

Selected Affiliated Charter Schools Norm Teacher Staffing Policy

This document illustrates the Norm Teacher Staffing Policy for the following Affiliated Charter Schools that began operation before 2013-2014.

Affiliated Charter Schools Prior to 2013-2014	
1. Alexander Sci Ctr Sc	22. Lockhurst Dr Chtr El
2. Alfred B. Nobel Charter Middle	23. Marquez Charter
3. Beckford Chtr Enr St	24. Nestle Ave Charter
4. Calabash CA	25. Open Charter Magnet
5. Canyon El	26. Palisades Charter El
6. Carpenter Community Center	27. Plainview Academc CA
7. Castlebay Lane Charter	28. Pomelo Community CS
8. Colfax Charter El	29. Revere MS
9. Community El Mag CS	30. Riverside Drive Charter
10. Dearborn El CA	31. Robert A. Millikan Affiliated Chtr & PAM
11. Dixie Cyn Comm Chtr	32. Serrania CES
12. El Oro Way Chtr CES	33. Sherman Oaks El CS
13. Enadia Way Tech Charter	34. Superior El
14. Encino Charter El	35. Topanga El CS
15. George E Hale Charter Acad	36. Topeka Charter for Advanced Studies
16. Hamlin CA	37. Van Gogh Charter
17. Haynes CES	38. Welby Way Charter ES & GHA Magnet
18. Hesby Oaks Lead Chtr	39. Westwood Chtr El
19. Justice St Acad Chtr	40. Wilbur El
20. Kenter Canyon Elementary Charter	41. Woodlake Elementary Community Charter
21. Knollwood Prep Acad	42. Woodland Hills CES

The district uses the Targeted Instructional Improvement Block Grant (TIIG) resources to fund class size reduction positions for PHBAO and Non-PHBAO schools to meet the district's required class sizes by grade span and norm category. Since fiscal year 2013-2014, these resources have been a part of the Local Control Funding Formula (LCFF) funds that the district receives from the state.

The TIIG resources for Affiliated Charter Schools that began operations prior to fiscal year 2013-14 are included in the Charter School Categorical Block Grant (Program 13723) that they receive annually. Therefore, these Affiliated Charter Schools, including their dual language centers, are not eligible for class size reduction positions funded by District resources. These schools are responsible for funding the class size reduction position required to meet the bargained class sizes using the allocation in Program 13723.

TIIG resources in Program 13723 are used to fund the class size reduction positions, which is the *difference between the district norm tables and the PHBAO or Non-PHBAO norm tables*.

For Example: The teacher staffing ratio for grades 4-5 for a PHBAO elementary school is 27:1. Therefore, A PHBAO Affiliated Charter Elementary School with a total enrollment count of 130 students in grades 4-5 would need 5 teaching positions to meet the required class size. The district will fund 4 teaching positions based on the 35.5 district norm for grades 4-5, and the school is required to fund one additional position using the Charter School Categorical Block Grant (Program 13723) allocation to reduce the class size from 35.5 to 27.

TABLE 2P: Grades 4-5/(6) for PHBAO Schools

This table provides an overall teacher ratio of 27:1 based on the total enrollment in grades 4-5(6) at PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	27	1	541	-	567	21
28	-	54	2	568	-	594	22
55	-	81	3	595	-	621	23
82	-	108	4	622	-	648	24
109	-	135	5	649	-	675	25

TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools (District Norm)

This table provides an overall teacher ratio of 35.5:1 based on the total enrollment in grades 4-5(6) at PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	36	1	711	-	746	21
37	-	71	2	747	-	781	22
72	-	107	3	782	-	817	23
108	-	142	4	818	-	852	24
143	-	178	5	853	-	888	25

Norm Day Settle-Up Scenarios for TIIG CSR Teachers in Program 13723-Categorical Block Grant

District-funded Norm and TIIG-funded class size reduction positions are funded during budget development based on E-CAST enrollment. After Norm Day, staffing is recalculated based on validated actual enrollment numbers. Schools may experience no change, an increase, or a decrease in teaching positions and/or TIIG-funded class size reduction positions. Whether the District or the school is required to fund the teacher positions, the funding change will be retroactive to July 1.

Scenario 1 - No change between E-CAST and Norm Day in the number of district-funded norm-generated and TIIG-funded class size reduction teacher positions.

