

**Exhibit A**  
**Statement of Work, Contract No. 4400011289**

**Objective 3 - Community Development**

**BSAP Overview**

The creation of a school-based, BSAP program that provides convenient comprehensive services to LAUSD Black students and parents, especially those in high-need communities.

**SCOPE**

The BSAP success indicators that Los Angeles Education Partnership (LAEP) will address include:

1. Increase in high-quality instruction
2. Increased teacher leadership and collaboration
3. Increased family and community engagement (families as partners)
4. Increase in college and career readiness
5. Increased youth empowerment
6. Increase in education equity (increase in graduation rates, attendance rates, proficiency, and school safety)

LAEP will provide capacity for deliver services for Community Development service to the population of schools & families below:

- 1-2 feeder patterns (1 high school, 1 middle school, and 3 elementary school per feeder pattern) not to exceed 10 schools
- 15,200 students to be served (for a maximum of 2 high schools, 2 middle schools, and 6 elementary schools, with up to 2,500 students per high school, 1,800 students per middle school, and 1,100 students per elementary school)
- 15,200 families to be served (1 family per student)

**REQUIREMENTS**

The following requirements help ensure a smooth and efficient implementation of services, and a collaborative working relationship between LAEP and the school site:

- **Code of Conduct with Students:** Contractor shall comply with District's Code of Conduct with Students, attached hereto, and incorporated herein.
  1. **Point of Contact:** Each school site is required to designate at least one person as the point of contact for coordination of workshops.
  2. **School Staff Training:** Each school site is required to designate at least one person that will receive professional development.

3. **Adequate Facilities:** Each school site is required to provide a classroom or multipurpose room, fitted with chairs and tables and/or desks for all participating students. Onsite storage for tools and materials is preferred but not required.

Additionally, LAEP will require shared data agreements with school sites to ensure data access and to support the measurement program goals and outcomes.

**Key Personnel for this project will include:**

- Michele Broadnax, President & CEO
- Aaliyah Hernandez, College & Career Success Coordinator
- Aisha Nash, STEAM Teaching & Learning Coordinator
- Sara Noji, Special Projects Manager & Board Liaison
- John Resendez, Director of Teaching & Learning
- Rosa Valdés, Director of Evaluation, Accountability & Impact
- Jenny Vu, Director of Community Schools

In addition, LAEP will also provide at least 1 Community Schools Coordinator and 1 Family Engagement Coordinator per school to support the project.

**DELIVERABLES**

LAEP will work with LAUSD to identify priority areas and tailor a campus-specific service approach. Schools will select from a comprehensive menu of services that are aligned with their specific need. For its School-Wide Transformation Package, LAEP will provide Community School Coordinators (CSC) to build site-specific teams (comprised of administrators, teachers, support staff, and parent liaisons) to meet the unique need of their campus communities. This will require addressing pre-existing barriers that have been exacerbated by COVID as well as new barriers and learning loss that have resulted from the pandemic. LAEP CSCs will work with their teams to enhance existing and develop new systems, resources, and partnerships, creating a work plan based on school needs and priorities. Additionally, CSCs will: liaise between service providers and school staff, manage data collection, supervise outreach, identify, and organize existing services on campus to increase access, and function as daily facilitators of services on their campuses.

In the course of a typical school year, student and family needs will be addressed around academic, health, and social services indicators: District teachers will use a combination of diagnostic assessments to determine areas of learning loss and determine approaches to address that loss. Teacher observations of changes in student behavior, including an increase in disciplinary measures, will lead to interventions that may include referrals to mental health supports and/or medical health supports. Eligibility for free and reduced-price meals will be used to indicate a broader need for social services among students/families. These students/families will be provided with targeted information on how to access additional social and health care resources.

Site leadership at each school will work in partnership with CSCs to design a custom approach around the most pressing needs at their school, while centering equity, cultural competency, and healing-centered practices.

