



# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

**TITLE:** Prevention, Early Intervention, Cessation,  
Intervention and Resources to Support Students  
Regarding Drugs, Alcohol, Tobacco, and Other  
Intoxicants

**NUMBER:** BUL-3277.2

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**DATE:** March 1, 2021

**POLICY:** The purpose of this bulletin is to provide school administrators and other school personnel with information regarding state and federal laws as they relate to maintaining schools free of drugs, alcohol, tobacco, Electronic Nicotine Delivery Systems (ENDS) and other intoxicants. In addition, the purpose is to inform staff regarding the serious dangers of electronic devices, such as electronic cigarettes, that deliver nicotine or other vaporized liquids, and the ease of access to intoxicants, including nonconventional, minimally regulated intoxicants, by school-aged children within our communities.

**MAJOR CHANGES:** This bulletin replaces BUL-3277.1, previously titled *Preventive Measures and Mandatory Procedures for Students Who Violate Laws Regarding Drugs, Alcohol, Tobacco, and Other Intoxicants* issued by Student Health and Human Services, dated January 22, 2009. Policies have been updated to reflect new laws. Contact information for staff and offices relevant to the implementation of this policy has been updated. This bulletin also provides guidance on addressing the use of ENDS to vape tobacco, cannabis, or other products.

**GUIDELINES:** The following guidelines apply:

## **INTRODUCTION**

An important risk factor for substance abuse is the age someone starts using tobacco

## **ROUTING**

Local District  
Superintendents  
Administrators of  
Instruction  
Administrators of  
Operations  
Community of Schools  
Administrators  
Directors  
Operations  
Coordinators  
Principals  
School Nurses  
SHHS Administrators

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or any drug. According to the Surgeon General's Report on Alcohol, Drugs, and Health:

The earlier people try alcohol or drugs, the more likely they are to develop a substance use disorder. For instance, people who first use alcohol before age 15 are four times more likely to become addicted to alcohol at some time in their lives than are those who have their first drink at age 20 or older.

Nearly 70 percent of those who try an illicit drug before the age of 13 develop a substance use disorder in the next seven years, compared with 27 percent of those who first try an illicit drug after the age of 17.

Individuals who smoke as teens are also more likely to smoke as adults. Although substance abuse can develop later in life, preventing or even delaying young people from trying substances reduces the likelihood of more serious problems later on.

For more current data regarding substance abuse by youth, refer to the following websites:

- Centers for Disease Control and Prevention
- National Youth Tobacco Survey
- California Healthy Kids Survey
- California Student Tobacco Survey
- LA Unified School Experience Survey

Los Angeles Unified (L.A. Unified) does not allow the use, possession, or sale of alcohol, tobacco, other drugs, including inhalants, intoxicants, and any delivery devices or paraphernalia on school campuses, school buses, at school-sponsored activities, or traveling to or from school. School administrators must take actions to prevent, discourage, and eliminate student use or possession of alcohol, tobacco, and other drugs, including inhalants, intoxicants, and any delivery devices or paraphernalia on campus and at school activities. School administrators use a variety of measures to address these issues, including prevention and intervention strategies, referral systems, guidance for disciplinary actions related to drug possession or use, and resource support. Refer to Attachment A for a *Glossary of Terms* referenced in this bulletin.

### **I. PREVENTION**

In grades TK-12, prevention education programs are taught through Health Education instruction (Education Code Sections 51210, 51260; Health and Safety Code Section 11998 and following). The California Department of Education recommends that, for the instruction to be effective, public schools allocate a minimum of 6 to 10 hours per year on drug, alcohol, and tobacco abuse

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and violence prevention. The District-adopted prevention education curriculum on substance abuse is delivered with fidelity in the required health education courses. This curriculum can be offered in related science courses or through a related elective, homeroom, or advisory period.

For prevention education, schools should implement research-based strategies that provide effective, appropriate, and practical approaches to preventing drug abuse amongst students at all grade levels. The District's guiding prevention principles are based on the National Institute on Drug Abuse (NIDA) Preventing Drug Use Among Children and Adolescents.

- A. Health Education — Health education instruction is based on the California Health Education Standards and the California Education Code. The LAUSD Board of Education adopted the California Health Education Content Standards for California Public Schools Kindergarten through Grade Twelve in 2008. All grade-level teachers should follow the LAUSD Health Education Matrix (Scope and Sequence) for required content on drug education. The adopted health education textbooks for TK-12 provides content on drug education. Refer to the Health Education Programs Website for health education textbooks by grade-level. The District is adopting new health education textbooks during the 2020-21 school year.

Through a required health course, health education instruction uses prevention education as the District's approach to provide health content knowledge and skillsets for students to make healthy lifelong decisions. Research demonstrates that prevention education decreases absenteeism and increases academic success. For prevention education at each grade level, a District-adopted **evidence-based program** builds substance abuse prevention skills and complements the health education textbook. Additionally, many research-based strategies, such as **evidence-informed** programs, help students change risky behaviors causing discipline and social problems as well as difficulties reaching academic potential.

- B. Prevention Education — Prevention education programs include strategies to prevent risky behavior. School-based prevention education programs that focus on skills-training have proven effective in reducing risky behaviors. Prevention education for **all students** is included in the health education instruction mandated by the California Education Code and L.A. Unified Board of Education. The prevention education programs adopted are nationally approved evidence-based interventions (EBI). School administrators are responsible for ensuring that all students enrolled in grades TK–12 are provided with comprehensive and coordinated health education

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programs. These programs should be educationally sound, based on student needs, and legally acceptable educational practices. Furthermore, these programs should be age-appropriate, developmentally based, and provide instruction for all students regarding the prevention, reduction of substance use, or sale of alcohol, tobacco, other drugs, including inhalants, intoxicants, or any delivery devices and paraphernalia. A list of the District-adopted required programs can be found at the Health Education Programs' Website or in Attachment B, *District Programs and Support for Prevention Education, Early Intervention, Cessation and Intervention*.

Awareness Campaigns — Drug awareness campaigns create visibility regarding the harms of drugs and prompt discussion amongst students. These types of campaigns should not be done in isolation. Drug information alone, like campaigns, has not been found to be effective in deterring drug abuse. For these campaigns to have a greater impact, schools should implement positive youth development strategies in collaboration with students. These strategies including drug awareness campaigns, informational presentations, and other activities.

### **II. EARLY INTERVENTION (CESSATION)**

An early intervention strategy can be a combination of program elements or strategies designed to produce behavior changes or improve health status among individuals or an entire population. Early intervention strategies may include educational programs, new or stronger policies, improvements in the environment, and a health promotion campaign. Each school should have a referral process in place for students who may need access to early intervention, cessation, or additional screening for intervention services (e.g., Student Success and Progress Team—SSPT).

- A. Early Intervention — Early intervention is a strategy for students identified or referred by a peer, a school staff member, and/or a parent/guardian as being **at-risk or have initiated** the use of a substance, such as alcohol, tobacco, or other drugs, including the use of inhalants, intoxicants, delivery devices, and paraphernalia. These strategies should build knowledge and skills to produce behavior changes and improve health status. Whenever possible, intervening early, is critical. Individuals who begin using alcohol or tobacco when they are young are more likely to abuse substances later in life.
- B. Cessation — Cessation is the temporary or complete end of a behavior, like a bad habit, such as smoking. Cessation is an early intervention strategy for students **using a** substance such as alcohol, tobacco, or other drugs, including



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inhalants, intoxicants, delivery devices, and paraphernalia. School-based cessation programs focus on supporting students in their efforts to quit using drugs. These students choose to receive cessation services on-campus or are referred to cessation options within and outside of LAUSD.

- C. Positive Youth Development (PYD) — Positive Youth Development is a pro-social approach that can be used with peer leaders. Strategies used include drug awareness campaigns, informational presentations, referral systems, and links to external supports to build competence, self-efficacy, belonging, and empowerment that encourage positive behaviors and reduce risk-taking behavior.

### **III. INTERVENTION**

Intervention is a combination of elements and strategies to produce desired behavior change. Interventions implemented in multiple settings and/or using multiple strategies may be the most effective in producing long-term change. Interventions may be implemented in different community settings, including schools, health care organizations, service providers, community-based organizations, and/or in the home. Schools should have referral processes in place for students who may need access to intervention services.

