**2025-2026 LETTER OF INTENT**

**to Submit a New Charter School Petition Application**

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| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Name of Proposed Charter School:** | | | | | | | | | **Type of Charter School:** | | | | | | | | | **Affiliated** | **Conversion** | | | **Independent** | | **Conversion** | | | **Start-Up\*** | | | **Start-Up** | | | **Projected Starting Date (Should be in the academic year immediately following petition submission):** | | | | | **Month:       Day:       of 2026-2027** | | | | **Projected Grade Level(s) - Year 1:** | |  | **Projected Enrollment - Year 1:** | | | |  | | **Projected Grade Level(s) - Year 5:** | |  | **Projected Enrollment - Year 5:** | | | |  | | **Is the proposed school part of an existing charter school network?**  **If so, please identify the network:** | | | | | | | | | **Proposed Location: Provide the proposed address, including the zip code. (Note: completion and submission of information contained in this section does not constitute a facilities request under California Education Code 47614 (Proposition 39) and its implementing regulations.)** | | | | | | | | |  | | | | | | | |   **\*District Staff will contact Petitioner(s) related to Start-up Affiliated Charter Schools applications**  **Community: Identify the community[[1]](#footnote-1) in which the proposed school will be located.**    **Programs and Services: Briefly describe the instructional and innovative features of the proposed charter school.**    **Facilities Plan: Describe the organization’s facilities plan, any steps the organization has already taken towards researching and/or securing a facility, and whether the petitioner intends to seek space allocation pursuant to Proposition 39. (Note: completion and submission of information in this section does not constitute a facilities request under California Education Code 47614 (Proposition 39) and its implementing regulations).**    **Start-up Funding: Identify the source(s) of the proposed school’s start-up funding.** |

**Los Angeles Unified School District**

**Charter Schools Division**

**LEAD PETITIONER INFORMATION:**

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| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Name** |  | | | | | **Address** |  | | | | | **Phone number(s)** | |  |  | | **E-Mail Address** | |  | | | |

**OTHER MEMBERS OF THE PETITION DEVELOPMENT TEAM:**

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**CHARTER SCHOOL AFFILIATION:**

**If the proposed governing board, a board member, or a petition development team member has any relationship, affiliation, or connection with another LAUSD-authorized charter school and/or charter organization or prior submission of a petition, please provide a description of such relationship, affiliation, or connection including the name of the school(s) and/or organization. This information will help to ensure that your petition is assigned to the appropriate Charter Schools Division staff.**

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| **PRINT NAME OF LEAD PETITIONER** |  | **SIGNATURE OF LEAD PETITIONER** |  | **DATE** |

\***Note: this letter of intent is only valid for the 2025-2026 school year.** If the petitioning team determines not to submit its petition within this school year, it should submit a new Letter of Intent to submit a petition in a subsequent year.

**\*\* Review the District’s Policy and Procedures for Charter Schools, prior to submission, to be informed about the requirements and expectations for new charter school petitions, pursuant to the Charter Schools Act.**

Please submit completed form to the Charter Schools Division, Attention: Mayra Hernandez, via email ([mayra.d.hernandez@lausd.net](mailto:mayra.d.hernandez@lausd.net)) or fax (213-241-2054).

1. Per LAUSD Policy and Procedures of Charter Schools, a “community” includes families and individuals who reside, work, and/or served in the geographical area and all public schools (District and Charter), serving similar grade levels as the proposed new charter school. The identified geographical area will be based on LAUSD Community of Schools and neighborhoods within a three-mile radius from the location identified by the petitioners of the proposed new charter school. [↑](#footnote-ref-1)