

Welcome to the Central Office Projects Course



- Darrell Lagler
- Judy Carter
- Gilberto Florencio
- Welcome and Introductions
- Logistics
- Ground Rules
- Course Objectives
- Course Content



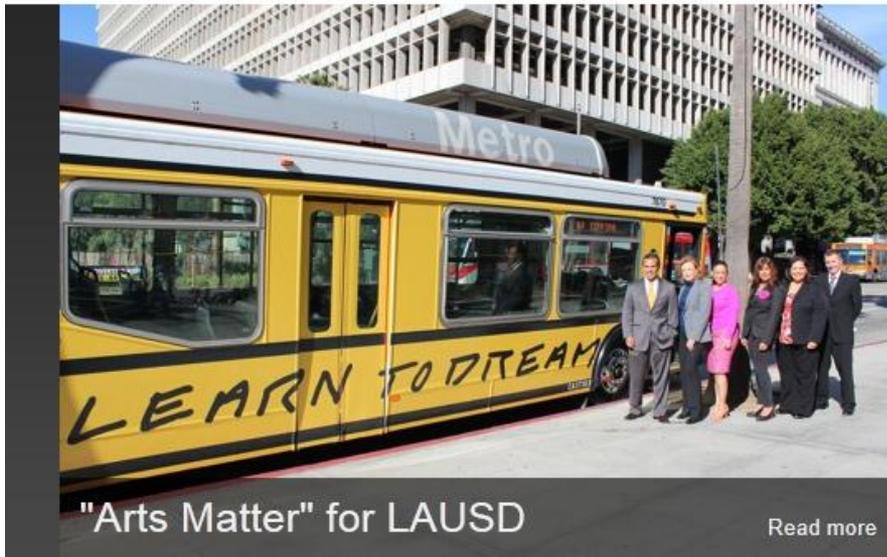
En Español Inside LAUSD Superintendent Board of Education Offices ESC Main



Los Angeles Unified School District

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"Arts Matter" for LAUSD

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National School Counseling Week

This week we celebrate school counselors as invaluable partners in the success of our students. Click "Read More" for more information.

"Arts Matter" for LAUSD

LAUSD is proud to partner with the LA Fund for Education's second installment of the "Arts Matter" campaign. Click "Read More" to learn about our new featured artist.

It's Flu Season: Be Prepared

The District is working to ensure the health and safety of students, staff and the general community. Click "Read More" for additional information.

Arts Education on KLCS

Tune in to Families Matter on KLCS this Tuesday at 6:30 a.m. & 6:30 p.m. to hear how Arts Education is making a difference in the lives of LAUSD students.

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Offices

LAUSD Vision

Every LAUSD student will receive an education in a safe, caring environment, and every student will be college-prepared and career-ready.



A

- [A-G Graduation Requirements \(213 241-6895\)](#)
- [Academic English Mastery Program \(213 241-3340\)](#)
- [Accounting Controls \(213 241-7889\)](#)
- [Accounting & Disbursements Division \(213 241-7889\)](#)
- [Accounts Payable \(213 241-4800\)](#)
- [Adult and Career Education Division \(213 241-3150\)](#)
- [Adult Student Information System \(213 241-5228\)](#)
- [APOLO/Dual Language \(213 241-2650\)](#)
- [Art & Artifact Collection \(Archives\) \(213\) 742-8351](#)
- [Arts Education Branch \(213 241-8222\)](#)

B

- [Benefits Administration \(213 241-4262\)](#)
- [Beyond the Bell Branch \(213 241-7900\)](#)
- [Blackboard Connect \(213 241-1085\)](#)
- [Board of Education \(213 241-6389\)](#)
- [Board Secretariat \(213 241-7002\)](#)
- [Bond Holders \(213 241-2736\)](#)
- [Beginning Teachers Support and Assessment \(BTSA\) Induction Programs \(213 241-5495\)](#)
- [Budget Services & Financial Planning \(213 241-2100\)](#)
- [Budgeting for Student Achievement](#)
- [Business Accounting \(213 241-2736\)](#)
- [Business Tools for Schools \(213 241-1558\)](#)

J-K

- [Junior Reserve Officers' Training Corps \(213 745-1900\)](#)
- [KLCS Television \(Channel 58\) \(213 241-4000\)](#)

