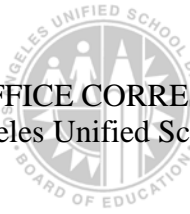


INTER-OFFICE CORRESPONDENCE  
Los Angeles Unified School District



INFORMATIVE  
October 4, 2012

TO: Members, Board of Education  
John E. Deasy, Superintendent

FROM: *Cynthia*  
Cynthia Lim, Executive Director  
Office of Data and Accountability

SUBJECT: Status Update on Student Records Center (SRC)

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This informative provides an update on the status of the backlog of records at the Student Records Center and the number of deferred action requests received through the centralized process launched on September 17, 2012.

As of August 15, 2012, there was a backlog of 2,300 pending requests for transcripts and other student records. In the past two months, we have increased temporary staffing with subs and staff on unassigned days. As of October 4, 2012, 1,878 of the records in the backlog have been processed and completed, leaving 422 records to be processed.

On September 17, the centralized process for deferred action requests was open to the public. As of October 4, we have received 2,409 requests, of which 1,433 (60%) have been processed and mailed to requesters. There are currently 976 pending and being processed.

We will provide another update on October 19 on the status of requests at the Student Records Center and through the centralized process for deferred action.

If there are additional questions, please contact me at (213) 241-2460.

c: Michelle King  
Jaime Aquino  
Matt Hill  
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Lydia Ramos  
Tom Waldman  
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