



**Los Angeles Unified School District  
Office of Parent and Community Services  
2018-2019**



| <b>Los Angeles Unified School District Title I Parent and Family Engagement Policy<br/>(MEMORANDUM 6750.2)<br/>Local District Title I Study Group (LDTISG) At-A-Glance</b> |   |                    |  |
|--|---|--------------------|--|
| Timeline   | Location/Dates  | Time               | Expectation/Presentations  |
| August 14, 2018 through September 21 <sup>st</sup>   | All Title I Schools<br>On Going<br>Aug-September        | Varies             | <p>One of the new LCAP Federal Addendum goals is that a minimum of three hundred Title I parents will commit to the Title I Parent Study Groups each year, with each school sending two Title I parents, selected by parents, to participate in Study Groups.</p> <p><b>Note:</b> Each Title I School will submit only two names, but all parents are welcome to attend the Local District Title I Study Group Meetings.</p>   |
| September 2018   | 9/25/18:<br><br>Office of Parent and Community Services | 9:00 am – 12:00 pm | <p align="center"><u><b>Launching of Title I Study Group Meetings ☺</b></u></p> <p><b>Participants will review and learn about the implementation of the following documents:</b></p> <ul style="list-style-type: none"> <li>✓ Local Control and Accountability Plan (LCAP) Title I Federal Addendum, which is the former Local Educational Agency (LEA) Plan</li> <li>✓ LAUSD Title I Parent and Family Engagement Policy</li> </ul> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>✓ Local District Title I Study Groups At-A-Glance</li> <li>✓ List of Local District SSC Training dates times and locations</li> <li>✓ List of all Local District Title I meeting dates and locations</li> </ul> <p><b>Note:</b><br/><b>All parents are welcomed to attend their Local District Title I Study Group Meetings</b></p> |

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**Local District Title I Study Group (LDTISG) At-A-Glance**

| Timeline                                       | Location/Dates  | Time                          | Expectation/Presentations  |
|--|---|-------------------------------|--|
| <p align="center"><b>October<br/>2018</b></p>  | <p>10/05/18: LD Northeast<br/>10/10/18: LD South<br/>10/22/18 LD Central<br/>10/23/18: LD East<br/>10/25/18: LD West<br/>10/30/18: LD Northwest</p>                           | <p>9:00 am –<br/>12:00 pm</p> | <p><b>LD TISG: Session 1:</b></p> <ul style="list-style-type: none"> <li>➤ Participants will review and learn about the general format of the Study Group (“nuts and bolts”), reviewing the content of the binder</li> <li>➤ <b>Local Control Accountability Plan (LCAP) Title I Federal Addendum</b> <ul style="list-style-type: none"> <li>• Participants will review the LCAP Title I Federal Addendum</li> <li>• Participants will <b>provide feedback on the LCAP Federal Addendum</b> to the Office of Parent and Community Services. (charts, evaluation, etc.)</li> </ul> </li> <li>➤ <b>Mandate A</b> <ul style="list-style-type: none"> <li>• Parents will learn about the directives, tools and trainings to ensure schools have the necessary information they need to effectively engage and communicate with parents.</li> <li>• Participants will <b>provide feedback on the effectiveness of Mandate A</b> to the Office of Parent and Community Services. (charts, evaluation, etc.)</li> </ul> </li> </ul>   |
| <p align="center"><b>November<br/>2018</b></p> | <p>11/02/18: LD Northeast<br/><br/>11/05/18: LD Central<br/><br/>11/13/18: LD South<br/><br/>11/27/18: LD Northwest<br/><br/>11/28/18: LD East<br/><br/>11/29/18: LD West</p> | <p>9:00 am –<br/>12:00 pm</p> | <p><b>LD TISG: Session 2:</b></p> <ul style="list-style-type: none"> <li>➤ Parents will receive an overview of the Title I Parent and Family Engagement Policy MEM 6750.2 and highlight the 6 mandates.</li> <li>➤ Introduce/Review <b>Mandate B</b> <ul style="list-style-type: none"> <li>• Participants will learn how the District will provide technical assistance/training to school staff.</li> <li>• Participants will <b>provide feedback</b> on the effectiveness of Mandate B to the Office of Parent and Community Services. (Evaluation, etc.)</li> </ul> </li> <li>➤ <b>Review Mandate F</b> <ul style="list-style-type: none"> <li>• Parents will learn how LAUSD will ensure meaningful parent engagement at schools by growing schools’ capacity.</li> <li>• Participants will <b>provide feedback on the effectiveness of Mandate F</b> to the Office of Parent and Community Services. (evaluation, etc.)</li> </ul> </li> <li>➤ <b>Training on CA Dashboard - Focus on identifying equity gaps</b></li> </ul> <p><u>Handouts:</u></p> <ul style="list-style-type: none"> <li>✓ List of tools that are available for LAUSD staff on “Tools for Schools”.</li> <li>✓ How to access tools for parents through our PCS website</li> </ul> |



