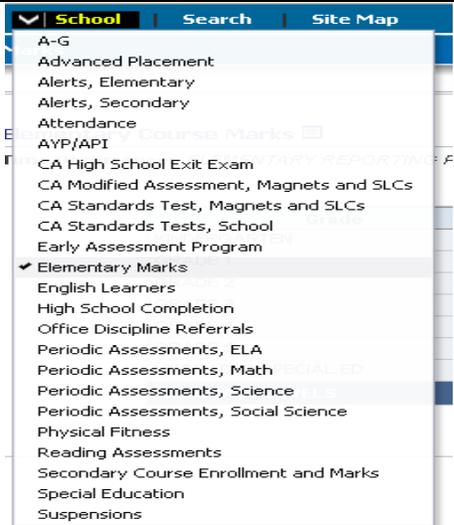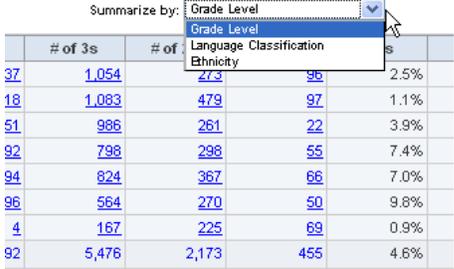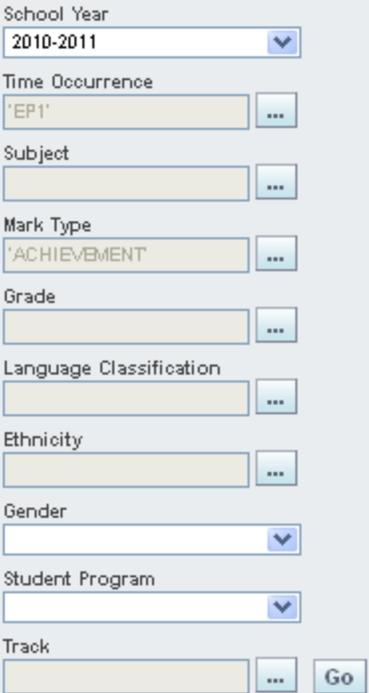**_MyData_ Quick Guide: Elementary Marks, School**

This report provides the number and percent of students earning marks of 1, 2, 3, and 4 by reporting period. This report is useful when summarizing student marks by various student attributes. For example, you may want to know your African American and Hispanic student marks after they participated in an intervention program focused on closing the achievement gap; this report can help you.

A. What are the Elementary marks for each grade level for the most recent school year and reporting period?

Step #	Step	Icon/Link	Comments
1.	Click on the **"School"** dashboard and scroll down to **"Elementary Marks"**.	School | Search | Site Map A-G Advanced Placement Alerts, Elementary Alerts, Secondary Attendance AYP/API CA High School Exit Exam CA Modified Assessment, Magnets and SLCs CA Standards Test, Magnets and SLCs CA Standards Tests, School Early Assessment Program ✔ Elementary Marks English Learners High School Completion Office Discipline Referrals Periodic Assessments, ELA Periodic Assessments, Math Periodic Assessments, Science Periodic Assessments, Social Science Physical Fitness Reading Assessments Secondary Course Enrollment and Marks Special Education Suspensions	
2.	You will see the "Time Occurrence" specifying the reporting period. The report displays the number and percentage of students receiving marks.		You can click on a number or percent in these reports to see a detailed student report. Student level detail reports include demographics, achievement marks and marks for work effort.
3.	Use the **"Summarize by"** selector above the report to toggle between displaying grade level, language classification and ethnicity.	Summarize by: Grade Level Grade Level / Language Classification / Ethnicity | # of 3s | # of | | s 37 | 1,054 | 273 | 96 | 2.5% 18 | 1,083 | 479 | 97 | 1.1% 51 | 986 | 261 | 22 | 3.9% 92 | 798 | 298 | 55 | 7.4% 94 | 824 | 367 | 66 | 7.0% 96 | 564 | 270 | 50 | 9.8% 4 | 167 | 225 | 69 | 0.9% 92 | 5,476 | 2,173 | 455 | 4.6%	A detailed student report is available for each attribute selected.

Step #	Step	Icon/Link	Comments
4.	The reports default to the most current year of data available. Use the School Year filter to see the same data for previous years.	School Year [2010-2011 ▼] Time Occurrence ['EP1' ...] Subject [...] Mark Type ['ACHIEVEMENT ...] Grade [...] Language Classification [...] Ethnicity [...] Gender [▼] Student Program [▼] Track [...] [Go]	After selecting any multi-select or single select filters, be sure to click on the corresponding "GO" button to refresh the chart and table displays.

The multi-select filters included on this report allow you to isolate *individual* **or** *multiple* subjects, mark types, student programs and tracks. |