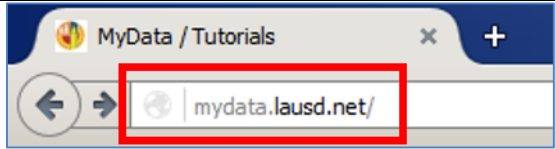


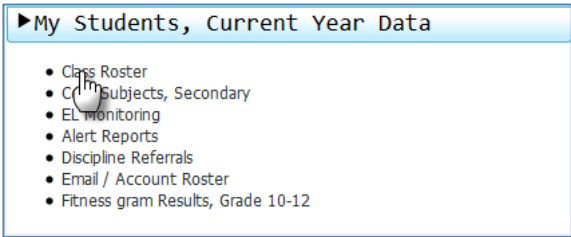
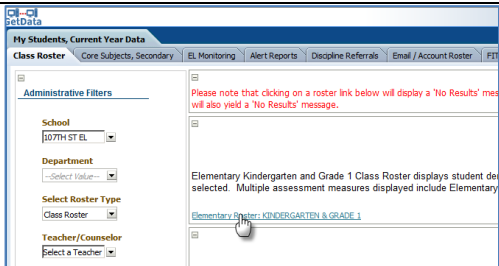
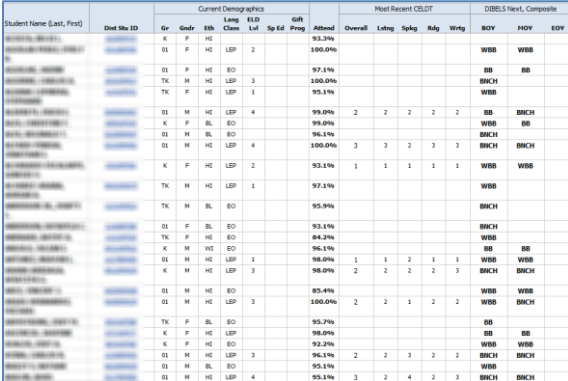
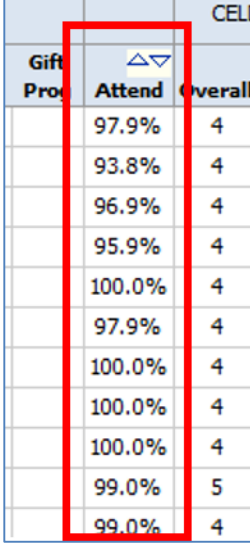
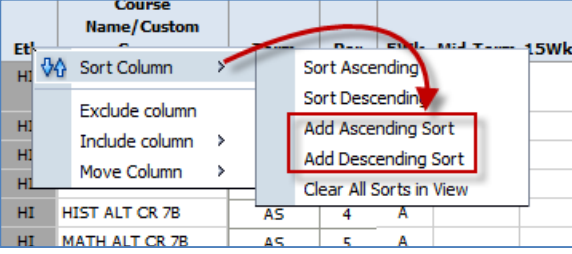



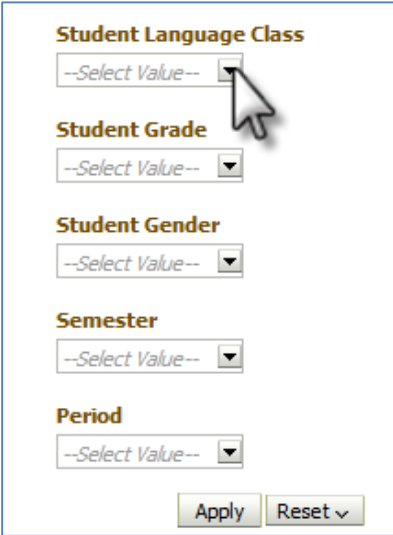
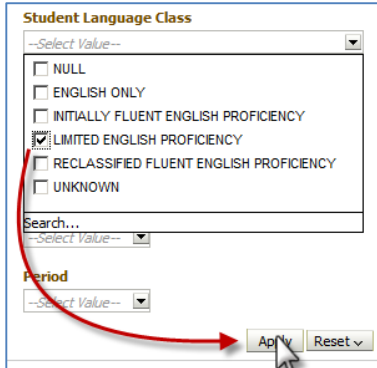
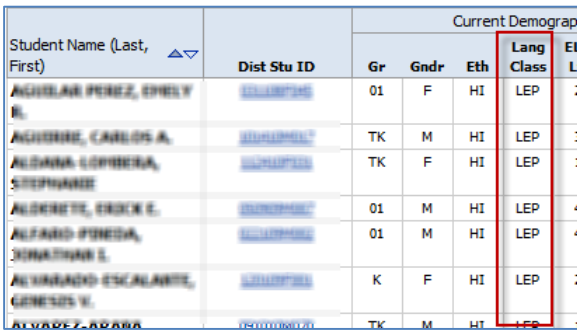
Q: As a classroom teacher, can I access a list of students who are currently in my classroom?

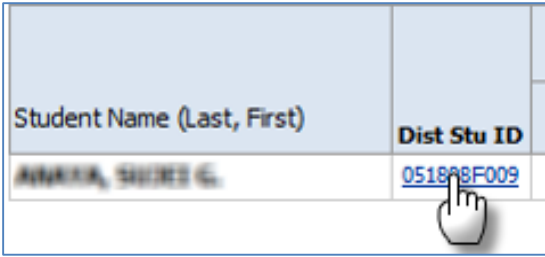
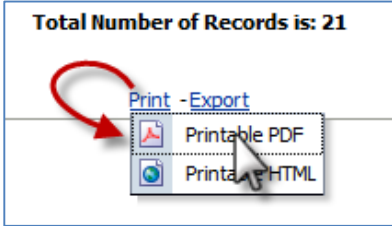

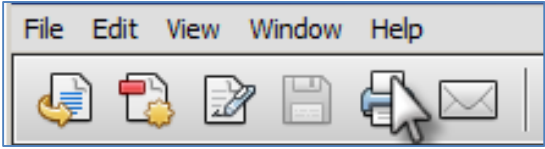
A: Yes, you can access a classroom roster that shows your current students together with multiple measures such as student demographics, attendance, most recent SBAC data, course marks and CELDT.

