

LAUSD USER IDENTIFICATION PORTAL

AUTHENTICATE YOUR SSO USER ACCOUNT TO ACCESS E-CAR ACE

To ensure your ability to access the E-CAR-ace online application, you will be required to authenticate your LAUSD Single Sign-On (SSO) User Account by visiting the LAUSD User Identification Portal. This must be completed to access the E-CAR-ace online application. The portal may be accessed by using this link, or by navigating directly to:

 $\frac{https://cp.lausd.net:6082/php/uid.php?vsys=1\&rule=7\&token=bNPkyukJTu3sVcCfHKdm0}{F5WEoo}$

Once you have arrived at the LAUSD User Identification Portal website, you will be prompted to enter your LAUSD SSO credentials. Do not include '@lausd.net' after your username (for example: jane.doe@lausd.net).



After logging in, you will receive a "User Authenticated" confirmation at the top of your browser window. You may now access the E-CAR-ace online application at: https://www.laschools.org/new-site/my-school/ecar-ace/.

TECHNICAL RECOMMENDATIONS

For the best E-CAR experience, it is highly recommended that users access the E-CAR-ace online application at https://www.laschools.org/new-site/my-school/ecar-ace/ using a computer that meets the following specifications:

- Runs on the **Windows** operating system
- Has the Google Chrome browser installed
- Is connected to the District's Network (lausd.net) from your school site or work location

DO YOU STILL NEED HELP?

For those users who are unable to access the E-CAR-ace online application at https://www.laschools.org/new-site/my-school/ecar-ace/, technical support is available.

- For assistance with your E-CAR user account or the E-CAR capacity
 assessment review process, contact E-CAR Customer Service at 213-241-8044,
 extension 9, or at mpd@lausd.net. E-CAR Customer Service Specialists are
 available from 7:30am 5:00pm, Monday Friday.
- For technical assistance with accessing the E-CAR-ace online application at https://www.laschools.org/new-site/my-school/ecar-ace/, contact the Information Technology Services Facilities Technology Services Support Hotline at 213-241-5200, extension 4, or at https://www.lausd.org/helpdesk. ITS-FTS Technical Support Representatives are available from 7:30am 5:00pm, Monday Friday.