



Board of Education Report

**FINAL**  
**APPROVED**

File #: Rep-371-13/14, Version: 1

APPROVAL OF PROCUREMENT ACTIONS

ADOPTED  
BOARD REPORT

MAY 13 2014

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Goods and General Services Contract Amendment part of the Common Core Technology Project and ITD-SEP previously approved by the Board on January 14, 2014, under Board Report No. 129-13/14; Purchase Orders, Low Value - Decentralized Purchase Orders; District Credit Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** the Professional Service Contracts (exceeding \$250,000): New Contracts; Goods and General Services Contracts (exceeding \$250,000): New Contracts; Piggyback Contracts, listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #200-12/13),

which the Board exercised on April 16, 2013.

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**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:  
New Contracts; Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Contract Amendment for Good and General Services as part of the Common Core Technology Project and ITD -SEP previously approved by the Board on January 14, 2014, under Board Report No. 129-13/14; Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Credit Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000); and
- Goods and General Services Contracts (exceeding \$250,000), and Piggyback Contracts

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

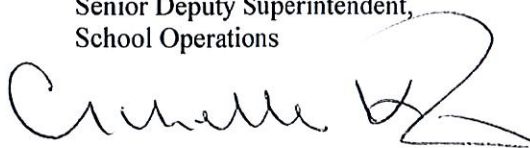
Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority  
Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority  
Informatives



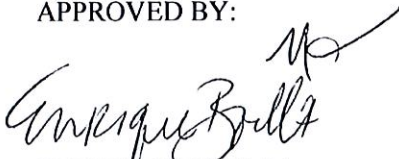
Respectfully submitted,

  
DR. JOHN E. DEASY  
Superintendent of Schools


APPROVED BY:

MICHELLE KING  
Senior Deputy Superintendent,  
School Operations  


APPROVED BY:

  
ENRIQUE BOULL'T  
Chief Operating Officer

REVIEWED BY:

  
DAVID HOLMQUIST  
General Counsel

☒ Approved as to form.

PRESENTED BY:

  
GEORGE SILVA  
Chief Procurement Officer

  
TONY ATIENZA  
Director of Budget Services and Financial  
Planning

☒ Approved as to budget impact statement.

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**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS NOT EXCEEDING \$250,000**

**\$583,609**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Aon Consulting, Inc.	4400002586	Informally competed contract to provide actuarial valuations of the Health and Welfare benefits program in accordance with the applicable Governmental Accounting Standards Board (GASB) requirements.  <b>Contract Term:</b> 02/21/14 through 12/31/14  <b>Contract Value:</b> \$40,000  Requester: <i>Janice J. Sawyer, Director Benefits Administration</i>	Health and Welfare (100%)	\$40,000
Leadership Evolution Dynamics, LLC	4400002675	Single-source contract to provide Organizational Change Management (OCM) consulting services to support and advise the Common Core Technology Project OCM team through the different phases of the Prosci Change Management methodology: 1) Preparing for change, 2) Managing change, and 3) Reinforcing change.  <b>Contract Term:</b> 03/24/14 through 06/30/14  <b>Contract Value:</b> \$36,700  Requester: <i>Bernadette Lucas, Director Common Core Technology Project</i>	Common Core Technology Project (100%)	\$36,700

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**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Houghton Mifflin Harcourt	4400002676	Informally competed contract to provide seven (7) days of professional development training in the areas of Math, English Language Arts, Social Science, and Science for up to 800 District grade 6-12 teachers and other staff in four Cohorts.	NCLB Title I (100%)	\$184,285

**Contract Term:** 03/11/14 through 06/30/14

**Contract Value:** \$184,285

Requester: *Tommy Chang*  
*Instructional Superintendent*  
*Intensive Support & Innovation Center*

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Growing Educators	4400002685	Informally competed contract to provide a ten (10) day "Beginning Writing Workshop Initiative" program at five (5) elementary schools (Flournoy ES, Weigand ES, Hillcrest ES, 42 <sup>nd</sup> Street ES, and 24 <sup>th</sup> Street ES) to strengthen teachers' abilities to serve the academic and instructional needs of low-literacy, under-served, and other students in diverse classrooms.	NCLB Title I (100%)	\$81,100
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**Contract Term:** 02/28/14 through 05/15/14

**Contract Value:** \$81,100

Requester: *Tommy Chang*  
*Instructional Superintendent*  
*Intensive Support & Innovation Center*

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Yeshiva Educational Services, Inc.	4400002736	Pass-through contract to provide professional development and coaching services in the areas of Reading and Math to private school teachers of participating Title I students pursuant to the Elementary Secondary Education Act (ESEA), formerly known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	NCLB Title I (100%)	\$39,590