- A. Intervention — Organizing an intervention is an intensive strategy used for students who are **consistently using** a substance such as alcohol, tobacco, or other drugs, including inhalants, intoxicants, delivery devices, and paraphernalia. Other considerations include the severity or intensity of the student's substance use. Participation in an intervention may involve school staff and parents or guardians. School staff may refer a student to an appropriate outside agency on or off-campus for screening and treatment services. Information on intervention services should be provided to students and their families who need support.
- B. Cessation — Schools should have systems in place to provide parents/guardians and students with a list of approved substance abuse providers, when needed. Schools can contact the Wellness Programs Organization Facilitator at their Local District regarding this list (Attachment C).



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For additional information and resources, refer to:

Attachment C, *District and Local District Offices to Support Students and their Families*

Attachment D, *Community Resources to Support Students and their Families* for a list of resources related to abuse of alcohol, tobacco, and other drugs

Attachment E, *Online Brochures and Other Materials* for online support. Attachment F provides a review of a *Multi-Tier System of Support— Substance Abuse Prevention and Intervention*.

#### **IV. GUIDELINES FOR INCIDENTS INVOLVING STUDENTS POSSESSING AND/OR BEING UNDER THE INFLUENCE OF A SUBSTANCE**

##### **A. School Administration Procedures**

If there is any concern over a student's immediate need for medical attention, contact 911.

Education Code section 48902 requires that school administrators notify law enforcement for any act involving a student possessing, selling, or under the influence of a controlled substance.

When a student is found under the influence of a substance on campus, traveling to or from school, on a school bus, or at a school-sponsored activity, the school administrators must (in no particular order):

- Consult with the school nurse and/or Local District Nursing Services, as applicable, to determine possible medical factors that may affect the student.
- Notify Los Angeles School Police and/or other local law enforcement to assess and determine if the student is under the influence.
- Attempt to notify the parent or guardian as soon as reasonably possible.
- Provide the parent or guardian with resources and referrals. Refer to Attachment B, Attachment C, Attachment D, Attachment E, Attachment I, and Attachment J, for information and support.

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- Ensure that the controlled substance does not remain on the school campus and is not given back to the parent/guardian, and that drug paraphernalia is taken from the student and stored safely.
- The administrator or administrative designee will determine appropriate actions in response to the violation of District policy. Refer to Section IV, *Guidelines for Interventions and Disciplinary Actions*, and Attachment G, *Matrix for Student Suspension and Expulsions Recommendation*.
- The school administrator should make a reasonable attempt to notify the parent/guardian that the drug paraphernalia has been confiscated and will be disposed of. Refer to Attachment H for Safety Alert No. 19-02, *Procedure for Handling and Disposing of Vaping Devices*.
- School administrators cannot rely on law enforcement investigations and must conduct their own investigation to determine whether there is an Education Code violation and consider the next steps.
- School administrators must secure the evidence of the incident by taking a picture or making a copy of the physical evidence before the evidence is booked or disposed of by law enforcement.
- School administrators should refer to:

Attachment I, *Recommended Strategies for Students Involved in Incidents Regarding the Use of and/or Possession of Tobacco Products* (e.g., traditional cigarettes, electronic cigarettes, “e-cigs,” vaporizers, vapes, e-hookah, and other similar devices) for student and parent support.

Attachment J, *Recommended Strategies for Students Involved with Cannabis and other Drugs* (e.g., controlled substances, over the counter prescriptions, inhalants, devices, and paraphernalia) for student and parent support.

### B. Law Enforcement Procedures

1. Upon notification from the school administrator of a suspicion of a student under the influence or in possession of a controlled substance, law enforcement will respond to determine the nature of the substance and/or if a crime has been committed.
2. When law enforcement determines that a student's misconduct involved possession or being under the influence of a controlled

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substance, law enforcement must take the controlled substance for booking or proper disposal.

3. Depending on the violation, law enforcement may determine if the student will be arrested and issued a citation to appear before a judge or participate in the Los Angeles School Police Arrest Diversion program.
4. Law enforcement will inform the school administrator for further administrative action.
5. Los Angeles School Police will follow the guidelines listed on Attachment K, *LASPD Department Guide Sheet for Dealing with Use/Possession of Electronic Nicotine Delivery Systems (ENDS) and/or marijuana or Other Drugs on Campus*.

### **V. GUIDELINES FOR DISCIPLINARY ACTIONS AND OTHER MEANS OF CORRECTION**

Strategies and systems should be in place in every school to maintain safe, drug-free, alcohol-free, tobacco-free, and intoxicant-free learning environments and to provide programs and services that reduce and curtail student use of these substances and related misconduct. For each incident of use, many factors need to be considered to determine the appropriate action. Refer to Attachment G to review the *Matrix on Student Suspension and Expulsions Recommendation*.

In determining the consequences for a student for the possession, use, or sale of alcohol, tobacco, other drugs, including inhalants, intoxicants, and the delivery devices or paraphernalia, administrators must consider each violation on a case-by-case basis as required by state and federal laws and District policies.

In accordance with state and federal law, whenever possible, positive, non-punitive interventions, designed to help the student, shall be used. In other words, the initial administrative response to drug offenses shall be to address the psycho-educational needs of the student unless the law mandates other actions. The sale of drugs requires, under the law, a mandatory recommendation to expel. Schools should consult with Student Discipline and Expulsion Support at (213) 202-7555 regarding these types of cases.

#### **A. Possession of Controlled Substances, Alcohol, Tobacco and Other Intoxicants**

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If a student is in possession of a controlled substance, alcohol, tobacco, and/or other intoxicants, the school must take steps to ensure the substance is taken from the student. Law enforcement must be notified and will assist in determining whether the substance is a controlled substance. California Education Code and District policy state that suspension shall be imposed only when other means of correction fail to bring about proper conduct or the pupil's presence causes a danger to others.

Certain offenses (Category II and III) allow for discretion for school administrators, and the law requires additional findings to expel the student.

Refer to [BUL-5655.3](#), *Guidelines for Student Suspension* and [BUL-6050.2](#), *Expulsion of Students-Policy and Procedures* for details.

For interventions and resources, please refer to Attachments B, Attachment C, Attachment D, Attachment E, Attachment I, and Attachment J.

### B. Possession of Drug Paraphernalia

If a student is in possession of drug paraphernalia, which includes but is not limited to Electronic Nicotine Delivery Systems (ENDS), hookahs, and/or electronic cigarettes/vaporizers, the school must take steps to ensure the drug paraphernalia is taken from the student. If the school official believes the drug paraphernalia contains or may contain a controlled substance, law enforcement must be notified and will assist in determining whether the substance is a controlled substance.

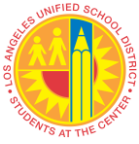
Education Code and District policy state that suspension shall be imposed only when other means of correction fail to bring about proper conduct, or the pupil's presence causes a danger to others. Certain offenses (Category III) allow for the most discretion for school administrators and the law requires additional findings to expel the student.

Refer to [BUL-5655.3](#), *Guidelines for Student Suspension* and [BUL-6050.2](#), *Expulsion of Students-Policy and Procedures* for details.

Refer to Attachment B, Attachment C, Attachment D, Attachment I and Attachment J for interventions and resources.

The Office of Environmental Health and Safety (OEHS) has developed a Safety Alert to assist administrators in the safe handling and disposal of ENDS devices, including e-juices, confiscated on school campuses. ENDS devices

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and e-juices shall not be disposed of in the regular trash containers. Questions regarding the procedures outlined in the Safety Alert should be directed to OEHS at 213-241-3199.

Refer to Attachment H for the *Procedure for Handling and Disposing of Vaping Devices*.

### C. Sale of a Controlled Substance

Law enforcement must be notified and will assist in determining and/or identifying the controlled substance. Upon determining that a student engaged in the sale of a controlled substance, the school must immediately suspend and must recommend expulsion. This is a Category I offense per the Matrix for Student Suspension and Expulsion Recommendations. Refer to [BUL-5655.3](#), *Guidelines for Student Suspension* and [BUL-6050.2](#), *Expulsion of Students-Policy and Procedures* for additional details.

Refer to Attachment G of this policy to review the suspension/expulsion matrix.

### D. Additional Steps for School Administrators

For student misconduct involving controlled substances, alcohol, tobacco, and intoxicants, school administrators must ensure accurate, appropriate documentation. For MiSiS, Welligent, or other pupil record documentation, school administrators must ensure the information is accurate and is accessible only to those school officials with a need to know. Additional details on documentation in MiSiS, can be found on BUL [BUL-5808.4](#), *My Integrated Student Information System (MiSiS) Student Support Module Required Usage*, and for ISTAR reporting, refer to [BUL-5269.2](#), *Incident System Tracking Accountability Report (ISTAR)*.

