

LA UNIFIED  
Student Health & Human Services  
Office of Human Relations, Diversity & Equity  
Commission on Human Relations  
June 21, 2023 retreat  
MINUTES

In attendance:                      Shelley Rivlin                      Gary De La Rosa  
   Bud Jacobs                      Judy Chiasson

**Human Relations Awards:**

Change date to May 24; applications due in April 15

Advertise in DOI and AALA newsletters in the fall and in January. Follow up with regional superintendents for BM regions with low response.

Bud will go to the principals and asst principals meetings

Reach out to SHHS colleagues and Regional Superintendents to watch for trends, such as crochet clubs

Consider highlighting an award recipient monthly

Send thank yous to the Board members and superintendents who attended. Ask Carvahlo and the regional superintendents to recognize the recipients at their admin meetings

Rubric for evaluating the proposals.

How can past recipients communicate with each other and other schools to share best practices?

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**Umbrellas:**

- Combatting isolation on campus projects
- Inclusion of students with special needs
- Student involvement in campus activities
- Social and emotional growth projects
- Student health and safety projects
- Environmental projects
- Homelessness projects
- Race, culture, gender
- Antisemitism
- Gender and sexuality
- Other

**Review By-Laws:** Gary to ask Mark to form an ad-hoc committee to update them. Set a timeline for the review and due date of draft recommendations.

Add "Recommendations" to the monthly agenda. Expectations for each task force will include ongoing activity toward their objectives and Each committee will be required to submit their report for the meeting in writing and orally. Inactive committees will need direction and encouragement.

Send approved monthly minutes to the board members with a summary on the cover page.

JC write up criteria for outreach to organizations who might be welcome on campus, e.g., cannot sell services/products, cannot gather data on the students; must partner with district resources; must represent district

Report out to board:

Monthly approved minutes sent by Gary to [boardmembers@lausd.net](mailto:boardmembers@lausd.net)

Quarterly summary of at least one of the advisory groups

Section 2 other groups. Additional advisory groups (Awards, Housing Stability, Culture, Civic Engagement)

Explore a human relations training to understand human relations. Gary talk to Robin; Judy to Holly; Shelley to ADL.

Shelley will reach out to Poll hosts/sponsors as to whether they want to retain their current representative. Include attendance of their commissioner. If they do not have a rep, follow up to have them assign one. Then, poll the commissioners as to their interest in continuing. Include their interest in participating in one of the existing subcommittees unless they have another idea.