



## Board of Education Report

# APPROVED

File #: Rep-155-14/15, Version: 1

### APPROVAL OF PROCUREMENT ACTIONS

ADOPTED  
BOARD REPORT

NOV 18 2014

#### Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** the Professional Service Contracts (exceeding \$250,000): New Contracts and After the Fact Contract; Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

#### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

#### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

#### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

#### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #474-13/14), which the Board exercised on June 10, 2014.

**APPROVED**

**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:  
New Contracts; Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

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Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services New Contracts and After the Fact Contract (exceeding \$250,000); and
- Goods and General Services Contracts (exceeding \$250,000)

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority  
Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority  
Informatives



## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000****\$1,116,307**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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University of  
California Los  
Angeles – Center X

4400003136

Informally competed contract to provide year-  
round support to students and teachers for  
Advanced Placement readiness in the areas of  
science, math, computer science and English.General Funds  
Instructional  
Admin.  
(100%)

\$220,000

**Contract Term:** 09/15/14 through 06/30/15**Contract Value:** \$220,000Requester: *Arzie Galvez*  
*Administrative Coordinator*  
*Office of Curriculum, Instruction and School*  
*Support***ADOPTED  
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Occidental College

4400003170

Informally competed contract to provide  
tutoring/mentoring services at Eagle Rock High  
School for students who are academically at-  
risk with a focus on literacy and mathematics.CE-NCLB  
Title 1  
(100%)

\$27,000

**Contract Term:** 10/01/14 through 06/30/15**Contract Value:** \$27,000Requester: *David Baca, Principal*  
*Eagle Rock High School*

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

**APPROVED**

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Batsheva and Natanel Issac dba SOS Education	4400003156	Pass-through contract to provide supplemental English/Language Arts and Math services to Title I students attending private schools pursuant to the Elementary Secondary Education Act (ESEA), formally known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	CE-NCLB Title 1 (100%)	\$242,677
<b>Contract Term:</b> 09/16/14 through 06/30/15			<b>ADOPTED BOARD REPORT NOV 18 2014</b>	
<b>Contract Value:</b> \$242,677				
Requester: <i>Karen Ryback</i> <i>Executive Director</i> <i>Private Schools Program</i>				
Jewish Family Services	4400003183	Pass-through contract to provide school-based counseling services to Title I students and Café Mom for the mothers' of high-risk Title I students attending private schools pursuant to the Elementary Secondary Education Act (ESEA), formally known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	CE-NCLB Title 1 (100%)	\$159,800
<b>Contract Term:</b> 09/01/14 through 06/30/15				
<b>Contract Value:</b> \$159,800				
Requester: <i>Karen Ryback</i> <i>Executive Director</i> <i>Private Schools Program</i>				



# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Cohesion Services, Inc.	4400003181	Informally competed contract to provide network architecture assessment services supporting Wide Area Network (WAN) Core, Wide Area Network Optimization and Disaster Recovery/Business Continuity projects.	Bond Funds (100%)	\$46,500

**Contract Term:** 09/03/14 through 12/31/14

**Contract Value:** \$46,500

Requester: *Matt Hill*  
*Chief Strategy Officer*

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My Gym Encino	4400003187	Informally competed contract to conduct physical education instruction to 830 K-5 <sup>TH</sup> grade students from the affiliated Sherman Oaks Elementary Charter School. Contractor will provide 6 coaches to conduct 50 minutes of instruction for 28 weeks.	General Funds Donations (100%)	\$30,800
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**Contract Term:** 09/11/14 through 05/21/15

**Contract Value;** \$30,800

Requester: *Michelle M. Gorsuch, Principal*  
*Sherman Oaks Elementary Charter School*

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**APPROVED**

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The Viramontes Group, Inc.	4400003197	Informally competed contract to provide independent third party oversight of the MiSiS Program.	General Funds (100%)	\$73,500

**Contract Term:** 09/23/14 through 06/30/15

**Contract Value:** \$73,500

Requester: *Matt Hill*  
*Chief Strategy Officer*  
*Office of the Superintendent*

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The Center for Teaching and Learning	4400003226	Informally competed contract to provide professional development on co-teaching/ collaboration with a focus on English Language Development and Universal Design Learning, designed to promote the learning needs of the diverse student population and students with special needs enabling all students to be successful in the Common Core State Standard-based curricula.	General Funds Common Core State Standards (100%)	\$25,800
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**Contract Term:** 10/01/14 through 06/01/15

**Contract Value:** \$25,800

Requester: *Carol Alexander, Director*  
*Educational Service Center – North*

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

**APPROVED**

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Amplify Education, Inc.	4400003206	Informally competed contract to provide training, coaching and project management literacy services to six (6) schools (Western ES, 74 <sup>th</sup> Street ES, Valerio ES, 68 <sup>th</sup> Street ES, Politi ES, and Loreto ES) that are under the Target Early Literacy Academies Grant.  <b>Contract Term:</b> 09/30/14 through 06/30/15  <b>Contract Value:</b> \$196,250  <i>Requester: Susan Tandberg, Director Office of Curriculum, Instruction &amp; School Support</i>	Target Pilot Program Grant (100%)	\$196,250
Scholastic, Inc.	4400003217	Sole-source contract to provide implementation training of the proprietary product, Scholastic Reading Inventory.  <b>Contract Term:</b> 10/01/14 through 06/01/15  <b>Contract Value:</b> \$43,980  <i>Requester: Susan Tandberg, Director Office of Curriculum, Instruction and School Support</i>	General Funds Common Core State Standards Implementation (100%)	\$43,980

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**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
School Loop, Inc.	4400003070 & 4400003070-1	Single-source contract to provide website hosting services to LAUSD school and office websites including a software license, web-based limitless storage, unlimited hi-speed bandwidth and webmaster support.	General Funds (100%)	\$50,000

**Contract Term:** 08/08/14 through 06/30/15

Initial Contract Value: \$50,000

Amendment No. 1: \$0

**Aggregate Contract Value: \$50,000**

Requester: *Matt Hill*  
*Chief Strategy Officer*

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**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****CONTRACT AMENDMENTS NOT EXCEEDING \$250,000****\$327,750**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Vanessa Vazquez	4400002352-1	Amendment to extend the term and increase contact capacity to provide evaluation coordination services for the Common Core Technology Project. Services include coordinating the efforts of the external evaluator and other university researchers.	General Funds Common Core State Standards (100%)	\$100,000*

**Current Contract Term:** 10/14/13 through 09/30/14

New end date by this amendment: 09/30/15

Initial Contract Value: \$104,000

\*Amendment No. 1: \$100,000

**Aggregate Contract Value: \$204,000**

Requester: *Cynthia Lim, Executive Director  
Office of Data and Accountability*

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Simpson & Simpson, LLP	4400002515-3	Amendment to increase contract capacity for additional state audit compliance procedures and the implementation of SAP Legacy Replacement Project – Finance and Procurement.	General Funds School District Audit & Examination (100%)	\$107,340*
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**Contract Term** 01/16/13 through 01/15/18  
includes two (2) one-year option renewals

Initial Contract Value: \$4,399,000

Amendment No. 1: \$210,000

Amendment No. 2: \$29,850

\*Amendment No. 3: \$107,340

**Aggregate Contract Value: \$4,746,190**

Requester: *Megan Reilly  
Chief Financial Officer  
Office of the Chief Financial Officer*