L

- [Language Acquisition Branch \(213 241-5582\)](#)
- [LA's Best After-School Programs \(213 745-1900\)](#)
- [LAUSD Police \(Headquarters: 213 826-8631\)](#)
- [Leadership Academy \(213 241-6608\)](#)
- [Leadership Pipeline Development and Support](#)
- [Learning Zone, The \(213 241-5200\)](#)
- [Legacy Replacement Program \(213 241-2632\)](#)
- [Legislative and Government Affairs \(Government Relations\) \(213 241-4000\)](#)
- [Library - ILTSS \(213 241-2733\)](#)
- [Literacy/Language Arts PreK-12 \(213 241-6444\)](#)
- [Local Initiative Schools \(213 241-5104\)](#)
- [Local Options Oversight Committee \(213 241-5104\)](#)
- [Los Angeles Virtual Academy \(LAVA\) \(213 241-5104\)](#)

M

- [Magnet Program \(877 462-4766\)](#)
- [Mail Unit \(562 241-2400\)](#)
- [Maintenance and Operations \(213 745-1800\)](#)
- [Master Planning and Demographics \(213 241-8044\)](#)
- [Material Management Branch \(562 654-9007\)](#)

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Business Tools for Schools



BTS Help for
*Time Keepers and Time
Announcers*

BTS Announcements

No records found

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[Archives](#)

BTS System and Reports Status



Management Reports: Data for all BTS Management Reports was successfully updated.



BTS System is operational. The system is available for all users.



Business Tools for Schools

User ID *

Password *

* Enter your Single Sign-On (email) username and password to Log In.
e.g. (msmith@lausd.k12.ca.us, mary.smith@lausd.net)
Do not add domain name (@lausd.k12.ca.us @lausd.net)

Logon Problems? [Get Support](#)

Microsoft Internet Explorer 9 Users: [Please read this](#)

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Course Agenda

	Chapter Description	Time
1	Definitions and Overview	30 minutes
2	Project Planning and Project Funded Program Budgets	60 minutes
3	Project Settlements and Reposting	90 minutes
4	Reporting	30 minutes
5	Summary	15 minutes

Course Objectives

By the end of this class, you will be able to:

- Describe impacts of the new system
- Explain the difference between Journal Entry (FI) and Line Item Reposting (CO)
- Describe Availability Control
- Create and display Funded Programs
- Display Available Balance on a Project Funded Program (Y6)
- Explain Process to Transfer Program Level Budget to Project Funded Programs
- Explain how Project Profile determines the default Investment Profile
- Explain Asset Under Construction Shells are created through WBS elements
- Describe SubAsset Numbers
- Explain how costs are settled from WBS to asset under construction (AuC)
- Display WBS settlement rules
- Display investment profile
- Explain how project data is populated from systems outside SAP
- Repost costs
- Explain WBS Master Data – Funds Edit field and its impact on AVC
- Explain Internal Order Master Data – Project AVC field and its impact on AVC
- Run reports

Course Chapters

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Impacts of New Processes on Master Data

AS IS	TO BE
Fund Source is an attribute of WBS Element Level 4	Fund Source will be de-coupled from WBS Element Level 4
Separate WBS numbering schemes exist for Existing Facilities, New Construction, and Facilities Support Services	Consolidated and Standardized WBS numbering scheme for Facilities Services Division i.e. - Fxxxxxx
No identifier for Capitalizable vs. Non-Capitalizable Activities	Investment Profile will be assigned to Capitalizable Activities. Separate investment profile for buildings vs. equipment

Impacts of New Processes on Budget

AS IS	TO BE
Budget Authority is by Area/Project in IFS	Budget Authority will be by Program/WBS Element Level 1 in SAP Funds Management
Disconnect between District Program Budget and Project Budget Authority	Project Budget Authority will be allocated from the high-level COFE Program/ Funded Program budget
Funds edit can be performed at the Area/Project and Project Budget Line	AVC can be performed at the Program/ WBS Element Level 1, Level 3, and Project Internal Order

Impacts of New Processes on Asset under Construction (AuC)

AS IS	TO BE
Capitalization is identified using 6000 series Object Codes	Project Costs will utilize standard GL accounts (e.g. 240001, 580001). Land (610001) is an exception.
Journal Entries are used to re-classify cost from non-capital object codes to the capital object codes	SAP Assets Module will automatically re-classify and reflect costs to the capital G/L accounts
Facilities provides a list to the FAAU to capitalize project costs to CIP	Project end users will be responsible for the periodic settlement of project costs to AuC
CIP accounts are manually created for each project by FAAU	AuC accounts will be automatically generated based on Investment Profile for each level 4.
An Area/Project is broken down into different assets by asset type using object codes.	A Project can be settled to multiple assets based on WBS element settlement rules.

