



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
1	ASSISTANT PRINCIPALS	Are there restrictions on purchasing APs?	Yes, elementary schools can purchase an off-norm Assistant Principal position if their enrollment meets or exceeds 376 students. For a secondary school to purchase an off-norm Assistant Principal position, their enrollment must meet or exceed 316 students. For more information, please view the appropriate Staffing Bulletin on the School Fiscal Services website .
2	ASSISTANT PRINCIPALS	Is that the same requirement for priority schools (Tier 3)? For AP?	Yes, elementary schools can purchase an off-norm Assistant Principal position if their enrollment meets or exceeds 376 students. For a secondary school to purchase an off-norm Assistant Principal position, its enrollment must be 316 or more. This criterion applies to all schools. For more information, please view the appropriate Staffing Bulletin on the School Fiscal Services website .
3	ASSISTANT PRINCIPALS	Is there a difference in the requirement for priority schools?	That exception was just limited to this year. If your school would like to continue funding that position, contact your regional director.
4	BLACK STUDENT ACHIEVEMENT PROGRAM (BSAP)	Do we need to turn in all of this with our SPSA? We do this or the SAA?	It is recommended that these documents be completed with your BSAP team/designee/admin team. Your SAA will be involved because she/he should also have the budget allocations.
5	BLACK STUDENT ACHIEVEMENT PROGRAM (BSAP)	Vendors for community partnerships come from this list only for next year? Or will it remain the same this year, with schools approving the LAUSD-approved vendor?	We encourage using vendors from the list; however, you can use other LAUSD vendors.
6	BUDGET PROCESS REMINDERS	Any position created in CM0 after October 31 must be created in FN0. What do those acronyms represent?	CM0- Current Maintenance or the current school budget. FN0 - Final Version or the budget for the upcoming school year. Any positions created after October 31 in the current school year's budget will not be included in the budget for the upcoming school year unless it is added during the Budget Development period.
7	CAP AND PROPOSITION 28 ALLOCATIONS	Will we receive CAP and Prop 28 allocations on December 1st?	Yes, all allocation notices will be emailed on 12/1/2025.



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
8	CARRYOVER	What will the carryover policy be for the Film & Leasing accounts?	Yes, currently, Program 14242 (SDEP-Proceeds Film/Photo Renta) is expected to carry over.
9	CARRYOVER	Does program 14242 carry over - 100%?	Yes, Program 14242 (SDEP-Proceeds Film/Photo Renta) is expected to carry over in full.
10	CARRYOVER	What is the carryover policy for BIC?	Yes, currently, Program 14423 (Incentive-Brkfst-Discretionary) is expected to carry over.
11	CLASSIFIED FRINGE BENEFITS	Are we getting information about the cost for PERS, OPEB & SOC-SEC for classified staff?	The Employee Benefit Rates – Financial Guide and the Health and Medical Benefit Adjustments files have been posted to the School Fiscal Services website .
12	CLASSIFIED REDUCTION IN FORCE (RIF)	Just a question about the RIF process. So, when we inform the employee, do we have to give them a specific letter, or can we just give them verbal notice?	Verbal notice is sufficient. The employee should not be surprised by the official notice that will come from this office; they will receive a copy, as well as you. Their new location and the correct reporting date will be included in that notice.
13	COMMUNITY REP FRINGE BENEFITS	If the community rep position is shared with another position, do all the hours count toward the requirement to fund CalPERS benefits? Ex: 3 hours Comm Rep and 3 hours Campus Aide	Classified employees who work 1,000 hours or more in a fiscal year are permanently enrolled in the California Public Employees' Retirement System (CalPERS), thereby causing both the District and the individual to contribute to the retirement system. Additionally, the District and employees enrolled in CalPERS are subject to Social Security contributions.
14	COMMUNITY REP X-TIME	Can they be paid X/Z time out of a different budget?	Yes, Community Rep. x/z-time can be budgeted in or paid from various general fund programs. Programs such as SENI TSP and the General Fund School Program(13027) can be used for this purpose.
15	COMMUNITY REPS	How many days do Com. Reps work for a full year? 180 or 182?	Community Reps. are C-Basis employees. They work 204 days per year.
16	COORDINATOR DIFFERENTIALS	Do coordinators have to take the differential?	For more information on this topic, please refer to the Memorandum of Understanding between LAUSD and UTLA regarding Non-Classroom Teachers and Support Service Providers - On-Site Obligation .



