

Program Elements

LAEP's community schools initiative seeks to address the District's overarching goals of social and emotional development, graduation, college and career readiness, and parent, community, and student engagement. Community schools also supports the PFSS goals of health and wellness efforts, college and career readiness, and student and parent engagement. LAEP proposes a series of direct services ranging from full-service community schools packages to individual workshops addressing the specific goals above. Each of these offerings are acceptable, for Elementary, Middle, Span, and High School, as well as Continuation and Options Schools.

Proposed community schools packages are as follows:

- **Package A:** LAEP will lead five community school professional development sessions to meet the specific interests and needs of the school site, facilitate a Community Schools Committee each month, and provide coaching for committee members to include school-based community school coordinators, parents, teachers, partners, and administrators.
- **Package B:** LAEP will lead ten half-day professional development sessions and monthly Community School Coordinator community of practice meetings, and provide coaching and feedback for each coordinator to support community school committee facilitation, professional development, and strategic plans.
- **Package C:** LAEP will facilitate a Community Schools Committee each month and provide coaching and feedback for each coordinator to support community school committee facilitation, professional development, and strategic plans.
- **Package D:** LAEP offers the following individual workshops:
 - **Community Schools 101** - Teachers and school staff will understand the basics of community schools, explore equity, collective impact, and personalization within the community school model, and apply their knowledge of the community school model to case studies.
 - **Setting the Standard: Core Pillars for Community Schools** - Participants will explore the community school standards and core pillars, identify current practices and resources that meet community school standards, and brainstorm future practices and resources that will meet community school standards.
 - **Our School, Our Community, Our Role** - Participants will understand various stakeholder roles and responsibilities within a community school, create a vision for a collaborative school culture, and name their individual role in contributing to a community school.
 - **The Story of Our Data** - Participants will identify trends in local data related to the community school model, analyze local data to provide causes and context; and provide input on the school and community need assessment.

- **Activating Key Stakeholders:** LAEP will lead teachers and school staff in exploring best practices for parent and community engagement and determining strategies to increase parent and community engagement.

To address graduation, college and career readiness, LAEP proposes direct services to students, parents and educators to overcome barriers to college attendance, enhance students' confidence, and prepare students for the workplace. Proposed program packages are as follows:

- **Package E:** With our college and career strategic planning work group, LAEP's College and Career Coordinator will facilitate collaborative meetings in which participants will design and implement a strategic plan for building a sustainable college and career going culture for all students.
- **Package F:** In this multiple workshop package, teachers will receive guidance and support as they plan for and implement lessons on resume writing and interview skills. This experience culminates in an authentic learning experience for students as they participate in mock interviews with LAEP partners and working professionals from the community. LAEP's College and Career Coordinator facilitates and coordinates the entire process for students and staff.
- **Package G:** With this preparing for college package, LAEP will guide students and parents through a series of workshops that will support their planning for college. The workshops include three personal statement seminars, three FAFSA prep and completion workshops, and one 'breaking down the award letter' seminar.
- **Package H:** LAEP offers the following individual workshops:
 - **FAFSA & Cal DREAM Act Workshops** - Parents and students will understand college financial assistance process and receive guidance in document collection, how to calculate GPA, how to calculate household income, navigating common obstacles and resources for exceptional cases. They will also correctly complete FAFSA application with aid from trained staff and volunteer businesspeople.
 - **'Breaking Down the Award Letter' Workshops** - Parents and staff will understand the college award letter and financial aid package to guide student and parents in making a informed college selection.
 - **Personal Statement Workshops** - Students will craft empowering narratives that illustrate their character and potential for success in higher education.
 - **Resume Building Workshop** - Students will draft, revise, and finalize professional résumés that document their strengths and relevant experiences.
 - **Resume Building Curriculum Workshop** - Teachers will gain skills to lead students in workshops on professional resume writing.
 - **Interviewing & Dress for Success Workshop** - Students will understand what to expect in an interview and how to prepare for interviews and will engage in interview role play with peers.
 - **Interviewing & Dress for Success Curriculum Workshop** - Teachers will gain skills to lead students in workshops on interviewing and professional attire.

- **College Tours** - LAEP will plan purposeful and engaging college tours for students and school staff that map out specific learning opportunities to connect student career aspirations and teacher curriculum. Visits to college campuses include a scavenger hunt that highlights various facilities such as health care centers, dorms, sports centers, labs, theatres, etc.

To address parent, community, and student engagement, LAEP proposes direct services to coach community representatives and school leaders to build their capacity so that schools are rich in family resources. **Package I** encompasses the following individual workshops and programs:

- **Student-Led Conferencing:** LAEP will prepare students and teachers for conferences with parents in which students lead the discussion assessing their school performance.
- **Parent Councils:** With a lead school staff person, LAEP will assist schools in organizing parent councils to increase parent voice and ensure that parents' needs are addressed.
- **Community Representative and Parent Center:** LAEP will lead coaching and support for community representative or parent center director in outreach and engagement to other parents, facilitation of workshops and meetings, etc.
- **Parent Volunteers:** Working with Title I Coordinator, community representatives, and the assistant principal, LAEP will build strategies to increase parent volunteers.
- **Parent Enrichment Activities:** LAEP will train community representatives to bring parent enrichment to school's parent center.
- **Community Resources:** LAEP will organize resources on campus, develop resource guides, and facilitate access to school for community organizations.
- **Kindergarten Transition Program:** LAEP will implement a kindergarten developmental-readiness program for children entering kindergarten who do not have preschool experience and their parents.