Project and WBS Elements Naming Conventions

	Level 1	Level 2	Level 3	Level 4
Dept	Project	Primary	Secondary	Generic
F -	123456 -	12 -	123 -	99
<ul style="list-style-type: none"> •Owning Department 	<ul style="list-style-type: none"> •Identifies a project 	<ul style="list-style-type: none"> •Translation of IFS Phase / Expedition buckets 	<ul style="list-style-type: none"> •Identifies the type of cost •Translation of IFS Subproject / Expedition cost codes 	<ul style="list-style-type: none"> •Same meaning as Level 3 •No longer contains functional area

Project Business Owners

Business Owners	Project Prefix (Dept)	Project Number Range
Facilities Services Division	F	300000 – 499999
Information Technology Division	I	700000 – 799999
Integrated Library Textbook Support Services	L	700000 – 799999
Other Divisions	X	900000-999999

Level 4 WBS Elements will no longer contain Functional Area.

For ITD and Library Projects, the existing Level 4s will be closed. New Level 4s will be without a Functional Area.

For Facilities, all projects with E, N, or S prefix will be closed. Open Facilities projects will be converted with an F prefix and will have Level 4's with no functional Area

Identification and view selection

Project Def. I-701804 LAN REFRESH YR 9 - WEST VALLEY SP ED

Detail: [Icon]

Overview(s): [Icon]

Basic data Organization Responsibilities Control Over.

S	Lev	WBS element	CO...	Co...	Bus...	Plant	Location	F...	Functional Area	P
1		I-701804	1000	1000		1000		US		
2		I-701804-03	1000	1000		1000		US		
3		I-701804-03-000	1000	1000		1000		US		
4		I-701804-03-000-01	1000	1000		1000		US	0000-8500-13438	
4		I-701804-03-000-99	1000	1000		1000		US		
1			1000	1000		1000		US		
4			1000	1000		1000		US		

As part of cutover, old WBS Level 4s will be closed.

As part of cutover, new WBS elements will be created without a Functional Area.

Availability Control (AVC)

Project postings will be subject to several AVC checks. For example, an AVC check will be based on the available balance as defined by the District-wide AVC rules while another will be based on the lower-level, project-based available budget AVC rules.

With the exception of payroll and standard CO allocations, project pre-encumbrance, encumbrance and expenditure postings must not exceed available project budget amounts tracked through both of these AVC rules and ledgers.

Key Terms and Definitions

AUC	Assets Under Construction or Construction in Progress (CIP) is a fixed asset that is in the process of being completed at the time the balance sheet is being produced. Projects that are under way and will eventually become an asset upon completion.
Funded Program	For Projects, Funded Program will correspond to the WBS elements up to level 3. Funded Programs for internal orders that support projects will be a concatenation of the WBS Level 3 and Internal Order number.
Internal Orders	The equivalent of internal orders in IFS is job tickets.
Investment Profile	The investment profile will be assigned to capital WBS Element level 4's to enable the programmatic creation of AUC shells and WBS settlement rules.
Commitments	The total of pre-encumbrances (purchase requisitions) and encumbrances (purchase orders).

Key Terms and Definitions

Settlement	For projects, settlement refers to the process of allocating costs from project WBS elements to an CIP or from CIP to final asset.
WBS	<p>Work Breakdown Structure refers to the hierarchy of activities to be performed on a project. LAUSD Project structures have 4 WBS Levels:</p> <p>Level 1: Project Definition (Modernization at School ABC, Upgrade) Level 2: Phase or Major Category of Cost (Design, Construction) Level 3: Activity or sub-phase under the level 2 (Architect Fees) Level 4: Formerly designed for Fund source of level 3. Level 4 is where all expenditures and commitments will post.</p>
AVC	In IFS, this would be Funds Edit.

Journal Entry vs. Reposting

Reposting and journal entries allow changes to fund, functional area, and WBS.

A journal entry will also allow changes to the G/L account (object).

The advantage of reposting is a more robust audit trail by referencing the original document.

Maintain Project Budget Authority

Budget Authority will be by Program/WBS element level 1 or 3 in Funds Management.

Project Budget Authority will be allocated from the high-level COFE program/funded program budget.

Availability control (AVC) can be performed at the program/WBS element level 1, level 3, and project internal order.