School administrators cannot rely on law enforcement investigations and must conduct their own investigation to determine whether there is an Education Code violation and to consider the next steps. For information regarding policies and procedures related to student discipline, technical assistance with suspensions, and/or consultation regarding the need for, or the appropriateness of an expulsion recommendation, school administrators may call [Student Discipline and Expulsion Support](#) at (213) 202-7555.

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### VI. AUTHORIZED PRESCRIBED AND OVER-THE-COUNTER MEDICATIONS

Students may take prescribed medication and over-the-counter drugs during school hours provided that the appropriate District forms for such purposes are completed, signed, and on file. The purpose of this policy is twofold: to establish a safe and effective means whereby students may take needed medication at school and to ensure that the protection of all students will be maintained. The appropriate District forms should be stored in the school health office with the authorization signed by both the health care provider and the parent/guardian.

A student may be allowed to carry and self-administer emergency or necessary medications such as asthma inhalers, EpiPens, or other medications, when the medications are needed to prevent possible life-threatening emergencies if there is written authorization from the student's health care provider written parental/guardian consent, documentation by the school nurse of the student's capability to safely and competently perform the tasks, and a signed written student contract on file. For

For further information, refer to [BUL-3878.2](#), *Assisting Students with Prescribed Medication at School* and/or call District Nursing Services at (213) 202-7580.

### VII. CONFIDENTIALITY OF STUDENT RECORDS

Pupil records are confidential and should only be disclosed in a manner that complies with federal and state laws. Documents generated, obtained, or maintained during an investigation pertaining to a student's potential violation of District policy concerning the use of drugs, alcohol, or tobacco are deemed pupil records and must be kept confidential. To ensure confidentiality, referrals to substance abuse treatment services may be documented as, "*referrals to external resources were provided to the parent.*"

Please refer to [BUL-6887.1](#), *Pupil Records: Access, Confidentiality, and Notice of Educational Rights* and [BUL-3927.2](#), *Mandated Reporting of Certain Student Behavior*, for more information about pupil records and confidentiality.

#### LEGAL

#### AUTHORITY:

Title IV of the Safe and Drug-Free Schools and Communities Act  
Education Code sections 35160, 48900 *et seq.*  
Adult Use of Marijuana Act (Proposition 64)  
Health and Safety Code section 11018 *et seq.*; 11999.

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Education Code Sections 51210, 51260; Health and Safety Code Section 11998 *et seq*

**RELATED  
RESOURCES:**

[REF-4149.2](#) Disposal Procedures for Hazardous Waste and Universal Waste, dated June 12, 2020  
[BUL- 6050.2](#) Expulsion of Students-Policy and Procedures, dated October 10, 2016  
[BUL -5655.3](#) Guidelines for Student Suspensions, dated October 10, 2016  
[BUL-5808.4](#) My Integrated Student Information System (MiSiS), dated May 30, 2017  
[BUL-5269.2](#) Incident System Tracking Accountability Report, dated July 10, 2013  
[REF- 43782](#) Implementing a Multi-Tiered System of Supports Framework, dated July 1, 2018  
[BUL-5269.2](#) Incident System Tracking Accountability Report, dated May 30, 2017  
[BUL-6887.1](#) Pupil Records: Access, Confidentiality, and Notice of Ed Rights, dated March 6, 2019  
[BUL-3878.2](#) Assisting Students with Prescribed Medication at School, dated July 30, 2012  
[BUL-3927.2](#) Mandated Reporting of Certain Student Behavior, dated September 10, 2013  
[BUL-6362.0](#) Opportunity Transfer (OT), dated August 14, 2014  
[BUL 6321.0](#) Discipline Foundation Policy dated February 14, 2014

**ASSISTANCE:**

For assistance or further information, please contact:

[Beyond the Bell Branch](#) Phone number (213) 241-7900  
[Division of Instruction, Health Education Programs](#) Phone number (213) 241-3519  
[LA School Police Department](#) Phone number (213) 625-6631  
[Office of Environmental Health and Safety](#) Phone number (213) 241-3199  
[Parent and Community Services](#) Phone number (213) 481-3350  
[Student Empowerment Unit](#) Phone number (213) 241-4822  
[Student Health and Human Services](#) Phone number (213) 241-3840  
[Student Discipline and Expulsion Support](#) Phone number (213) 202-7555

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## ATTACHMENT A

### GLOSSARY OF TERMS

**Brief Intervention:** Brief Intervention is a short-term, one-on-one intervention that consists of 2-3 sessions for young people who use tobacco and/or other drugs. It utilizes motivational interviewing, cognitive behavior therapy, and the stages of change model to meet the needs of adolescents.

**Cannabidiol (CBD):** A component of the marijuana plant without mind-altering effects that is being studied for possible medical uses. (Natl. Institute on Drug Abuse. Media Guide)

**Controlled substance:** Includes narcotics and prescription medications that are not prescribed to the student in possession. Examples of controlled substance include, but are not limited to, marijuana (including edibles, wax, etc.), cocaine, ecstasy, Ritalin, Xanax, etc. ([BUL 5808.4](#))

**Drug paraphernalia:** Includes, but is not limited to, rolling papers, lighters, and pipes. ([BUL 5808.4](#))

**Edibles:** “Edibles” are foods or drinks that contain marijuana. Currently, most medical marijuana dispensaries in California have edibles available for purchase by eligible people. Edibles come in many shapes and types, and can look like regular foods that do not contain marijuana. Many types of marijuana edibles are made with tetrahydrocannabinol (THC), a type of chemical that is taken from the marijuana plant. (CDC)

**Electronic cigarette/Vaporizer:** A battery-operated device that people use to inhale an aerosol, which typically contains nicotine, flavorings, and other chemicals; also called e-cigarette, e-cigs, e-vaporizers, or electronic nicotine delivery system. (Natl. Institute on Drug Abuse Media Guide)

**Electronic Cigarette:** A mechanism (which may resemble a traditional cigarette) that heats up liquid nicotine, which turns into a vapor that smokers inhale and exhale. (BUL 5808.4)

**Electronic Nicotine Delivery Systems (ENDS):** Vapes, vaporizers, vape pens, hookah pens, electronic cigarettes (e-cigarettes or e-cigs), and e-pipes are some of the many terms used to describe electronic nicotine delivery systems (ENDS). ENDS are **noncombustible** tobacco products. These products use an “e-liquid” that may contain nicotine, as well as varying compositions of flavorings, propylene glycol, vegetable glycerin, and other ingredients. The liquid is heated to create an aerosol that the user inhales. ENDS may be manufactured to look like conventional cigarettes, cigars, or pipes. Some resemble pens or USB flash drives. (U.S. Food and Drug Administration)

**Intoxicant:** A drug other than alcohol; substance which when taken into a body by one mean or another produces a condition of diminished mental and physical ability, hyper excitability, or stupefaction. **Note:**

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Intoxicants include, but are not limited to, a broad range of hydrocarbons used in propellants, solvents, and adhesives, as well as commercial grade nitrous oxide (i.e., air freshener, computer cleaner, aerosol deodorant, spray paint, paint thinners, etc.). (BUL 5808.4)

**Possession of any controlled substance:** Including repeated offense of marijuana possession and first offense of marijuana possession for more than 1 oz. Unlawful – Not authorized or justified by law. ([BUL 5808.4](#))

**Sold controlled substance:** Completed money and drug exchange. ([BUL 5808.4](#))

**Substitute of controlled substance:** Any liquid, substance, or material that is presented as a controlled substance, alcoholic beverage, or intoxicant. ([BUL 5808.4](#))

**THC:** Delta-9-tetrahydrocannabinol; the main mind-altering ingredient in marijuana (Natl. Institute on Drug Abuse. Media Guide)

**Tobacco:** Any product containing tobacco or nicotine products, including cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.

