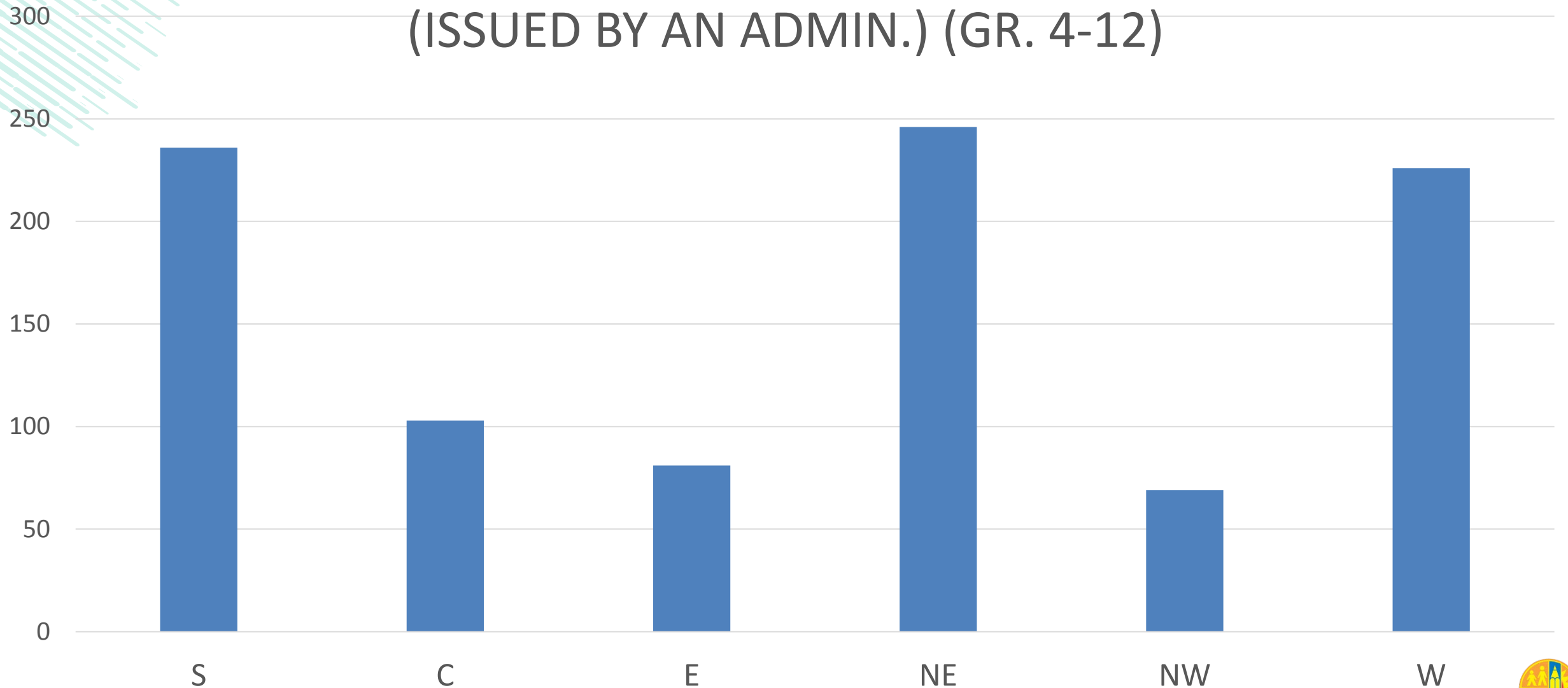


3.16 - WILLFUL USE OF FORCE/VIOLENCE NOT SELF-DEFENSE



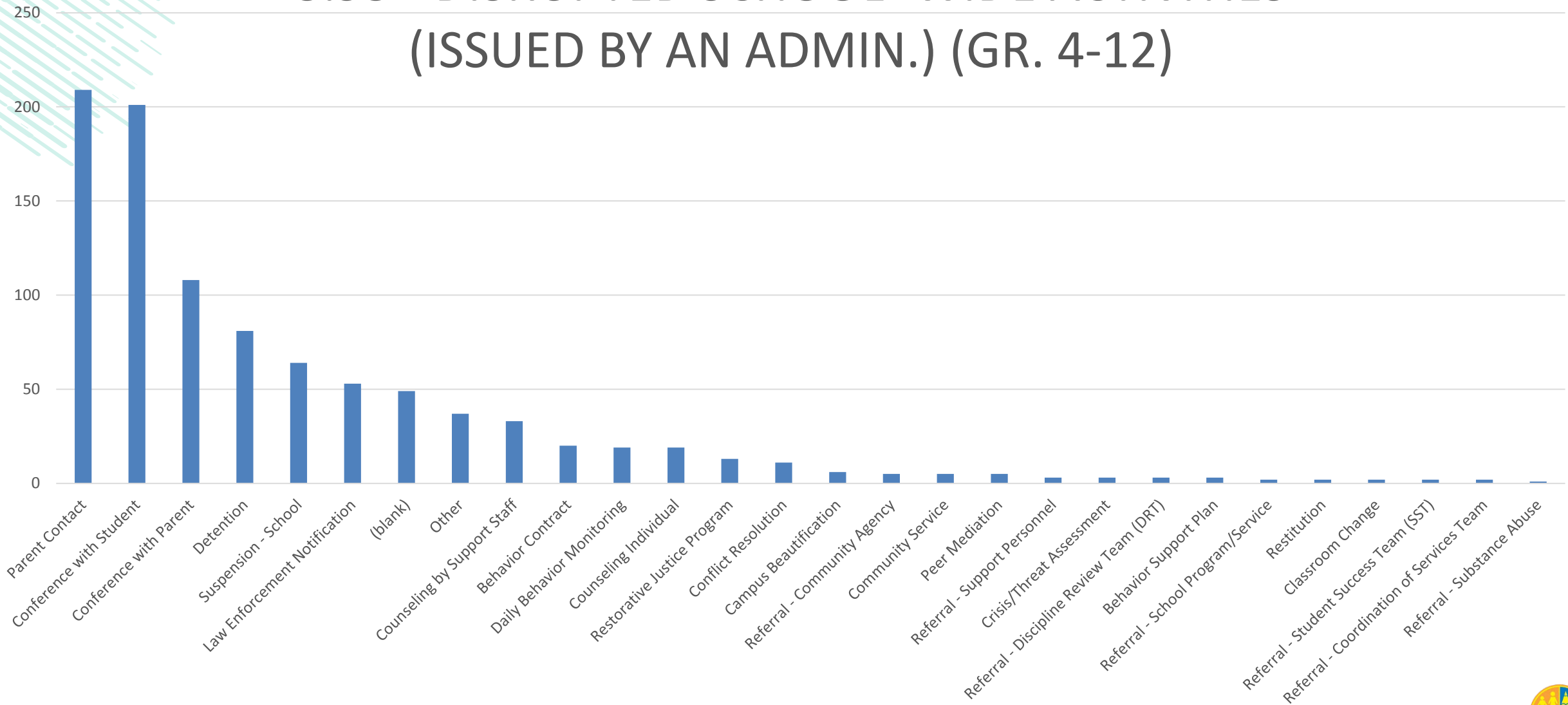


3.95 - DISRUPTED SCHOOL- WIDE ACTIVITIES (ISSUED BY AN ADMIN.) (GR. 4-12)





3.95 - DISRUPTED SCHOOL- WIDE ACTIVITIES (ISSUED BY AN ADMIN.) (GR. 4-12)