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**APPROVED**

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### CONTRACT AMENDMENT NOT EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Schoolwires	4400002148-2	Amendment to extend the term and increase contract capacity for the renewal of an annual license subscription and add consulting services for the development of central office newsletters and a universal website calendaring system.	General Funds (100%)	\$82,910*
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**Current Contract Term:** 09/26/13 through 06/30/14

New end date by this amendment: 06/30/15

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Initial Contract Value:	\$47,962
Amendment No. 1:	\$19,848
*Amendment No. 2:	\$82,910
<b>Aggregate Contract Value:</b>	<b>\$150,720</b>

Requester: *Matt Hill*  
*Chief Strategy Officer*

CSM Consulting, Inc.	4400002354-1	Amendment to extend the term and increase contract capacity to provide E-Rate consulting services to ensure compliance with rules and regulations related to E-Rate filing for ITD including LAN Modernization and Telecommunications.	General Funds (E-Rate Rebate) (100%)	\$37,500*
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**Current Contract Term:** 10/21/13 through 10/20/14

New end date by this amendment: 06/30/15

Initial Contract Value:	\$80,000
*Amendment No. 1:	\$37,500
<b>Aggregate Contract Value:</b>	<b>\$117,500</b>

Requester: *Matt Hill*  
*Chief Strategy Officer*



## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED \$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

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**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
None				

**GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
None				

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

APPROVED

C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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## ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**APPROVED****D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000****September 2014 - \$1,371,742****YTD - \$5,271,376**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>September*</u> <u>2014</u> <u>Qty. of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>September 2014*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders	178	573	<b>\$1,371,742</b> (Avg. Trans. \$7,706)	\$5,271,376

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NOV 18 2014****PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000****September 2014 - \$17,030,349****YTD - \$40,582,364**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>September*</u> <u>2014</u> <u>Qty of POs/ Transactions</u>	<u>YTD</u> <u>Qty of POs/ Transactions</u>	<u>September 2014*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders	36	100	<b>\$1,455,203</b> (Avg. Trans.- \$40,422)	\$5,826,678
Low Value – Decentralized Purchase Orders	2,523	6,898	<b>\$4,126,137</b> (Avg. Trans. – \$1,635)	\$11,484,327
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.)	8,376	15,562	<b>\$2,755,137</b> (Avg. Trans. \$329)	\$6,727,808
Rental Facilities	7	16	<b>\$18,551</b> (Avg. Trans. \$2,650)	\$125,924
Travel/Conference Attendance	308	1,090	<b>\$184,304</b> (Avg. Trans. \$598)	\$815,873
GENERAL STORES DISTRIBUTION CENTER Informative memo included	433	1,025	<b>\$1,876,444</b> (Avg. Trans. \$4,334)	\$4,917,298
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) -	472	3,979	<b>\$6,614,573</b> (Avg. Trans. \$14,014)	\$10,684,456

\* Detailed information is provided on the Procurement Services website.

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**APPROVED**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACTS EXCEEDING \$250,000**

**\$12,375,945**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Catapult Learning, LLC	4400003205	Pass-through contract to provide supplemental reading, math and counseling services to eligible Title I students attending private schools who reside within the attendance area of a Title I School. Professional development will be provided to the private school teachers of participating Title I students, and parent involvement workshops for parents of participating Title I students, pursuant to the Elementary Secondary Education Act (ESEA). This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	Title I Private Schools Program (100%)	\$675,945

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**Contract Term:** 11/19/14 through 6/30/15

**Total Contract Value: \$675,945**

Requester: *Karen Ryback*  
*Executive Director*  
*Federal and State Education Program*

Fieldman Rolapp & Associates	4400003238 (RFP 2000000167)	Bench contracts to provide assistance to the Chief Financial Officer to maintain and upgrade the District's credit ratings, manage outstanding indebtedness, analyze the impact of significant policy issues on the District's Debt program and ensure successful placement of the District municipal securities.	Bond Funds (90%)	\$5,000,000
First Southwest Company	4400003239 (RFP 2000000167)	The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$5,000,000.	General Funds (10%)	
KNN Public Finance	4400003270 (RFP 2000000167)			
Public Resources Advisory Group	4400003271 (RFP 2000000167)			

**Contract Term:** 11/19/14 through 11/18/19

Public Financial Management 4400003272  
(RFP 2000000167)

**Aggregate Five-Year Contract Value for Five Contracts: \$5,000,000**

Requester: *Megan Reilly*  
*Chief Financial officer*  
*Office of the Chief Financial Officer*

ATTACHMENT B  
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY

APPROVED

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACTS EXCEEDING \$250,000 (CONT).**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Barbara Demery Gillam & Associates	4400003218 (RFP 2000000272)	Bench contracts to provide court reporting services for hearings on litigation matters and depositions, to transcribe proceedings and provide copies of transcripts of testimonies made by witnesses. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$800,000.	General Funds Legal Expenses (100%)	\$800,000
Duke Court Reporters, Inc., dba DCR Litigation Services	4400003219 (RFP 2000000272)			
Hahn Bowersock Corporation	4400003240 (RFP 2000000272)	<b>Contract Term:</b> 11/19/14 through 11/18/19 includes two (2) one-year option renewals		
Kennedy Court Reporters, Inc.	4400003241 (RFP 2000000272)	<b>Aggregate Five-Year Contract Value for Six Contracts: \$800,000</b>		
Kusar Court Reporters & Legal Services, Inc.	4400003242 (RFP 2000000272)	Requester: <i>David Holmquist</i> <i>General Counsel</i> <i>Office of General Counsel</i>		
Personal Court Reporters, Inc.	4400003243 (RFP 2000000272)			

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# ATTACHMENT B

## REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

**APPROVED**

### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

#### NEW CONTRACTS EXCEEDING \$250,000 (CONT).

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
*Various Vendors	4400003209	Named-in-grant contracts for the management of the	California	\$5,900,000
	4400003300	Los Angeles Coalition for Linked Learning (LACLL),	Career Pathway	
	4400003301	participation of Local Education Agencies, Post-	Trust and	
	4400003302	Secondary Partners, Intermediaries, Industry Partners	Youth	
	4400003303	and others as identified in the California Career	CareerConnect	
	4400003304	Pathways Trust and Youth CareerConnect grants.	Grants	
	4400003305	Services to be provided are management of the	(100%)	
	4400003306	LACLL; provision of Work Based Learning		
	4400003307	Coordinators; LEA partnering with LAUSD to enhance		
	4400003308	LAUSD's Energy Environment and Utilities pathways;		
	4400003309	development of bridging content between middle		
	4400003310	schools and high schools in the form of coaching;		
	4400003229	summer bridge programming and bridging between		
	4400003227	high schools and post-secondary curricula and courses;		
	4400003261	development of dual-credit and articulation agreements		
	4400003228	between LAUSD and nine community colleges;		
	4400003262	provision of a senior defense and portfolio technology		
	4400003311	platform with related coaching, and development of		
	4400003312	work based learning opportunities by way of (a) guest		
	4400003313	speakers and work place tours, (b) informational		
	4400003314	interviews and job shadowing, (c) project consultation		
		and internships, (d) apprenticeships and clinical		
		experience and (3) paid and unpaid student internships		
		and summer jobs. Authority to increase or decrease		
		individual NTE amounts for these 21 contracts will be		
		limited to the aggregate amount of \$5,900,000.		