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
17	COORDINATOR DIFFERENTIALS	I just wanted to clarify the differentials. Who has to have them and who doesn't, and how do we determine that?	For more information on this topic, please refer to the Memorandum of Understanding between LAUSD and UTLA regarding Non-Classroom Teachers and Support Service Providers - On-Site Obligation .
18	COORDINATORS	Which coordinator is considered an administrator?	Most of our coordinators are considered teachers, but there are some exceptions.
19	CULTURAL ARTS PASSPORT (CAP) ALLOCATION	Are we expecting to get the same CAP allocations this year?	These allocations will be included with all other program allocations on December 1, 2025.
20	CULTURAL ARTS PASSPORT (CAP) PLAN	When will the platform be updated? I just checked, and it is blank and has 10552 as the program code.	The platform will be finalized on 12/8/2025.
21	CULTURAL ARTS PASSPORT (CAP) PLAN	How do we give CAP Champions (mostly teachers) access to the SPSA platform to write the CAP Plan?	You may want to have them begin on paper to start, using the same process as before. Allocations will arrive at the same time as all other allocations. You would have to add them to the SPSA platform at your discretion. The job aid for adding designees to the SPSA platform will be available in December when the CAP plan goes live.
22	CULTURAL ARTS PASSPORT (CAP) PLAN	Does the CAP need to be completed by the school's budget appointment date? Or is there wiggle room?	CAP and Prop 28 Plans should be prepared for BD development appointments. The final deadline is the close of the Budget Development window on January 30, 2026.
23	CULTURAL ARTS PASSPORT (CAP) PLAN	Is all this the same for schools on the SPSA pilot?	CAP plan requirements are the same for pilot schools as well.
24	CULTURAL ARTS PASSPORT (CAP) PLAN	This is a great resource. We held our Coffee with the Principal yesterday, and our BD appt is on Dec 8th. Any suggestions?	Start with your staff and hold a special short family meeting in the first week of December.



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
25	CULTURAL ARTS PASSPORT (CAP) PLAN	We have our budget appt. 12/11. That does not give some of us much time to work on the platform at all.	Please use the paper form linked in the July CAP memo and in the Arts Funding - Communication Toolkit . That way, schools can begin planning right away.
26	CULTURAL ARTS PASSPORT (CAP) PLAN	How do we add a person to access the SPSA to input the CAP plan?	Principals or APs can assign SPSA Designees via the SPSA platform. A job aid will be available after December 8, 2025.
27	ELOP MATH/ELA/LITERACY FUNDING	Will we receive ELOP Math/ELA/Literacy funding now or after norm day?	The only confirmation we have on ELOP funds is the Cultural Arts Passport (CAP) Plan.
28	ELOP NON-CAP FIELD TRIPS ALLOCATION	Will schools be receiving ELOP non-arts field trips monies for 26-27 SY?	ELOP Funded Non-Cap Field Trips (16668) - schools will receive an allocation during the 2026-27 FY, but the allocation may not occur during Budget Development.
29	EQUITY MULTIPLIER FUNDS	What indicators are used for multiplier funds?	Equity Multiplier funds must be used to increase evidence-based
30	EQUITY MULTIPLIER FUNDS	Do we need to account for carryover of funds in the School Plan for Student Achievement (SPSA)? Or only if we receive the funds again?	There is no need to account for carryover of funds in the SPSA.
31	ESTIMATED RATES SHEET	Quick question - do you know when the rate sheets will be available?	The Estimated Rates Sheet will be available on or before November 21, 2025, on the School Fiscal Services website .
32	IT SUPPORT TECH	Can you explain the ITS tech again? We can only hire them on A basis? but day by day?	Yes, schools will only be allowed to purchase one-day increments for the whole year (July 1, 2026, through June 30, 2027). Schools will no longer be able to purchase support for the period outside of summer or for summer only.



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
33	IT SUPPORT TECHS	For schools that cannot afford to purchase 1 day of ITS, what is the alternative for support?	If you purchase an IT tech, you will receive their support as part of your purchase. If you are unable to purchase time, you can still submit tickets to request service. There may be an extended wait time, however.
34	LITERACY COACHES AND READING SPECIALISTS (LCRS) GRANT	If we are a bridging school, but also receive the LCRSET grant, will we still receive the literacy interventionist?	Here are the guidelines for the LCRSET grant - Cohort 1 receives the entire remaining grant. Cohort 2 receives ½ or enough for an interventionist (whichever is greater). Cohort 3 receives 1/3 or enough for an interventionist (whichever is greater). If the remaining LCRS funds are less than \$20K, those funds will be distributed.
35	MULTILINGUAL MULTICULTURAL ACCELERATED LEARNING COACH (MMALC)	What constitutes a high number of ELs? Is there a percentage?	The high count of ELs (100 or greater) is not the sole factor that is considered in the allocation of the MMALC position. It is only one factor in the needs-based equity index.
36	MULTILINGUAL MULTICULTURAL ACCELERATED LEARNING COACH (MMALC)	Where can we find which schools are allocated these additional positions from MMED?	These allocations will be included with all other program allocations on December 1, 2025.
37	MULTILINGUAL MULTICULTURAL ACCELERATED LEARNING COACH (MMALC)	Can we request to keep our current MMALC person?	Schools should always keep in mind that they are funding positions and not employees.
38	MULTILINGUAL MULTICULTURAL ACCELERATED LEARNING COACH (MMALC)	When will principals be notified if their centrally funded MMALC and Interventionist be funded for next year?	These allocations will be included with all other program allocations on December 1, 2025.
39	NEEDS ASSESSMENTS	Are these needs assessments separate from the needs assessment we do for Title 1, TSP, etc.?	You could add this to a budget presentation where you are engaging in a needs-assessment discussion of multiple programs. Two slides have been prepared for the Needs Assessment for arts funding at your site.