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**Contract Term:** 04/01/14 through 06/30/14

**Contract Value:** \$39,590

Requester: *Deborah Ernst, Director  
Title I - Private Schools Program*

California Education Partners	4400002737	Pass-through contract to provide technical assistance support for the implementation of the California Office to Reform Education (CORE) waiver. This waiver allows flexibility pertaining to various aspects of the Elementary Secondary Education Act (ESEA – formerly NLCB) and transitions Local Education Agencies (LEA) into a new accountability system. LAUSD is a participating LEA.	Implementation/ Cost to CORE (100%)	\$122,800
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**Contract Term:** 03/24/14 through 06/30/14

**Contract Value:** \$122,800

Requester: *Monique Epps, Director  
Intensive Support and Intervention*



# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Kagan Publishing, Inc.	4400002752	Single-source contract to provide four (4) eight-hour workshops for up to 100 teachers with focus on strengthening the teachers' abilities to provide an environment in the classroom for students to focus on listening, speaking, reading and writing. Additionally, three (3) days of coaching through observation in the classroom and debriefing sessions for each teacher observed.  <b>Contract Term:</b> 03/22/14 through 05/10/14  <b>Contract Value:</b> \$35,096  Requester: <i>Arturo Valdez, Principal</i> <i>Benjamin Franklin Senior High School</i>	NCLB Title I (100%)	\$35,096
Sentient Research	4400002713	Named in grant provider contract to evaluate the implementation of the District's program to develop and sustain a school-based program to reduce HIV and other STD infection amongst adolescents, and reduce disparities in HIV and other STD infection experienced by specific adolescent subpopulations, while reinforcing efforts to reduce teen pregnancy rates.  <b>Contract Term:</b> 03/03/14 through 07/31/14  <b>Contract Value:</b> \$44,038  Requester: <i>Debra Duardo</i> <i>Executive Director</i> <i>Student Health &amp; Human Services</i>	US Centers for Disease Control and Prevention Promoting Adolescent Health Through School-Based HIV/STD Prevention and School Based Surveillance Program Grant (100%)	\$44,038

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# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

**\$495,104**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Jewish Family Services of L.A.	4400002156-1	Amendment to increase contract capacity to provide counseling services to Title I students attending private schools within the attendance area of Title I schools pursuant to the Elementary Secondary Education Act (ESEA), formerly known as No Child Left Behind (NCLB). This contract is a pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	NCLB Title I (100%)	\$69,604*
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**Contract Term:** 09/06/13 through 06/30/14

Initial Contract Value: \$68,631  
 \*Amendment No. 1 \$69,604  
**Aggregate Contract Value: \$138,235**

Requester: *Deborah Ernst, Director*  
*Title I – Private Schools Program*

Catapult Learning West, LLC	4400002198-3	Amendment to increase contract capacity to provide supplemental reading, math and counseling services to Title I students attending private schools within the attendance area of Title I schools pursuant to the Elementary Secondary Education Act (ESEA) formerly known as No Child Left Behind (NCLB). This contract is a pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	NCLB Title I (100%)	\$175,500*
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**Contract Term:** 08/19/13 through 06/30/14

Initial Contract Value: \$448,909  
 Amendment No. 1: <\$17,441>  
 Amendment No. 2: \$44,464  
 \*Amendment No. 3 \$175,500  
**Aggregate Contract Value: \$651,432**

Requester: *Deborah Ernst, Director*  
*Title I – Private Schools Program*



# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Department of General Services	4400002168-2	Amendment to increase contract capacity for The Department of General Services Office of Administrative Hearings to provide the services of Administrative Law Judges (ALJ) to LAUSD for the purpose of conducting hearings pursuant to Government Code 27727. California Ed Code Section 44949 provides that school districts must pay all the expenses of the hearing including the cost of ALJ.	General (100%)	\$250,000*
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**Contract Term:** 12/19/12 through 05/13/14

Initial Contract Value: \$200,000  
Amendment No. 1: \$250,000  
\*Amendment No. 2: \$250,000  
**Aggregate Contract Value: \$700,000**

Requester: *David Holmquist*  
*General Counsel*  
*Office of the General Counsel*

### B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED

\$0

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**

**\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
None				

**GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**

**\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
None				

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# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. .