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**Contract Term:** 04/01/14 through 06/30/19  
includes four (4) one-year option renewals

**Aggregate Contract Value for Twenty-One  
Contracts: \$5,900,000**

Requester: *Donna Muncey*  
*Chief of Intensive Support and Intervention*

\*United Way of Greater Los Angeles, Centinela Valley Unified High School District, Da Vinci Science High School, Pierce College, El Camino College, Los Angeles Mission College District, Los Angeles Valley College, Southwest College, West Los Angeles College, East Los Angeles College, Los Angeles Trade Technical College, Los Angeles City College, Los Angeles Area Chamber of Commerce, Communities in Schools, International Trade Education Program, Inc., Altamed Health Services Corporation, Center for Powerful Public Schools, College and Career Clubs, ConnectEd, Career Ladders, City of Los Angeles WIB

**ATTACHMENT B**

**APPROVED**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**AFTER THE FACT NEW CONTRACT EXCEEDING \$250,000**

**\$436,526**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Glendale Adventist Occupational Medicine Center	4400003269	Provide occupational medical evaluations and examination services required by regulations and medical necessity for all covered employees who are subject to the Medical Surveillance program mandated by federal and state law through the California Occupational Safety and Health Administration (Cal-OSHA).	General Funds (100%)	\$436,526

**Contract Term:** 09/01/14 through 08/31/15

**Contract Value:** \$436,526

Requester: *Yi Hwa Kim, Interim Director  
Office of Environmental Health and Safety*

**ADOPTED  
BOARD REPORT**

**NOV 18 2014**

**AMENDMENTS TO CONTRACTS EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### NEW CONTRACT EXCEEDING \$250,000

**\$9,724,783**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Becnel Uniforms	4400003214 (IFB 2000000190)	Capacity contract to provide uniforms for school bus drivers, truck drivers, and selected employees in related classes for the Transportation Services Division and Materiel Management Branch's Truck Operations. Approval of this procurement will satisfy the Service Employees International Union (SEIU) Local 99 and LAUSD agreement to provide distinctive uniforms for its employees.	General Funds (100%)	\$960,000

ADOPTED  
BOARD REPORT  
NOV 18 2014

**Contract Term:** 12/01/14 through 11/30/19  
includes two (2) one-year option renewals

**Aggregate Five-Year Contract Value:**  
**\$960,000**

Requester: *Donald Wilkes, Director*  
*Transportation Services Division*

Clean Energy, Inc.	4400003257 (IFB 2000000191)	Capacity contract for the purchase of Liquefied Natural Gas (LNG) in support of the recently acquired LNG Truck Tractors. This contract utilizes the vendor's commercial card-lock dispensing stations to provide the fuel for the District's Truck Tractors used for the delivery of bulk food and prepared meals to school cafeterias as well as delivery of school office supplies, equipment, and furniture.	General Funds (100%)	\$900,000
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**Contract Term:** 12/01/14 through 11/30/19  
includes two (2) one-year option renewals

**Aggregate Five-Year Contract Value:**  
**\$900,000**

Requester: *Marc Monforte, Director*  
*Materiel Management Branch*



**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

APPROVED

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Mainline Information Systems, Inc.	4400003244 (IFB 2000000236)	Capacity contracts for the purchase of data center hardware, software and related services. These capacity contracts will provide the District with the ability to purchase blade servers, server enclosures, data center switches and BMC products to refresh and modernize the District's aging Data Center. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$5,000,000.	Bond Funds (95%)	\$5,000,000
NetXperts, Inc.	4400003245 (IFB 2000000236)		Various per requesting school or office	
Nexus IS, Inc.	4400003246 (IFB 2000000236)		(5%)	

ADOPTED  
BOARD REPORT

NOV 13 2014

**Contract Term:** 12/01/14 through 11/30/19 includes two (2) one-year option renewals, if there is sufficient contract capacity.

**Aggregate Five-Year Contract Value for Three Contracts: \$5,000,000**

Requester: *Matt Hill*  
*Chief Strategy Officer*

Los Angeles Freightliner	4500091368 (IFB 2000000120)	Purchase of fifteen (15) Truck Tractors powered by Liquid Natural Gas fuel, used to provide the delivery of bulk food and prepared meals to school cafeterias, as well as delivery of school & office supplies, equipment & furniture.	Special Reserve Funds (100%)	\$2,864,783
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**Contract Term:** 11/19/14 through 06/30/15

**Contract Value: \$2,864,783**

Requester: *Marc Monforte, Director*  
*Materiel Management Branch*

**ATTACHMENT B**

**APPROVED**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**AMENDMENT TO CONTRACT EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

ADOPTED  
BOARD REPORT

NOV 18 2014

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

**UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

**INCOME CONTRACT**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent of Schools

**DATE:** November 18, 2014

**FROM:** Matt Hill,  
Chief Strategy Officer

**SUBJECT: RATIFICATION OF FOUR AGREEMENTS TO PROVIDE WEB  
CONTENT MANAGEMENT FOR SCHOOLS AND OFFICES, E-RATE  
ADVISORY, AND NETWORK ARCHITECTURE SERVICES**

ADOPTED  
BOARD REPORT  
NOV 18 2014

The Information Technology Division is requesting ratification of four professional services agreements to provide hosting solutions and content management systems, i.e., software used by schools and administrative offices to post and update content on websites; specialized E-rate advisory services; and network architecture services. The table below provides descriptions of the services each agreement provides as well as terms, values, and funding sources.

Description of Services	Contractor	Value (Funding Source)	Period of Performance
Renewal of previous informally competed agreement to provide critical ongoing support and maintenance for Centricity2, the web content management system District offices—including central, educational service center, and Board of Education offices—use to build and update web presences. The agreement provides full-time project management and unlimited 24/7 technical support to the internal teams responsible for supporting District offices with web services.	SchoolWires, Inc.	\$82,910* (General Funds)	July 1, 2014 – June 30, 2015
Bridge agreement to provide hosting services for over 400 LAUSD school websites. Through an amendment, the agreement also allows schools to take advantage of pre-negotiated term and conditions for optional fee-for-service product offerings known as “School Loop Plus.”	School Loop, Inc.	\$50,000 (General Funds)**	August 8, 2014 – June 30, 2015



**APPROVED**

Description of Services	Contractor	Value (Funding Source)	Period of Performance
Amendment to an existing agreement providing specialized knowledge of Federal E-rate eligibility requirements to assist the District in maximizing discounts on data and telecommunications services. Recent shifts in Federal E-rate eligibility requirements increase the District's need to engage experts in industry best practices; thus the original agreement was amended to include a capacity increase of \$37,500 and a period of performance extending to June 30, 2015.	CSM Consulting, Inc.	\$37,500* (General Fund – E-rate Rebate)	October 21, 2013 – June 30, 2015  <b>ADOPTED BOARD REPORT</b> <b>NOV 18 2014</b>
Informally competed agreement to validate design and sizing of architectural components of the LAUSD network. As part of the Board-approved IT Strategic Execution Plan (Report No. 317-12/13), transition of the District's network architecture to accommodate 1:1 teaching and learning included massive expansion and modernization of the core network infrastructure. An upgrade of this magnitude and complexity required specialized services from an independent third party.	Cohesion Services	\$46,500 (Bond Funds)	September 3, 2014 – December 31, 2014.