**Vaping:** Inhaling the aerosol or vapor from an electronic cigarette, e-vaporizer, or other device. (Natl. Institute on Drug Abuse. Media Guide)

**Wax:** Wax is a marijuana concentrate. A marijuana concentrate is a highly potent Tetrahydrocannabinol (THC) concentrated mass that has an appearance of either honey or butter. Marijuana concentrates contain extraordinarily high THC levels that could contain from 40 to 80%. Normal shelf marijuana measures 20% THC levels. There are many street or "slang" terms used for a marijuana concentrate like wax. Other names used may be *honey*, *butter*, *earwax*, *honey oil*, *budder*, *butane hash* or *honey oil*, *shatter*, *dabs*, *black glass*, and *errl*. (U.S. DEA)

ADDITIONAL LINKS TO GLOSSARIES	
<a href="#">National Institute on Drugs</a>	<a href="https://www.drugabuse.gov/sites/default/files/media_guide.pdf">https://www.drugabuse.gov/sites/default/files/media_guide.pdf</a>
<a href="#">Surgeon General Glossary</a>	<a href="https://addiction.surgeongeneral.gov/sites/default/files/glossary-and-abbreviations.pdf">https://addiction.surgeongeneral.gov/sites/default/files/glossary-and-abbreviations.pdf</a>
<a href="#">CDC E-Cigarette, or Vaping Products Visual Dictionary</a>	<a href="https://www.cdc.gov/tobacco/basic_information/e-cigarettes/pdfs/ecigarette-or-vaping-products-visual-dictionary-508.pdf">https://www.cdc.gov/tobacco/basic_information/e-cigarettes/pdfs/ecigarette-or-vaping-products-visual-dictionary-508.pdf</a>

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## ATTACHMENT B

DISTRICT PROGRAMS AND SUPPORT FOR PREVENTION EDUCATION, EARLY INTERVENTION, CESSATION AND INTERVENTION	
<b>PREVENTION EDUCATION</b>	<p>For prevention-education on substance abuse, the school-site health programs should include the district-adopted and required evidence-based intervention (EBI). Per grade level, they are:</p> <ul style="list-style-type: none"><li>• <b>Grade K-6</b>--<i>Too Good For Drugs, Mendez Foundation</i></li><li>• <b>Grade 7 and 8</b>--<i>Project ALERT, Conrad Foundation</i></li><li>• <b>Grade 9</b>--<i>Project Toward No Drug Abuse, University of Southern California, Keck School of Medicine</i></li></ul>
<b>EARLY INTERVENTION</b>	<ul style="list-style-type: none"><li>• Mentoring Programs</li><li>• Parent Conferences</li><li>• Restorative Practices</li><li>• Student Support and Progress Teams (SSPT)</li><li>• Tobacco Use Prevention Education (TUPE) for designated schools funded by this grant <a href="#">Stanford Tobacco Toolkit</a> and <a href="#">Stanford Medicine Cannabis Prevention</a> Tobacco Prevention Toolkit &amp; Cannabis Awareness and Prevention Toolkit from Stanford Medicine</li><li>• California Smokers' Helpline</li></ul>
<b>REFERRALS FOR CESSATION</b>	<ul style="list-style-type: none"><li>• Parent Conferences</li><li>• Student Support and Progress Teams (SSPT)</li><li>• California Smokers' Helpline</li><li>• Wellness Centers <a href="#">LAUSD Wellness Centers</a></li></ul>
<b>REFERRALS FOR INTERVENTION SERVICES</b>	<ul style="list-style-type: none"><li>• Parent Conferences</li><li>• Tobacco Use Prevention Education (TUPE) Grant for designated schools funded by this grant - <i><b>Brief Intervention</b></i></li><li>• <a href="#">California Smokers' Helpline</a></li><li>• Student Support and Progress Teams (SSPT)</li><li>• Wellness Centers <a href="#">LAUSD Wellness Centers</a></li><li>• Wellness Programs <a href="#">LAUSD Wellness Programs</a></li></ul>

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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT C

<b>District and Local District Offices to Support Students and their Families</b>	
<b>Division of Instruction and Local District Social Emotional Learning Health Education Program</b>	
<b>Advisers:</b> <b>(213) 241-3519</b>	
<b>BTB Vaping Abatement for Youth</b> <b>Beyond the Bell Branch</b> <b>Tobacco Use Prevention Education (TUPE)</b>	<b>(213) 241-7900</b>
<b>Health Education Programs</b>	<b>(213) 241-3519</b>
<b>Human Relations, Diversity and Equity</b>	<b>(213) 505-4744</b>
<b>L.A. School Police Department</b>	<b>(213) 625-6631</b>
<b>Educational Equity Compliance Office</b> <b>Office of General Counsel, Educational Equity</b>	<b>(213) 241-7682</b>
<b>School Experience Survey</b> <b>Office of Data and Accountability</b>	<b>(213) 241-5600</b>
<b>Office of Environmental Health and Safety (OEHS)</b>	<b>(213) 241-3199</b>
<b>Parent and Community Services</b>	<b>(213) 481-3350</b>
<b>Use of Positive Behavior Intervention and</b> <b>Supports/Restorative Practices</b> <b>Positive Behavior Interventions and</b> <b>Supports/Restorative Practices</b>	<b>(213) 241-3840</b>
<b>School Mental Health</b>	<b>(213) 241-3841</b>
<b>Student Discipline and Expulsion Support</b>	<b>(213) 202-7555</b>
<b>Student Health and Human Services</b>	<b>(213) 241-3840</b>
<b>Student Empowerment Unit</b> <b>Division of Instruction</b>	<b>(213) 241-4822</b>
<b>Criss Counseling and Intervention Services (CCIS)</b> <b>School Mental Health</b>	<b>(213) 241-3841</b>
<b>Wellness Centers</b> <b>Student Health and Human Services</b>	<b>(213) 241-3840</b>

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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT D

COMMUNITY RESOURCES TO SUPPORT STUDENTS AND THEIR FAMILIES	
COMMUNITY RESOURCES	
<b>Alanon Family Groups</b> <b>ALATEEN</b>	<b>(800) 344-2666</b>
<b>Alcoholic Anonymous</b>	<b>(800) 923-8722</b>
<b>AL-ANON</b>	<b>(877) 769-7168</b>
<b>American Cancer Society</b>	<b>(800) 227-2345</b>
<b>American Lung Association</b>	<b>(800) 586-4872</b>
<b>California Smokers' Helpline</b> <b>CA Smokers' Helpline</b>	<b>(800) NO-BUTTS</b>
<b>Children's Hospital</b> <b>LA Children's Hospital</b>	<b>(323) 660-2450</b>
<b>LA County Probation Services</b> <b>LA County Probation</b>	<b>(323) 298-3511</b>
<b>LA County Department of Children and Family Services</b> <b>LA County DCFS</b>	<b>(800) 288-4584</b>
<b>Nicotine Anonymous</b>	<b>(800) 642-0666</b>
<b>Poison Control</b> <b>(open 24 hours a day, 7 days a week) Poison Center</b>	<b>(800) 222-1222</b>

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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT E

## COMMUNITY SERVICES/ONLINE RESOURCES

### Inhalants

[Inhalant.Org](http://Inhalant.Org)

*Inhalant Abuse Statistics and General Information*

[SAMHSA Tips for Teens The-Truth-About-Inhalants](#)

US Department of Health and Human Services

Substance Abuse and Mental Health Services Administration (SAMHSA)

Tips for Teens: Inhalants The Truth About Inhalants

[US Consumer Product Safety Parent's Guide](#)

US Consumer Product Safety Commission (*A Parent's Guide to Preventing Inhalant Abuse*)

[Poison Control Parents Know About Inhalant Abuse](#)

Poison Control - National Capital Poison Center

Parents: Know About Inhalant Abuse

[Alliance for Consumer Education Inhalant Abuse Prevention](#)

[CA Healthy Kids Survey](#)

### GENERAL INFORMATION ON DRUG ABUSE

[Center for Disease Control and Prevention](#)

[LA City 211](#)

[National Institute on Drug Abuse Media Guide](#)

[LA County Public Health Substance Abuse Prevention and Control](#)

National Institute on Drug Abuse (NIDA)

Preventing Drug Use Among Children and Adolescents

### Tobacco Products (E-Cigarettes/Vaporizers)

[CA Smokers' Helpline](#)

[CA Student Tobacco Survey](#)

Centers for Disease Control and Prevention (CDC) Smoking & Tobacco Use *National Youth Tobacco Survey*

[CDC National Tobacco Survey](#)

Centers for Disease Control and Prevention (CDC) *Quick Facts on the Risks of E-cigarettes for Kids, Teens and Young Adults*

