**2024-2025 LETTER OF INTENT**

**to Submit a Charter School Petition Application**

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| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Name of Proposed Charter School:** | | | | | | | | | **Type of Charter School:** | | | | | | | | | **Affiliated** | **Conversion** | | | **Independent** | | **Conversion** | | | **Start-Up\*** | | | **Start-Up** | | | **Projected Starting Date (Should be in the academic year immediately following petition submission):** | | | | | **Month:       Day:       of 2025-2026** | | | | **Projected Grade Level(s) - Year 1:** | |  | **Projected Enrollment - Year 1:** | | | |  | | **Projected Grade Level(s) - Year 5:** | |  | **Projected Enrollment - Year 5:** | | | |  | | **Is the proposed school part of an existing charter school network?**  **If so, please identify the network:** | | | | | | | | | **Proposed Location: Provide the proposed address, including the zip code. (Note: completion and submission of information contained in this section does not constitute a facilities request under California Education Code section 47614 (Proposition 39) and its implementing regulations.)** | | | | | | | |     **Community: Identify the community[[1]](#footnote-1) in which the proposed school will be located.** |
| **\*District Staff will contact Petitioner(s) related to Start-up Affiliated Charter School applications** |

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| **Programs and Services: Briefly describe the instructional and innovative features of the proposed charter school.**    **Facilities Plan: Describe the petitioner’s facilities plan, any steps the petitioner has already taken towards researching and/or securing a facility, and whether the petitioner intends to submit a request for use of District facilities pursuant to Proposition 39. (Note: completion and submission of information contained in this section does not constitute a facilities request under California Education Code section 47614 (Proposition 39) and its implementing regulations).**    **Start-up Funding: Identify the source(s) of the proposed school’s start-up funding.** |

**Los Angeles Unified School District**

**Charter Schools Division**

**LEAD PETITIONER INFORMATION:**

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| |  |  |  | | --- | --- | --- | | **Name** |  | | | **Address** |  | | | **Phone number(s)** | |  | | **E-Mail Address** | |  | |

**OTHER MEMBERS OF THE PETITION DEVELOPMENT TEAM:**

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**CHARTER SCHOOL AFFILIATION:**

**If the proposed governing board, a board member, or a petition development team member has any relationship, affiliation, or connection with another LAUSD-authorized charter school and/or charter organization or prior submission of a petition, please provide a description of such relationship, affiliation, or connection including the name of the school(s) and/or organization. This information will help to ensure that your petition is assigned to the appropriate Charter Schools Division staff.**

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| **PRINT NAME OF LEAD PETITIONER** |  | **SIGNATURE OF LEAD PETITIONER** |  | **DATE** |

\***Please note that this letter is valid only for the 2024-2025 school year.** If the petitioning team determines not to submit its petition within this school year, it should submit a new Letter of Intent when it intends to submit a petition in a subsequent year.

**\*\* Please review the District’s Policy and Procedures for Charter Schools, prior to submission, to be informed about the requirements and expectations for new charter school petitions, pursuant to the Charter Schools Act.**

Please submit completed form to the Charter Schools Division, Attention: Mayra Hernandez, via email ([mayra.d.hernandez@lausd.net](mailto:mayra.d.hernandez@lausd.net)) or fax (213-241-2054).

1. Per LAUSD Policy and Procedures of Charter Schools, a “community” includes families and individuals who reside, work, and/or served in the geographical area, and all public schools (District and Charter), serving similar grade levels as the proposed new charter school. The identified geographical area will be based on LAUSD Community of Schools and neighborhoods within a three-mile radius from the location identified by the petitioners of the proposed new charter school. [↑](#footnote-ref-1)