

Projects Exercise Guide



TABLE OF CONTENTS

EXERCISE 1 – CREATE FM DATA (FMMDAUTO)..... 3

**EXERCISE 2 – DISPLAY AVAILABLE BALANCE ON FUNDED PROGRAM
(FMAVCR01)..... 4**

EXERCISE 3 – DISPLAY PROJECT (CJ20N)..... 5

EXERCISE 4 – DISPLAY SETTLEMENT RULE (CJ20N) 6

EXERCISE 5 – DISPLAY INVESTMENT PROFILE (CJ20N)..... 7

**EXERCISE 6 – DISPLAY PURCHASING DOCUMENTS BY PROJECT
(ME2J)..... 8**

EXERCISE 7 – DISPLAY PROJECT ACTUAL COSTS (CJI3) 9

Exercise 1 – Create FM Data (FMMDAUTO)

Portal Path

Fund Management > Manage Master Data > Create/Change Funded Program

Instructions

Use the Business Process Procedure: *Create FM Data* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
FM Area	1000
Click Funded Program tab	
Controlling area	1000
Process Funded Program Checkbox	<input checked="" type="checkbox"/>
WBS Element Radio button	<input checked="" type="radio"/>
WBS Element	See data sheet
Test Run indicator	<input checked="" type="checkbox"/>

**Exercise 2 – Display Available Balance on Funded Program
(FMAVCR01)****Portal Path**

Reports > Funds Management > Overview of Annual Value

Instructions

Use the Business Process Procedure: *Display Annual Values of Control Objects* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
FM Area	1000
Fiscal year	2013
Control Ledger	Y6
Fund	210-9010
Funded Program	F300009

Exercise 3 – Display Project (CJ20N)**Portal Path**

Projects System > Manage Master Data > Project Builder

Instructions

Use the Business Process Procedure: *Project Builder* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
Click  Open button.	
Project Definition	F-300092
Click  Expand all button.	

Exercise 4 – Display Settlement Rule (CJ20N)

Portal Path

Projects System > Manage Master Data > Project Builder

Instructions

Use the Business Process Procedure: *Project Builder* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
Click  Open button.	
Project Definition	F-300059
Click  Expand all button.	
Select level 4 WBS element	F-300059-00-001-99
Edit > Costs > Settlement Rule	

Exercise 5 – Display Investment Profile (CJ20N)**Portal Path**

Projects System > Manage Master Data > Project Builder

Instructions

Use the Business Process Procedure: *Project Builder* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
Click  Open button.	
Project Definition	F-300059
Click  Expand all button.	
Click on Control tab.	

Exercise 6 – Display Purchasing Documents by Project (ME2J)**Portal Path**

Reports > Projects Systems > Purchase Orders by Project

Instructions

Use the Business Process Procedure: *Purchasing Documents per Project* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
Database Profile	0000000000001
Project	F-300014

Exercise 7 – Display Project Actual Costs (CJI3)**Portal Path**

Reports > Projects Systems > Actual Costs/Revenues

Instructions

Use the Business Process Procedure: *Display Project Actual Cost Line Items* from the Collaboration Site to complete the exercise. As you progress through the scenario, complete each exercise task with the data provided in the following pages.

Required Data

This section provides the field data required to complete this exercise. Refer to this data sheet as necessary while performing the exercise.

Field	Value
Controlling area	1000
Project	F-300014
Posting date from	01/01/2013
Posting date to	Today's date