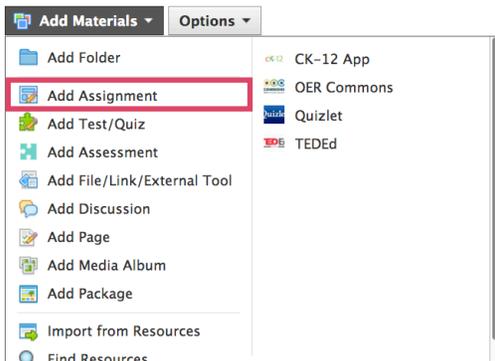


PART 2: Create Assignments

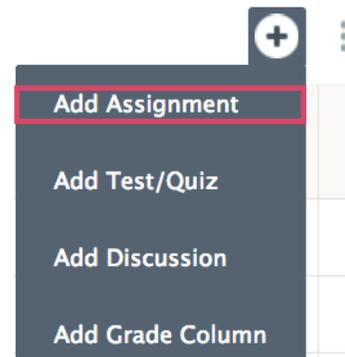
Purpose: Creating assignments with customized learning objectives aligned to the LAUSD Elementary CCS Report Card Domains are required for the Elementary Grade PassBack (EGP) App.

Navigation: There are two options to create an assignment.

Option 1: From your Course home page, click the Add Materials button. Click Add Assignment. This button links to all available materials.



Option 2: From the Gradebook, click the '+' button on the top right. Click Add Assignment. This button is limited to the materials shown.

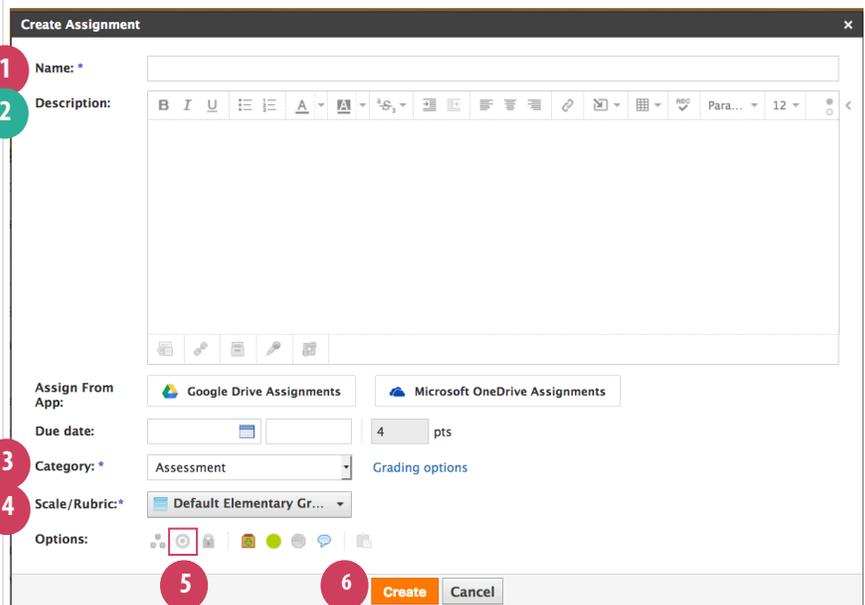


Once you have chosen the add assignment option, the window below will appear. Complete the fields as follows:

Steps

1. Name the assignment.
2. Add a description. This is an optional field, however, consider that students and parents will also be able to view it.
3. Select or add a Category.
4. Select a Scale or Rubric.
5. Click the  icon. (The following bullets are not illustrated here.)
 - Click Custom Learning Objectives.
 - Click School.
 - Click LAUSD ELEM CCS Report Card Domains.
 - Select the Subject Area, the Grade Band if applicable, and the Custom Learning Objective(s) to align to the assignment.
 - Click Add Learning Objectives.
6. Click Create.

 = Required  = Optional



Create Assignment

1 Name: *

2 Description:

3 Category: *

4 Scale/Rubric: *

5 Options:

6 Create Cancel

For directions on how to tag/align custom learning objectives, please refer to the following how to video: bit.ly/aligncustomLO