



Los Angeles Unified School District

BENEFITS ADMINISTRATION

333 S. Beaudry Avenue, 28th Floor, Los Angeles, CA 90017

Phone: (213) 241-4262; Fax: (213) 241-4247; Web: lausd.org/benefits

October 2025

The District's Annual Benefits Open Enrollment is now underway. The Open Enrollment period begins on Monday, October 27 and ends on Tuesday, November 18, 2025. This year, there are no changes to the existing health plans. If you would like to keep your current plans, no action is required as they will automatically continue. Any changes made during this period will take effect on January 1, 2026. This enrollment packet includes detailed information to help you with your plan selections.

HOW TO ENROLL OR CHANGE PLANS

If you are enrolling or changing your plans for 2026, you have two options:

Option 1: Call Benefits Administration at (213) 241-4262

Our staff can take your plan changes over the phone Monday through Friday from 8:00 am – 4:00 pm PST (excluding Veteran's Day observed on Tuesday, November 11, 2025) throughout the Open Enrollment period.

Option 2: Submit a 2026 Retiree Benefits Change Form

Complete the enclosed 2026 Retiree Benefits Change Form and return it to Benefits Administration via mail, email, or fax. The form must be received by **November 18th @ 11:59 pm PST**. Please do not send this form if you do not have plan changes. If you take no action during Open Enrollment, your current medical, dental, and vision plans will be carried over for the 2026 plan year.

Mail: LAUSD - Benefits Administration
P.O. Box 513307
Los Angeles, CA 90051-1307

Email: benefits@lausd.net

Fax: 213-241-4247

CHANGING YOUR MEDICARE ADVANTAGE PLAN

Federal regulations require that you enroll in only one Medicare plan if you are eligible for Medicare. Therefore, if you are currently enrolled in a Medicare Advantage plan and are making a change for the 2026 plan year, you must re-assign your Medicare to the new medical plan by December 31, 2025. Contact your new medical plan or Benefits Administration for more information.

DEPENDENT ELIGIBILITY REVIEW

The District requires all retirees to verify their dependent eligibility. Please review the enclosed Benefits Election Worksheet and remove any ineligible dependents by completing the enclosed Dependent Cancellation form. Dependent eligibility criteria are specified on the form.

Visit: <http://lausd.org/benefits> for benefit information and forms
Risk Management Department, Benefits Administration
Mailing Address: P.O. Box 513307, Los Angeles, CA 90051-1307

IMPORTANT INFORMATION REGARDING PROVIDER SELECTION

Please note that elections to Health Net HMO, Health Net Seniority Plus, Anthem Blue Cross Select HMO, and Western Dental DHMO plans require the selection of a doctor, medical group, and/or dentist. If you change your medical or dental plan to any of the plans noted above during Open Enrollment, you must contact your plan after December 8, 2025, to select your doctor, medical group, and/or dentist. If you do not select a provider, the plan will automatically assign one for you.

To find additional information or publications related to your benefits, plans, and providers, visit our website lausd.org/benefits. If you have any questions, please contact Benefits Administration at (213) 241-4262.