[CDC Quick Facts on Risks of E-Cig](#)

[National Institute on Drug Abuse Tobacco Nicotine and Vaping](#)

[National Institute on Drug Abuse Teens and E-Cig](#)

[National Institute on Drug Abuse Tobacco Nicotine and Vaping](#)

[Smokefreeteen](#)

*BECOME A SMOKE FREE TEEN*

[Stanford Medicine Tobacco Prevention Toolkit](#)

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## LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

<b>Marijuana (Vaporizers)</b>
<b>Stanford Medicine Cannabis</b> Stanford Medicine (Cannabis Awareness and Prevention Toolkit)
<b>SAMHSA Tips for Teens Truth about Marijuana</b> US Department of Health and Human Services - Substance Abuse and Mental Health Services Administration (SAMHSA) Tips for Teens: The Truth About Marijuana
<b>CA Dept. Public Health Pregnant Breastfeeding Women &amp; Cannabis</b> California Department of Public Health <i>Pregnant and Breastfeeding Women and Cannabis</i>
<b>LA County Department of Public Health Let's Talk Cannabis Youth</b> Los Angeles County Department of Public Health ( <i>Let's Talk Cannabis Youth and Cannabis</i> )
<b>CDC Surgeon Generals Advisory on E Cig</b> Centers for Disease Control and Prevention ( <i>Surgeon General's Advisory on E-cigarette Use Among Youth 2018</i> )
<b>LA County Depart. of Public Health Bigger Choice Than Weed</b> Los Angeles County Department of Public Health <i>There are #Bigger Choices Than Weed (Teen Campaign)</i>
<b>Substance Abuse</b>
<b>County of Los Angeles Public Health</b> -Substance Abuse Prevention and Control
<b>National Institute on Drug Abuse</b> Tobacco/Nicotine and Vaping

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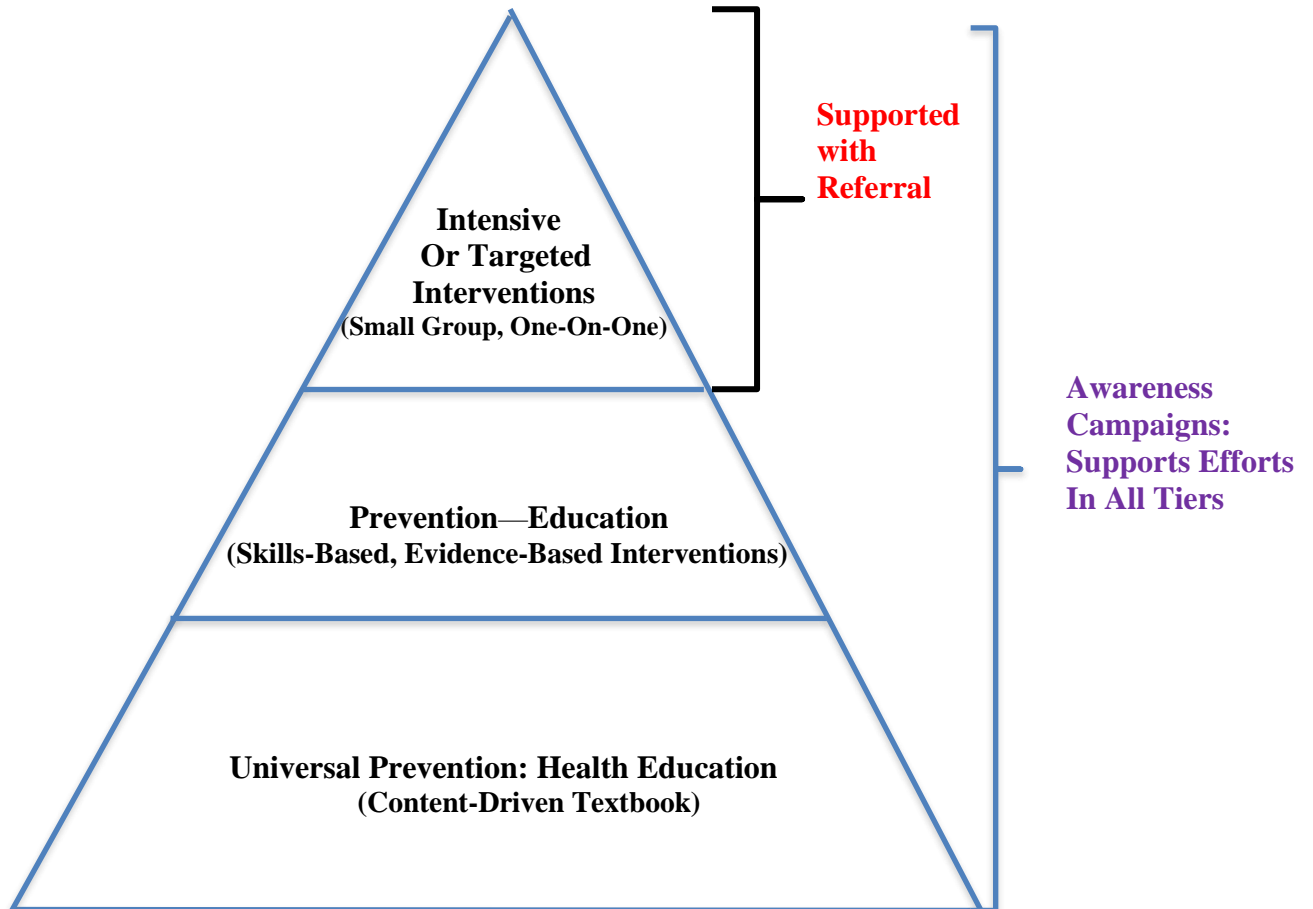


# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT F



## Multi-Tiered Systems of Support — Substance Abuse Prevention and Intervention



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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT G

## LOS ANGELES UNIFIED SCHOOL DISTRICT Student Discipline & Expulsion Support MATRIX FOR STUDENT SUSPENSION AND EXPULSION RECOMMENDATION

<b>Category I</b> Student Offenses with <b>No</b> Principal Discretion (except as otherwise precluded by law)	<b>Category II*</b> Student Offenses with <b>Limited</b> Principal Discretion	<b>Category III*</b> Student Offenses with <b>Broad</b> Principal Discretion
Principal <b>shall immediately</b> suspend and recommend expulsion when the following occur <u>at school or at a school activity off campus</u> . [E.C. 48915(c)]	Principal <b>must</b> recommend expulsion when the following occur <u>at school or at a school activity off campus</u> <b>unless</b> the principal determines that the expulsion is inappropriate. [E.C. 48915(a)(1)]	Principal <b>may</b> recommend expulsion when the following occur at any time, including, but not limited to, <u>while on school grounds; while going to or coming from school; during the lunch period, whether on or off the campus; or during, or while going to or coming from, a school-sponsored activity</u> . [E.C. 48915(b) and (e)]
1. Possessing, selling, or furnishing a firearm. E.C. 48915(c)(1); 48900(b)	1. Causing serious physical injury to another person, except in self-defense. E.C. 48915(a)(1)(A); 48900(a)(1), maybe also 48900(a)(2)	1. Caused, attempted to cause, or threatened to cause physical injury to another person. (Unless, in the case of "caused," the injury is serious. [See II.1]) E.C. 48900(a)(1); 48915(b) 2. <b>Possession/Under influence of marijuana (1<sup>st</sup> offense &lt; 1 oz.) or controlled substance or alcohol or any intoxicant.</b> E.C. 48900(c); 48915(b) 3. Sold, furnished, or offered a substitute substance represented as a controlled substance. E.C. 48900(d); 48915(b)
2. Brandishing a knife at another person. E.C. 48915(c)(2); 48900(a)(1) and 48900(b)	2. Possession of any knife or other dangerous object of no reasonable use to the pupil. E.C. 48915(a)(1)(B); 48900(b)	4. Caused or attempted to cause damage to school or private property. E.C. 48900(f); 48915(e) 5. Stole or attempted to steal school or private property. E.C. 48900(g); 48915(e) 6. <b>Possessed or used tobacco.</b> E.C. 48900(h); 48915(e) 7. Committed an obscene act or engaged in habitual profanity or vulgarity. E.C. 48900(i); 48915(e)
3. <b>Unlawfully selling a controlled substance.</b> E.C. 48915(c)(3); 48900(c)	3. <b>Unlawful possession of any controlled substance (except for the first offense of no more than an ounce of marijuana, and over-the-counter and prescribed medication).</b> E.C. 48915(a)(1)(C); 48900(c)	8. <b>Possessed, offered, arranged, or negotiated to sell any drug paraphernalia.</b> E.C. 48900(j); 48915(e) 9. Disrupted school (-wide) activities. (suspension only by administrator, no expulsion) E.C. 48900(k)(1)**; 48915(e) 10. Knowingly received stolen school or private property. E.C. 48900(l); 48915(e) 11. Possessed an imitation firearm. E.C. 48900(m); 48915(e) 12. Engaged in harassment, threats, or intimidation against a pupil or group of pupils or school district personnel. E.C. 48900.4**; 48915(e)
4. Committing or attempting to commit a sexual assault or committing a sexual battery (as defined in 48900(n)). E.C. 48915(c)(4); 48900(n)	4. Robbery or extortion. E.C. 48915(a)(1)(D); 48900(e)	13. Engaged in sexual harassment. E.C. 48900.2**; 48915(e) 14. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. E.C. 48900.3**; 48915(e) 15. Made terrorist threats against school officials or school property, or both. E.C. 48900.7; 48915(e) 16. Willfully used force or violence upon the person of another, except in self-defense. E.C. 48900(a)(2); 48915(b)
5. Possession of an explosive (M80 or greater) E.C. 48915(c)(5); 48900 (b)	5. Assault or battery upon any school employee E.C. 48915(a)(1)(E); 48900(a)(1) and 48900(a)(2)	17. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a disciplinary action. E.C. 48900(o); 48915(e) <b>Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma</b> E.C. 48900(p); 48915(e) 18. Engaged in, or attempted to engage in, hazing. E.C. 48900(q); 48915(e) 19. Engaged in an act of bullying, including communications made in writing or by means of an electronic act, directed toward one or more pupils. E.C. 48900(r); 48915(e) 20. Aided or abetted the infliction of physical injury to another person (suspension only). E.C. 48900(t); 48915(e)

