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| **Los Angeles Unified School District**  **Due Diligence Questionnaire** | | | | | | | | | | | | | | | | | | | | | | | |
| **Applicant Information** | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Representative (First/Middle/Last): | | | | | | | | | | | |  | | | | | | | | | | | |
| Other Names Used (i.e. Maiden/Former Married): | | | | | | | | | | | | | |  | | | | | | | | | |
| Date of Birth: | | |  | | | | | | | | | | | | | Social Security #: | | | | |  | | |
| Current address: | | | |  | | | | | | | | | | | | | | | | | | | |
| City: |  | | | | | | | | | | | | State: | | | |  | | | | Zip Code: | |  |
| How long at current address? | | | | | | | |  | | | | | | | | | | | | | | | |
| Prior Addresses: | | | | | | | |  | | | | | | | | | | | | | | | |
| **Background Information (Please Attach Separate Sheets, if Necessary)** | | | | | | | | | | | | | | | | | | | | | | | |
| Criminal/Arrests/Convictions History  (Date, Offense and Disposition): | | | | | | | | | |  | | | | | | | | | | | | | |
| Educational History: | | | | | **Please attach resume** | | | | | | | | | | | | | | | | | | |
| Employment History: | | | | | **(Last 10 years) Please attach resume/CV** | | | | | | | | | | | | | | | | | | |
| Professional Licenses/Credentials: | | | | | | | | | **(Please attach verification)** | | | | | | | | | | | | | | |
| Professional Affiliations (Corporate Positions, Board Positions, and the like.): | | | | | | | | | | | | | | | | | | | | | | | |
| Fictitious Business Name Affiliations: | | | | | | | | | | | | | | | | | | | | | | | |
| Professional References: | | | | | | | | | | | | | | | | | | | | | | | |
| **Charter School Background** | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Proposed or Renewed Charter School: | | | | | | |  | | | | | | | | | | | | | | | | |
| Address (if available): | | | | | |  | | | | | | | | | | | | | | | | | |
| City: |  | | | | | | | | | | | | | | State: |  | | | | Zip Code: | |  | |
| Nonprofit Corporation/Entity Operating Charter School: | | | | | | | | | | |  | | | | | | | | | | | | |
| Other Charter Schools with which Affiliated (currently and previously): | | | | | | | | | | | | | | | | | |  | | | | | |
| Location of Other Charter Schools: | | | | | | | | |  | | | | | | | | | | | | | | |
| **Authorization to Release Information** | | | | | | | | | | | | | | | | | | | | | | | |
| My signature affirms that all information on this questionnaire is true to the best of my knowledge. Further, I authorize all employers, institutions, government agencies and persons named as references to release information for use in establishing my qualifications and credentials for operating a charter school. This authorization:   * Authorizes the Los Angeles Unified School District through the Office of Inspector General (OIG) to perform a due diligence search of publically available information on me, a proposed operational leader of the charter school (e.g. Executive Director, Director/Principal, School Administrator, or Fiscal/Business Administrator). * Acknowledges that those who provide information and verification based upon any information I have provided herein are not liable for providing information. * Acknowledges that the Los Angeles Unified School District and any agent acting on its behalf will not be liable for requesting or using collected information. * Is valid during the charter petition process and during any resulting period of employment and/or association with the above proposed or existing Charter School. * Is an indication of my knowledge and understanding that the information provided will be used to investigate my background and perform a due diligence search of publically available information. Relevant results from search of publically available information may be publicly disclosed as part of the charter/renewal petition review process. * Submission of the individual’s social security number is voluntary but highly recommended. Social security numbers shall be kept confidential. Please note that the OIG will not be able to complete a due diligence search without the social security number, which is a unique identifier. Without a complete due diligence report, the Charter Schools Division cannot determine the capacity of a charter organization to successfully implement the educational program and operate a public charter school. | | | | | | | | | | | | | | | | | | | | | | | |
| **Signature** | | | | | | | | | | | | | | | | | | | | | | | |
| Print Name:       Signature: | | | | | | | | | | | | | | | | | | | | | | | |
| Date: | |  | | | | | | | | | | | | | | Title: | | |  | | | | |