Price Schedule

Packages	Services Provided	Pricing
A. PD, Coaching & Community School Committee Development Bundle	Five Community School Professional Development Sessions (1 hour each) 30 hours of facilitation of a Community Schools Committee (2 hours per month, with longer retreats in the summer months) 40 hours of coaching for committee members	\$22,500 per school site
B. Community School Coordinator Network Collaboratives with Coaching	Ten professional development sessions (3 hours) or monthly Community School Coordinator community of practice 20 hours of coaching and feedback for each coordinator (100 hrs of coaching total)	\$39,000 for up to five coordinators or \$7,800 per coordinator
C. Community School Committee Strategic Planning	30 hours of facilitation of a Community Schools Committee (2 hours per month, with longer retreats in the summer months) 40 hours of coaching for committee members	\$21,000 per school
D. Individual Community Schools Workshops	Each workshop can be tailored to 1-hour, 2-hour, or 3-hour sessions at \$300/hour.	\$300-900 each
	Community Schools 101 (1-3 hours)	
	Setting the Standard: Core Pillars of Community Schools (1-3 hours)	
	Our School, Our Community, Our Role (1-3 hours)	
	The Story of Our Data (1-3 hours)	
	Activating Key Stakeholders	
E. College & Career Work Group: Strategic Planning	20 hours of facilitation of a college and career work group	\$15,000

	30 hours of coaching to support implementation	per work group per year
F. Mock Interview Package	Small group facilitation of grade level or department teams to review curriculum and plan for implementation (2 to 4 hours) 10 hours of mock interview coordination Volunteer recruitment	\$4,200 per site for up to 100 students *additional students at \$20 each
G. Preparing for College Package	22 hours of workshop facilitation 10 hours of coordination and planning	\$9,600
H. Individual Workshops	FAFSA & Cal DREAM Act Three, three-hour workshops (9 hours total) for up to 45 participants	\$2,700
	Breaking Down the Award Letter One, two-hour workshop (2 hours total) for up to 45 participants	\$600
	Personal Statements Three, three-hour workshops (9 hours total) for up to 45 participants	\$2,700
	Résumé Building Three-hour workshop for up to 45 participants	\$900
	Resume Building Curriculum One-hour workshop for up to 45 participants	\$300
	Interviewing/ Dress for Success Three-hour workshop for up to 45 participants	\$900
	Interviewing/Dress for Success Curriculum One-hour workshop for up to 45 participants	\$300

	College Tour 12 hours per trip for up to 45 participants	\$3,600
I. Parent, Student, and Community Engagement Workshops and Programs		
	60 hours of coaching to support implementation of student-led conferencing	\$12,000
	30 hours of coaching over one semester for one staff member to support implementation of a parent council	\$6,000
	30 hours of coaching for one community representative or parent center liaison in parent outreach and engagement	\$6,000
	20 hours of facilitation of a parent volunteer work group	\$4,000
	30 hours of coaching for one staff member to organize community resources on campus	\$6,000
	40 hours of facilitation of a kindergarten transition work group with school staff to plan the kindergarten transition program 80 hours for outreach and enrollment 64 hours of implementation of student program (4 hours a day and 4 days a week) 16 hours of implementation of a parent program (4 hours a week)	\$40,000

Vendor Virtual Services Plan

Due to school closures, approved vendors on the Partners for Student Success bench that have a signed contract will need to submit their *Vendor Virtual Services Plan* to D’Sonya Oakley at dsonya.oakley@lausd.net from the Office of Partnerships and Grants. The plans will be vetted and shared with eligible schools to select the services they are interested in and follow up with vendors. Any new approved vendors that are in the process of signing their contract will also need to fill out the below form.

Things to Consider:

- Currently, certificated staff are required to supervise any services rendered to students by a third party.
- Recording and pictures of students is prohibited.
- District’s [Code of Conduct](#) is expected when interacting with students

Vendor’s Name: Los Angeles Education Partnership	Submittal Date: 8/19/2020
Schools Planning to Serve: All eligible schools	
List the services in your agreement that can be provided virtually:	All services EXCEPT college tour
List the services in your agreement that cannot be provided virtually:	College Tour
List the platforms you plan to use for delivery of virtual services:	Zoom, Google Hangouts, Phone Calls
Provide a brief description of how you plan to deliver each of your services virtually (i.e. coordinate with school to schedule 30 minute session once a week, etc.):	LAEP will coordinate directly with designated school site staff to deliver services through the appropriate virtual platform (e.g. phone calls, Zoom, Google Hangouts, Webinars, etc.). Virtual services (date, time, length, frequency) are dependent on each school site's specific service request(s), as outlined in LAEP's PFSS RFQ's Program Elements (Exhibit A)