

**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
Human Resources Division

Class Description  
**TEMPORARY ASSIGNMENT, TEACHER, TITLE I, PRIVATE SCHOOLS**

**Job Purpose**

Provides supplemental intervention instruction to eligible Title I students attending nonpublic, private schools across the District. Delivers targeted instruction to identified at-risk students in small groups at various grade levels on a pull-out basis, supporting their academic progress in alignment with approved grade-level curricula.

**Responsible to**

Receives administrative direction from the appropriate program administrators and may receive technical and functional direction from a designee

**Subordinates**

None

**Functions**

Essential Functions

1. During the majority of the school day, travels to multiple sites as needed to provide targeted intervention to eligible students in kindergarten and grades one through eight at various participating private schools.
2. Determines the needs of individual students utilizing select program benchmarks and progress monitoring assessments; organizes sessions to meet established objectives.
3. Implements the Tiers of Instruction in the RtI<sup>2</sup> Model in providing supplementary intervention instructional programs to small groups of Title 1 eligible students.
4. Provides lessons using differentiated instruction and research-based practices to promote student academic success.
5. Consults with private school officials, parents, and staff regarding students' needs and student progress.
6. Provides assessment data and reports to the program office at regular intervals regarding student progress.
7. Implements selected program materials, resources, etc. with fidelity, including evidence of planning and adequate pacing of instruction.
8. Represents the District's Private Schools Program in a professional manner and maintains an appropriate learning environment in assigned sites.

Other Functions

1. During periods of critical personnel shortage or other emergency situations, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent that are registered with the Office of the Los Angeles County Superintendent of Schools and that are a part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned in accordance with the District/UTLA agreement.

**Qualifications**

Education

An earned bachelor's degree from a regionally-accredited college or university.

Experience

Five (5) years of successful full-time public school certificated service as a teacher.

### Credential

1. A valid Clear California Teaching Credential authorizing K-12 service
2. English Learner Authorization

### Knowledge, Skills, Abilities, and Personal Characteristics

1. Understanding of the physical, intellectual, social, and emotional developmental growth patterns of students.
2. Knowledge of content and pedagogy necessary for effective instruction; enthusiasm for, and imagination and creativity in teaching the necessary skills for academic success; and commitment to the education of all students.
3. Skills in the administration, data collection, and analysis of assessments to determine interventions and instructional practices.
4. Excellent communication, organizational, and interpersonal skills.
5. Ability to differentiate instruction to meet diverse student learning needs.
6. Ability to cooperate with the school faculty and administration in the development of a coherent program of instruction.
7. Ability to work effectively with students, parents, staff members, and community representatives in providing a rigorous educational program.
8. Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
9. Ability to communicate effectively including giving clear concise instructions, using academic language, and appropriate level of delivery, and listening without bias and providing appropriate feedback/reinforcement.
10. Ability to use technology, including computers and mobile devices, as tools for communication, document management, instruction, and administering assessments.
11. Ability to compose and comprehend written communication.
12. Ability to properly use and care for the materials, supplies, and equipment employed in teaching.
13. Ability to work effectively with students, parents, District personnel, and community representatives.
14. Demonstrate commitment to the education of students.

### Status

Permanent certificated employee of the Los Angeles Unified School District.

### Health

Physical and mental fitness to engage in teaching service as certified by a licensed physician and surgeon or medical officer pursuant to Education Code Section 44839 and evidence of freedom from active tuberculosis pursuant to Education Code Section 49406.

### Special Requirements

A valid driver's license to legally operate a motor vehicle in the State of California and the use of a motor vehicle, or the ability to utilize an alternative method of transportation.

### Assignment Limitation

Assignments to positions in this class are temporary. Assignments may be extended from year to year, generally not to exceed a five-year period, by mutual agreement between the participating nonpublic school and the Los Angeles Unified School District. Employees serving in this class will be placed on position leave from their regular teaching assignment.

*NOTE: This is a Preparation Salary (T) Table classification.*

This class description is not a complete statement of essential functions and responsibilities. The District retains the discretion to add or change typical duties of a position at any time.

JLZ