Control Ledger	Description
Y1	Salaries and Benefits/Other Expenditures – Separate
Y2	Salaries and Benefits/Other Expenditures – Combined
Y3	Function and Program Control
Y4	Budget Posting Control
Y5	Specific Line Item Control
Y6	Capital Projects Control

You should now be able to:

- Describe impacts of the new system
- Explain the difference between Journal Entry (FI) and Line Item Reposting (CO)
- Describe Availability Control



Course Chapters

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Chapter Objectives

By the end of this chapter you will be able to:

- Create and display Funded Programs
- Display Available Balance on a Project Funded Program (Y6)
- Explain Process to Transfer Program Level Budget to Project Funded Programs

Budgets will be uploaded to SAP by user created spreadsheet or output created by external system (i.e. – MAXIMO)

- Impacted systems may be Project System, Funds Management, Grants Management
- Budget is uploaded to PS project definition or level 3 WBS

Internal orders are equivalent to the IFS job ticket.

The budget for an internal order will be consumed immediately under the project/internal order funded program.

For internal orders that support a project, settlements to the WBS element will be performed monthly.

Internal orders will draw down from project funded program budget unless the internal order 'Project AVC' is checked in the I/O master data.

Walkthrough: Create FM Data

FMMDAUTO – Automatic Creation of FM Data



*This is a
demonstration only.
Watch as the
instructor shows you
how to complete the
task in SAP.*

Exercise: Create FM Data

ADD links to Globally Published simulations in Uperform



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exercise
follow the
instructions listed
here.*

FM7M – Directory of Funded Programs

Directory of Funded Programs

Directory of Funded Programs

Directory of Funded Programs

05/13/2013 12:59:37

FMA	Funded Prg	Name	FPC	FPTYPE	Valid from	Valid to	by	Entered on
1000	<u>F300009</u>	"ZCOIF1041-Project#1		PRL1	01/01/1900	12/31/9999	JCARTER	01/10/2013

Project name
(without hyphen)

Level (1 or 3) at which
funding is applied
(and AVC checked)

Walkthrough: Display Funded Programs

FM7M – Directory of Funded Programs



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demonstration only.
Watch as the
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how to complete the
task in SAP.*

Display Annual Values of Control Objects

Display Annual Values of Control Objects

Details
 Get Documents

Control Objects Data: Annual Values

FM Area	1000 (USD)	Grant	<Space>
Fiscal Year	2013	Fund	210-9010
Control Ledger	Y6	Funds Center	<Space>
		Commitment Item	TOTAL_EXPENSES
		Functional Area	YYYY-YYYY-17900

.....

Hierarchy of Control Objects - Budget Addresses - Posting ...	Consumable ...	Consumed Amt	Available Amt
▼ <Several Funded Program Values>	92,175,000.00	10,871,313.01	81,303,686.99
▶ E23132620242	0.00	2,578,617.60	...-
▶ E23132620242808000049879	0.00	670.44	670.44-
▶ E23132620242808000050226	0.00	275,000.00	275,000.00-
▶ E23132620242808000054046	0.00	1,800.00	1,800.00-
▶ E23132630310	0.00	319,632.50	319,632.50-
▶ E23135930310	0.00	3,433.61	3,433.61-
▶ F300002	600,000.00	0.00	600,000.00
▶ F300011	200,000.00	80,433.85	119,566.15
▶ F300012	300,000.00	81.47	299,918.53
▶ F300021	2,350,000.00	19,500.00	2,330,500.00
▶ F30002102303	211,100.00	0.00	211,100.00

Walkthrough: Display Available Balance on Funded Program

FMAVCR01 – Display Annual Values of Control Objects



This is a demonstration only. Watch as the instructor shows you how to complete the task in SAP.

Exercise: Display Available Balance on Funded Program

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exercise
follow the
instructions listed
here.*

You should now be able to:

- Create and display Funded Programs
- Display Available Balance on a Project Funded Program (Y6)
- Explain Process to Transfer Program Level Budget to Project Funded Programs

Course Chapters

	Chapter Description	Time
1	Definitions and Process Overview	30 minutes
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By the end of this chapter you will be able to:

- Explain how Project Profile determines the default Investment Profile
- Explain Asset Under Construction Shells are created through WBS elements
- Describe SubAsset Numbers
- Explain how costs are settled from WBS to asset under construction (AuC)
- Display WBS settlement rules
- Display investment profile

Capitalization of Projects

Currently, the Fixed Asset Accounting Unit (FAAU) are primarily responsible for the capitalization of projects. The shift in responsibility to project departments (Facilities, ITD, ILTSS) will be a large change and include responsibility for the following activities:

- **Updating WBS elements with investment profile**
- **Monitor settlements to Assets under Construction**
- **Initiating the request to set up final assets upon project completion**
- **Updating WBS element settlement rules with final assets**
- **Executing settlement from WBS to final asset**

Policy Changes

The fixed asset capitalization threshold has been changed from \$25,000 to \$5,000.