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

### GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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Broadway Typewriter Co. Inc. dba Arey Jones Educational Solutions	4400001145-3 4400001181-3 4400001187-3	No-cost amendments to existing capacity contracts to leverage a component of the contracts to provide integration services needed to implement the Smarter Balanced Assessment field test as part of Phase 2 of the Common Core Technology Project (CCTP).	Bond (100%)	\$0*
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**Contract Term:** 07/01/11 through 06/30/14

Initial Contract Value:	\$51,000,000
Amendment No. 1:	\$0
Amendment No. 2:	\$0
*Amendment No. 3	\$0
<b>Aggregate Contract Value:</b>	<b>\$51,000,000</b>

Requester: *Ronald Chandler*  
Chief Information Officer  
Information Technology Division



# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

**\$810,549**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>QTY. OF POs</u>	
Low Value – Decentralized Purchase Orders March 2014 ( <i>Avg. Trans. \$4,504</i> )	180	\$810,549

### PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000

**\$26,335,298**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>QTY. OF POs/ TRANSACTIONS</u>	
Purchase Orders – March 2014 ( <i>Avg. Trans.- \$68,841</i> )	44	\$3,029,021
Low Value – Decentralized Purchase Orders ( <i>Avg. Trans. - \$1,759</i> )	2,438	\$4,289,667
DISTRICT CREDIT CARD TRANSACTIONS- ( <i>Avg. Trans. \$353</i> )	9,273	\$3,274,204
Rental Facilities ( <i>Avg. Trans. \$0</i> )	0	\$0
Travel/Conference Attendance ( <i>Avg. Trans. \$703</i> )	918	\$645,138
GENERAL STORES DISTRIBUTION CENTER - ( <i>Avg. Trans. \$7,341</i> ) Informative memo included	439	\$3,222,792
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) - ( <i>Avg. Trans. \$13,712</i> )	866	\$11,874,476

*Detailed information is provided on the Procurement Services website.*

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# ATTACHMENT B

## REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

#### NEW CONTRACTS EXCEEDING \$250,000

**\$334,342,901**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Department of General Services	4400002821	Sole-source contract with the Department of General Services Office of Administrative Hearings to provide the services of Administrative Hearings to provide the services of Administrative Law Judges (ALJ) to LAUSD for the purpose of conducting hearings pursuant to Government Code 27727. California Ed Code Section 44949 provides that school districts must pay all the expenses of the hearing including the cost of ALJ.	General (100%)	\$3,000,000
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**Contract Term:** 05/14/14 through 05/13/17

**Contract Value:** \$3,000,000

Requester: *David Holmquist, General Counsel  
Office of the General Counsel*

California Public Employees' Retirement System (CalPERS) – California Employers' Retiree Benefit Trust (CERBT)	4400002724 (RFP 2000000103)	Provide other post-employment benefits (OPEB) trust administration and investment management services Proposed contract requires Board delegation of authority to the Chief Financial Officer, Controller, and Budget Director to request Trust-related disbursements.	Not Applicable	\$0*
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**Contract Term:** Trust fund account will remain active until terminated by either party.

**Contract Value:** \$0

\*Fees will be paid from the District's projected rate of return which exceeds the annual cost calculated at a rate of .0125% or 12.5 basis points.

Requester: *Megan Reilly  
Chief Financial Officer  
Office of the Chief Financial Officer*

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
New Leaders, Inc.	4400002825 (RFP 2000000122)	Provide a Virtual Learning Network as well as direct interactions that will support 180 principals and instructional leadership teams impacted by Core Waiver, to operationalize their instructional improvement goals.  <b>Contract Term:</b> 05/14/14 through 05/13/19 Includes three one-year renewal options  <b>Aggregate Five-Year Contract Value:</b> <b>\$4,203,084</b>  Requester: <i>Donna Muncey</i> <i>Chief of Intensive Support and Intervention</i>	Title I (100%)	\$4,203,084
Wage Works, Inc.	4400002832 (RFP 2000000099)	Provide COBRA, CAL COBRA, and AB528 Administrative Services for active, retired employees, and their eligible dependents covered under the LAUSD healthcare plans.  <b>Contract Term:</b> 07/01/14 through 06/30/19 includes two one-year option renewals  <b>Aggregate Five-Year Contract Value:</b> <b>\$750,000</b>  Requester: <i>Janice J. Sawyer, Director</i> <i>Benefits Administration</i>	Health and Welfare Fund (100%)	\$750,0.

