

Los Angeles Unified School District Division of Special Education

# Objective

- Become aware of procedures for special education assessment listed below
  - □ Identify Purpose for Assessment
  - Request Assessment
  - Develop Assessment Plan
  - □ Notify Parent
  - Obtain Consent
  - Conduct Assessment
  - Write Assessment Report

#### Purpose of Assessment

- Provides Information for IEP Team to:
   Determine student's present levels of educational performance
  - Determine whether student has disability and requires special education and related services
  - Determine instructional needs of student including accommodations, modifications, and other services that may be required

#### Identify Purpose for Assessment

# Initial Assessment Determine whether student has disability

Determine need for special education and related services

### Identify Purpose for Assessment

#### Reassessment

- □ Student may no longer have a disability
- Student may have additional or different disability
- Student is not adequately progressing in achieving goals/objectives in his/her IEP
- Student's current special education and related services may no longer be appropriate
- Student may no longer need special education and related services

#### When to Conduct Reassessment

#### Every Three Years

Unless parent and District agree in writing that reassessment is unnecessary

At Request of Parent or District Staff
 Not more than once a year

### Must Conduct Reassessment

- Comprehensive Reassessment
   Emotional Disturbance (ED) Eligibility
   Program Support
   BIC/BID/BII/BIT Services
- BUL-1309 (ED)

REF-5052.1 (Behavior)



#### Request Assessment

- Request for Special Education Assessment Documents:
  - □ Who made request

□ Date of request

- Date assessment plan due to parent within 15 calendar days
  - Requests made within last 10 days of the regular school year, due within first 10 days of subsequent school year

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#### **Develop Assessment Plan**

- Provided to Parent
   In language of the home
   Within 15 calendar days from receipt of written request
- Assessment Plan
   Areas to be assessed
   Types of assessments
   Responsible assessors

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#### **Develop Assessment Plan**

#### Collaboration

- □ Student's teachers (general/special education)
- Appropriate District staff
  - School psychologist, related services personnel, school nurse

#### Variety of Information Sources

Student records, work samples, parent and teacher input, observations

### Notify Parent

- Send to Parent
  - Special Education Assessment Notification
  - Special Education Assessment Plan
  - A Parent's Guide to Special Education Services (Including Procedural Rights and Safeguards), June 2009
  - Parent Request for Reasonable Accommodations

## **Obtain Consent**



- School Receives Signed Assessment Plan
   Enter date into Welligent
   60 calendar days to conduct assessment and
  - hold IEP meeting

Notify Assessors of Assessment Responsibilities Using Welligent System

# What if Parent Refuses Consent to Assessment?

For Initial Assessment
 Assessment process stops
 District not required to pursue assessment

For Reassessment
 Assessment process stops

District not required to pursue reassessment

# What if District Unable to Obtain Consent to Assessment?

- Applies to Reassessment Only If
   District made reasonable efforts to obtain consent
  - Parent has failed to respond to request for consent

District <u>May</u> Conduct Reassessment without Parental Consent

#### Conduct Assessment

- Follow Special Education Policies and Procedures Manual pp.37-40
- Consistent with Assessment Plan
- Multiple Assessment Instruments and Strategies
- Review of Record, Interviews with Parents and Teachers
- Observation of Student

#### Assessment Report

- Written Assessment Report
- Attach Report in Welligent
- Provide Report to Parent at IEP Meeting
- If Requested, Provide Report to Parent 4 Working Days Prior to Meeting