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|--|--|-----------------------|---|
| <b>Timeline</b>  | <b>Dates/Location</b>  | <b>Time</b>           | <b>Expectation/Presentations</b>  |
| <b>January 2019</b>  | 01/08/19: LD South<br><br>01/14/19: LD Central<br><br>01/15/19: LD Northwest<br><br>01/18/19: LD Northeast<br>01/29/19: LD East<br>01/31/19: LD West     | 9:00 am –<br>12:00 pm | <b>LD TISG: Session 3</b><br>➤ <b>Review Mandate D</b> <ul style="list-style-type: none"> <li>Parents will learn how LAUSD conducts an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy in improving the <u>academic quality of all schools</u> as well as identifying barriers, etc.</li> <li>Participants will <b>provide feedback</b> on the effectiveness of Mandate D to the Office of Parent and Community Services. (Evaluation, etc.)</li> </ul> ➤ <b>Training on SPSA</b><br><br><u>Handouts:</u> <ul style="list-style-type: none"> <li>✓ “How to find your School SPSA”</li> <li>✓ “How to find you school Budget”</li> </ul>   |
| <b>February 2019</b>   | 02/11/19: LD Central<br><br>02/12/19: LD South<br><br>02/22/19: LD Northeast<br><br>02/26/19: LD East<br><br>02/26/19: LD Northwest<br>02/27/19: LD West | 9:00 am –<br>12:00 pm | <b>LD TISG: Session 4</b><br>➤ <b>Review Mandate E</b> <ul style="list-style-type: none"> <li>Use the findings under Mandate D to design evidence-based strategies for more effective parent engagement, and to revise, if necessary, the Parent and Family Engagement policies described in this section.</li> </ul> ➤ Participants will <b>provide feedback</b> on the effectiveness of Mandate E to the Office of Parent and Community Services. (Evaluation, etc.)<br>➤ <b>Training on Budget 101</b><br><br><b>Select 4 Title I Participants to participate at the Title I Budget Development meeting at PCS</b><br><br><u>Handouts:</u> <ul style="list-style-type: none"> <li>✓ Parent and Family Engagement Budget At-A-Glance</li> </ul> |
| <b>March 2019</b>  | 03/06/19: Office of PCS  | 10:00 am –<br>1:00 pm | <b>Budget development<br/>Parent and Family Engagement District Level Budget</b>  |

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**Local District Title I Study Group (LDTISG) At-A-Glance**

| Timeline               | Location/Dates   | Time               | Expectation/Presentations  |
|------------------------|--|--------------------|--|
| March 2019             | 03/12/19 LD South<br>03/18/19: LD Central<br>03/22/19: LD Northeast<br>03/26/19: LD Northwest<br>03/26/19: LD East<br>03/27/18: LD West  | 9:00 am – 12:00 pm | <p><b>Session 5</b></p> <ul style="list-style-type: none"> <li>➤ Review <b>Mandate C</b> <ul style="list-style-type: none"> <li>• Parents will learn how the District will coordinate and integrate its family engagement programs and trainings with those of other District units.</li> <li>• Participants will <b>provide feedback</b> on the effectiveness of Mandate C to the Office of Parent and Community Services. (Evaluation, etc.)</li> </ul> </li> </ul> <p><b>NOTE: Activity:</b> Local District will identify at least 10 schools (Community representatives/Coordinators) that will highlight their school’s parental engagement plan. (charts, power-point, display boards, etc.)</p> <p><b>BEST PRACTICES:</b> Focus on effective communication, parents and teachers partnering, parent workshops, parent advocacy. Etc.)</p> |
| April through May 2019 | 04/23/19: LD East<br>04/26/19: LD Northeast<br>04/30/19: LD Northwest<br>04/09/19: LD South<br>04/24/19: LD West<br>05/06/19: LD Central | 9:00 am – 12:00 pm | <p><b>Session 6</b></p> <ul style="list-style-type: none"> <li>➤ Participants will reflect about the 2018-2019 Title I Study Group; review data and participant input.</li> <li>➤ Participants will fill out their intent to continue as part of the Study Group</li> <li>➤ End of the year recognition</li> </ul> <p><b>*Select 4 Title I Participants to participate at the Title I Budget Development meeting at PCS</b></p>  |
| May 2019               | 05/08/18: Office of Parent and Community Services  | 10:00 am – 1:00 pm | <p><b>LDTISG end of the year evaluation.</b></p> <ul style="list-style-type: none"> <li>➤ Review all the LD TISG summary data sheets.                             <ul style="list-style-type: none"> <li>• Grows and Glows for 2019-2020</li> </ul> </li> <li>➤ Review parent feedback documents                             <ul style="list-style-type: none"> <li>• LCAP Federal Addendum</li> </ul> </li> </ul>   |