*\*Not-to-exceed amount.*

*\*\*Any expenditures for optional paid services are funded directly from individual school budgets and may include various funding sources.*

If you have any questions, please contact me at 213-241-4906.

c: Michelle King      David Holmquist      Enrique Boull't      George Silva  
Jefferson Crain      Ruth Perez      Nicole Elam      Gerardo Loera

INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Office of Data and Accountability

**APPROVED**  
INFORMATIVE

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**DATE:** October 21, 2014

**FROM:** Cynthia Lim, Executive Director  
Office of Data and Accountability

**SUBJECT:** Common Core Technology Project Evaluation Coordinator  
4400002352-1  
\$100,000  
Ratification of Delegated Authority

ADOPTED  
BOARD REPORT  
NOV 18 2014

We are requesting a one year extension to the contract for the Evaluation Coordinator who coordinates the efforts of external researchers involved in evaluating the Common Core Technology Project (CCTP). In March 2014, the District awarded a contract to the American Institutes of Research (AIR) to evaluate the CCTP project over the next four years. The Coordinator has been working with AIR and is responsible for the following tasks:

1. Acting as the main LAUSD point of contact with AIR and other researcher/evaluators involved in evaluating the CCTP.
2. Reviewing evaluation designs, monitoring data collection plans and data quality control from AIR and other researchers studying the CCTP.
3. Coordinating data collection instruments, surveys, school site visits across studies.
4. Keeping track of schools involved in various studies; notify principals and staff and other project personnel.
5. Managing proposals and inquiries from researchers regarding the evaluation.

The next phase of the AIR contract involves case studies and site visits, as well as analysis of usage data, surveys, interviews and focus groups. The Evaluation Coordinator facilitates access to appropriate school sites and ensures that researchers receive the needed data in a timely manner.

If this contract were not approved, evaluation efforts for the CCTP will be impacted and will not proceed in a timely and efficient manner.

The CCTP Evaluation Coordinator is fully funded by the Common Core State Standard funds.

The contract term is from October 14, 2013 and will end on September 30, 2015 with this extension.

Members, Board of Education  
Ramon C. Cortines, Superintendent

-2-

Oct. 21, 2014

If you have any questions or require additional information, please contact me at  
cynthia.lim@lausd.net or at (213) 241-2460.

**APPROVED**

c:	Michelle King	Nicole Elam-Ellis
	David Holmquist	Gerardo Loera
	Enrique Boull't	Jefferson Crain
	Ruth Perez	George Silva
	Matt Hill	

**ADOPTED  
BOARD REPORT**

**NOV 13 2014**



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of the Chief Financial Officer

**APPROVED**

**INFORMATIVE**

**DATE:** October 23, 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** Megan K. Reilly  
Chief Financial Officer

**SUBJECT:** SIMPSON & SIMPSON  
**CONTRACT NO:** 4400002515-3  
**CONTRACT AMOUNT:** \$107,340  
**CONTRACT AMENDMENT**

ADOPTED  
BOARD REPORT

NOV 13 2014

The Accounting and Disbursements Division is requesting Board of Education approval to issue an amendment to the existing Simpson and Simpson CPA's contract to perform the annual audit for the Consolidated Annual Financial Report (CAFR).

***Why is this necessary?***

Federal and State law require the District to have an independent audit conducted each fiscal year. Due to the implementation of additional audit scope required by the State of California related to the Local Control Funding Formula (LCFF) and the District's implementation of Release 3 of SAP, additional work is required of the auditors to verify internal controls and financial integrity.

***Why do we need to do this now?***

The additional audit work is required in order to complete the audit according to the State Education Code deadline.

***What would happen if this were not approved?***

If the amendment were not approved, the additional requirements required by the State and the additional work related to the implementation of SAP Release 3 would not be completed as required.. In addition, the District would not have complete audited financial statements to provide to grantors, rating agencies, bond investors, or other District stakeholders.

***What are the terms of the proposed agreement?***

The amendment provides for an additional \$67,320 for the 2013-14 fiscal year audit and an additional annual amount of \$13,340 for the 2014-15 through 2016-17 audits.

If you have any questions or require additional information, please contact Luis Buendia at [luis.buendia@lausd.net](mailto:luis.buendia@lausd.net) or at (213) 241-7889.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Ruth Perez

Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
George Silva

Luis Buendia

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**APPROVED**  
**INFORMATIVE**

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**DATE:** October 6, 2014

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

**ADOPTED  
BOARD REPORT**

**NOV 18 2014**

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
EQUIPMENT AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of September.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE SEPTEMBER 1 TO SEPTEMBER 30, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$75,541.96	\$751,737.17
Office Essentials	\$557,071.64	\$1,103,645.31
Custodial/Maint. & Operations	\$808,650.54	\$1,724,267.54
Paper	\$69,828.79	\$226,294.38
Visual Arts	\$24,470.05	\$244,701.96
Educational Supplies/Tools	\$75,168.98	\$223,148.91
Science/Home Economics/First Aid	\$63,514.11	\$174,464.75



# APPROVED

Members, Board of Education  
Ramon C. Cortines, Superintendent

-2-

October 6, 2014

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE SEPTEMBER 1 TO SEPTEMBER 30, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Audio Visual	\$39,161.99	\$64,420.94
Athletic Equipment	\$58,184.54	\$108,916.92
Forms & Publications	\$95,351.71	\$283,404.09
Music	\$9,499.29	\$12,295.49
<b>TOTALS</b>	<b>\$1,876,443.57</b>	<b>\$4,917,297.46</b>

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Dr. Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
Marc Monforte

ADOPTED  
BOARD REPORT  
NOV 18 2014



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Federal and State Education Programs

**APPROVED**

**INFORMATIVE**

**DATE:** September 25, 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** Karen Ryback, Executive Director  
Federal and State Education Programs

**SUBJECT: CATAPULT LEARNING, LLC**  
**PASS-THROUGH CONTRACT AMOUNT: \$675,945.00**  
**CONTRACT NO: 4400003205**

**ADOPTED  
BOARD REPORT**

**NOV 13 2014**

***Why is this necessary?***

The LAUSD, as the Local Education Agency (LEA) for Title I Private Schools Program is responsible for planning, designing, and implementing the Title I Private Schools Program and may not delegate that responsibility to the private schools or their officials. The LEA entered into consultation with the private school representative of the Los Angeles Archdiocese and determined that the parents of Title I students participating in the Family Connections Program and Parent Workshops would support the academic improvement of the Title I students. The LEA also entered into consultation with the private school representative of the Bureau of Jewish Education to provide supplemental reading and math services to eligible Title I students; and professional development for the private school teachers of participating Title I students.

***Why do we need to do this now?***

In order for services to be provided in a timely manner the Board of Education is asked to approve the contract for these pass-through Title I funds.

***What would happen if this were not approved?***

The Los Angeles Archdiocese and Bureau of Jewish Education would file a complaint with the California Department of Education and the United States Department of Education for failing to implement services in a timely manner. The District's Federal State Education Program is undertaking a formal solicitation to establish a bench of contracts for the start of the 2015 school year, beginning June 1, 2015.

***What are the terms of the proposed agreement?***

Catapult Learning LLC will provide supplemental reading and math services to eligible Title I students and Professional Development for private school teachers of participating students. The parents of participating Title I students will receive the Family Connections Program and parent workshops.

