



Hello September

As the excitement and anticipation for the beginning of the school year wanes and new routines take hold in your classroom with your students, remember to take a moment to recognize and celebrate the impact you make every day. The small challenges that turn into victories, the breakthroughs, and the moments of connection with students define your success. The difference you make goes far beyond the classroom walls and echoes throughout your students' lives.

A big THANK YOU to those NBCTs who attended one of the three initial annual NBCT Information Meetings. As a reminder, this annual meeting is **MANDATORY** for all NBCTs as the team provides NBC program updates for the new school year. If you have not yet attended a meeting, you are welcome to attend one of two meetings this month: September 5th or September 9th.

This year, we gave our newsletter a slight makeover. Please note that we've kept some valued features, such as our "Important Dates" section, but we're also adding

- **Task Spotlight** on an identified Task to provide you with clarity on opportunities to fulfill 92 or 46 NBC hours.
- **Closer Look/Second Look** as friendly reminders of actions to take and resources available to you.

As National Board Certified Teachers, you are encouraged to become a mentor teacher. Your support is key to fostering an enriching learning environment for all. If you are interested in mentoring a teacher and have a Mentor Teacher application on file, complete the [Mentor Teacher Availability form](#).

All NBCTs supporting a teacher under Task 1a-1e, with the exception of TGI Part Time mentors, are to attend the **TDAS Mentor Information Meeting** ([flyer](#)). This **MANDATORY** meeting will provide you with information about this year's TDAS Mentor Teacher program as well as the opportunity to collaborate with fellow mentor teachers.

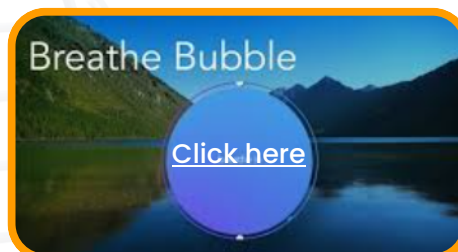
Together, we'll continue to not only inspire and uplift our newest teachers, but also our students.

Regards,
Maria

Joy and Wellness

Take time for self-care. Breathing exercises can help you feel calm, focused, and present. They also reduce tension and improve mental health. There are a variety of breathing techniques including:

- [Mindful Practices Belly Breathing](#)
- [Belly Breathing with 5 Senses](#)
- [Box Breathing](#)



September 2024



Important Dates

September 2nd - Labor Day

Reminder

The PAC and Commitment Forms were due on June 10th and for teachers who changed positions, August 23rd

Annual Information Meeting for NBC Teachers (mandatory)

All active and eligible NBC Teachers must attend 1 session

(Registration is required via MyPLN)

September 5th 4:30PM-6:30PM (**West**)

September 9th 4:30PM-6:30PM (make-up)

Office Hour Drop-In

September 18th, 3:30 PM - 4:30 PM

Complete the interest survey [here](#)

Zoom

<https://lausd.zoom.us/j/82617492667>
ID: 82617492667

TDAS Mentor Information Meeting

for all NBC Teachers supporting any teacher under

Task 1a through 1e (not TGI)
(Registration required in MyPLN)

September 12th, 4:30 PM - 6:30 PM

September 23rd, 4:30 PM - 6:30 PM



Log Submission

Fall - November 3, 2024

Spring - April 27, 2025

NBC FAQs:

<https://bit.ly/NBCTFAQ>

Highlights for the Month

Monthly Office Hour Drop-ins are scheduled to answer your questions, provide you with clarifications, and support. See page 1 for date and details.



Reminder – The **2024 – 2025 Annual Information Meeting for NBC Teachers** is mandatory of all active and eligible NBC Teachers. All attendees must be registered. **Register** via MyPLN. Search keywords: Annual NBC.

Once your attendance is verified, you will receive the Task 2 Log from our office. Both the Task 2 Log and the MyPLN certificate of Completion are required to be submitted for NBC hours.



2024–25 NBPTS Certification Incentive Application

The 2024–25 NBPTS Certification Incentive Application opens November 4, 2024. This application is for new and current eligible NBCT's teaching at a school on the Eligible High-Priority Schools List after January 1, 2025. This application will close on January 31, 2025, at 4 p.m.

Are you supporting and planning to submit hours for mentees in Tasks 1a–1e?