During Budget Development a school with E-CAST enrollment of 277 students in grades 4-5 needed 9 teaching positions to meet the 32.5 non-PHBAO class size. It received 8 district-funded positions using the 35.5 district norm and funded 1 class size reduction position from its Categorical Block Grant Program 13723 to reduce the ratio to 32.5 to meet the non-PHBAO class size requirement. On Norm Day, the school's actual enrollment declined to 265 students; however, the number of positions required to meet the class size of 32.5:1 and the number of district-funded Norm positions to meet 35.5:1 remained the same.

ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2022-23 AUGUST 2022											
Table 2D ratio is 32.5:1						Table 2DA ratio is 35.5:1					
TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools						TABLE 2DA: Grades 4-5/(6) for Non-PHBAO Affiliated Charter Schools (District Norm)					
This table provides an overall teacher ratio of 32.5:1 based on the total enrollment in grades 4-5(6).						This table provides an overall teacher ratio of 35.5:1 based on the total enrollment in grades 4-5(6).					
ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO		FROM		TO	
1	-	33	1	651	-	683	21	1	-	36	1
34	-	65	2	684	-	715	22	711	-	746	21
66	-	98	3	716	-	748	23	747	-	781	22
99	-	130	4	749	-	780	24	782	-	817	23
131	-	163	5	781	-	813	25	818	-	852	24
164	-	195	6	814	-	845	26	853	-	888	25
196	-	228	7	846	-	878	27	889	-	923	26
229	-	260	8	879	-	910	28	924	-	959	27
261	-	293	9	911	-	943	29	960	-	994	28

- Compare the number of required positions between Norm Day and E-CAST. In this example, **no adjustment** is necessary since the required number of TIIG CSR teacher did not change from E-CAST to Norm Day.
 - This calculation can also be verified using the [Position Simulator](#) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	277	265	
Attachment B, Table 2D	9	9	
Attachment D, Table 2DA (District Norm)	8	8	
TIIG Funded CSR	1	1	0

Scenario 2: An increase on Norm Day in the number of norm-generated class size reduction teacher positions funded by the Charter School Categorical Block Grant, Program 13723

During Budget Development a school with an E-CAST enrollment of 143 students in grades 4-5 needed 5 teaching positions to meet the 32.5 non-PHBAO class size. It received 5 district-funded positions using the 35.5 district norm. The school did not need to fund additional class size reduction positions from its Categorical Block Grant Program 13723. On Norm Day, the school's actual enrollment declined to 140 students, and changed the number of district-funded positions to 4 positions; however, the total number of positions required to meet the 32.5:1 remained the same. Therefore, after Norm Day, the school would be required to cover the cost of one teaching position with its Categorical Block Grant, Program 13723.

ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2022-23 AUGUST 2022												
Table 2D ratio is 32.5:1						Table 2DA ratio is 35.5:1						
TABLE 2D: Grades 4-5(6) for Non-PHBAO Schools						TABLE 2DA: Grades 4-5(6) for Non-PHBAO Affiliated Charter Schools (District Norm)						
This table provides an overall teacher ratio of 32.5:1 based on total enrollment in grades 4-5(6).						This table provides an overall teacher ratio of 35.5:1 based on the total enrollment in grades 4-5(6).						
ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS	
FROM		TO		FROM		TO		FROM		TO		
1	-	33	1	651	-	683	21	1	711	-	746	21
34	-	65	2	684	-	715	22	37	747	-	781	22
66	-	98	3	716	-	748	23	72	782	-	817	23
99	-	130	4	749	-	780	24	108	818	-	852	24
131	-	163	5	781	-	813	25	143	853	-	888	25
164	-	195	6	814	-	845	26					

- Compare the number of required positions between Norm Day and E-CAST. In this example, there is a **decrease of one district-funded position** (Attachment D, Table 2DA) and an **increase of one TIIG CSR teacher**.
 - This calculation can also be verified using the [Position Simulator](#) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	143	140	
Attachment B, Table 2D	5	5	
Attachment D, Table 2DA (District Norm)	5	4	
TIIG Funded CSR	0	1	1

- The school will be required to fund one of the positions previously funded by the district with its Program 13723- Charter School Categorical Block Grant.
- The staffing adjustment will be processed by Budget Services in the school's Program 13723. **Schools will need to work with their Fiscal Specialist to balance their Program 13723.**

Scenario 3: A decrease on Norm Day in the number of norm-generated class size reduction teacher positions funded by the Charter School Categorical Block Grant, Program 13723

3A – Growth in norm-generated teacher positions funded by the district and a decrease in TIIG CSR positions: The program code will be changed from 13723 to 10989, 13027, or 11119 as applicable.