If you have any questions or require additional information, please contact me at [Karen.Ryback@lausd.net](mailto:Karen.Ryback@lausd.net) or at (213) 241-6996.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Ruth Perez

Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
Donna Muncey

George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District

**APPROVED**

INFORMATIVE

**DATE: October 8, 2014**

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** Megan Reilly  
Chief Financial Officer

ADOPTED  
BOARD REPORT

NOV 13 2014

**SUBJECT: CONTRACTS WITH, FIELDMAN ROLAPP, FIRST SOUTHWEST  
PUBLIC RESEARCH ADVISORY GROUP, KNN PUBLIC FINANCE AND  
PUBLIC FINANCIAL MANAGEMENT  
CONTRACTS NO.: 4400003238, 3239, 3270, 33271, and 3271  
CONTRACT AMOUNT: \$5,000,000  
RECOMMENDATION TO AWARD**

As a large municipal issuer with approximately \$11 billion of total debt outstanding, the District uses financial advisors in various capacities to assist in the management and support of its financial program.

The District currently has Financial Advisory (FA) Bench contracts with five firms. In July 2014, the District sent out a Request for Proposal (RFP) to refresh this bench. Under the current RFP structure, the District will use financial advisors in two different roles: general financial advisory work and work done for specific debt issuance transactions.

Firms on the General Financial Advisory Bench will provide expertise to the District in preparing complex financial reports, reviewing District policies, developing presentations for rating agencies, and maintaining and updating various debt and financial databases. The General Financial Advisor will also assist with modeling the District's debt capacity by projecting and monitoring the growth in the assessed value of taxable property in the District. This highly complex modeling is a vital component of the District's overall financing strategy to assist with the planning and execution of the Capital Facilities Program. The debt capacity dictates how much general obligation debt the District can issue, which in turn dictates the planning and execution of the building program. In addition, the General Financial Advisor will serve as the District's Independent Registered Municipal Advisor to provide independent analysis of financing proposals from third parties such as, investment banks and underwriters.

Firms on the Specific Transaction Bench will provide expertise to assist the District in specific transaction-related activities, such as analyzing complex debt structure proposals, coordinating activities with various parties to the financial transaction, investor outreach, and assisting with rating agency presentations. The Transaction Advisor also assists with price negotiations with underwriters if the deals are not done on a competitive basis. The transaction advisor plays a key role in financial deals.



**APPROVED**

***Why is this necessary?***

Financial Advisors assist in the debt management activities of the District, such as the issuance of General Obligation Bonds or Certificates of Participation. In addition, the District also retains a Financial Advisory firm for expertise in issuing Tax Revenue Anticipation Notes (TRANs), including assistance in the preparation of complex reports and the development of policies related to debt management. These services are highly technical and complex and require specific financial credentials.

ADOPTED  
BOARD REPORT

NOV 13 2014

***Why do we need to do this now?***

The District's existing contracts for financial advisory services expire in December 2014. Debt financing transactions are often time sensitive. Establishment of a bench contract will enable Finance staff to hire a firm for debt financing transactions so as to continue to take advantage of market conditions when possible on an expeditious basis.

***What would happen if this were not approved?***

Without the required expertise, the District will be deprived of expert consulting services so as to maintain and enhance its credit ratings. The District's ability to issue municipal securities in a manner that will result in optimum pricings and in an expeditious basis will also be hampered.

***What are the terms of the proposed agreement?***

These will be task order contracts with a single 5 year term. In addition to the not-to-exceed fully burdened hourly rates detailed in the contract, work orders will be submitted for competitive bids among the firms on the financial advisory bench. The fees for services that are specific to a debt issuance are paid out of cost of issuance of bond proceeds. Services related to expertise in the development of policies and complex analysis, and other general financial advisory services, are paid out of the general fund.

If you have any questions or require additional information, please contact me at [megan.reilly@lausd.net](mailto:megan.reilly@lausd.net) or at (213) 241-7888.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Dr. Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
George Silva  
John Walsh  
Luis Buendia



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of the General Counsel

**APPROVED**

INFORMATIVE

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**DATE:** October 10, 2014

**FROM:** David Holmquist, General Counsel

**SUBJECT: CONTRACTORS NAMES:**  
Barbara Demery Gillam & Associates  
Duke Court Reporters, Inc. dba: DCR Litigation Services  
Hahn Bowersock Corporation  
Kennedy Court Reporters, Inc.,  
Kusar Court Reporters  
Personal Court Reporters, Inc.

ADOPTED  
BOARD REPORT  
NOV 13 2014

**CONTRACT NOS.: 4400003218, 4400003219, 4400003240, 4400003241,  
4400003242 & 04400003243**

**AGGREGATE CONTRACT AMOUNT: \$800,000 FOR 6 BENCH  
CONTRACTS**

**REQUEST APPROVAL OF CONTRACTS CONSISTING OF 6 FIRMS TO  
PROVIDE COURT REPORTING SERVICES AT LEGAL PROCEEDINGS  
& BOARD MEETINGS.**

The Office of General Counsel ("OGC") requests approval of six (6) Bench Contracts with firms proposed to provide Court Reporting Services. This panel of court reporters will provide cost-effective court reporting services at legal proceedings such as hearings, depositions, transcripts, videography, as well as at administrative hearings and board meetings.

***Why is this necessary?***

Court reporters are an important and necessary part of legal proceedings as they provide accurate transcriptions of testimony at a trial, hearing or deposition; recording the details of evidence, rulings and all other legal considerations. To save millions of dollars in legal fees, the OGC continues to handle more legal matters in-house rather than assigning legal work to outside law firms. Thus, having an active court reporter bench will continue to enable the OGC to perform legal services in-house at substantially lower costs.

**APPROVED**

***Why do we need to do this now?***

The current court reporter bench was established in 2009 and the five-year limit of the contracts are set to expire on November 18, 2014. It is vital that the proposed court reporter panel be approved now so that the contracts are finalized prior to the aforementioned expiration date.

**ADOPTED  
BOARD REPORT**  
NOV 18 2014

***What would happen if this were not approved?***

The District will be severely disadvantaged, and in some instances out of compliance with the law, if the proposed new court reporter panel were not approved. With the approval of these contracts, the District will be able to provide accurate transcripts of testimony at a trial and preserve a trial record for appeal. Additionally, the District is required by statute to provide court reporter services for depositions and for administrative hearings. If these contract are not approved, the District would be forced to utilize outside law firms to comply with these procedural mandates. .

***What are the terms of the proposed agreement?***

The terms of the proposed court reporter contracts are for three-years commencing November 19, 2014 through November 18, 2017 with two one-year option periods through November 18, 2019. The aggregate contract value of the court reporter panel is \$800,000. The Office of General Counsel will use its existing general fund budget for legal expenses to fund the total cost of the six court reporter contracts. Approximately eighty-three percent of the proposed court reporter firms are small business enterprises, and every firm submitted proposals to provide "Linked Learning" opportunities for the students of the Los Angeles Unified School District.

If you have any questions or require additional information, please contact me at david.holmquist@lausd.net or at (213) 241-6601.

c: Michelle King  
Enrique Boull't  
Dr. Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of Chief Intensive Support and Intervention

**APPROVED**

INFORMATIVE

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**DATE:** October 22, 2014

**FROM:** Donna Muncey  
Chief of Intensive Support and Intervention  
Esther Soliman  
Linked Learning Administrator

ADOPTED  
BOARD REPORT  
NOV 13 2014

**SUBJECT: Linked Learning Contracts**  
**CONTRACT NO: Multiple**  
**CONTRACT AMOUNT: Total not to Exceed \$5,900,000**  
**RECOMMEND APPROVAL OF REQUEST FOR CONTRACT**  
**AUTHORIZATION**

In July 2013, the California Legislature passed, and the Governor signed into law, Assembly Bill (AB) 86, Chapter 48, Statutes of 2013, creating the California Career Pathways Trust (CCPT). Funds in the amount of \$250 million were made available to school districts, county superintendents of schools, charter schools, and community college districts in the form of one-time competitive grants. Grants were made available for kindergarten through grade fourteen career pathways programs. LAUSD applied for and was awarded a CCPT grant of \$15,000,000 over four years. As a requirement of the grant, LAUSD developed a regional consortium to develop, implement and deliver the required components of the Linked Learning Program, including work-based learning opportunities. This consortium is now beginning to engage in the work of delivering the grant-funded program identified in the CCPT grant application.

