

CCSS Implementation Funds

Frequently Asked Questions

1) Does use of the funds require School Site Council (SSC) approval?

No. SSC may be consulted; however, SSC approval is not required.

2) Do magnet centers get a separate allocation?

No, magnet centers do not get a separate allocation. The formula used in the allocation combined the magnet center with home school enrollment.

3) Can schools budget for Day-to-Day Substitutes?

Day-to-day substitutes are to be paid out of the program funding the Teachers' position.

4) Do schools that will use the dollars in program 10505 for next year need to submit a plan this year or can they submit the plan next year when they use the dollars?

Schools planning to use all or a portion of the CCSS funds next year (FY 14-15) must leave the amount in Pending Distribution. The Budget Plan is required for any amounts that will be moved out of Pending Distribution in the current fiscal year.

5) Can CCSS funds be used to pay the Toshiba copier charges?

Yes, the CCSS Budget Guide states (under Professional development, page 6), "*Cost related to reproducing PD materials is allowed; maintenance of copier equipment is not.*" Reproduction of PD materials when using the Toshiba copier may be charged to the CCSS funds. However, regular office use of the Toshiba copier may not be charged to the CCSS funds.

6) Do schools needing central approval to use CCSS funds for non-capitalized equipment have to submit an old BAR form to you?

Yes. Please use the manual BAR, secure the appropriate signatures, and submit it along with the Budget Plan that provides details and justification for the non-capitalized equipment that will be purchased. These documents may be forwarded to: Instructional Fiscal Services, 25th Floor, Beaudry Bldg. or via e-mail to lorna.pangilinan@lausd.net with the subject "CCSS Budget Plan-[School Name]."

7) Can schools use the CCSS funds for wireless connectivity?

CCSS funds may be used for technology. However, the Instructional Technology Division has plans to equip all schools in the District with campus-wide wireless connectivity. Thus, school expenditures for large scale wireless solutions are not allowed. Schools may purchase wireless connectivity hardware for small, time-sensitive projects related to CCSS implementation.

8) Can CCSS funds be used to purchase printers for our teachers?

Funds are specifically to support the implementation of CCSS. Small scale purchases of printers for teacher-use at school for CCSS implementation are allowed.

9) Parent Conference Attendance and Staff Conference Attendance are listed as restricted items. Is there an approved list of conferences that parents and staff may attend that are aligned to CCSS implementation?

Schools may work with the Parent Community and Student Services Branch to identify appropriate or sample activities for parent engagement.

10) Can CCSS funds be used to pay for reproduction of periodic assessments?

Yes, these expenditures may be charged to instructional materials.

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11) When should X-time be used, and when should training rate be used?

X-time should be used for any collaborative team time outside of the staff's regular assignment (i.e., after school, weekends, and unassigned days) that is used to plan, deliver, reflect, revise, and develop. For example, X-time would be used for team time used to discuss and develop CCSS school goals. X-time would also be used for team time to develop and deliver CCSS professional development. Training rate is only used when staff attends/receives professional development outside of their regular assignment. 011414