\* For Categories II and III, the school must provide evidence of one or both of the following **additional findings**: (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct, (2) Due to the nature of the act, the student's presence causes a continuing danger to the physical safety of the pupil or other.  
Grades 4 through 12 inclusive.  
(SDES 2/14/2020)

BUL-3277.2



# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT H

Office of Environmental Health & Safety  
**OEHS** 333 S. Beaudry Avenue, 21<sup>st</sup> Floor  
Los Angeles, CA 90017  
Phone: (213) 241-3199



## SAFETY ALERT

No. 19-02

Procedure for Handling and Disposing of  
Vaping Devices

December 2019

Los Angeles Unified prohibits the use of Electronic Nicotine Delivery Systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor emitting devices, with or without nicotine content, that mimic the use of tobacco products on all District sites including District vehicles, at all times. For more information on this policy, please refer to [BUL-6488.1 Drug, Alcohol and Tobacco Free Work Place](#).

There are no specific regulations regarding the storage of these devices before they are disposed of, so confiscated equipment may be stored in a locked desk, for instance, until such time that it is deemed ready for disposal. Disposal requirements are in place due to the threat vaping devices and the associated liquids known as E-juices have on the environment once they are disposed.



The Office of Environmental Health and Safety (OEHS) is providing this Safety Alert to assist administrators with procedures to safely dispose of these materials if this becomes necessary. Vaping devices and E-juices shall not be disposed of in the regular trash containers. The following process outlines the handling and disposing of vaping devices and E-juices as well as the equipment needed to safely do so.

To appropriately store and dispose of confiscated vaping devices and E-juices, purchase the following materials through the Los Angeles Unified Materiel Management Branch's General Stores Distribution 2019-2020 Supplies and Equipment Catalog at <https://storescatalog.lausd.net/>.

BUL-3277.2



## LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

### ATTACHMENT H

- Heavy-duty plastic buckets with lids (Material #345-32-48353) under Sanitary Supplies
- Nitrile gloves (Material #475-41-48382), under Emergency Supplies & Equipment
- Bag of absorbent material (Material #485-56-05000) under Cleaning Solution



Material # 345-32-48353



Material # 475-41-48382



Material # 485-56-05000

The plastic buckets are used to store vaping devices and E-juice containers once confiscated. The number of buckets can be determined based on the number of vaping devices that need to be disposed. Extra buckets should always be available in case additional devices are confiscated.

To appropriately store and dispose confiscated vaping devices and E-juices, follow the steps below:

- Wear nitrile gloves while handling vaping device(s) or E-juice containers.
- Fill the bottom of the bucket with absorbent material and then place the vaping device(s) and E-juice container(s) inside the bucket. **Do not dismantle the vaping device.**
- Multiple devices may be placed in one bucket.
- Discard the used nitrile gloves in the bucket.
- Place the lid securely on the bucket taking care not to overfill.
- Completely fill out the required information on a Hazardous Waste Label then affix the label on the bucket.
- [Hazardous Waste Labels](#) are available on the OEHS website at
- Store the bucket at the designated Hazardous Waste Storage Area that is not accessible to students (consult with Plant Manager for exact location).
- Do not remove vaping devices or E-Juices once placed in the Hazardous Material bucket.
- Do not store other wastes in the bucket. For example, vaping device chargers should not be disposed in the bucket, but handled the same as other E-waste.

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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT H

### HAZARDOUS WASTE

Accumulation Start Date: \_\_\_\_\_

Content: \_\_\_\_\_

Generator's (School) Name: \_\_\_\_\_

Generator's (School) Address: \_\_\_\_\_

\_\_\_\_\_

To place a Hazardous Waste Pick-Up Request for the disposal of vaping devices and E-Juices, follow the direction below:

- Do not store the waste containers more than 90 days from the start date of waste accumulation.
- Plant Manager must place a Work Order for Hazardous Waste Pick up Request through the Plant Manager's Kiosk Application. The web address for Kiosk is <http://facapps.lausd.net/mwkiosk/>
- OEHS will typically pick up the waste containers within 14 working days.


If you have any questions, please call us at (213) 241-3199.

BUL-3277.2



# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT I

 Recommended Strategies for Students Involved in Incidents Regarding the Use of and/or Possession of Tobacco Products (i.e. traditional cigarettes, electronic cigarettes “e-cigs”, vaporizers, vapes, e-hookah, and other similar devices)			
Tiers	Parent/Guardian Involvement	Role of School Administrator and/or School Support Staff	Strategies for Student Support-As Available and Appropriate
Tier 1	<ul style="list-style-type: none"><li>Participate in a phone conference regarding their child</li><li>Receive information regarding the dangers of tobacco products (including vaping)</li><li>Review <b>LAUSD's Parent Student Handbook</b></li><li>Reach out to school staff if additional support is needed for student or the family</li><li>Review the <a href="#">CA Smokers' Helpline</a></li></ul>	<ul style="list-style-type: none"><li>Contact parent/guardian via phone</li><li>Review information regarding the dangers of tobacco (including vaping), the <b>Parent Student Handbook</b>; the <a href="#">BTB Vaping Abatement for Youth website</a> and the <a href="#">CA Smokers' Helpline with parent/guardian and student</a></li><li>Provide opportunity for student to reflect on information learned from video</li><li>Reach out to student and parent/guardian, to determine if additional support is needed</li><li>Recommend <b>**healthy lifestyle campaigns</b> to student</li><li><a href="#">Arrange Positive Behavior Interventions and Supports/Restorative Practices activity for student</a></li><li><a href="#">Review Healthy Futures Stanford to support student</a></li></ul>	<ul style="list-style-type: none"><li>Receive information regarding the dangers of tobacco products (including vaping)</li><li>View <b>video(s)</b> developed by peers, located on the <a href="#">BTB Vaping Abatement for Youth website</a> and share with school staff lessons learned from the videos through a discussion, drawing, etc.</li><li>Review <b>Parent Student Handbook</b> with staff</li><li>Receive support from school staff or reach out to staff and/or parent if support is needed</li><li>Participate in <b>**healthy lifestyle campaigns</b> and <a href="#">Positive Behavior Interventions and Supports/Restorative Practices</a> at school</li><li>Review the <a href="#">CA Smokers' Helpline</a></li></ul>
Tier 2	<ul style="list-style-type: none"><li>Meet with the principal or administrative designee</li><li>Review information on the health risk of tobacco products</li><li>Review <b>LAUSD's Parent Student Handbook</b></li><li>View two videos with their child located on the Beyond the Bell website (videos available in English and Spanish)</li><li><a href="#">Review power point on Parent and Community Services website</a> <b>Courageous Conversation</b></li><li>Reach out to school staff if support is needed for student or the family</li><li>Review the <a href="#">CA Smokers' Helpline</a></li></ul>	<ul style="list-style-type: none"><li>Meet with the parent/guardian</li><li>Provide and review with parent/guardian and student information on the dangers of tobacco, <b>LAUSD's Parent Student Handbook</b> and the <a href="#">Parent and Community Services website</a> <b>Courageous Conversation</b></li><li>Provide parent and student opportunity to watch video(s), located on the <a href="#">BTB Advocate of Healthy Choices website</a></li><li>Review Blueprint for Wellness Policy/ Safe School Plan</li><li><a href="#">Arrange Positive Behavior Interventions and Supports/Restorative Practices activity for student</a></li><li>Reach out to student and parent/guardian, to determine if additional support is needed</li><li>Support student to develop a revised <b>Student Wellness Plan-Supporting Healthy Goals</b></li><li>Review the <a href="#">CA Smokers' Helpline</a></li><li>Recommend <b>**healthy lifestyle campaigns</b> to student</li></ul>	<ul style="list-style-type: none"><li>Review information regarding the dangers of tobacco products (including vaping)</li><li>Review <b>LAUSD's Parent Student Handbook</b></li><li>View video(s) with parent/guardian regarding vaping prevention, located on the <a href="#">BTB Advocate of Healthy Choices website</a> and share with staff and parents lessons learned from the videos, through a discussion, drawing, etc.</li><li>Participate in <a href="#">Positive Behavior Interventions and Supports/Restorative Practices</a></li><li>Develop a <a href="#">Student Wellness Plan-Supporting Healthy Goals</a></li><li>Receive support from school staff or reach out to staff and/or parent if support is needed</li><li>Review the <a href="#">CA Smokers' Helpline</a></li><li>Participate in <b>**healthy life style campaigns</b> at school</li></ul>

