



# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ACTIONS PERTINENT TO INVESTIGATION, MONITORING AND RESOLUTION OF BULLYING ALLEGATIONS

Investigator \_\_\_\_\_ Title/position \_\_\_\_\_

Date of incident: \_\_\_\_\_ Date the allegation was received\*: \_\_\_\_\_ iSTAR #: \_\_\_\_\_

Alleged target(s) \_\_\_\_\_

Accused person(s) \_\_\_\_\_

Witness(es) \_\_\_\_\_

## DATES OF CONTACT AND MONITORING

Alleged student target(s) \_\_\_\_\_

Parent/Guardian(s) of alleged target \_\_\_\_\_

Accused person(s) \_\_\_\_\_

Parent/Guardian(s) of accused person(s) \_\_\_\_\_

Other \_\_\_\_\_

***\*Document outcome of investigation & resolution within 60 days of notification of incident***

## VARIABLES TO CONSIDER IN THE DETERMINATION OF BULLYING:

- Investigated and interviewed involved parties and witnesses regarding the allegation
- What is the relationship between the involved parties? (Incidents between siblings and romantic partners are considered “conflicts”)
- Was the behavior part of a larger interpersonal conflict between the parties?
- If the behavior was motivated by bias based on a protected category, dual-code as bias motivated, consult with the Office of Educational Equity Compliance, and refer to relevant policies for appropriate procedures.
- Do the parties involved share responsibility for the incident?
- Was the behavior severe or pervasive?
- Was the behavior objectively offensive (i.e., would a prudent person have had a similar reaction)?
- Did the incident interfere with the target’s access to education?
- Do the evidence and statements from witnesses and parties involved corroborate the allegation?

## SUMMARY OF FINDINGS/DETERMINATION (SELECT ONE)

- Substantiated: Findings support the allegation of bullying by the alleged person/perpetrator against the alleged target.
- Inconclusive/Insufficient Information: Critical information to make a determination was unavailable, e.g., parties were unidentified or were non-students.
- Unsubstantiated: The allegation was unfounded or did not meet the impact criteria of bullying. Elaborate if the incident is being addressed as another category of misconduct (e.g., sexual harassment).