***Why is this necessary?***

These contracts fund the work of the Los Angeles Coalition for Linked Learning (LACLL), its management by the United Way of Greater Los Angeles, Intermediary Partners to the LACLL, and related partner organizations, as identified in the California Career Pathways Trust and Youth CareerConnect grant applications submitted by LAUSD. This work is critical in the coordination of LAUSD's 4 Intermediary Partners: Communities In Schools, AltaMed Healthcare, International Trade Education Programs and the Los Angeles Area Chamber of Commerce. These partner organizations are charged with providing Work Based Learning Coordinators who will develop Work Based Learning opportunities, as well as the development of partnerships between each service site school and businesses, non-profits and community based organizations to provide internships, mentorships, and involvement in Linked Learning programs and student experiences. Further, these contracts fund the work of our Local Education Agency partners, Post-Secondary partners, and our Industry and Other Partner organizations named in our grant applications. A summary of the work for each partner organization is provided below:



The Los Angeles Coalition for Linked Learning, managed by United Way, will be responsible for the following key grant-funded activities:

- Ensuring adequate progress is made by each Intermediary Partner in meeting the grant funded deliverables,
- Providing professional development and training for all Work Based Learning Coordinators both inside and outside of LAUSD, and
- Responsible for identifying internships and externships for both students and teachers participating at the Linked Learning pathway sites.

ADOPTED  
BOARD REPORT  
NOV 13 2014

Local Education Agencies were identified as required by the grant application and are identified below. The specific partners LAUSD is working with have strong or growing Linked Learning pathways, providing LAUSD with best practices, site visits and demonstration partnerships:

- Centinela Valley Unified High School District will partner with LAUSD to enhance LAUSD's Energy, Environment and Utilities (EEU) pathways, share best practices with their grades 9-16 Environmental Science pathway, and partner with other regional EEU pathways to develop and deliver real-world projects.
- Da Vinci Science High School will partner with LAUSD to serve as an instructional model, while also strengthening their existing EEU pathway through the Linked Learning approach.

#### Post-Secondary Partners

- Each of the 9 community colleges will partner with LAUSD to develop permanent articulation agreements and dual credit/dual enrollment courses which will lead to professional certificates aligned to the Linked Learning pathway industry sector and which will provide each graduate with at least 6 transferrable credits. Further, they will develop bridging content between high school and post-secondary curricula and courses.

#### Intermediaries

- Hire and permanently retain Work-Based Learning Coordinator(s) focusing on development of professional and community partnerships at each school site served, creating a "pipeline" of professional contacts willing to serve on a pathway Industry Sector Advisory Board
- Development of Work-Based Learning Opportunities falling into the 5 categories below:
  - Awareness: Guest Speakers, Workplace Tours, Career Fairs
  - Exploration: Informational Interviews, Job Shadowing, Guided College Tours
  - Preparation: Project Consultations, Service Learning, Internships
  - Training: Apprenticeships, Clinical Experience
  - Teacher Guidance: Externships, Project Consultation
- Ensure each student in each grade has exposure to the above activities and that a minimum of 20% of 11<sup>th</sup> graders have an internship with a focus on paid internships.

#### Industry Partners & Others

- The Center for Powerful Public Schools is the region's first certified Linked Learning Center, and will provide professional development to site staff, WBLCs and Instructional



Coaches as well as summer bridge curriculum development and augmentations to meet the needs of school sites funded through the CCPT grant.

- College and Career Clubs will provide Linked Learning-aligned after-school program content and coaching to develop a network of middle school clubs focused on early introduction of a culture of college-going and career focus at Linked Learning feeder campuses.
- ConnectEd will provide access for all Linked Learning participating schools to the ConnectEd Studios platform, allowing the development and maintenance of student portfolios of work. These portfolios will be used at each Linked Learning site for a final Senior Portfolio and Defense project allowing graduating seniors to demonstrate their preparedness to graduate by demonstrating their proficiency in college and career readiness.
- Career Ladders will partner with LAUSD to develop permanent articulation agreements and dual credit/dual enrollment courses which will lead to a professional certificate aligned to the Linked Learning pathway industry sector.
- City of Los Angeles Workforce Investment Board (WIB) will support LAUSD in identifying student internships, resources and employer contacts in addition to identifying out-of-school youth and connecting them with LAUSD or a YouthSource Center for services. WIB staff will also coordinate career pathway opportunities including workplace learning, internships, job shadowing, paid and unpaid internships and workplace tours. WIB staff will also provide workplace visits, speakers and mentors for Linked Learning students.

ADOPTED  
BOARD REPORT  
NOV 18 2014

### ***Why do we need to do this now?***

These activities are funded via the California Career Pathways Trust and Youth CareerConnect grants, which have a limited term performance period. Funding will not be extended beyond the terms of the grants. Also, the District's ability to deliver on grant objectives will be evaluated and reported on to the State and federal governments on an annual basis. Performance against the grant work plans must demonstrate significant progress in achieving funded goals in order to prevent a potential loss of current or future funding.

### ***What would happen if this were not approved?***

A failure to provide the contract authorization will result in a loss of access to United Way provided internships, contacts and management structure for the Los Angeles Coalition for Linked Learning. Another organization of similar "reach and scale" would have to be identified and funded, while preventing LAUSD from being able to move forward with the funded scope of work identified in the United Way contract scope. There would be a reduction in the number of work based learning opportunities for students at Linked Learning sites, there would be a loss of professional development and coaching for Work Based Learning Coordinators and a lack of project management for work being conducted by Intermediary Partner organizations. There would also be a lack of funding for the work of Intermediary Partners and their associated Work Based Learning Coordinators, resulting in a direct loss of supports and services specifically targeted to our students. Additionally, none of the work supporting our school sites and students, provided by our partner organizations would occur, resulting in losses of supports and services for our schools and students. A no vote would also likely necessitate a grant amendment with the



State and federal governments, which could result in a reduction in funding or a slowdown in the District's ability to fully expend limited term funding while new partner organizations are identified and contracts are negotiated, if partner organizations can be identified.

ADOPTED  
BOARD REPORT

NOV 13 2014

A yes vote would authorize these contracts, providing the above identified services in a timely fashion, aligned to the grant-funded work plans, allowing LAUSD students to realize the full benefit of limited grant funding, as described in the grant applications LAUSD submitted, and approved, for state and federal funding.

