

LOS ANGELES UNIFIED SCHOOL DISTRICT

SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE

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Robert Campbell, Vice-Chair
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Dr. Samantha Rowles, Secretary
LAUSD Student Parent
Patrick MacFarlane, Executive Committee
Early Education Coalition
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Lori Raineri and Keith Weaver – Oversight Consultants
Government Financial Services Joint Powers Authority

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CA Charter School Association
Sandra Betts
CA Tax Reform Assn.
Chad Boggio
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Aleigh Lewis
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Jennifer McDowell
L.A. City Mayor's Office
Brian Mello
Assoc. General Contractors of CA
Santa Ramirez
Tenth District PTSA

William O. Ross IV
31st District PTSA
Bevin Ashenmiller (Alternate)
Tenth District PTSA
Rachelle Anema (Alternate)
L.A. Co. Auditor-Controller's Office
Ashley Kaiser (Alternate)
Assoc. General Contractors of CA
Vacant
Assoc. of CA School Admin.-Retired
Vacant
LAUSD Student Parent

Timothy Popejoy
Bond Oversight Administrator
Perla Zitle
Bond Oversight Coordinator

The LAUSD School Construction Bond Citizens' Oversight Committee (BOC) is authorized by the California Strict Accountability in Local School Construction Bonds Act of 2000 [Education Codes 15264 - 15288] and the LAUSD BOC Charter and Memorandum of Understanding (MOU)

School Construction Bond Citizens' Oversight Committee
Regular Meeting
LAUSD HQ – Board Room
333 S. Beaudry Avenue
Los Angeles, CA 90017
Thursday, March 27, 2025
10:00 a.m.

Please see the archived video of the meeting for all discussions/questions:

<https://lausd.wistia.com/medias/pvfafymbmr> (English)

<https://lausd.wistia.com/medias/8crmctdino> (Spanish)

Committee Members Present (12): Neelura Bell, Sandy Betts, Michael Hamner, Ashley Kaiser (alternate to Brian Mello), Aleigh Lewis, Patrick MacFarlane, Jennifer McDowell, Scott Pansky, Santa Ramirez, William Ross, Samantha Rowles, Connie Yee (alternate to Robert Campbell).

Committee Members Absent (1): Chad Boggio

Committee Member Vacancies (2): LAUSD Student Parent, Association of California School Administrators - Retired

00:00:00 **Call to Order**

Mr. Michael Hamner, BOC Chair, called the meeting to order at 10:04 a.m. and welcomed all to the Bond Oversight Committee (BOC) meeting. He stated that some BOC members were participating remotely in compliance with the Brown Act. He also thanked the KLCS Staff for their production, Information Technology Services Staff for its technical support, Spanish Interpretation Staff for their work in translating and other District staff for their assistance in broadcasting the hybrid BOC meeting.

Introductory Remarks

00:01:25 Mr. Hamner asked Dr. Rowles, Secretary, to provide the introductory remarks.

Dr. Rowles announced that the BOC website could be found at <https://www.lausd.org/boc>. She also indicated that meeting materials and live stream in both English and Spanish were located under the tab *Upcoming Meetings*. She encouraged participants to visit the BOC website where previously approved project resolutions and relevant information can be found. She explained that public speakers were asked to sign up using a hyperlink to a Google form included on the agenda that was published on the BOC's website on March 22, 2025. She said the form was available 24 hours before the start of the meeting and would remain open for 20 minutes after the meeting had started.

Dr. Rowles stated that there would be a maximum of five (5) speakers for each agenda item and up to ten (10) speakers for public comment. She stated that all public speakers would have up to 3 minutes. She also stated that public speakers with more than one agenda item would be provided 6 minutes total to make comments on all items they wished to address. She detailed the protocols for public speakers via audio and said that they should monitor the meeting through the live stream and then turn off the live stream volume when asked to speak to avoid audio echo or audio feedback. When it was the speaker's turn to speak, BOC Staff would announce the last four digits of the caller's phone number, and each public speaker would be instructed to unmute on Zoom, or press *6 (star 6), to speak. He stated that in-person speakers would be asked to step up to the podium to be heard. She thanked everyone in advance for working with the Committee to accommodate speakers.