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# ATTACHMENT B

## REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

#### NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400002628 4400002629 4400002680 4400002627 4400002661 4400002662 4400002663 4400002660 4400002607 4400002608 4400002609 4400002817	Pass-through contracts to provide apprenticeship trainings which include off-campus instruction and on-the-job training required by California Law Section 3074 and California Education Code Section 8152. The District serves as the Local Education Agency (LEA) for these state-funded apprenticeship programs (Related Supplemental Instruction). Authority to increase or decrease the contract amounts within the aggregate five-year not-to-exceed value of \$10,533,962.	General Restricted (100%)	\$10,533,962

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**Contract Term:** 07/01/14 through  
06/30/19

**Aggregate Five-Year Contract Value for  
12 Contracts Not-to-Exceed: \$10,533,962**

Requester: *Donna Brashear*  
*Executive Director*  
*Division of Adult and Career Education*

\*Apprenticeship & Journeyman Training Trust Fund for the Southern California Plumbing & Piping Industry (Plumbers JATC), FINISHING Trades Institute of Direct Council 26 Apprenticeship Trust (Finishing Trades JATC), Southern California Sheet Metal Joint Apprenticeship and Training Committee (Sheet Metal JATC), Southern California Elevator Constructor Join Apprenticeship and Training Committee (Elevator JATC), Los Angeles County Barber and Cosmetologist Training Committee (Barber/Cosmo), Brickmasons Apprenticeship Training Trust (Brickmasons JATC), Southern California Roofers and Waterproofers JATC (Roofers JATC), Construction Teamsters Apprenticeship Program for Southern California, NTMA Training Centers of Southern California (Tool and Die JATC), Electrical Workers Apprenticeship Committee JATC (Electricians JATC), Tradeshow and Sign Crafts Training and RE-Training Trust, California State University – State Employees Trade Council JATC (CSU-SETC)

# ATTACHMENT B

## REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

#### NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400002780	Contracts to provide after school services	ASES	\$315,855,855
	4400002781	for 436 elementary schools, 90 middle	(42%)	
	4400002783	schools, and 43 high schools that include	21 <sup>ST</sup> CCLC	
	4400002784	academic support, educational enrichment,	(43%)	
	4400002785	and recreational and physical activities.	TUPE	
	4400002786	Funding is After School Education Safety	(9%)	
	4400002787	Program (ASES), 21 <sup>ST</sup> Century Community	OTHER	
	4400002788	Learning Center (21 <sup>ST</sup> CCLC), and Tobacco	POTENTIAL	
	4400002789	Use Prevention Education (TUPE) grants.	SOURCES	
	4400002790	Authority to increase or decrease contract	(6%)	
	4400002791	amounts within the aggregate five-year		
	4400002792	contract value of \$315,855,855.		
	4400002793			
	4400002794	<b>Contract Term:</b> 07/01/14 through 06/30/19		
	4400002795	includes two one-year option renewals		
	4400002796			
	4400002797	<b>Aggregate Five-Year Contract Value for</b>		
	4400002798	<b>34 Contracts Not-to-Exceed:</b>		
	4400002799	<b>\$315,855,855</b>		
	4400002800			
	4400002801	Requester: <i>Alvaro Cortes</i>		
	4400002802	<i>Executive Director</i>		
	4400002803	<i>Beyond the Bell Branch</i>		
	4400002804			
	4400002805			
	4400002806			
	4400002807			
	4400002808			
	4400002809			
	4400002810			
	4400002811			
	4400002812			
	4400002813			
	4400002814			

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BOARD REPORT

MAY 13 2014

\*A World Fit For Kids!, A-Man, Inc., After School All-Starts, Believe to Achieve, Boys & Girls Club Carson, Boys & Girls Club LA Harbor, Boys & Girls Club-Watts/Willowbrook, Bresee Foundation, Children Youth and Family Collaborative, City of San Fernando, Creative Brain Learning, EduCare, Gang Alternatives Program, Great Beginnings, Kids 4 College, Keep Youth Doing Something, Kids Protectors of the Environment, LA Trade Tech 21<sup>st</sup> Century Program, LACER, LEAP, Living Advantage, MPACT People, Proyecto Pastoral, LA Conservation Corps, South Bay Center for Counseling, STAR Education, Team Prime Time, UCLA Community Based Learning, Volunteers of America of Los Angeles, Yancy Life Transition Center, Woodcraft Rangers, Youth Policy Institute, 9 Dots Community Learning Center, Arc (formerly Champions)



**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**AMENDMENT EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

ADOPTED  
BOARD REPORT

MAY 13 2014

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**AFTER THE FACT NEW CONTRACT EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None



## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### NEW CONTRACTS EXCEEDING \$250,000

**\$4,622,325**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
International Business Machines (IBM)	4500062938	Provide software support for Filenet, Tivoli Storage Manager, Mainframe Tools, Software Service Elite and monthly license charge.	General (100%)	\$2,763,030

**Contract Term:** 07/01/14 through 06/30/15

**Contract Value:** \$2,763,030

Requester: *Ronald Chandler*  
*Chief Information Officer*  
*Information Technology Division*

ADOPTED  
BOARD REPORT

MAY 23 2014

Oracle	4500062939	Provide software support for Advanced Compression, Golden Gale and database.	General (100%)	\$1,307,389
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**Contract Term:** 07/01/14 through 06/30/15