BUL-3277.2



# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT I

Recommended Strategies for Students Involved in Incidents Regarding the Use of and/or Possession of Tobacco Products (i.e. traditional cigarettes, electronic cigarettes “e-cigs”, vaporizers, vapes, e-hookah, and other similar devices)			
Tiers	Parent/Guardian Involvement	Role of School Administrator and/or School Support Staff	Strategies for Student Support- As Available and Appropriate
Tier 3	<ul style="list-style-type: none"><li>• Participate in a follow up <b>Student Support and Progress Team</b></li><li>• Review their child's revised <b>Student Wellness Plan - Supporting Healthy Goals</b></li><li>• Give consent to counseling support (non-substance abuse) for child, as needed</li><li>• Receive referral to intervention and/or cessation programs or a linkage to outside resources (i.e. medical provider or treatment centers or Wellness Center)</li><li>• Reach out to school staff if additional support is needed for student or family</li><li>• Review the <a href="#">CA Smokers' Helpline</a></li></ul>	<ul style="list-style-type: none"><li>• Recommend <b>**healthy lifestyle campaigns</b> and review the revised <b>Student Wellness Plan-Supporting Healthy Goals</b> with student and parent</li><li>• Review MOU's the District has developed with organizations on substance abuse prevention or treatment</li><li>• Organize a <b>Student Support and Progress Team</b></li><li>• Provide the parent and student information on referrals and linkage to services for District approved provider</li><li>• SHHS staff may provide non-substance abuse counseling</li><li>• Provide information regarding <b>TUPE</b> intervention and Wellness Centers if available at the school</li><li>• Review the <a href="#">CA Smokers' Helpline</a></li><li>• <a href="#">Arrange Positive Behavior Interventions and Supports/Restorative Practices activity for student</a></li></ul>	<ul style="list-style-type: none"><li>• Participate in <b>**healthy lifestyle campaigns</b></li><li>• Participate in the <b>Student Support and Progress Team (SSPT)</b> process</li><li>• Review and <b>revise</b> their <a href="#">Student Wellness Plan-Supporting Healthy Goals</a></li><li>• Receive information regarding intervention and cessation services/referrals and linkage to services</li><li>• Receive non-substance abuse counseling from SHHS (if available)</li><li>• Receive <b>TUPE</b> Intervention program information</li><li>• Receive information on services available at local Wellness Centers</li><li>• Reach out to staff or parent if support is needed</li><li>• Review the <a href="#">CA Smokers' Helpline</a></li><li>• Participate in <a href="#">Positive Behavior Interventions and Supports/Restorative Practices</a></li></ul>

**\*Tiers:** Includes incidents that occur on campus, traveling to or from school, on a school bus, or at a school-sponsored activity.

**Vaping Device:** Parents will be notified that the vaping device has been confiscated and disposed of per OEHS Safety Alert 19/02 *Procedure for Handling and Disposing of Vaping Devices*.

**Documentation:** For iSTAR reporting refer to BUL-5269.2 *Incident System Tracking Accountability Report (iSTAR)* BUL-5269; For MiSiS, Welligent, or other pupil record documentation, school administrators must ensure the information is accurate and is accessible only to those school officials with a “need to know”. Additional details on documentation in MiSiS, will be found in BUL-5808.4 *My Integrated Student Information System (MiSiS) Student Support Module Required Usage*; All Ed Code violations must be documented in MiSiS; Strategies listed in this attachment are part of documentation of student support and should be included in MiSiS

**Support Hyperlinks:** [BTB Advocate of Healthy Choices](#); [Student Wellness Plan-Supporting Healthy Goals](#); [Parent Student Handbook LAUSD](#); [Wellness Centers](#); [LAUSD Parent and Community Services](#) *Courageous Conversation*; [Positive Behavior Interventions and Supports/Restorative Practices](#); [Student Empowerment Unit](#); [Healthy Futures Stanford \(Healthy Futures-intervention support for students from the Stanford Tobacco and Prevention Toolkit\)](#)

**\*\* Healthy lifestyle campaigns:** Examples, are Red Ribbon week, peer mentors, youth advocacy etc.


Samples of [Student Wellness Plan-Supporting Healthy Goals](#) can be found on the [BTB Advocate of Healthy Choices](#)

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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT J


 <b>Recommended Strategies for Students Involved with Cannabis and other Drugs</b> (i.e. controlled substances, over the counter prescriptions, inhalants, devices and paraphernalia)			
<b>Tiers*</b>	<b>Parent/Guardian Involvement</b>	<b>Role of School Administrator and/or School Support Staff</b>	<b>Strategies for Student Support- As Available and Appropriate</b>
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>Participate in meeting with principal or administrative designee</li> <li>Provide opportunity to review information regarding health risks associated with substance abuse</li> <li>Share information on <b>TUPE</b> intervention program, if available</li> <li>Review <b>LAUSD's Parent Student Handbook</b></li> <li>Reach out to school staff if additional support is needed for child or family</li> </ul>	<ul style="list-style-type: none"> <li>Provide and review with parent/guardian &amp; student information regarding the health risks of substance abuse, <b>LAUSD's Parent Student Handbook</b>, and information on <b>TUPE</b> intervention program (cannabis), if available</li> <li>Provide student with an opportunity to <b>watch BTB videos and reflect with student</b></li> <li><a href="#">Coordinate Positive Behavior Interventions and Supports/Restorative Practices activity</a></li> <li><a href="#">Recommend</a> school's <b>**healthy lifestyle campaigns to student</b></li> <li>Reach out to student and parent/guardian to determine if additional support is needed</li> </ul>	<ul style="list-style-type: none"> <li>Receive information regarding health risks associated with substance abuse</li> <li>View <b>video(s)</b>, located on the <a href="#">BTB Advocate of Healthy Choices website</a> and share with staff lessons learned through discussion, drawing, etc.</li> <li>Receive information regarding <b>TUPE</b> intervention program (cannabis), if available</li> <li>Review <b>LAUSD's Parent Student Handbook</b></li> <li>Participate in <a href="#">Positive Behavior Interventions and Supports/Restorative Practices</a></li> <li>Receive support from school staff <b>or</b> reach out to staff and/or parent if support is needed</li> <li>Participate in school's <b>**healthy lifestyle campaigns</b></li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>Participate in meeting with school staff</li> <li>Participate in <b>Student Support and Progress Team (SSPT)</b></li> <li>View <b>video(s)</b> on <a href="#">BTB Vaping Abatement for Youth</a> webpage with their child</li> <li>Receive information referral to an intervention and/or cessation program or a linkage to outside resources (i.e. medical provider or treatment centers)</li> <li>Review the <b>Courageous Conversation</b> power point found on the <a href="#">Parent and Community Services</a> website</li> <li>Reach out to school staff if additional support is needed for student or family</li> </ul>	<ul style="list-style-type: none"> <li>Review Blueprint for Wellness Policy and Integrated Safe School Plan</li> <li>Review with parent/guardian and student <b>Courageous Conversation</b> PowerPoint, <b>Parent Student Handbook</b>, information regarding intervention and/or cessation programs to outside resources (i.e. medical provider or treatment centers, Wellness Centers)</li> <li>Arrange a <b>Student Support and Progress Team</b></li> <li>Reach out to student and parent/guardian to determine other supports, as needed</li> <li>Support student to develop a <b>Wellness Plan-Supporting Healthy Goals</b></li> <li>Recommend <b>**healthy lifestyle campaigns</b> to student</li> </ul>	<ul style="list-style-type: none"> <li>Participate in <b>Student Support and Progress (SSPT)</b></li> <li>View <b>video(s)</b>, with parent, located on the <a href="#">BTB Vaping Abatement for Youth</a> webpage</li> <li>Receive referral to an intervention and/or cessation program or a linkage to outside resources (i.e. medical provider or treatment centers)</li> <li>Participate in <a href="#">Positive Behavior Interventions and Supports/Restorative Practices</a></li> <li>Develop a <a href="#">Student Wellness Plan-Supporting Healthy Goals</a></li> <li>Receive support from school staff <b>or</b> reach out to staff and/or parent if support is needed</li> <li>Participate in school <b>**healthy lifestyle campaigns</b></li> <li>Review <b>LAUSD's Parent Student Handbook</b></li> </ul>