00:03:35 Mr. Hamner stated the Bond Oversight Committee's (BOC) mission and purpose of the Committee:

"It is the mission of a strong and independent BOC to oversee the construction, modernization, and repair of schools that promote the full development of children, are educationally and environmentally sound, enhance neighborhoods as centers of community. This is achieved through thoughtful design and programming and by the wise and efficient use of limited land and public resources. The Committee is responsible for communicating its findings and recommendations to the District and the public. The BOC must ensure that school bond funds are spent as voters intended, that the spending complies with all applicable statutes, that it maximizes available resources, and that projects are completed in a timely and cost-efficient manner."

Mr. Hamner announced that a table with enrollment data for the proposed project school sites under BOC consideration was included immediately after the agenda. He clarified that no enrollment data was provided for the Board District and Region Priority projects.

Mr. Hamner stated that the BOC Memorandum of Understanding (MOU) Review Task Force remained active and is awaiting response to revisions forwarded to District Staff on September 19, 2023.

Mr. Hamner encouraged BOC members to participate in the upcoming ribbon-cutting ceremonies:

- 92nd Street Elementary Comprehensive Modernization Project
Major Milestone -New Classroom Building Ribbon Cutting Ceremony.
March 28, 2025 at 10:00AM
- John F. Kennedy High School Comprehensive Modernization Project
Major Milestone Event - New Classroom Building Ribbon-Cutting Ceremony
April 1, 2025 at 10:30AM
- Shenandoah Street Elementary Comprehensive Modernization Project
Ribbon-Cutting Ceremony
April 3, 2025 at 1:00PM
- Alexander Hamilton High School Comprehensive Modernization Project
Major Milestone Event - New Athletic Facility Ribbon-Cutting Ceremony
April 25, 2025 at 9:00AM

00:06:07 **Agenda Item 1. Public Comment**

There were four public speakers who signed up for public comment and provided remarks in person on various agenda items.

00:31:38 **Agenda Item 2. Consent Calendar – February 27, 2025 Meeting Minutes**

Ms. Kaiser made a motion to move the Consent Calendar.

Ms. Ramirez seconded.

00:32:05 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 10 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Ms. Kaiser, Ms. McDowell, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 2 - Mr. Hamner, Ms. Lewis.

Absences: 1 - Mr. Boggio

The Consent Calendar was approved.

00:33:33 **Agenda Item 3. Green Schoolyards for All Task Force Progress Report**

Presenter: Leigh Lewis, Task Force Chair

Mr. Hamner as BOC Chair stated his appreciation for the work of the Task Force to date and explained that additional time was required to prepare the Task Force final report. The current expiration date of the Task Force was March 31, 2025. A resolution was presented to extend the date for expiration of the Task Force to May 31, 2025.

Ms. Kaiser made a motion to approve Resolution 2025-14.

Mr. MacFarlane seconded.

00:34:34 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 12 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Mr. Hamner, Ms. Kaiser, Ms. Lewis, Ms. McDowell, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 0

Absences: 1 - Mr. Boggio

Resolution 2025-14 passed.

00:35:45 **Agenda Item 4. 2025 OIG Annual Risk Assessment Survey (Information Only)**

Presenter: Sue Stengel, Inspector General

Mark Pearson, Assistant Inspector General in the Audit Unit, informed that the Office of the Inspector General (OIG) provided independent oversight of the Los Angeles Unified School District (LAUSD) and reports directly to the Board of Education on audits, investigations, and related work. He stated that as part of the OIG's responsibilities, the office develops an annual work plan. He said that a risk assessment survey assists in gathering input from stakeholders and the community to start preparing for the Fiscal Year 2026.

