

**Los Angeles Unified School District
INTER-OFFICE CORRESPONDENCE**

TO: Principals

RE: FY 2024-25 PURCHASE OF SUPPORT SERVICES PERSONNEL – SCHOOL PSYCHOLOGIST

The District has allocated resources to your school in General Fund School Program 13027 to provide School Psychologist services. Allocations are calculated by school type according to the below table:

School Type	Allocation
Elementary Schools	.35 day/week or .07 FTE
Middle Schools	.50 day/week or .10 FTE
Senior High Schools	.60 day/week or 0.12 FTE

In addition, schools will receive allocations for School Psychologists from Special Education and General Education funds. ***Allocations for School Psychologists are based on projected E-CAST enrollment and will not be updated after Norm Day enrollment counts.*** The table below provides an estimated range for School Psychologist allocations based on enrollment. ***Allocations can vary based on student needs.***

Enrollment	FTE
0 - 475	.0 - .3
476 - 800	.1 - .4
801 - 1000	.2 - .5
1001 - 1300	.3 - .6
1301 - 1600	.4 - .7
1601 - 1900	.5 - .8
1901 - 2200	.6 - .9
2201 - 2400	.7 - 1.0
2401 - 2700	.8 - 1.0
2700 +	1

Budget Planning is now taking place for Fiscal Year 2024-2025. Your school has the option of purchasing a SCHOOL PSYCHOLOGIST at C BASIS as Support Services Personnel in addition to the resources allocated under Program 13027. Categorically funded positions must provide support to identified at-risk students and English Learners based on data described in the Single Plan for Student Achievement. In addition, all positions funded with categorical resources are subject to federal and state time-reporting requirements. Schools must maintain a monthly Personnel Activity Report, if any part of the assignment is funded with compensatory education funds.

All school purchases must be reflected in the budget system during budget development. Schools have the opportunity to purchase support services in the new year on a first come first serve basis. Please inform us of your school’s intent to purchase additional School Psychologist time by completing this form. **Purchases may not be canceled after Budget Development.**

Some School Psychologists are on a B basis calendar, however, all School Psychologists work at schools on a C Basis calendar. For the additional days on the B Basis calendar, School Psychologists are required to work on Special Education assignments and will be time-reported for that portion from Special Education resources accordingly. As such, schools may only purchase Psychologist time on a C Basis calendar. **The below rates reflect Psychologist FTEs on a C Basis salary with benefits.**

Estimated cost for a SCHOOL PSYCHOLOGIST.

Item No	Position	Basis	5 Days (1.0 FTE)	4 Days (0.8 FTE)	3 Days (0.6 FTE)	2 Days (0.4 FTE)	1 Day (0.2 FTE)	1/2 Day (0.1 FTE)
13222	Itinerant School Psychologist (33D05) 12200511	C	\$168,051	\$134,441	\$100,831	\$67,220	\$33,610	\$16,805
11832	School Psychologist X – Time (weekly)*		\$3,501	\$2,801	\$2,101	\$1,400	\$700	\$350

* X-Time prior to the beginning of the school year may not be funded with compensatory education funds.

Use Budget Item Number when processing budget adjustments.

FUNDING OPTIONS AND REQUIREMENTS:

Your school may purchase additional School Psychologist time from school-based budget programs.

Budget Planning Programs – The most common school-based budget programs for Budget Planning are listed in Table 1 below. Purchases from these programs must be included on your School Budget Signature Form. Minimum purchase is ½ day per categorical program.

Table 1 – Budget Planning Programs (**minimum purchase is ½ day per categorical program)

Program Code	Program Name	Program Code	Program Name
10947	Academic Excellence	13938	SDEP-Donations
10948	Joy and Wellness	14242	SDEP-Proceeds Film/Photo Rental
10949	Engagement and Collaboration	75046**	CE-NCLB T1 Schools
13027	General Fund School Program	7T691**	ESSA-Comprehensive Sup & Improv
13723	Chrter Sch Categorical Blk Grant		

For questions regarding any of the information provided above, please contact the current Psychological Services – School Support Administrator in your Region (Special Education Support Team).

Region	School Support Administrative	Telephone	Email
North	Elizabeth Stoller	818-654-5022	elizabeth.stoller@lausd.net
South	Sergio Aviles	310-354-3209	sergio.aviles@lausd.net
West	Susan Mora	310-235-3725	susan.mora@lausd.net
East	Delia Flores	323-729-1718	delia.flores@lausd.net

FY 2024-25 PURCHASE OF SUPPORT SERVICES PERSONNEL – SCHOOL PSYCHOLOGIST

School Name _____

Location Code (7-digit) _____

is purchasing a SCHOOL PSYCHOLOGIST as follows:

Please enter another program code, if needed

Funding Program	13027 (Base Allocation)	13027 (Additional School Purchase)			
FTE					
Cost					
Percent if multi-funded					

Total FTE : 0.00

(minimum purchase is 0.1 FTE per categorical program for programs 7S046 and 7T691)

My signature below approves and acknowledges that the School Site Council (SSC) and applicable advisory committees agreed to purchasing/funding the above position(s).

Principal's Name

Principal's Signature

Date

Please e-mail this form no later than March 22, 2024 to:

✓ *Psychological Services – School Support Administrator in your Special Education Service Center (SESC).*