Accumulated costs will settle monthly to the AuC.

Created

- **Budget may be entered.**

Released

- **Available to collect costs.**
- **If a capital project, AuC is created automatically.**

TECO (technically complete)

- **Existing purchase orders may be completed.**
- **New commitments may not be created.**

Closed

- **Costs may not be assessed to project.**

Structure of Project Builder

Work Area



Structure Tree



Worklist and Templates



Project Builder: Project N-101191

Project Structure: Description | Identification

- 135th St. ES Addition N-101191
 - 135th St. ES Addition N-101191
 - ENVIRONMENTAL N-101191-02
 - CEQA (CALIF. ENV N-101191-02-175
 - MY K-12 New N-101191-02-175-01
 - MY K-12 New N-101191-02-175-02
 - SITE - EHS OVRSC N-101191-02-17A
 - MY K-12 New N-101191-02-17A-01
 - MY K-12 New N-101191-02-17A-02
 - SITE - EHS OVRSC N-101191-02-17B
 - MY K-12 New N-101191-02-17B-01
 - MY K-12 New N-101191-02-17B-02
 - PLANS N-101191-03
 - PRE-DESIGN & SI N-101191-03-218
 - MY K-12 New N-101191-03-218-01
 - CONSTRUCTION N-101191-04

Worklist: Description | Project object

- Projects
 - Project Definitions
 - 52nd St - Parent Cen N-101289
 - WBS Elements
 - Networks

Identification and view selection

Project Def. N-101191 135th St. ES Addition

Detail: [Icon]

Overview(s): [Icon]

Basic data | Control | Administration | Long Text

Status

System Status CRTD [Icon]

User status

Project coding mask

Screen N-000000-XX-XXX-XX Mask ID

Responsibilities

Project Manager

Owner Auth. Rep

Organization

CO area 1000

Company code 1000

Plant 1000

Dates

Start date 06/01/2011

Finish date 12/31/2015

Factory calend. US

Walkthrough: Display Project

CJ20N – Project Builder



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Watch as the
instructor shows you
how to complete the
task in SAP.*

Exercise: Display Project

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instructions listed
here.*

Rule that determines which portions of a sender's costs are allocated to which receivers.

A settlement rule contains distribution rules, one or more of which are assigned to each sender. In most cases, there will be one distribution rule for each receiver.

Maintain Settlement Rule: Overview

WBS element:
MR CIP Reserve

Actual settlement

Distribution rules

Cat	Settlement Receiver	Receiver Short Text	%	Settlement type	No.	Strategy	From Peri...	From...	To ...	To Fi...	First Used	Last Used
CTR	1001574		100	PER								

Settlement Categories

- CTR cost center
- FXA fixed asset
- ORD internal order
- WBS WBS element

Settlement Rules

- When creating capitalizable WBS elements, an investment profile will be assigned to the level four WBS elements to enable creation of the AuC shell, AUC sub-assets and WBS settlement rules through automated, periodic processes.
- A project may be settled to more than one asset (e.g., costs for a new school project may include both land, improvement of land/site and building).
- When the project or set of WBS elements is substantially complete, the owning project department is responsible for notifying FAAU by completing and emailing a form that outlines the sets of WBS elements that are completed.
- The settlement rule for capital items is created automatically when the initial monthly settlement is run.

Settle Asset under Construction (AuC)

- Project costs will utilize standard G/L accounts (e.g. 240001, 580001).
- SAP Assets Module (AM) will automatically reclassify and reflect costs to the capital G/L accounts.
- Project end users will monitor the settlement of project costs to the AuC.
- AuC accounts will be automatically generated based on the investment profile.
- A project may be settled to multiple assets based on WBS element settlement rules.
- The AuC is created automatically when the project is released.
 - The AuC may be viewed by highlighting the level 4 WBS and following the menu path **Edit > WBS Element > Investment Programs > Asset under Construction**

Below is an example of a settlement rule for a WBS element that has been completed.

- The first line reflects the Asset Under Construction (AUC) and is automatically updated after the first settlement is run. On a monthly basis, there will be a job that programmatically settles costs to the AUC for projects with an investment profile.
- The second line represents the Final Asset. When a project or wbs element is completed, the Project Department (Facilities, ITD, Library) will notify the Fixed Asset Accounting Unit to create the final asset. The Project users are responsible for updating the settlement rule on the WBS element(s) and running the settlement to the final asset(s).