Mr. Pearson encouraged participation in the survey available through the OIG's website <https://www.lausd.org/oig> and the survey would be open until March 28. He also encouraged ongoing community engagement through hotline and email for reporting concerns to help strengthening LAUSD schools and ensure a high-quality educational experience for all students.

There was a comment that the Associated General Contractors had distributed the survey to its members and were actively participating in the survey.

00:38:51 **Agenda Item 5. FY24 - Bond Performance & Financial Audit Reports (Information Only)**
Presenter: Joseph Moussa, Field Manager, Simpson & Simpson, LLP

Joseph Moussa, Field Manager, Simpson & Simpson, LLP, presented the FY24–LAUSD Bond Performance & Financial Statements Audit Reports can be found on the BOC website at <https://www.lausd.org/Page/18785>. He stated that the audit reports covered measures K, R, Y, Q, and RR and were required by the California Constitution. He reported that the financial statement audit resulted in an unmodified opinion indicating generally accepted accounting principles; also, there were no internal control deficiencies or management comments noted. He explained that the performance audit aimed to ensure bond funds were used strictly for voter-approved projects.

Mr. Moussa went over the Current Year findings and updates on Prior Year Findings:

Current Year Findings:

- Indirect Cost Charges (Measure K, R, Y, Q – 2024-001)
 1. FSD IBM Maximo (annual license subscription) – Measure K
 2. FSD Equipment Purchases (150 laptops, desktops, and monitors) – Measure K
 3. FSD The Gordian Group (annual license renewal) – Measure K & Measure Y
 4. ITS Soto Warehouse Workspace Reconfiguration – Measure R & Measure Y
 5. OIG MISIS Security Audit – Measure Q
 6. OIG Due Diligence & Background Investigations – Measure Q
- Mom-payroll Expenditure Charges (Measure Q -2024-002)

Prior Year Findings (2022):

- Payroll Expenditures (Measure K, R, Q - 2023-001) – Implemented with the exception of relevant metrics covering the entire fiscal year for Measure Q.

Mr. Moussa concluded stating that he would return to provide a more detailed presentation at a future meeting and would follow up in the next fiscal year to ensure corrective action were implemented and reflected in the financials.

There were questions and suggestions related to absence of government wide financial statements limiting the reader's understanding of the District's long-term obligations associated to the bond program, reconsideration of removing the Federal Income line not applicable to bond funds, inconsistency in the cost categories referenced without definitions, lack of detail in describing reimbursement for capital expenditures, clarification on negative expenditures in some statements, inclusion of voter approval percentage for each bond measure and bond rating information typically disclosed in the Management, Discussion and Analysis (MD&A), lack of cross-referencing between the financial statements and their corresponding notes, clear explanation of what specific salary costs are allowable, potential risks associated with not implementing the auditor's recommendations, laptop purchases for employees, clarification requested on how laptops were purchased with bond money and whether it was included in the BOC's purview, aspects of MiSiS (My Integrated Student Information System) being evaluated.

Expenditures in Measure Q for \$644 million in indirect costs raised questions as to how they are being monitored, whether the BOC has approval authority, whether schools have access to indirect cost lines expenditures without oversight. BOC member Yee stated that seeking clarification on the governance structure would help ensure funds were being spent in accordance with the intended bond purpose. Mr. Moussa referred the question to the District for the exact allowance to charge on indirect costs and indicated that his understanding was that indirect was allowable so the audit verified that all costs charged to the bond program were related to bond-funded activities.

Mr. Moussa provided answers to all questions.

01:07:06 **Agenda Item 6. Four Projects to Provide Critical Replacements and Upgrades of School Building/Site Systems and Components and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**

Bond Oversight Committee

Presenter: Mark Cho, Deputy Director of Facilities Maintenance and Operations, FSD

Mark Cho, Deputy Director of Facilities Maintenance and Operations, presented Four Projects to Provide Critical Replacements and Upgrades of School Building/Site Systems and Components and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein. Total combined budget is \$25.3M. Please refer to Board Report No. 261-24/25 for further detailed information. He stated that each facility improvement project aimed at enhancing safety, functionality, and student experience across a variety of school sites.