***What are the terms of the proposed agreement?***

These contracts are for a one-year term, which may be extended in 12-month increments, with mutual consent of Los Angeles Unified School District and the partner organization, but not to exceed a total of five years. The total cost of the contracts, inclusive of all potential 12-month extensions is detailed by vendor below:

Category	Party(ies)	Year 1 \$	Year 2 \$	Year 3 \$	Year 4 \$	Total
"Hub"	1. United Way	\$725,000	\$425,000	\$100,000	\$0	\$1,250,000
Lead Education Agencies	2. Centinela Valley Unified HS District	\$50,000	\$30,000	\$30,000	\$30,000	\$140,000
	3. DaVinci Science HS	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
Post-secondary Partners	4. Pierce College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	5. El Camino College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	6. Los Angeles Mission College District	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	7. Los Angeles Valley College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	8. Southwest College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	9. West LA College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	10. East LA College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	11. LA Trade Technical College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
Intermediaries	12. Los Angeles City College	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
	13. LA Area Chamber of Commerce	\$200,000	\$200,000	\$100,000	\$235,000	\$735,000
	14. Communities in Schools*	\$100,000	\$50,000	\$0	\$0	\$150,000
	15. ITEP	\$150,000	\$125,000	\$100,000	\$0	\$375,000
Industry Partners & others	16. Altamed	\$100,000	\$150,000	\$50,000	\$0	\$300,000
	17. Center for Powerful Public Schools**	\$245,500	\$187,500	\$187,500	\$169,983	\$790,483
	18. College and Career Clubs	\$27,850	\$34,750	\$41,650	\$48,550	\$152,800
	19. ConnectEd	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
	20. Career Ladders	\$15,000	\$0	\$0	\$0	\$15,000
	21. City of Los Angeles WIB	\$180,000	\$0	\$0	\$0	\$180,000
						<b>\$5,848,283</b>

\*Communities in Schools contract has already been executed under Procurement's delegated authority. This contract was executed in order to begin providing work-based learning



**APPROVED**

October 22, 2014

opportunities to students at service sites, to develop professional networks of support and contacts aligned to pathway industry sectors, and to meet grant performance accountabilities.

**\*\*LA Small Schools Center contract is an after the fact contract with a start date of April 1, 2014. The contractor was allowed to start services in order to be in compliance with the grant requirements. This contractor provided 9<sup>th</sup> grade summer bridge services which we identified as required by the federal grant for the 2014-15 incoming 9<sup>th</sup> grade cohort. Only after services commenced, did the Department of Labor clarify that the grant-funded summer bridge services were not restricted only to the incoming 2014-15 9<sup>th</sup> grade cohort. They further clarified that the grant would serve 4 grade cohorts, commencing with the incoming 9<sup>th</sup> grade students in academic year 2014-15 and ending with the incoming 2017-18 9<sup>th</sup> grade cohort. Had this been stated at the outset, the after the fact services would never have been implemented and the summer bridge component of the grant-funded program would have been delivered to one of the subsequent incoming 9<sup>th</sup> grade cohorts.**

These contracts directly support the work of the Linked Learning Office and the 36 Linked Learning pathways, by providing both management and implementation support via the Los Angeles Coalition for Linked Learning through United Way, and direct student impact via Work Based Learning Opportunities through the Intermediary Partners and Partner organizations. Funding for this work is provided by the California Career Pathways Trust and Youth CareerConnect grant programs.

If you have any questions or require additional information, please contact me at Esther. Soliman@lausd.net or at (213) 241-8754.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
George Silva  
Jefferson Crain

**ADOPTED  
BOARD REPORT**

**NOV 18 2014**

INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Office of Environmental Health and Safety

**APPROVED**

INFORMATIVE

**DATE:** October 21, 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** Yi Hwa Kim, Interim Director  
Office of Environmental Health and Safety

ADOPTED  
BOARD REPORT

**SUBJECT: REQUEST FOR APPROVAL OF AFTER-THE-FACT CONTRACT-  
GLENDALE ADVENTIST OCCUPATIONAL MEDICINE CENTER**

NOV 13 2014

This Informative requests approval of an After-the-Fact Contract, No. 4400002579, Glendale Adventist Occupational Medicine Center, which was originally approved by the Board on September 1, 2010, for five years including two option years, for a total of \$2,182,630.00. The Option Year 2 was not exercised prior to expiration due to staff turnover responsible for administering the contract within the Office of Environmental Health and Safety. Necessary steps have been taken to prevent this from reoccurring and ensure all contracts are being properly managed.

This contract request is for \$436,526.00 to continue providing occupational medical evaluations and examination services mandated by federal and state law through the California Occupational Safety and Health Administration (Cal-OSHA). Cal-OSHA requires employers to medically monitor employees that wear respirators or may be exposed to asbestos, lead, noise, or other hazardous materials in their workplace.

Approval of this contract will allow OEHS to continue managing the District's Medical Surveillance Program for approximately 2,100 employees from the Facilities Services Division, Transportation Services Division, Information Technology Division, School Police, Food Services Division, and the Office of Environmental Health and Safety. A mobile medical unit provides services directly to employees at their work location to minimize the loss of work time.

If the contract is not approved, all medical screening and services would cease for an extended period of time until the formal RFP process could be completed. The District would be out of compliance with both Federal and State laws that mandate ongoing medical surveillance of employee's exposures to occupational hazards. The District would be subject to regulatory citations and monetary fines from those agencies as well as potential workers' compensation claims and/or liability claims. The District's hiring process would be halted for all job classifications that require passing a medical screening exam prior to hire or promotion.

Funding for the services is available within OEHS' budget as an administered account.

Members, Board of Education  
Ramon C. Cortines, Superintendent

-2-

October 21, 2014

**APPROVED**

If you have any questions or require additional information, please contact me at yi\_hwa.kim@lausd.net or at (213) 241-3199.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
George Silva  
David Piper

**ADOPTED  
BOARD REPORT**

**NOV 28 2014**



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**APPROVED**

**INFORMATIVE**

**DATE:** October 7, 2014

ADOPTED  
BOARD REPORT

NOV 13 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** Donald Wilkes, Director  
Transportation Services Division

**SUBJECT: CONTRACT AWARD RECOMMENDATION FOR BUS AND TRUCK DRIVER UNIFORMS**

The purpose of this Informative is to request approval of a contract award to Becnel Uniforms for the purchase of bus driver and truck driver uniforms at the November 18, 2014 Board meeting.

**Background**

***Why is this necessary?***

District school bus drivers, truck drivers, and selected employees in related classes are required to wear distinctive uniforms. Per Collective Bargaining Agreement language the District shall provide and/or make available to the employees the uniforms, or uniform allowances.

***Why do we need to do this now?***

Per the terms of Collective Bargaining Agreement language, each year the District shall provide a voucher for replacement uniforms and tailoring services for its school bus drivers, truck drivers, and selected employees in related classes. The current contracted uniform vendor services have expired.

***What would happen if this were not approved?***

If not approved, LAUSD would be in violation of Collective Bargaining Agreement language and be subject to grievances and associated costs.

***What are the terms of the proposed agreement?***

The period of performance for this contract agreement is five (5) years with a Not-to-Exceed (NTE) amount of \$960,000. Funding for Bus Driver and Truck Driver uniforms is included in the annual budget for Transportation Services Division and Procurement Services Division respectively.

Should you have any questions or require additional information, please contact me at [donald.wilkes@lausd.net](mailto:donald.wilkes@lausd.net) or call (213) 580-2920.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't

Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain

George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**APPROVED**

**INFORMATIVE**

**DATE:** October 23, 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

ADOPTED  
BOARD REPORT  
NOV 13 2014

**SUBJECT: CONTRACTOR: CLEAN ENERGY, INC.  
CONTRACT NO.: 4400003257  
REQUEST FOR APPROVAL OF CONTRACT FOR LIQUEFIED NATURAL  
GAS FOR USE AS A MOTOR FUEL**

The Procurement Division's Materiel Management Branch is requesting approval of contract #4400003257 to purchase Liquefied Natural Gas (LNG) for use with District tractors that use clean alternative LNG fuel. The vendor to provide the fuel will be Clean Energy, using commercial card lock fueling facilities located within Los Angeles County.

