

**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
Human Resources Division

Class Description  
**SCHOOL AUDIOMETRIST**

**Job Purpose**

Serves as a staff member of the Audiometric Testing Program within District Nursing Services, Student Health & Human Services. Fulfills the District's state mandated hearing screening program by providing District-wide hearing screening services for students (pre K-12).

**Responsible to**

Receives administrative direction from the Director, District Nursing Services and functional and technical direction from the Coordinating School Audiometrist.

**Subordinates**

Supervision is not exercised

**Functions**

Essential Functions

1. Performs hearing tests on students (pre K-12).
2. Documents results and maintains records and summaries of all hearing tests conducted; prepares special reports as needed.
3. Operates and maintains individual "Pure Tone" audiometer and other equipment for hearing testing; tests audiometric equipment daily to ensure proper functioning.
4. Collaborates with school personnel to organize, schedule, and conduct student hearing tests.
5. Notifies parents of hearing test results when medical treatment is necessary; refers students who need further assessment to the Audiologic Resource Unit and/or Deaf & Hard-Of-Hearing Program.
6. Serves as a technical resource and assists school administrators, other school personnel, and parents or guardians with the interpretation of student hearing test results.
7. As a member of the Shared Decision Council for School Audiometrists, assists in the development of in-service for school audiometrists. .
8. Prepares reports necessary for the Local Education Agencies' Medi-Cal Reimbursement Program.

Other Functions

1. During periods of critical personnel shortage or other emergency situations, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent that are registered with the Office of the Los Angeles County Superintendent of Schools and that are part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned in accordance with the District/UTLA agreement.

**Qualifications**

Education

An earned bachelor's degree from a regionally-accredited college or university.

Certificate

A valid School Audiometrist certificate as issued by the California Department of Health Care Services (DHCS).

Knowledge, Skills, Abilities, and Personal Characteristics

1. Knowledge of the fundamental principles and accepted trends in the field of school audiometry.
2. Knowledge of in-service resources.
3. Knowledge of the physical, intellectual, social, and emotional growth patterns of students.

4. Ability to properly use and care for the materials, supplies, and equipment necessary for conducting hearing tests.
5. Ability to use a variety of modern methods, techniques, and practices in testing hearing.
6. Ability to compose and comprehend written communication.
7. Ability to cope with high volume work and multiple tasks.
8. Ability to plan, organize, prioritize, and manage time effectively for self and team members.
9. Ability to communicate effectively with students, parents, and District personnel.
10. Ability to work effectively and cooperatively with all racial, ethnic, and socio-economic groups.

#### Physical Abilities

1. Ability to carry and lift up to 20 pounds of equipment or supplies.
2. Ability to sit and stand for extended periods of time.

#### Health

Physical and mental fitness to engage in service as certified by a licensed physician and surgeon or medical officer pursuant to Education Code Section 44839 and evidence of freedom from active tuberculosis pursuant to Education Code Section 49406.

#### Special Requirements

A valid driver's license to legally operate a motor vehicle in the State of California and the use of a motor vehicle, or the ability to utilize an alternative method of transportation.

*NOTE: This is a Special Services Salary (D) Table classification.*

This class description is not a complete statement of essential functions and responsibilities. The District retains the discretion to add or change typical duties of a position at any time.

JLZ