Hillcrest Elementary School – Arcades and Paving Replacement: The project includes replacing 20,200 square feet of cracked walkway paving and upgrading the school's worst-condition kindergarten play yard with new surfacing and solar coating. Project budget is \$7.3M with an anticipated completion in the fourth quarter of 2028. Student enrollment of 485.

Hollywood High School – Bleachers Replacement: Two outdated and non-functional bleachers in the physical education building (originally installed in the 1960s) will be replaced with motorized bleachers for improved safety and accessibility. The project includes full DSA upgrades: restroom improvements, ADA-compliant paths of travel, a new wheelchair lift, and drinking fountain stations. Project budget is \$1.8M with an anticipated completion date in 2028. The campus serves over 1,000 students.

Halldale Elementary School – New Play Structure and Greening: Project includes new playground equipment, matting, and a shade structure with a budget of \$2.5M fully funded by a Community Project Funding Grant from the U.S. Department of Housing and Urban Development (HUD). Greening features to include trees, shrubs, planted areas, log benches, and irrigation. The project is anticipated for completion in the fourth quarter of 2027. School enrollment is 421.

Narbonne High School – Synthetic Track, Scoreboards, and Tennis Court Upgrades: Project will include the replacement of four tennis courts, a deteriorated synthetic track, and a non-functional scoreboard. The project also involves constructing track and field amenities like long jump, triple jump, and pole vault areas. It also includes upgrades to parking, ADA paths of travel, restrooms, and drinking fountains. Narbonne High School has an enrollment of 1,875 students. Project budget is \$13.7M with an anticipated completion date in 2029.

There were questions related to Halldale Elementary School status of grant administered by the HUD through the Community Project Funding (CPF), reimbursement to the bond program once grant is received, confirmation of receipt of award letter for the HUD grant, green spaces at Hillcrest Elementary School, path of travel at Narbonne High School, impact from federal rules and tariffs on project budgets, concerns about not replacing asphalt with greening, clarification on water fountains having bottle filling stations when installed, new technology currently used for the installation of tracks and sport fields. enrollment capacity for selecting schools, and whether the asphalt program included greening, SUP category for the HUD reimbursement, and whether the HUD grant would require the project to be shared with the community.

All questions were answered by Mr. Cho and Ms. Castillo.

Ms. Kaiser made a motion to approve Resolution 2025-09

Mr. Ross seconded.

01:42:02 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 12 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Mr. Hamner, Ms. Kaiser, Ms. Lewis, Ms. McDowell, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 0

Absences: 1 - Mr. Boggio

Resolution 2025-09 passed.

01:43:07 **Agenda Item 7. Lemay Street Early Education Center Outdoor Classroom and Campus Upgrade Project and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**
Presenter: Mark Cho, Deputy Director of Facilities Maintenance and Operations, FSD

Mark Cho presented the Lemay Street Early Education Center Outdoor Classroom and Campus Upgrade Project and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein. He explained that the project was a multifaceted outdoor classroom and facilities upgrade, designed to create a rich learning environment with stations for music, nature, art, water and sand play, climbing, digging, and building, promoting creativity and hands-on learning. He also stated that the existing 1951 building serving 100 students was undergoing critical infrastructure improvements, including HVAC replacement, roofing, plumbing, fire alarm, utilities, and exterior painting with a total cost of \$8.5 million. He informed that the project was part of a broader program of 53 early education center (EEC) upgrades (24 completed, 14 in construction, 8 DSA-approved, and 7 in design), highlighting that Lemay's greening would increase dramatically from just 3% to 30%, transforming the site into a significantly more sustainable and student-friendly environment with an anticipated completion date in 2028. Please refer to Board Report No. 262-24/25 for further detailed information.