***Why is this necessary?***

The function of these truck tractors is to support school operations in the delivery of food, supplies, and furniture to support the education process. These clean burning, alternatively fueled, vehicles require Liquefied Natural Gas (LNG) to operate. These new truck tractors generate less pollution, which is in compliance with the Board's Healthy Breathing Initiative, and are the first of this type of vehicle to be used by the District/Truck Operations Section, in support of school operations. LNG fuel is used in truck-tractors instead of Compressed Natural Gas (CNG), which is used in school buses, due to vehicle size limitations. The increased density of LNG fuel allows LNG truck-tractors to have comparable operational range as the diesel fueled truck-tractors being replaced, as opposed to the range limitations of CNG.

***Why do we need to do this now?***

The new clean burning LNG fueled truck tractors are currently in daily operation and require LNG fuel to operate.

***What would happen if this were not approved?***

Disapproval of this purchase will restrict the Truck Operations Section from using the new alternatively fueled truck tractors from operating, in support of daily deliveries to support school operations resulting in the increased use of older, diesel fueled truck tractors that have exceeded the manufacturers recommended life expectancy.

**APPROVED**

***What are the terms of the proposed agreement?***

This procurement is a one-time purchase for three (3) years plus two (2) one year extensions, for a maximum total term of five (5) years. The applicable funding source is 100% funded from the General Fund, vehicle maintenance, which is an existing budget. This action will not require any additional budget augmentation.

If you have any questions or require additional information, please contact Marc Monforte at [marc.monforte@lausd.net](mailto:marc.monforte@lausd.net) or (562) 654-9361.

ADOPTED  
BOARD REPORT

NOV 23 2014

c: Michelle King  
David Holmquist  
Enrique Boull't  
Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
Marc Monforte



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**DATE:** November 18, 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent of Schools

**FROM:** Matt Hill,  
Chief Strategy Officer

ADOPTED  
BOARD REPORT  
NOV 18 2014

**SUBJECT: APPROVAL TO AWARD CONTRACTS TO PROVIDE DATA CENTER  
HARDWARE AND SUPPORT SERVICES**

The Information Technology Division (ITD) is requesting Board approval to enter into contracts with the vendors listed below to provide hardware and support services (collectively known as “Datacenter Solutions”) needed for capital investment projects to refresh, modernize, and update the District’s Data Center environment.

Solutions	Description	Vendor	Manufacturer
Data Center Equipment Refresh	Formally competed contracts to provide hardware, including Intel-based servers, Intel blade enclosures and data center switches to support the District’s primary Data Center.	Nexus IS, Mainline, NetXperts	Cisco & Hewlett Packard
BMC Software Support & Training	Formally competed contract to provide software support for Remedy OnDemand and training services. Remedy OnDemand will provide the District with optimal IT Service Management, including Service Desk, Asset Management, Change and Release Management and Service Level Management functions.	Nexus IS	BMC

***Why is this necessary?***

Modernized Datacenter Solutions are vital to support multiple Board-approved (Report No. 317-12/13) large-scale capital investment projects included in the IT Strategic Execution Plan. These projects include—but are not limited to—Disaster Recovery and Business Continuity, Classroom Technology Upgrades, School Local Area Network and Core Network Upgrades.

***Why do we need to do this now?***

The introduction of new projects to accommodate the demand for modernized teaching and learning requires procurement of additional solutions. As existing purchasing capacity is exhausted, the proposed contract awards must be executed quickly to allow the District to take

advantage of Datacenter Solutions at the agreed-upon high-volume discounted rates with minimal disruption to project schedules.

**APPROVED**

***What would happen if this were not approved?***

Without approval, procurement strategies would need to be revisited, timelines for a number of critical projects extended, and opportunities for volume discounts and rebates forfeited. As a result, critical upgrades to the District's technology infrastructure could be delayed and result in higher costs than necessary.

***What are the terms of the proposed agreement?***

The new contracts will be in effect for an initial three-year period with two one-year options. The total aggregate value for the five-year period is not to exceed \$5,000,000. Funding sources include \$4,750,000 in Bond Fund and \$250,000 from General Fund.\*

If you have any questions or require additional information, please contact Shahryar Khazei at [Shahryar.Khazei@lausd.net](mailto:Shahryar.Khazei@lausd.net) or (213) 241-4906.

c:	Michelle King	David Holmquist	Enrique Boull't	George Silva
	Jefferson Crain	Ruth Perez	Nicole Elam	Gerardo Loera

*\*Projects that are not 100% Bondable require a certain percentage of non-Bond funds if they are designed to support administrative offices as well as schools.*

ADOPTED  
BOARD REPORT

NOV 18 2014



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**APPROVED**

**INFORMATIVE**

**DATE:** October 23, 2014

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

ADOPTED  
BOARD REPORT

NOV 13 2014

**SUBJECT: CONTRACTOR: LOS ANGELES FREIGHTLINER  
PURCHASE ORDER NO.: 4500091368 – IFB#: 2000000120  
PURCHASE ORDER AMOUNT: \$ 2,864,783**

The Procurement Division's Materiel Management Branch is requesting approval from the Board of Education to purchase fifteen (15) Alternative Fueled - Liquid Natural Gas (LNG) Truck-Tractors to support the delivery of bulk food, prepared meals, supplies, and furniture to schools and offices District-wide.

***Why is this necessary?***

The function of these Truck-Tractors is to support school operations in the delivery of the food, supplies, and furniture to support the education process. The current Truck-Tractors being replaced require excessive maintenance funds to operate. These new Truck-Tractors generate less pollution, which is in compliance with the Board's Healthy Breathing Initiative, and will be the second acquisition of this type of vehicles used by Truck Operations in support of school operations. A modern, well maintained fleet of Truck-Tractors will afford Materiel Management Branch the ability to support schools in a timely and dependable manner.

***Why do we need to do this now?***

Procurement of the Truck-Tractors will result in fewer days of unavailable vehicle downtime, lower annual operating/maintenance costs, and less reliance on overtime by district personnel to provide alternative services. The majority of the current fleet of truck tractors exceeds 15 years of age. The purchase of the fifteen truck-tractors will replace truck-tractors that are 20 years old. Additionally, the District has opened over 120 new schools, and this equipment is required to provide support.

***What would happen if this were not approved?***

Disapproval of this purchase will require continued operation of vehicles exceeding their normal life expectancy, restricting Materiel Management Branch from having a reliable fleet, further exacerbate high maintenance costs as the fleet continues to age and deteriorate), and will continue our dependence on overtime.



APPROVED  
October 23, 2014

***What are the terms of the proposed agreement?***

This procurement is a one-time purchase. The funding source is 100% Special Reserve Fund from the Materiel Management, Equipment Replacement Budget. Fund #401-9010, Program #16733, GL Account 650001.

If you have any questions or require additional information, please contact Marc Monforte at [marc.monforte@lausd.net](mailto:marc.monforte@lausd.net) or (562) 654-9361.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Ruth Perez  
Nicole Elam-Ellis  
Gerardo Loera  
Jefferson Crain  
Marc Monforte

ADOPTED  
BOARD REPORT

NOV 13 2014