**Contract Value:** \$1,307,389

Requester: *Ronald Chandler*  
*Chief Information Officer*  
*Information Technology Division*

Welligent	4500062980	Provide software support, used by the Division of Special Education to create IEP's (Individualized Education Plans) and Student Health and Human Services to manage student health records.	General (100%)	\$261,250
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**Contract Term:** 07/01/14 through 06/30/15

**Contract Value:** \$261,250

Requester: *Ronald Chandler*  
*Chief Information Officer*  
*Information Technology Division*

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Hewlett Packard Company	4500062981	Provide software support for the District's Peregrine Help Desk, Loadrunner, WebInspect and licenses for virtual users of SAP performance and functional testing.	General (100%)	\$290,656

**Contract Term:** 07/01/14 through 06/30/15

**Contract Value:** \$290,656

Requester: *Ronald Chandler*  
*Chief Information Officer*  
*Information Technology Division*

ADOPTED  
BOARD REPORT

MAY 13 2014

**AMENDMENT TO CONTRACT EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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**None**

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

**UTILIZATION OF PIGGYBACK CONTRACTS IN EFFECT EXCEEDING \$250,000** **\$596,982**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Bob Wondries Ford	4500062657 (NJPA Contract 102811)	Purchase of fourteen (14) Ford Interceptors and one (1) Parking Enforcement Vehicle via the National Joint Power Alliance (NJPA) piggyback contract.	General (100%)	\$434,730
AEP California	4500062659 (City of El Cajon 013-13)	Outfitting of the above reference fourteen (14) School Police Interceptors via the City of El Cajon piggyback contract.	General (100%)	\$162,252

**Contract Term:** One-time purchase.

**Aggregate Value : \$596,982**

Requester: *Steven Zipperman, Chief of Police  
Los Angeles School Police*

ADOPTED  
BOARD REPORT

MAY 13 2014

**INCOME CONTRACTS**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**  
**DATE:** May 13, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Ronald S. Chandler, Chief Information Officer

**SUBJECT: NO-COST AMENDMENT TO CAPACITY CONTRACTS FOR TABLET,  
TABLET CART AND KEYBOARD INTEGRATION SERVICES**

The Information Technology Division (ITD) is requesting Board ratification of a no-cost amendment to agreements with Broadway Typewriter Co., dba Arey Jones Educational Solutions (Arey Jones) to provide integration services needed to implement the Smarter Balanced Assessment field test as part of Phase 2 of the Common Core Technology Project (CCTP). The agreements were executed through the authority given to the Chief Procurement Officer under Board Report No. 129-13/14 for the CCTP.

***Why is this necessary?***

The integration services provided by Arey Jones were critical to meet technology deployment dates established by the Superintendent. Although the District is working on building the internal capacity necessary to provide these critical integration services, sufficient capacity did not yet exist at the time these services were needed to prepare schools for online assessments. Although the existing contract with Arey Jones already included provisions for the type of integration services needed, it was important to include contract language about the specific integration services needed for the online assessments as well as to lock in pre-negotiated pricing (see Table 1). Since the existing \$51 million contract included sufficient capacity to cover the \$773,942.50 cost of the integration services, a no-cost amendment was sufficient to meet the needs of the CCTP within its timeline.

***Table 1 - Pre and Post-BAFO Integration Services Pricing***

Service Description	Contract Unit Cost	Negotiated Unit Cost
Phase 2 (1:1) Schools	\$21.00	\$15.00
Phase 2 (Testing) Schools	\$21.00	\$13.50

***Why do we need to do this now?***

The District is administering a trial phase of the new online assessments in spring 2014 with full implementation of the tests to begin in 2014-15. The contract amendment was necessary to allow provisioning of devices in time for the online assessment window, which began April 1, 2014.

***What would happen if this were not approved?***

The integration services needed to keep the project on schedule have already been provided. Without ratification of the amendments, the per-unit cost for integration services would not be specified, and the District could be subject to additional charges for the services provided.

***What are the terms of the proposed procurement?***

We issued a purchase order in the amount of \$773,942.50 for the integration services needed. The period of performance of the amendments run concurrent to the periods in the existing agreements.