There were questions related to number of classrooms open during construction, breakdown of approved projects per region, and stakeholder satisfaction survey regarding projects. There were some concerns expressed regarding asphalt removal projects not adding greenery or shade.

All questions were answered by Mr. Cho.

Ms. Kaiser made a motion to approve Resolution 2025-10.

Ms. Betts seconded.

01:52:03 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 12 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Mr. Hamner, Ms. Kaiser, Ms. Lewis, Ms. McDowell, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 0

Absences: 1 - Mr. Boggio

Resolution 2025-10 passed.

01:53:14 **Agenda Item 8. 22 Board District Priority and Region Priority Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**
Presenters: Mark Cho, Deputy Director of Facilities Maintenance & Operations, FSD

Mr. Cho presented 22 Board District Priority and Region Priority Projects and Amendment to the Facilities Services Division Strategic Execution Plan. He provided a brief description, budget and construction schedule for each proposed project. The total combined budget was \$1.6M. The projects included six installations of new secure entry systems, scoreboards in gym, four chain link privacy fences, two electronic free-standing marquees, three furniture projects, two shade structures, and four interactive displays. He provided further details on the proposed shade structures at Fair Elementary School and San Fernando Elementary School. Please refer to Board Report No. 264-24/25 for further detailed information.

There was a question related to how priority projects are originated

Mr. Cho answered all questions.

Mr. Ross made a motion to approve Resolution 2025-11

Ms. Betts seconded.

01:57:20 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 12 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Mr. Hamner, Ms. Kaiser, Ms. Lewis, Ms. McDowell, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 0

Absences: 1 - Mr. Boggio

Resolution 2025-11 passed.

01:58:35 **Agenda Item 9. Redefinition of the Bell High School Classroom Replacement Project and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**
Presenters: Issam Dahdul, Director of Facilities Planning and Development, FSD

Issam Dahdul provided an outline of the redefinition of the Bell High School Classroom Replacement Project to combine the original classroom initiative with a major HVAC upgrade. He clarified that there was no budget overrun; there were two separate, approved projects now being merged for greater efficiency in budget, timeline, and construction logistics. He indicated that the classroom replacement project, originally approved at approximately \$124 million, will now include a \$73 million HVAC modernization funded from the critical needs category, bringing the total to \$197 million. He stated that the HVAC work targeted 100,000-square-foot building (one of the largest in the district) with over 50 classrooms and administrative offices currently operating with a failing system. He stated that the merged project would use shared interim housing, consolidate design and construction teams, and allow for phased construction to keep the campus with an enrollment of approximately 2,100 operational. He shared additional improvements include an energy management system for the entire school, expanded greening and shade to meet district goals, new tennis courts, and an expanded softball field. He also reported that the revised timeline is slightly extended due to the expanded scope and interim housing needs.

Please refer to Board Report No. 268-24/25 for further detailed information.

BOC Chair appreciated that suggestions and comments made during Agenda Setting meeting were incorporated into the presentation. There were questions related to square footage costs, interim housing for students, and other ongoing projects at the school.

All questions were answered by Mr. Dahdul.

Ms. Betts made a motion to approve Resolution 2025-12.

Ms. Ramirez seconded.

02:14:11 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 11 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Mr. Hamner, Ms. Kaiser, Ms. McDowell, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 0

Absences: 2 - Mr. Boggio, Ms. Lewis

Resolution 2025-12 passed.