If so, be reminded to attend the required **TDAS Mentor Information Meeting**. Register via MyPLN (keywords: TDAS Mentor). *NBCTs who are exclusively supporting TGI CTs are not required to attend this meeting.*



Teacher Development and Support (TDAS) Mentoring

Welcome to the world of mentoring! The beginning of the school year is a time filled with excitement and optimism for first year teachers. As you support your mentee this month, consider focusing on building rapport and creating a sense of respect and trust. A positive connection early in the year sets the stage for an effective mentor/mentee relationship. Here are a few things to consider to build rapport:

- Have open communication.
- Share personal experiences.
- Maintain confidentiality.
- Assess your mentee's needs.
- Clarify expectations.
- Be an active listener and demonstrate empathy and interest in your mentee's concerns.

Fall Fundamentals of Mentoring Sessions will begin this month. Registration on MYPLN will open on Sept. 5th. Please see [flyer](#) for details.

Provisional Teacher contact is –
Sharla Rucker-Holland,
slr8777@lausd.net

University Intern contact is –
Sharon Lee, sharon.j.lee@lausd.net



Closer Look/Second Look

EARLY START WINDOW for 2024–2025–

The early start window begins after the Spring submission window closes. April 28, 2025 through August 1, 2025

Video tutorials are available in the Schoology NBC course to support you with saving and organizing your documents related to the activities you engage in for NBC hours. A couple of the videos are included below. More tutorials and resources can be found in the General Information section of the 24–25 NBC course in Schoology.

Tutorial #1 – How to SAVE AND ORGANIZE Log Docs and Evidence on your Computer

Tutorial #2 – How to DOWNLOAD and SAVE PDF documents from Schoology onto your Computer

Tutorial #3 – How to SAVE AN EMAIL as a PDF Document

Task 2: NBC Teacher Leader Spotlight

TASK 2 REMINDERS: (an excerpt of the Task 2 Guidelines)



Qualifying Criteria:

- All leadership opportunities must directly benefit the Los Angeles Unified School District.
- You must follow all Task 2 guidelines to ensure that your hours will be approved. If in doubt, contact the Teacher Development and Support Branch (TDAS).
- All Task 2 activities require a description of the activity, rationale, and Principal's signature (administrative designee may sign Task 2a log only) on the Task 2 Log.
 - Each Task 2a "Special Opportunity" has a dedicated log.
 - Task 2a log will be provided by the opportunity sponsor.
- If you are submitting hours in both November and April, schedule carefully! Both planning and presenting must occur within the same NBC submission period November or April. (e.g., You can NOT submit hours for planning in the November submission window and present in the April submission window.)
- Only 1 NBCT may submit logs for the same Task 2 activity unless given prior written approval by the TDAS Branch.

If requesting pre-approval for Task 2b-2, 2b-3 or 2d activity, be sure to provide the following information in your email: a description of the activity, when the activity will take place, who is the audience and/or participants, the rationale for the activity, and your role at the school site. See the column to the right for further details.



- **Task 2b-2, 2b-3, and 2d require written pre-approval by the TDAS Branch.**
- Pre-approval requests are to be made in advance and prior to beginning any work on the activity.
- Requests are reviewed and pre-approved within 2- 3 weeks. Allow yourself ample time to have your activity reviewed.
- Email Esmerelda Khoury at epk9958@lausd.net for pre-approval.
- **Coordinating for the GATE program is ineligible for NBC hours.**

Reminder: Leaves of Absences Process

NBC Teachers who are beginning and/or returning from a leave of absence are required to complete the Information Update Forms located in the NBC Schoology Course in the General Information folder. Upon returning from a leave, an updated PAC is also required.

[RETURNING FROM A LEAVE
INFORMATION UPDATE](#)

[LEAVE OF ABSENCE](#)

NBC Task Log Submission Fall Dates

Optional FALL LOG SUBMISSION	On February 5, 2025 paycheck
Fall Log Due in Schoology	Due November 3, 2024
Revisions NBC Teachers are required to check for comments and monitor for the resubmission request date.	Date indicated in comments on Schoology
Notify TDAS Office of any Schoology discrepancies	January 6-10, 2025
Notify TDAS Office of pay errors.	February 10, 2025



Contacts

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NBC Region Liaisons

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