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or at (213) 241-4096.

c:	Michelle King	Matt Hill	David Holmquist	Enrique Boull't
	George Silva	Jefferson Crain		

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**Procurement Services Division**

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent

**DATE:** April 7, 2014

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES, EQUIPMENT  
AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of March.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MARCH 1 TO MARCH 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$176,871.61	\$3,376,695.22
Office Essentials	\$1,047,999.35	\$3,705,954.88
Custodial/Maint. & Operations	\$975,211.93	\$3,962,899.94
Paper	\$315,194.48	\$760,843.40
Visual Arts	\$229,022.46	\$1,358,541.98
Educational Supplies/Tools	\$173,630.19	\$625,195.59
Science/Home Economics/First Aid	\$146,791.20	\$612,699.07



MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MARCH 1 TO MARCH 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Audio Visual	\$61,621.20	\$192,472.28
Athletic Equipment	\$29,352.65	\$235,809.01
Forms & Publications	\$62,053.79	\$409,156.53
Music	\$5,042.68	\$37,752.21
TOTALS	\$3,222,791.54	\$15,278,020.11

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Jefferson Crain  
Marc Monforte

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of General Counsel

**INFORMATIVE**

**TO:** Members, Board of Education  
John E. Deasy, Ph.D., Superintendent

**DATE:** April 10, 2014

**FROM:** David Holmquist  
General Counsel

**SUBJECT: AWARDED CONTRACTOR NAME: DEPARTMENT OF GENERAL  
SERVICES  
CONTRACT NO.: 4400002821  
CONTRACT AMOUNT: \$3,000,000.00  
RECOMMENDATION TO AWARD**

***Introduction***

The process of dismissing a teacher is governed by *Cal. Education Code* section 44949. *Cal. Education Code* section 44949(c)(3) provides that "All expenses of the hearing, including the cost of the administrative law judge, shall be paid by the governing board from the district funds." The Department of General Services is the vendor determined by the California legislature to provide the administrative law judges for teacher dismissal hearings.

***Why is this necessary?***

The Department of General Services (DGS) is required by statute to provide the administrative law judges with respect to teacher dismissal hearing, the cost of which is to be borne by the school district. The amount of the services is invoiced individually and is determined on a case by case basis. This contract will allow the Office of General Counsel to cover the costs of teacher dismissal hearings, as projected for the next three years.

***Why do we need to do this now?***

The number and complexity of teacher dismissal matters have increased over the past five years. Our current contract with the Department of General Services does not reflect the current caseload, the typical length of recent hearings, nor the quantity of teacher dismissal matters in the pipeline. The contract offered for consideration reflects the projected costs of teacher dismissal hearings for the next three years.

***What would happen if this were not approved?***

Invoices would not be paid. DGS requires payments through a contract only. Therefore, we cannot use Imprest, P Card or Miscellaneous Bills to pay the invoices from DGS.

***What are the terms of the proposed agreement?***

The costs of the services provided by the Department of General Services vary monthly depending upon the level of District teacher dismissal activity at the Office of Administrative Hearings. The Department of General Services bills us monthly and payment is due net 30 days. Funding Source is RRGM Materials & Operating Expenses, Personal Services Contract, Non-Instructional.

If you have any questions or require additional information, please contact me at david.holmquist@lausd.net or at (213) 241-6601.

c: Michelle King  
Matt Hill  
Enrique Boull't  
Jefferson Crain  
George Silva



## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Office of the Chief Financial Officer

### INFORMATIVE

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent

**DATE:** April 10, 2014

**FROM:** Megan K. Reilly  
Chief Financial Officer

**SUBJECT:** AWARDED CONTRACTOR NAME: California Public Employees' Retirement System ("CalPERS") - CONTRACT NO.: 4400002724  
**CONTRACT AMOUNT: (Fees Paid From District's Trust Balance)**  
**RECOMMENDATION TO AWARD CONTRACT TO CalPERS – California Employers' Retirement Benefit Trust ("CERBT") for the establishment and administration of an Other Post-Employment Benefits ("OPEB") Trust**

In November 2013, the Board of Education adopted a Budget and Finance Policy that provides for the establishment of a Trust on or before June 30, 2014. Completion of this action will enable the District to establish an OPEB Trust with CalPERS/CERBT, the vendor selected through a full competitive Request for Proposal process facilitated by Procurement Services.

### Why is this necessary?

Approval of this contract will enable the District to participate, on behalf of its employees and retirees, in a multi-employer OPEB Trust for California public entities administered by CalPERS/CERBT. The establishment of the District's OPEB Trust will better position the District to address future health benefit costs of employees and retirees and would also help address the District's current unfunded OPEB liability. This will provide greater assurance to the active and retired employees the availability of promised benefits in the future. The Trust will help mitigate the impact of retiree health costs on operational programs and personnel by smoothing these costs and taking advantage of better management and investment returns.