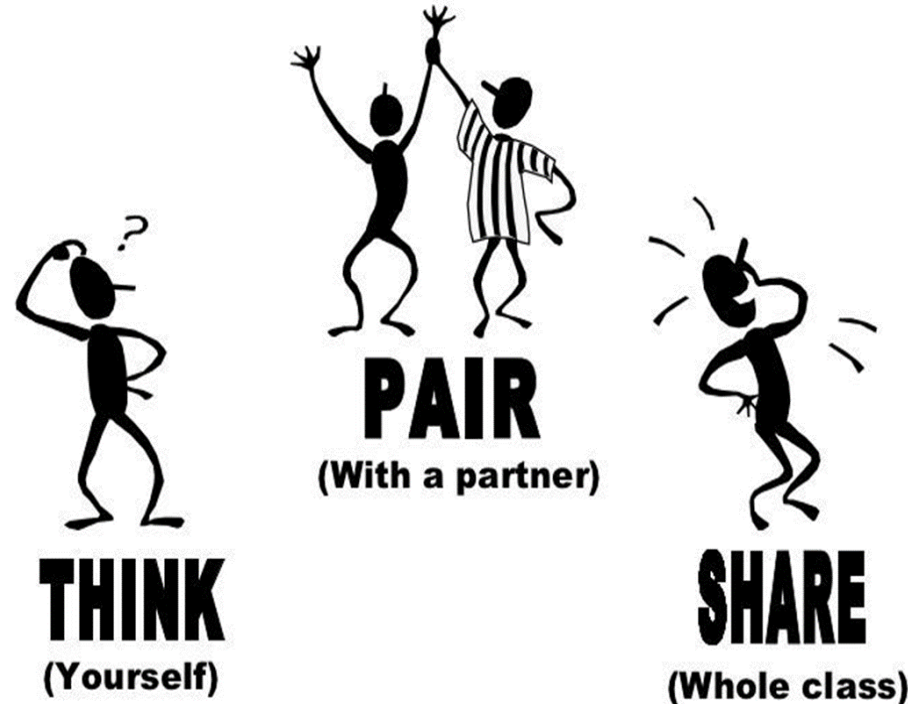


What data points stood out to you?

What are some of your wonderings?

What additional actions might you recommend?

What additional data would be helpful?





Connecting Office Referral Data, School Experience Survey Data and Suspension Data





Public Comments





Thank You!



See you next year!



Reason Code	Description	Interventions/Supports
3.1b Attempted to cause physical injury to another person	<p>Attempt – A specific intent to commit the misconduct and a direct but ineffectual act done towards its commission.</p> <p>Physical injury – A bodily injury that requires professional medical treatment (including the school nurse).</p>	
3.1a Caused physical injury to another person	<p>Cause – Something that brings about an effect or result.</p> <p>Physical injury – A bodily injury that requires professional medical treatment (including the school nurse).</p>	
3.7 Obscenity/ profanity/ vulgarity	<p>Obscenity – Extremely or deeply offensive according to contemporary Community standards of morality or decency. Miller v. California [USSC, 1973] If an expression meets these three criteria, then it's obscene:</p> <ol style="list-style-type: none"> 1. The average person, applying contemporary community standards, would find that the work, taken as a whole, appeals to the prurient interest; 2. The work depicts/describes, in a patently offensive way, sexual conduct or excretory functions specifically defined by applicable state law; 3. The work, taken as a whole, lacks serious literary, artistic, political, or scientific value. <p>Profanity – Language that denotes personally reviling epithets naturally tending to provoke violent resentment or denoting language so grossly offensive to members of the public who actually heard it as to amount to a nuisance.</p> <p>Vulgarity – Offensive to the senses.</p>	
3.1c Threatened to cause physical injury to another person	<p>Threat – An expression of an intention to injure another.</p> <p>Threaten – To declare an intention or determination to inflict harm or injure another person by a wrongful act.</p> <p>Physical injury – A bodily injury that requires professional medical treatment (including the school nurse).</p>	

Reason Code	Description	Interventions/Supports
3.4 Damaged/ attempted to damage school or private property	Engage in behavior that results in disfigurement or destruction of property belonging to student, staff, or school. Property – Includes both “Real Property” (land and buildings) and “Personal property” (money and goods). Attempt – A specific intent to commit the misconduct and a direct but i neffectual act done towards its commission.	
3.8 Drug paraphernalia	Drug paraphernalia – Includes, but is not limited to, rolling papers, lighters, and pipes.	
3.16 Willful use of force/violence not self-defense)	An intentional and deliberate use of force or violence upon another person’s body. Willful – Referring to acts which are intentional, conscious, and directed toward achieving a purpose. Some willful conduct which has wrongful or unfortunate results is considered “hardheaded,” “stubborn,” and even “malicious.” Done deliberately. Force – A cause of motion, activity, or charge; active power; violence, compulsion, or constraint exerted upon or against a person or thing. Violence – A substantial risk that force will be used against a person or property; exertion of physical force so as to injure or abuse. Self-defense – Use of reasonable force necessary to protect himself or herself because of a reasonable belief that the other party intended to inflict physical injury.	
3.95 Disrupted school- wide activities (gr. 4-12)	To cause school-wide interruption or interference. (The student may be subjected to suspension issued by an administrator, but not expulsion.)	