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
40	POTENTIAL FUNDING VARIANCE (PFV)	Because most unions are in negotiations right now, is there anything we need to set aside for potential salary changes if we're filling positions?	5% of most school budget will automatically be set aside as the Potential Funding Variance. Schools are not required to set aside any additional funds.
41	POWER BI TOOLS	Will SAAs have access to Power BI?	Access to the Budget Development Roster in Power BI is limited to principals and administrators initially due to the sensitive data it displays. Access to the School Allocation Report will be granted to Assistant Principals, Coordinators, and School Administrative Assistants (SAAs) before budget development.
42	POWER BI TOOLS	How can we gain access to Power BI?	Access to the Budget Development Roster in Power BI is limited to principals and administrators initially due to the sensitive data it displays. Access to the School Allocation Report will be granted to Assistant Principals, Coordinators, and School Administrative Assistants (SAAs) before budget development.
43	POWER BI TOOLS	Is there a link for the Power BI?	Here's the link to the Power BI Budget Development tools: https://app.powerbi.com/ .
44	POWER BI TOOLS	Who will have access to these new tools?	Access to the Budget Development Roster in Power BI is limited to principals and administrators initially due to the sensitive data it displays. Access to the School Allocation Report will be granted to Assistant Principals, Coordinators, and School Administrative Assistants (SAAs) before budget development.
45	POWER BI TOOLS	Are allocations only available to Principals?	Access to the Budget Development Roster in Power BI is limited to principals and administrators initially due to the sensitive data it displays. Access to the School Allocation Report will be granted to Assistant Principals, Coordinators, and School Administrative Assistants (SAAs) before budget development.
46	POWER BI TOOLS	Who will have access to those tools with the different ones, like the employee roster and the itinerants? Will... because I'm a coordinator.	Access to the Budget Development Roster in Power BI is limited to principals and administrators initially due to the sensitive data it displays. Access to the School Allocation Report will be granted to Assistant Principals, Coordinators, and School Administrative Assistants (SAAs) before budget development.
47	REGIONAL FAMILY AND COMMUNITY ENGAGEMENT COACH	Who is the Region Family & Community Engagement coach for West, since Ms. Dukes is on leave?	There are four coaches who support schools. It would depend on which school or network you are in.



FY 2026–27 BUDGET DEVELOPMENT TRAINING

Q & A

Region West – 11/18/2025

#	TOPIC	QUESTION	ANSWER
48	SCHOOL PLAN FOR STUDENT ACHIEVEMENT (SPSA)	How soon before our appointment should we submit?	Every region has slightly different timelines. Please contact your Region Title I Coordinator.
49	SCHOOL PLAN FOR STUDENT ACHIEVEMENT (SPSA)	Will the CAP Champion have access to the SPSA platform?	That is at the principal's discretion. No automatic access. You may want to have the champion use this year's CAP plan form (linked in the MEM) to generate the plan and budget, before principal inputs in the system.
50	SECONDARY SCHOOLS - ADDITIONAL ACADEMIC COUNSELOR	Will high schools receive a counselor who provides college support if we have 600+ students like we have for the past two years?	Effective fiscal year 2024-25, schools with an enrollment of 900 or more students in grades 9- 12 will be given an additional counselor position to provide college counseling services.
51	TARGETED STUDENT POPULATION (TSP) PLAN	So, the written plan does not need to be complete at the BD appointment, only the Budget signature sheets? Or do we bring the template?	The TSP Plan is to be completed by the BD appointment time. If you have used the template with your school team, transfer the narratives to the platform.
52	TSP-SENI ALLOCATION	At our last principals' meeting, it was shared that the District is entering a fiscal downturn over the next two to three years. As a result, they indicated that funding tied to enrollment (e.g., TSP, SENI) will be recalculated based on current student enrollment rather than historical enrollment. This change would reduce our funding. Can you please confirm what percentage of the current will be reduced?	The 2021-2022 rates will be used to calculate the 2026-27 TSP-SENI allocations. Those rates were approximately 10-15% lower than the current rates. It's challenging to predict how allocations will be affected for specific school sites because numerous other factors come into play. Schools with the highest SENI ranking are expected to receive a 10-15% decrease. If your school's SENI ranking remains unchanged and your unduplicated student count remains unchanged, then your school's allocation will be 10 to 15% less than the current year's allocation.