### What are the benefits to setting up a Trust?

- Better return on investment rates. Current CalPERS/CERBT projections suggest long-term returns on Trust investments in the 6.39 – 7.61 % range (compared with a rate of return in the County School Pool averaging less than 1% over the last several years.)
- Captures contributions from non-general fund sources. A portion of the District's personnel costs are from Federal and other non-General Fund sources. Many are limited funding and may not be available in the future to pay these costs. By not contributing from these sources there is a negative impact on General fund and operating expenditures.
- Better discount rates can be applied. Once a Trust has been set up and the policy is fully implemented, including prefunding, the actuary can consider using a higher rate for the actuarial calculation. This has an immediate benefit on the government-wide financial statements.

- Positive factor for credit rating assessments. This will allow the District to preserve the lowest possible lending costs to the taxpayers and the District.

Why do we need to do this now?

This action is being taken so this can be put in place prior to the implementation of GASB 68 and proposed changes to GASB 45 due to be announced this summer, which will significantly increase the District's liabilities recognized on the government-wide financial statements. It also comes in advance of the District's preparation for resuming GO Bond debt issuance after four years of not being in the market. This procurement action is brought forward to meet project milestones ensuring establishment of the Trust on or before June 30<sup>th</sup>. This timeline was established so that contributions to the Trust could be made in conjunction with the close of the fiscal year.

What would happen if this were not approved?

If this procurement action is not approved, the District will not have an OPEB Trust established and funds would remain in the County School Fund. In addition, contributions toward the overall OPEB liability will not be charged to non-General Fund Sources.

What are the terms of the proposed agreement?

The District will pay from the account balance a total annual rate of 0.125% for administrative, custodial and investment costs.

If you have any questions or require additional information, please contact me at (213) 241-7888.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Jefferson Crain  
George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Talent Management

INFORMATIVE

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**DATE:** April 14, 2014

**FROM:** Donna Muncey, Ph.D.  
Chief of Intensive Support and Intervention

**SUBJECT:** NEW LEADERS  
CONTRACT NO.: 4400002825  
CONTRACT AMOUNT: \$ 4,203,084  
REQUEST FOR AUTHORIZATION

Introduction:

*Why is this necessary?*

Turnaround Principle #1 of the CORE Waiver from No Child Left Behind requires that all schools designated as Priority status receive “high quality professional development to support the instructional leadership teams’ school turnaround strategy.” In order to meet this requirement, the district engaged in a competitive bidding process to identify an organization with expertise in leadership team development to design and deliver a virtual, goal-driven and job-embedded professional development program specifically for school leadership teams impacted by the CORE Waiver.

*Why do we need to do this now?*

In order to meet the federal compliance expectations outlined within the CORE Waiver, the LEA (LAUSD) is required to provide this service beginning in July 2014. Failure to meet this expectation may result in a loss of Title I funds and other sanctions from the US Dept. of Education and the CORE consortium.

*What would happen if this were not approved?*

Voting yes on this issue will support the Board and superintendent’s vision of “All Youth Achieving” by providing targeted, job-embedded, research-based developmental support for our schools most in need of transformation. Additionally, this intervention is aligned to the district’s theory of change. “If we transform human capital by ensuring there are effective employees at every level of the organization focused on improving student outcomes...then every student in our schools will graduate college-prepared and career ready.” Voting no on this issue may result in the district being out of compliance with the expectations of the CORE waiver from NCLB which may negatively impact our ability to renew the waiver.



***What are the terms of the proposed agreement?***

This contract will be in effect from May 14, 2014 through May 13, 2019 inclusive of three one-year renewal options.

If you have any questions or require additional information, please contact me at donna.muncey@lausd.net or at (213) 241-7000.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Gerardo Loera  
Jefferson Crain  
George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Risk Management and Insurance Services

INFORMATIVE

DATE: April 11, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Janice J. Sawyer  
Director, Benefits Administration

**SUBJECT: AWARDING CONTRACTOR NAME: WAGeworks, INC.  
CONTRACT NO.: 4400002832  
CONTRACT AMOUNT: NOT TO EXCEED \$ 150,000 PER YEAR, FOR A  
MAXIMUM AGGREGATE AMOUNT OF \$750,000  
RECOMMENDATION TO AWARD COBRA, CalCOBRA AND AB528  
ADMINISTRATION CONTRACT TO WAGeworks, INC.**

The Benefits Administration of the Division of Risk Management and Insurance Services provides medical, dental and vision coverage to active employees, retirees, and their eligible dependents. When employees, retirees or their dependents lose coverage for various reasons, the District is federally mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA) of 1985, CalCOBRA and Direct Bill AB528 programs, to offer continuation of benefits to qualified beneficiaries. Benefits Administration is requesting a contract with WageWorks for the administration of COBRA, CalCOBRA and AB 528 programs.