During Budget Development, a school with an E-CAST enrollment of 142 students in grades 4-5 needed 5 teaching positions to meet the 32.5 non-PHBAO class size. It received 4 district-funded positions using the 35.5 district norm. The school was required to fund 1 class size reduction position from its Categorical Block Grant Program 13723 to meet the 32.5 class size requirement. On Norm Day, the school’s actual enrollment increased to 145 students and the number of district-funded positions also increased to 5 positions; however, the number of positions required to meet the 32.5:1 remained the same. Therefore, after Norm Day, the cost of one teaching position that was previously funded with the school’s TIIG Categorical Block Grant will be covered by the district, and the school’s Categorical Block Grant will be returned.

ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2022-23 AUGUST 2022											
Table 2D ratio is 32.5:1					Table 2DA ratio is 35.5:1						
TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools					TABLE 2DA: Grades 4-5/(6) for Non-PHBAO Affiliated Charter Schools (District Norm)						
This table provides an overall teacher ratio of 32.5:1 based on total enrollment in grades 4-5(6).					This table provides an overall teacher ratio of 35.5:1 based on the total enrollment in grades 4-5(6).						
ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO		FROM		TO	
1	-	33	1	651	-	683	21	1	-	36	1
34	-	65	2	684	-	715	22	37	-	71	2
66	-	98	3	716	-	748	23	72	-	107	3
99	-	130	4	749	-	780	24	108	-	142	4
131	-	163	5	781	-	813	25	143	-	178	5
164	-	195	6	814	-	845	26				

- Compare the number of required positions for ECAST and Norm. In this example, there is an **increase of one norm-generated position** (Attachment D, Table 2DA) and a **decrease of one TIIG CSR teacher**.
 - This calculation can also be verified using the [Position Simulator](#) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	142	145	
Attachment B, Table 2D	5	5	
Attachment D, Table 2DA (District Norm)	4	5	
TIIG Funded CSR	1	0	-1

- The position previously funded in Program 13723 will be converted to a district-funded norm position. The Categorical Block Grant will be refunded to the school.
- The staffing adjustments will be processed by Budget Services and **funds will be returned to school**.

3B - A decrease in the number of positions needed to meet the class size requirement due to enrollment decline.

During Budget Development, a school with an E-CAST enrollment of 134 students in grades 4-5 needed 5 teaching positions to meet the 32.5 non-PHBAO class size. It received 4 district funded positions using the 35.5 district norm. The school was required to fund 1 class size reduction position from its Categorical Block Grant Program 13723 to meet the 32.5 class size requirement. On Norm Day, the school’s actual enrollment decreased to 119 students. Therefore, the number of positions required to meet the 32.5 class size to positions reduced to 4 positions, and the number of district-funded positions based on the district norm of 35.5 remained the same. After Norm Day, the one teaching position that was previously funded with the school’s TIIG Categorical Block Grant is no longer needed.

ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2022-23 AUGUST 2022															
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TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools						TABLE 2DA: Grades 4-5/(6) for Non-PHBAO Affiliated Charter Schools (District Norm)									
This table provides an overall teacher ratio of 32.5:1 based on total enrollment in grades 4-5(6).						This table provides an overall teacher ratio of 35.5:1 based on the total enrollment in grades 4-5(6).									
ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS				
FROM		TO		FROM		TO		FROM		TO					
1	-	33	1	651	-	683	21	1	-	36	1	711	-	746	21
34	-	65	2	684	-	715	22	37	-	71	2	747	-	781	22
66	-	98	3	716	-	748	23	72	-	107	3	782	-	817	23
99	-	130	4	749	-	780	24	108	-	142	4	818	-	852	24
131	-	163	5	781	-	813	25	143	-	178	5	853	-	888	25
164	-	195	6	814	-	845	26								

- Compare the number of required positions for ECAST and Norm. In this example, there is **no change in the norm-generated position** (Attachment D, Table 2DA) and **a decrease of one TIIG CSR teacher**.
 - This calculation can also be verified using the [Position Simulator](#) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	134	119	
Attachment B, Table 2D	5	4	
Attachment D, Table 2DA (District Norm)	4	4	
TIIG Funded CSR	1	0	-1

- The position in Program 13723 may be closed by the school if it is vacant. Budget Services will notify the fiscal specialist that the position is no longer part of the norm requirement. The fiscal specialist will, in turn, inform the school that savings can be redirected.