BUL-3277.2



# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT J

 <b>Recommended Strategies for Students Involved with Cannabis and other Drugs (i.e. controlled substances, over the counter prescriptions, inhalants, devices and paraphernalia)</b>			
	Parent/Guardian Involvement	Role of School Administrator and/or School Support Staff	Strategies for Student Support- As Available and Appropriate
<b>TIER 3</b>	<ul style="list-style-type: none"> <li>Participate in a follow-up to <b>Student Support and Progress Team (SSPT)</b></li> <li>Review their child's <b>revised</b> Student Wellness Plan - Supporting Healthy Goals</li> <li>Give consent to counseling support (non-substance abuse) for child, as needed</li> <li>Receive referral to intervention and/or cessation programs or a linkage to outside resources (i.e. medical provider or treatment centers)</li> <li>Receive information on services available in the school community (i.e. Wellness Center)</li> <li>Reach out to school staff if additional support is needed for student or family</li> </ul>	<ul style="list-style-type: none"> <li>Arrange follow-up to Student Support and Progress Team</li> <li>Review revised <b>Student Wellness Plan-Supporting Healthy Goals</b> with student and parent</li> <li>Review MOU's with organizations that support substance abuse prevention or treatment</li> <li>SHHS staff may provide non-substance abuse counseling</li> <li>Review Blueprint for Wellness Policy and Integrated Safe School Plan for additional resources</li> <li>Check in with student and parent/guardian to determine other supports, as needed</li> <li>Create a referral to an intervention and/or cessation program or a linkage to outside resources (i.e. medical provider, treatment centers or Wellness Centers)</li> <li>Recommend <b>**healthy lifestyle campaigns</b> to student</li> <li><a href="#">Coordinate Positive Behavior Interventions and Supports/Restorative Practices activity</a></li> </ul>	<ul style="list-style-type: none"> <li>Participate in <b>**healthy lifestyle campaigns</b></li> <li>Participate in the <b>Student Support and Progress Team (SSPT)</b> process</li> <li>Review and <b>revise</b> their <a href="#">Student Wellness Plan-Supporting Healthy Goals</a></li> <li>Receive information regarding intervention and cessation services/referrals and linkage to services (i.e. Wellness Centers)</li> <li>Receive non-substance abuse counseling from SHHS (if available)</li> <li>Receive <b>TUPE</b> Intervention program information</li> <li>Reach out to staff or parent if support is needed</li> <li>Review the <a href="#">CA Smokers' Helpline</a></li> <li>Participate in <a href="#">Positive Behavior Interventions and Supports/Restorative Practices</a></li> <li>Conduct presentation for peers on dangers of cannabis or other drugs, etc.)</li> </ul>

**\*Tiers:** Includes incidents that occur on campus, traveling to or from school, on a school bus, or at a school-sponsored activity.

**Vaping Device:** Parents will be notified that the vaping device has been confiscated and disposed of per OEHS Safety Alert 19/02 *Procedure for Handling and Disposing of Vaping Devices*.

**Documentation:** For iSTAR reporting refer to BUL-5269.2 *Incident System Tracking Accountability Report (iSTAR)* BUL-5269; For MiSiS, Welligent, or other pupil record documentation, school administrators must ensure the information is accurate and is accessible only to those school officials with a "need to know". Additional details on documentation in MiSiS, will be found in BUL-5808.4 *My Integrated Student Information System (MiSiS) Student Support Module Required Usage*; All Ed Code violations must be documented in MiSiS; Strategies listed in this attachment are part of documentation of student support and should be included in MiSiS

**Support Hyperlinks:** [BTB Advocate of Healthy Choices](#); [Student Wellness Plan-Supporting Healthy Goals](#); [Parent Student Handbook](#); [LAUSD Wellness Centers](#); [LAUSD Parent and Community Services](#) **Courageous Conversation**; [Use of Positive Behavior Interventions and Supports/Restorative Practices](#); [Student Empowerment Unit](#); [Healthy Futures Stanford \(Healthy Futures an intervention support for students from the Stanford Tobacco and Prevention Toolkit\)](#)

**\*\* Healthy Lifestyle campaigns** that lead to healthy lifestyles: Examples, are Red Ribbon week, peer mentors, youth advocacy etc. Samples of [Student Wellness Plan-Supporting Healthy Goals](#) can be found on the [BTB Advocate of Healthy Choices](#)

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# LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

## ATTACHMENT K



### **LOS ANGELES SCHOOL POLICE DEPARTMENT GUIDE SHEET FOR DEALING WITH USE/POSSESSION OF ELECTRONIC NICOTINE DELIVERY SYSTEMS (ENDS) AND/OR MARIJUANA OR OTHER DRUGS ON CAMPUS**

School administrators or their administrative designee involved in matters related to Los Angeles Unified School District (LAUSD) students who are using or in possession of Electronic Nicotine Delivery Systems (ENDS) and/ or other electronic delivery devices for the purpose of ingesting (“vaping”) tobacco products, marijuana or other drugs are encouraged to take the following steps:

- Education Code section 48902 requires that school administrators notify law enforcement for any act of a student involving possession, sale or being under the influence of a controlled substance.
- All devices and paraphernalia are to be handled according to LAUSD BUL-3277.2 and follow Office of Environmental Health & Safety (OEHS) procedures for storage or discarding of vaping devices.
- When necessary for a School Police Officer response the Officer may:
  - Based on the officer’s investigation, training, and experience, deem if the vaping device contains tobacco or marijuana products (i.e., e-liquid, wax or dry cannabis) and other controlled substance
  - If the vaping device contains tobacco products, relinquish the minor to the custody of the designated school-site administrator
  - If the vaping device contains marijuana products or other controlled substances, School Police personnel may initiate diversion or other appropriate action
  - If applicable, complete related Department report(s) and provide a detailed summary for the Call for Service (CFS) disposition
- If determined by School Police that the vaping device contains marijuana products or other drugs, School Police will confiscate and dispose of the pod according to police procedures. The Vaping Device system (minus the pod) will be the responsibility of the School Administration to dispose of according to OEHS and District Policy.

Minors in possession of any tobacco products (i.e., cigarettes, e-cigarettes, other paraphernalia) is not a crime under current California Penal Code but may be handled administratively by the school in accordance with District policy.

Should you have questions or would like additional information, please contact the Los Angeles School Police Department Watch Commander at (213) 625-6631.

\*If a school administrator determines evidence of a sale of a controlled substance, please refer to BUL-6050.2 Expulsion of Students-Policy and Procedures.

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