Furthermore, LAEP will pursue the following objectives as described in (RFP) 2000002799:

3. The “Community Development” program will be implemented on school sites to promote community engagement, parent, and student leadership opportunities with local partners. Including, promoting parent community participation, students job skills, building relations with powerful community leaders and organizations. Implement services to build community development to support students and parents, including
- a. Educate and bridges relationships between community leaders and parents to address students’ safety concerns around school surroundings;
  - b. Develop a communication plan to keep the community engaged in the public-school needs;
  - c. Acts as a liaison to promote student internships with community partners;
  - d. Outreach to informally identify parent leaders and their participation as advocates at the community meetings;
  - e. Hosts community activities to build interest and support of the community school.

Additionally, for objective 3-e, LAEP will provide:

- 20 Hours of Student orientation
- 30-40 of Hours of Staff training
- Print materials (no books)
- Optional services: College & Career Pathways program services for all grades
- Optional materials: web-based materials included in staff trainings

## **DATA AND REPORTING**

**Diagnostic Assessments:** To determine specific needs of school communities, LAEP implements initial assessments through (1) targeted interviews with key staff, teachers, students, and families, and (2) student/parent level assessment surveys of key needs (i.e., food and housing security and mental health care). This data will be used by CSCs to assess gaps between student and family needs and the resources currently available through school partnerships, illuminating areas where partnerships need to be strengthened or new partnerships formed.

**Milestones:** Throughout program implementation, LAEP will measure: (1) high quality instruction (by looking at Smarter Balanced Assessment Consortium [SBAC] student test scores, GPAs, progress reports, D&F grade rates, LAUSD School Experience Surveys, and absentee rates); (2) teacher collaboration and distributed leadership (through staff feedback and surveys, post-workshop/event surveys, SBAC test scores, LAUSD School Experience Surveys, and absentee rates); (3) college and career readiness (by tracking 4-year graduation rates, UC/Cal State University eligibility rates, California Dashboard “College and Career Preparedness” rates,

college acceptance and matriculation rates, post- event/workshop surveys, and number of completed FAFSA applications); (4) educational equity (by tracking “English Learner Progress Indicators” on the California Dashboard, targeted student group outcomes, grades/progress reports, D&F rates, LAUSD School Experience Surveys, and absentee rates); (5) youth empowerment (through student retention rates, student participation/attendance records at school events/programs, D&F rates, post- workshop/event surveys, and LAUSD School Experience Surveys); and (6) family engagement (through attendance records and post- workshop/event surveys, family meetings with teachers/principals, successful connections to needed services, LAUSD Parent Experience Surveys, and absentee rates).

Outcome of the program: To measure program goals and outcomes, LAEP will implement pre- and post-surveys based on Likert scale questions. LAEP will perform quantitative and qualitative data analysis of survey data in conjunction with school-wide student outcome data to determine participant progress.

Reporting of data collection to school site/BSAP Coordinator: How Data Will Be Accessible to and/or Distributed: LAUSD school-site data will be shared and reviewed collectively on an ongoing basis to support continuous service improvement. Site-based LAEP staff will review and disseminate relevant LAEP-related data during their recurring and ongoing meetings with key school staff members. Additionally, the Director of Community Schools and College & Career Pathways and the Director of Teaching & Learning will provide data analysis and discuss next-step strategies with Principals and/or key leadership members on an ongoing basis.

**EXHIBIT B**  
**Fee Schedule, Contract No. 4400011289**

**PROPOSED FULLY BURDENED BILLING RATES**

**Fully burdened means** inclusive of all direct and indirect costs and profit, fringe benefits, and all materials, supplies, and equipment. Fully burdened billing rates include administrative costs, direct and indirect services at the school site, and preparation time for the Scope of Services proposed. If there's no fee for a line item, please include it or indicate "not applicable." **PLEASE NOTE:** The District has the right to negotiate with any, all, or none of the proposers, and solicit best and final offers from all, some, or none of the proposers (Section 1, Instructions to Proposers, IP-14, District Rights).

**Objective 3: Community Development.** Fully Burdened Fee Rates. *Indicate per unit: hour, student/parent, group, school site, cohort, session, etc.*

School Level	Price per Unit	Unit
Grades K-5	\$ 300,000	Per 1 year per site
Grades 6-8	\$ 300,000	Per 1 year per site
Grades 9-12	\$ 300,000	Per 1 year per site

Description of Services (in person/virtual):

LAEP provides in-person staff for this School Wide Transformation Package.