


INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division, Division of Instruction, and Personnel Commission

TO: Local District Superintendents
Division Heads

DATE: September 10, 2018

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**SUBJECT: TRANSITION TO MY PROFESSIONAL LEARNING NETWORK (MyPLN)
FOR EMPLOYEE PROFESSIONAL DEVELOPMENT**

As a reminder, as of July 2018, MyPLN is L.A. Unified's learning management system for all professional development of certificated, classified, and unclassified employees. To facilitate the full transition from the Learning Zone (LZ) to MyPLN, the Professional Learning and Leadership Development (PLLD) Branch continues to work closely with program managers to provide guidance, training, and assistance. The following information provides additional details on the transition. Some of these transition activities are still in progress.

Background

Professional development enables District employees to reach their potential and fulfill the goals of the district to support the academic outcomes of all students. A study was led by Information Technology Division in collaboration with Human Resources Division, Personnel Commission, and Division of Instruction to determine how the district may best support employees. As a result, a decision was made to retire the LZ system. MyPLN provides key benefits, including facilitation of virtual and blended learning content, online learning communities, targeted learning for specific audiences, and robust reporting.

Transition Activities

Activities to transition from LZ to MyPLN included moving training content and course records, supporting record keeping for certificated salary points, and integrating course assignments via the Principal's Portal.

Key transition milestones:

- All employees are now using MyPLN as the system of record for mandatory and elective training, professional development required for salary points, and professional development with training time compensation.

- All instructor led training sessions hosted in LZ have ended. Some web-based learning courses remain active until all content is moved over to MyPLN by September 30, 2018.
- All new instructor led training sessions are now being created in MyPLN.
- MyPLN is now fully integrated with the Principal's Portal.
- Migration of transcript history for all LZ records into MyPLN is in progress; transcript histories can still be accessed in LZ.

To ensure all impacted personnel experience a successful transition, please share this information with your respective staff. You may learn more about MyPLN by logging into the system at achieve.lausd.net/mypln, reviewing these [Frequently Asked Questions](#), and by attending one of the upcoming training sessions.

Role of Schoology and MyPLN

In addition to the transition to MyPLN, the District has been rolling out the Schoology Online Gradebook. Although Schoology does not currently have robust capabilities for training registration and tracking, it does contain features that support collaborative learning among educators. The table below describes the type of professional development and system to be used.

Professional Development (PD) Type	System
PD that is mandated across the District	MyPLN
PD that results in salary points or is mandated for specific groups for compensation	MyPLN
Optional PD (compensated or not) driven by central or local districts but has a school-site audience	MyPLN for class registration and Schoology for content hosting or MyPLN for both
PD that is generated at the school level	Schoology

Thank you in advance for helping to ensure the adoption and maximum utilization of MyPLN and Schoology to meet the diverse professional development needs of all District departments and teams.

For additional information on MyPLN, contact Marilyn Missoni, Coordinator, at mmissioni@lausd.net or (213) 241-3444.

For additional information on Schoology, Paulina Rock, Interim Director, Personalized Learning Systems, may be contacted at paulina.rock@lausd.net or (213) 241-3017.

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