02:15:39 Agenda Item 10. Verdugo Hills High School New Baseball Scoreboard Project and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein
Presenters: Issam Dahdul, Director of Facilities Planning and Development, FSD

Issam Dahdul, Director of Facilities Planning and Development, began his presentation explaining that the project highlighted an athletics project at Verdugo Hills High School, which was part of a broader district-wide initiative to invest in high school athletic facilities using bond funds. He added that each board district determined how to allocate its share based on high school enrollment and the number of sports teams. He informed that the proposed project for Board District 6 in Region North involved installing a new baseball scoreboard not currently at Verdugo Hills. He said that the scope of work included running new utility lines and infrastructure to support the scoreboard while ensuring compliance with accessibility and regulatory requirements with an estimated budget of \$556,683, reporting consistency with similar installations across the district. He also reported that the construction targeted to begin in Q4 2025 and complete by Q2 2026. Verdugo Hills High School currently serves around 1,200 students. Please refer to Board Report No. 267-24/25 for further detailed information.

There were questions related to location and use of the scoreboard in the field.

Ms. Bell made a motion to approve Resolution 2025-13.

Mr. Ross seconded.

02:19:20 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 10 – Ms. Bell, Ms. Betts, Mr. MacFarlane, Mr. Hamner, Ms. Kaiser, Ms. Ramirez, Dr. Rowles, Mr. Pansky, Mr. Ross, Ms. Yee.

Nays: 0

Abstentions: 0

Absences: 3 - Mr. Boggio, Ms. Lewis, Ms. McDowell.

Resolution 2025-13 passed.

02:20:44 Agenda Item 11. Chief Facilities Executive's Report (Information Only)
Presenters: Krisztina Tokes, Chief Facilities Executive, FSD

Krisztina Tokes, Chief Facilities Executive presented project updates and a highlight of a special event with students at one of the schools. She stated that the presentation provided an overview of school facilities ongoing and completed comprehensive modernizations, and she encouraged members to join her and her team at ribbon cuttings. She reported the following project updates:

- **Shenandoah Elementary School – Comprehensive Modernization:** Completed earlier this year. Features a new two-story classroom building (19 classrooms), seismic retrofit, and extensive site upgrades including landscaping, parking, and ADA improvements. While not labeled a "greening" project, it introduced significantly more green space. The project had a budget of \$70M.
- **92nd Street Elementary School – Comprehensive Modernization:** Completion expected in the second quarter of 2026. Includes a new classroom building, seismic retrofit, updated playgrounds, and enhanced safety, utilities, and technology systems. The project budget is \$82.7M.
- **Kennedy High School – Comprehensive Modernization:** Completion expected in the third quarter of 2028. A major modernization due to seismic concerns. Includes a new two-story building for science and early childhood education, 12 renovated buildings (cafeteria, auditorium, arts, and science facilities), plus new air conditioning, landscaping, and hardscaping. Project budget is \$273.6M.

- **Amestoy Elementary School – Classroom Replacement:** Completed in late 2024. Features a new classroom building along with infrastructure and landscaping improvements. Project budget is \$44M.
- **South Shores VAPA Magnet – Classroom Replacement:** Focused on replacing outdated state-required portable classrooms with permanent structures and upgraded playgrounds. Project budget is \$35M.
- **Delevan Drive Elementary School – Classroom Replacement:** Ongoing project, scheduled for completion in 2027. This is a complex, multi-phase build due to the limited site space and operational school. A recent milestone was the “topping off” ceremony where students signed steel beams, fostering inspiration for future careers in architecture and construction. Project budget is \$72M.

There were no questions for Ms. Tokes.

02:26:12 Agenda Item 12. Discussion of Non-Agenda Matters

Ms. Yee asked about an update on the Palisades fires related to Facilities projects reflected in the Strategic Execution Plan. Ms. Tokes provided brief remarks from her presentation to the BOC on February 27, 2025 and stated that she would provide additional information as it develops. Ms. Yee encouraged the inclusion of a subsequent event note in the financial statement reports related to the impact of the recent fires.

BOC Chair Hamner announced that the next meeting would be on May 1, 2025 and thanked BOC members, District Staff, and the public for their participation adjourning the meeting at 12:35p.m.

Minutes of March 27, 2025, approved per School Construction Bond Citizens’ Oversight Committee.

/Samantha Rowles/

Dr. Samantha Rowles, Secretary