Display Settlement Rule: Overview

WBS element: F - 300059-00-001 -99
Air Conditioning

Actual settlement

Distribution rules

Cat	Settlement Receiver	Receiver Short Text	%	Amount	Sett No.	Str	From	From	To P	To Fis	First Used	Last Used
FXA	5000000006857-0	Air Conditioning	100.00	0.00	AUC	1	0		0		007/2013	007/2013
FXA	3600000010892-0	Air conditioning proj	100.00	0.00	FUL	2	0		0			

Settlement Parameters

Settlement Parameters

- When settling project costs to an AUC or Asset, the Allocation structure should be Z3 which is the default setting for Capital Project Profiles. The vast majority of projects will use the Z3 allocation structure.
- A small percentage of projects will have their costs settled to Non-AUC structures (internal orders, other WBS elements). In these cases, it is important to remember to change the allocation structure to Z2. An example when you would use Z2 is when you're settling costs from a temporary holding WBS to multiple direct WBS elements.
- To display settlement parameters from the settlement rule:
Goto → Settlement Parameters

Maintain Settlement Rule: Parameters

WBS element: F - 300256 - 00 - 001 - 99
ITC3 - 06.3110 - P2P with retention-OVER

Parameters		
Description		
Settlement profile	ZPROJ	Projects Settlement Profile
Allocation structure	Z3	Buildings AUC Structure
PA transfer str.		
Source structure		
Asset Value Date		
Hierarchy number		
Strategy Sequence		

Entered by: RC417 on 05/03/2013
Last changed by: on

Walkthrough: Display Settlement Rule

CJ20N – Project Builder



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Exercise: Display Settlement Rule

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instructions listed
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Project Profile/Investment Profile

Identification and view selection

Project Def. I-701804 LAN REFRESH YR 9 - WEST VALLEY SP ED

Detail: [Hourglass icon]

Overview(s): [Warning icon] [Print icon]

Basic data Control Administration Long Text

Project Profile ITD - Direct Capital Projects

Accounting

Planning profile 000001

Investment profile Z00001

Sales pricing

DIP Profile

Investment measure profile (1) 5 Entries found

Restrictions

InvProfi...	Name of investment profile
000001	Model with AuC, summary settlement
000002	Model for depreciation simulation only
000003	Model with line item settlement of AuC
Z00001	AUC for Buildings
Z10001	AUC for Equipment

Any Project Profile with "Capital" will automatically update the Investment Profile to "AUC for Building". If you are creating a "temporary holding" project where costs will eventually be distributed to Direct Capital projects, you should select an "Indirect" Project Profile so the investment profile will remain blank.

Investment profile determines if the projects costs will automatically be capitalized via the settlement process. When selecting the project profile for Capital Projects (e.g., ITD Direct Capital Projects, Facilities Direct Capital Projects), the investment profile will automatically be populated as AUC for buildings.

However, If you have a Direct Capital project that is not "Building" or "Construction (i.e., computer applications projects, library books and equipment), you should change the investment profile to AUC for Equipment. This is especially important if the fund source contains a functional area other than 8500 or 8100, e.g, Functions 7700 – Central Data Processing and 3700-Food Services would error out if the investment profile is set to AUC for Buildings.

Walkthrough: Display Investment Profile

CJ20N – Project Builder



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Exercise: Display Investment Profile

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Sub Asset Numbering

- Multiple funding sources will trigger the creation of sub asset numbers (AS11_FMIM).

Program Edit Goto System Help

Create Asset Subnumbers for Settlement with Funds Management

Controlling Area to

Company Code to

Orders

All Orders

Order to

Order Group

Projects

All WBS Elements

Project Definition to

WBS Element to

AUC is automatically created for each WBS element and assigned a default Fund/Functional Area (010-0000/0000-8500-19600)

When executing the creation of Asset Subnumbers (AS11_FMIM), Asset subnumbers are created for each Fund/Functional Area where there are actuals posted

