



**Division of Risk Management and Insurance Services  
Integrated Disability Management (IDM) Branch**

# ***2018 Spring Training Series***

**As part of our ongoing support to Central Office Administrators/Designees, IDM is offering our “What Administrators Need to Know” Series.**

**333 S. Beaudry Ave.  
Los Angeles, CA 90017**

April 05	1:30 – 2:30	Room 2-202	Family Medical Leave Act (FMLA)
April 10	9:30 – 10:30	Room 2-202	FMLA Year/Eligibility – Basic*
April 10	10:45 – 11:45	Room 2-202	Protected Absence Codes
April 11	9:30 – 10:30	Room 2-131	Reasonable Accommodations
April 17	8:30 – 9:30	Room 2-131	Health Care Provider Forms – Basic*
April 17	9:45 – 10:45	Room 2-131	Health Care Provider Forms – Inter.*
April 17	11:00 – 11:45	Room 2-131	Health Care Provider Forms – Adv.*
May 01	9:00 – 10:00	Room 2-202	Managing Staff Attendance
May 01	1:30 – 2:15	Room 2-202	FMLA Year/Eligibility – Intermediate*
May 01	2:30 – 3:15	Room 2-202	FMLA Year/Eligibility – Advanced*
May 03	1:30 – 2:30	Room 19-123	Pregnancy Disability
May 03	2:45 – 3:45	Room 19-123	Parental Leave
May 10	1:30 – 2:30	Room 19-123	FMLA Year/Eligibility – Basic*
May 10	2:45 – 3:45	Room 19-123	Protected Absence Codes

**REGISTER TO ATTEND THROUGH MyPLN  
[Achieve.lausd.net/mypln](http://Achieve.lausd.net/mypln)**

**\* Enrollment limited to 25 people**

**Training sessions are available for Local Districts upon request by  
contacting [absencemanagement@lausd.net](mailto:absencemanagement@lausd.net)**