To access this report, follow the steps below.

Step #	Step	Icon/Link	Comments
1.	From your internet browser, go to http://mydata.lausd.net		This will take you to the MyData home page.
2.	Click the MyData icon to get to the login page.		
3.	Log in using your Single Sign-on (SSO) username and password. Then click the Sign In button.		This will take you to MyData and default to the Class Roster tab under the Classroom menu.
4.	From the menu bar on top, click Classroom and select My Students, Current Year Data Click on Class Roster .		You can also view Core Subjects, EL Monitoring, Alert Reports, Discipline Referrals, Email Roster and Fitness gram by clicking the respective links.
5.	At the Class Roster page, click on the blue link for Elementary Roster, GRADE 1 to open the roster.		The link may be different for each user, depending on the grade that the user is teaching.

Step #	Step	Icon/Link	Comments
6.	<p>The roster will display the names and student ID's, together with columns for current demographics for the student, Attendance CELDT and DIBELS.</p>		<p>For secondary schools, the class roster displays student demographics, attendance and course marks.</p>
7.	<p>To sort the data for a particular column, click the column name. For example, clicking on the Attendance column will sort the values in ascending (lowest to highest) order, as denoted by an "up" arrow.</p> <p>Clicking on the column heading a second time will sort the values in descending (highest to lowest) order, as denoted by a "down" arrow.</p>		
8.	<p>Sorting can be done on several columns at once. To add a second sort, right click another column, choose:</p> <p>Sort Column > Add Ascending Sort or Sort Column > Add Descending Sort</p>		<p>To clear all sorting choose: Sort Column > Clear All Sorts in View</p>

Step #	Step		Comments																																																													
9.	Filters are available to help the user customize the report. For example, to display only the LEP students on the report, click the drop-down button  next to the Language Class filter.																																																															
10.	Once the desired Language Classification is selected, click the Apply button to refresh the report.																																																															
11.	The report will now display only the LEP students.	 <table border="1" data-bbox="630 1226 1203 1556"> <thead> <tr> <th rowspan="2">Student Name (Last, First)</th> <th rowspan="2">Dist Stu ID</th> <th colspan="5">Current Demograph</th> </tr> <tr> <th>Gr</th> <th>Gndr</th> <th>Eth</th> <th>Lang Class</th> <th>EL</th> </tr> </thead> <tbody> <tr> <td>AGUILAR PEREZ, EMELY B.</td> <td>0000000000</td> <td>01</td> <td>F</td> <td>HI</td> <td>LEP</td> <td>2</td> </tr> <tr> <td>AGUIRRE, CARLOS A.</td> <td>0000000000</td> <td>TK</td> <td>M</td> <td>HI</td> <td>LEP</td> <td>3</td> </tr> <tr> <td>ALDANA LOPEZ, STEPHANIE</td> <td>0000000000</td> <td>TK</td> <td>F</td> <td>HI</td> <td>LEP</td> <td>1</td> </tr> <tr> <td>ALDRICH, ERICK E.</td> <td>0000000000</td> <td>01</td> <td>M</td> <td>HI</td> <td>LEP</td> <td>4</td> </tr> <tr> <td>ALFARO PINEDA, JONATHAN S.</td> <td>0000000000</td> <td>01</td> <td>M</td> <td>HI</td> <td>LEP</td> <td>4</td> </tr> <tr> <td>ALVARADO ESCALANTE, GENESIS V.</td> <td>0000000000</td> <td>K</td> <td>F</td> <td>HI</td> <td>LEP</td> <td>2</td> </tr> <tr> <td>ALVAREZ ARABA</td> <td>0000000000</td> <td>TK</td> <td>M</td> <td>HI</td> <td>LEP</td> <td>1</td> </tr> </tbody> </table>	Student Name (Last, First)	Dist Stu ID	Current Demograph					Gr	Gndr	Eth	Lang Class	EL	AGUILAR PEREZ, EMELY B.	0000000000	01	F	HI	LEP	2	AGUIRRE, CARLOS A.	0000000000	TK	M	HI	LEP	3	ALDANA LOPEZ, STEPHANIE	0000000000	TK	F	HI	LEP	1	ALDRICH, ERICK E.	0000000000	01	M	HI	LEP	4	ALFARO PINEDA, JONATHAN S.	0000000000	01	M	HI	LEP	4	ALVARADO ESCALANTE, GENESIS V.	0000000000	K	F	HI	LEP	2	ALVAREZ ARABA	0000000000	TK	M	HI	LEP	1	
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12.	To get more details about a particular student, click on the student ID to open the Student History Report.		<p>Your browser's pop-up blocker must be disabled for the Student History Report to open. You will also need to have Adobe Acrobat Reader to view this report.</p> <p>For more information about the Student History Report, check out the quick guide on Comprehensive History Reports within the MyData Resources page.</p>
13	To print the class roster, click the Print link located below the report. Then choose Printable PDF to open the report.		
14.	To send it to the printer, click the Print  icon on the Adobe Acrobat toolbar.		
15.	<p>To download the report to Excel, click the Export link located below the report.</p> <p>You have several options to export the report.</p> <p>Choose Excel.</p>	