Below is an example of Asset Subnumbers created for Project F-300256

Create Asset Subnumbers for Settlement with Funds Management

Status of	CO object name	SS	SAs	CoCd	Asset	SNo.	Action	Fund	Functional Area	Grant	Posting st
	WBS F-300256-00-001-99			1000	5000000001367	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-00-001-99			1000	5000000001367	1		210-9010	0000-8500-13432	NOT_RELEVANT	
	WBS F-300256-00-001-99			1000	5000000001367	2		213-9010	0000-8500-12401	NOT_RELEVANT	
	WBS F-300256-00-001-99			1000	5000000001367	3		214-9010	0000-8500-14615	NOT_RELEVANT	
	WBS F-300256-00-002-99			1000	5000000001368	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-00-002-99			1000	5000000001368	1		213-9010	0000-8500-12401	NOT_RELEVANT	
	WBS F-300256-01-134-99			1000	5000000001371	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-01-134-99			1000	5000000001371	1		213-9010	0000-8500-12401	NOT_RELEVANT	
	WBS F-300256-02-301-99			1000	5000000001379	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-02-301-99			1000	5000000001379	1		213-9010	0000-8500-12401	NOT_RELEVANT	
	WBS F-300256-02-301-99			1000	5000000001379	2		213-9010	0000-8500-12407	NOT_RELEVANT	
	WBS F-300256-02-301-99			1000	5000000001379	3		214-9010	0000-8500-14615	NOT_RELEVANT	
	WBS F-300256-02-302-99			1000	5000000001380	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-02-302-99			1000	5000000001380	1		213-9010	0000-8500-12401	NOT_RELEVANT	
	WBS F-300256-02-311-99			1000	5000000001389	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-02-311-99			1000	5000000001389	1		214-9010	0000-8500-14615	NOT_RELEVANT	
	WBS F-300256-03-401-99			1000	5000000001395	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-03-401-99			1000	5000000001395	1		213-9010	0000-8500-12401	NOT_RELEVANT	
	WBS F-300256-03-401-99			1000	5000000001395	2		213-9010	0000-8500-12407	NOT_RELEVANT	
	WBS F-300256-03-401-99			1000	5000000001395	3		214-9010	0000-8500-14615	NOT_RELEVANT	
	WBS F-300256-05-811-99			1000	5000000001419	0		010-0000	0000-8500-19600	NOT_RELEVANT	
	WBS F-300256-05-811-99			1000	5000000001419	1		214-9010	0000-8500-14615	NOT_RELEVANT	

CJ88 – Actual Settlement: Project/WBS Element/Network

Select 'Automatic' if settling to AuC.

Select 'Full Settlement' when settling to final asset.

Walkthrough: Settle Project Costs (individual)

CJ88 – Actual Settlement: Project/WBS
Element/Network



*This is a
demonstration only.
Watch as the
instructor shows you
how to complete the
task in SAP.*

You should now be able to:

- Explain how Project Profile determines the default Investment Profile
- Explain Asset Under Construction Shells are created through WBS elements
- Describe SubAsset Numbers
- Explain how costs are settled from WBS to asset under construction (AuC)
- Display WBS settlement rules
- Display investment profile

Course Chapters

	Chapter Description	Time
1	Definitions and Process Overview	30 minutes
2	Project Planning and Project Funded Program Budgets	60 minutes
3	Project Settlements and Reposting	60 minutes
4	Reporting	30 minutes
5	Summary	15 minutes

By the end of this chapter you will be able to:

- Display the actual project costs
- Display purchase orders on a project
- Display settlement rules for projects
- Display commitments



Walkthrough: Display Purchasing Documents by Project

ME2J – Purchasing Documents by Project



This is a demonstration only. Watch as the instructor shows you how to complete the task in SAP.

Exercise: Display Purchasing Documents by Project

ADD links to Globally Published simulations in Uperform



*To complete this
exercise
follow the
instructions listed
here.*

Display Actual Project Costs

Display Actual Cost Line Items for Projects



Display Actual Cost Line Items for Projects



Layout /JWC jwc
 Object PRJ I-700034 MISCELLANEOUS
 Cost Element 430001 To 590001 General Supplies...
 Posting Date 00/00/0000 To 02/28/2013

Posting Date	Doc. Date	Object	Cost Elem.	Σ	ValCOArCur	Functional Area	Fund	Document Header Text	Document
09/24/2007	09/24/2007	I-700034-03-000-01	430001		372.48	0000-7700-12135	010-0000	PV / IMP0020	10354130-
09/24/2007	09/24/2007	I-700034-03-000-01	590001		28.27	0000-7700-12135	010-0000		10354130-
07/31/2007	10/22/2007	I-700034-03-000-01	430001		334.81	0000-7700-12135	010-0000	PV / IMP0021	10372752!
05/10/2008	05/10/2008	I-700034-03-000-01	430001		84.99	0000-7700-12135	010-0000	PV / IMP116747	10597254!
06/30/2008	07/08/2008	I-700034-03-000-01	430001		90.00	0000-7700-12135	010-0000	PV / IMP116751	10661272!
06/24/2008	06/24/2008	I-700034-03-000-01	590001		15.00	0000-7700-12135	010-0000	PV / IMP116753	10650215!
04/21/2007	04/21/2007	I-700034-03-000-01	430001		85.21	0000-7700-12135	010-0000	PV / ITD-0006346	10213623!
04/21/2007	04/21/2007	I-700034-03-000-01	430001		184.64	0000-7700-12135	010-0000		10213623!
04/21/2007	04/21/2007	I-700034-03-000-01	430001		17.31	0000-7700-12135	010-0000	PV / ITD-0006383	10213624!
04/21/2007	04/21/2007	I-700034-03-000-01	430001		81.16	0000-7700-12135	010-0000		10213624!
10/03/2006	10/03/2006	I-700034-03-000-01	590001		63.82	0000-7700-12135	010-0000	PV / MIS-7804	10043575!
05/09/2008	05/09/2008	I-700034-03-000-01	520002		32.50	0000-7700-12135	010-0000	PV / TR414534	10598298!
10/18/2010	10/18/2010	I-700034-03-000-04	430004		87.96-	0000-7700-16569	010-9010	SN / GS-00022737	11339186!
					177,252.11				

