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| **Los Angeles Unified School District****Due Diligence Questionnaire** |
| **Applicant Information** |
| Name of Representative (First/Middle/Last): |       |
| Other Names Used (i.e. Maiden/Former Married): |       |
| Date of Birth: |       | Social Security #: |       |
| Current address: |       |
| City: |       | State: |       | Zip Code: |       |
| How long at current address? |       |
| Prior Addresses: |       |
| **Background Information (Please Attach Separate Sheets, if Necessary)** |
| Criminal/Arrests/Convictions History (Date, Offense and Disposition): |       |
| Educational History: | **Please attach resume** |
| Employment History: | **(Last 10 years) Please attach resume/CV** |
| Professional Licenses/Credentials: | **(Please attach verification)** |
| Professional Affiliations (Corporate Positions, Board Positions, and the like.):       |
| Fictitious Business Name Affiliations:        |
| Professional References:       |
| **Charter School Background** |
| Name of Proposed or Renewed Charter School: |       |
| Address (if available): |       |
| City: |       | State: |       | Zip Code: |       |
| Nonprofit Corporation/Entity Operating Charter School: |       |
| Other Charter Schools with which Affiliated (currently and previously): |       |
| Location of Other Charter Schools: |       |
| **Authorization to Release Information** |
| My signature affirms that all information on this questionnaire is true to the best of my knowledge. Further, I authorize all employers, institutions, government agencies and persons named as references to release information for use in establishing my qualifications and credentials for operating a charter school. This authorization:* Authorizes the Los Angeles Unified School District through the Office of Inspector General (OIG) to perform a due diligence search of publically available information on me, a proposed operational leader of the charter school (e.g. Executive Director, Director/Principal, School Administrator, or Fiscal/Business Administrator).
* Acknowledges that those who provide information and verification based upon any information I have provided herein are not liable for providing information.
* Acknowledges that the Los Angeles Unified School District and any agent acting on its behalf will not be liable for requesting or using collected information.
* Is valid during the charter petition process and during any resulting period of employment and/or association with the above proposed or existing Charter School.
* Is an indication of my knowledge and understanding that the information provided will be used to investigate my background and perform a due diligence search of publically available information. Relevant results from search of publically available information may be publicly disclosed as part of the charter/renewal petition review process.
* Submission of the individual’s social security number is voluntary but highly recommended. Social security numbers shall be kept confidential. Please note that the OIG will not be able to complete a due diligence search without the social security number, which is a unique identifier. Without a complete due diligence report, the Charter Schools Division cannot determine the capacity of a charter organization to successfully implement the educational program and operate a public charter school.
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| **Signature** |
| Print Name:       Signature: |
| Date: |       | Title: |       |