


## DIRECTIONS FOR OPENING A WELLIGENT ON LINE REQUEST

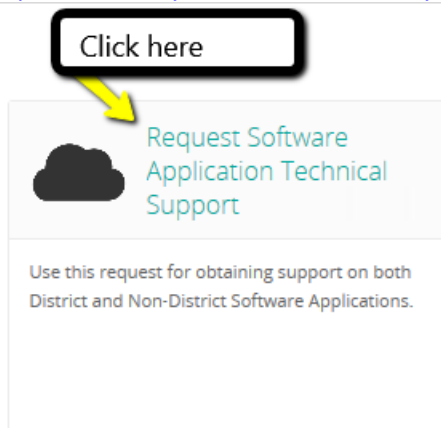
1)

Support for all District applications is now requested through the “Request Software Application Technical Support” option in the drop down menu. This change incorporates the previously independent MiSiS, Certify and Welligent application options. 

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2)

<https://lausd-myit.onbmc.com/ux/myitapp/#/catalog/home>



3)

## Request Details

Application Name: \*

Please select the relevant software/application to report. If not listed, please select the "Other" option.

Welligent

Scroll most of the way down to select "Welligent"

Select the requested service: \*

Search from available values

Q Search

Transferring Students  
Student De-duplication  
Services (RSP/Related STS)  
Creating/Changing Student Record  
Reporting  
IEP  
Calendar  
Application Support  
Account Access

These are the categories to choose from for assistance.

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4)

What operating system? \*

Search from available values

Q Search

Apple

Windows

Other

Available Days

- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Mon - Fri

Fill out all of the remaining questions and submit request.

Available Time \*

Search from available values

Attach a file to this request

Large attachments (2 MB and more) can take more time to upload

Submit Request

Cancel