Walkthrough: Display Project Actual Costs

CJI3 – Display Project Actual Costs



This is a demonstration only. Watch as the instructor shows you how to complete the task in SAP.

Exercise: Display Project Actual Costs

ADD links to Globally Published simulations in Uperform



*To complete this
exercise
follow the
instructions listed
here.*

You should now be able to:

- Display the actual project costs
- Display purchase orders on a project
- Display settlement rules for projects
- Display commitments



Course Chapters

	Chapter Description	Time
1	Definitions and Process Overview	30 minutes
2	Project Planning and Project Funded Program Budgets	60 minutes
3	Project Settlements and Reposting	60 minutes
4	Reporting	30 minutes
5	Summary	15 minutes

You should now be able to:

- Describe impacts of the new system
- Explain the difference between Journal Entry (FI) and Line Item Reposting (CO)
- Describe Availability Control
- Create and display Funded Programs
- Display Available Balance on a Project Funded Program (Y6)
- Explain Process to Transfer Program Level Budget to Project Funded Programs
- Describe the CO Plan – Transfer Budget from Project to Internal Order Explain how Project Profile determines the default Investment Profile
- Explain Asset Under Construction Shells are created through WBS elements
- Describe SubAsset Numbers
- Explain how costs are settled from WBS to asset under construction (AuC)
- Display WBS settlement rules
- Display investment profile
- Explain how project data is populated from systems outside SAP
- Repost costs
- Explain WBS Master Data – Funds Edit field and its impact on AVC
- Explain Internal Order Master Data – Project AVC field and its impact on AVC
- Run reports



Course PTR0200 Transaction Codes

CJ20N	Project Builder
FMMDAUTO	Create FM Mater Data
FM7M	Directory of Funded Programs
AS11_FMIM	Create Sub Asset Numbers
CJ88	Actual Settlement: Projects/WBS Elements/Networks (Individual)
CJ8G	Actual Settlement: Projects/WBS Elements/Networks (Mass)

FMAVCR01	Display Annual Values of Control Objects
ME2J	Purchasing Documents by Project
CJI3	Display Project Actual Costs

After training support will include:

- **The Procurement Customer Support Center**
- **The BASE Training Center will be the single point of access for SAP end-user documentation/materials.**
 - This website will make it easier for end users to access related business process materials.
 - The materials will include the following:
 - ✓ Course Presentations
 - ✓ Simulations
 - ✓ Quick Reference Guides
 - ✓ Job Aids
- **Context Sensitive Help within the Shopping Cart**
- **Refresher (Open House) sessions**

BASE Training Center Website [http://basetraining.lausd.net]




Home
Course Materials
Docuementary Library BPP
Contact Us
FAQs

Welcome to the BASE Training Center

...your one-stop shop for BASE training support

Given the level of responsibility that you have for your office, it is vital that you are provided with appropriate training and support to carry out your role. To maximize the benefits of the training that you attended, the BASE Training Center was developed to provide support and access to resources and information long after the training session has ended.



Schools


[Shopping Cart for Requestors](#)
[Schools/Departments/Approvals](#)

Central Offices


FINANCE
[Course Materials](#)
[Business Process Procedures \(BPPs\)](#)

PROCUREMENT
[Course Materials](#)
[Business Process Procedures \(BPPs\)](#)

QUICKLINKS

[Legacy Replacement Project \(LRP\) Website](#)
[Learning Zone](#)
[Procurement Services Division](#)

ANNOUNCEMENTS

VIRTUAL LEARNING

**You have just completed the Central Office
Projects course.**

Thank you for attending!