***Why is this necessary?***

This service is necessary to ensure that the District is in compliance with timely and correct notification of continuation rights and enrollment for COBRA, CalCOBRA and AB528. COBRA, CalCOBRA and AB528 coverage grants certain former employees, retirees, spouses, former spouses, and dependent children the right to continuation of health coverage at group rates for a limited period of time.

***Why do we need to do this now?***

The current contract expires on June 30, 2014. The administration of COBRA, CalCOBRA and AB528 benefits is a mandatory part of any employer group health plan with 20 or more employees.

***What would happen if this were not approved?***

The District will be out of compliance with the Federal COBRA act. If the District fails to notify eligible beneficiaries in a timely manner, the Federal fine is \$100 per day, per beneficiary. WageWorks is the incumbent and was the highest scored proposer in a formal RFP procurement.

It's imperative that a contract be placed in effect without interruption to ensure continued compliance and avoidance of fines.

***What are the terms of the proposed agreement?***

The funding source for this contract is the Health and Welfare Fund. The yearly cost of the contract is not to exceed \$150,000. This agreement includes an initial three (3) year period and two (2) one (1) year options to continue services for additional periods at the election of the District.

WageWorks has committed to supporting our Work Based Linked Learning Plan by annually providing guest speakers at two (2) events, attending three (3) career fairs and judging one (1) student competition throughout the life of the contract.

If you have any questions or require additional information, please contact me at [janice.sawyer@lausd.net](mailto:janice.sawyer@lausd.net) or at (213) 241-2551.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Jefferson Crain  
George Silva

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**DIVISION OF ADULT AND CAREER EDUCATION**

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**DATE:** April 10, 2014

**FROM:** Donna Brashear, Executive Director  
Division of Adult and Career Education

**SUBJECT: APPRENTICESHIP AND JOURNEYMEN TRAINING CONTRACTS  
RECOMMENDATION TO AWARD**

1. Apprentice & Journeyman Training Trust Fund of the Southern California Plumbing & Piping Industry (Plumbers JATC)
2. Finishing Trades Institute of District Council 36 Apprenticeship Trust (Finishing Trades JATC)
3. Southern California Sheet Metal Joint Apprenticeship and Training Committee (Sheet Metal JATC)
4. Southern California Elevator Constructors Joint Apprenticeship and Training Committee (Elevator JATC)
5. Los Angeles County Barber and Cosmetologist Training Committee (Barber/Cosmo)
6. Brickmasons Apprenticeship Training Trust (Brickmasons JATC)
7. Southern California Roofers and Waterproofers JATC (Roofer JATC)
8. Construction Teamsters Apprenticeship Program of Southern California (Construction Teamsters)
9. NTMA Training Centers of Southern California (Tool and Die JATC)
10. Electrical Workers Apprenticeship Committee JATC (Electricians JATC)
11. Tradeshow and Sign Crafts Training and Re-Training Trust
12. California State University – State Employees Trade Council JATC (CSU-SETC)

<b>Apprenticeship Sponsors/Trade</b>	<b>Contract Number</b>	<b>Yearly Allocated Hours</b>	<b>Amount per Year</b>	<b>5-year</b>
Plumbers JATC	4400002628	240,353	\$969,103	\$4,845,516
Finishing Trades JATC	4400002629	132,151	523,833	2,664,164
Sheet Metal JATC	4400002680	64,140	258,612	1,293,062
Elevator JATC	4400002627	42,500	171,360	856,800
Barber/Cosmo	4400002661	7,000	28,224	141,120
Brickmasons JATC	4400002662	7,000	28,224	141,120
Roofers JATC	4400002663	7,000	28,224	141,120
Construction Teamsters	4400002660	5,000	21,160	100,800
Tool and Die JATC	4400002607	5,000	21,160	100,800
Electricians JATC	4400002608	5,000	21,160	100,800
Tradeshow	4400002609	4,874	19,652	98,260
CSU-SETC	4400002817	2,500	10,080	50,400
			<b>GRAND TOTAL</b>	<b>\$10,533,962</b>

***Why is this necessary?***

LAUSD/DACE serves as the Local Education Agency (LEA) for Related Supplemental Instruction (RSI) funding provided by the California Community College Chancellor's Office. If



this revenue-generating contract is approved, LAUSD/DACE will continue to be eligible for RSI funding which requires the Joint Apprenticeship and Training Committees (JATCs) to have an Educational Service Agreement with an LEA, per Section 3074 of the Labor Code. Hours for specific apprentice training programs are based on past participation; length and scope of skill-training required and the number of indentured apprentices enrolled.

***Why do we need to do this now?***

Contract agreements currently in place are due to expire at end of school year. Requested action will have new contract agreements in place for next school year allowing continuity of services.

***What would happen if this were not approved?***

If no action is taken then funding would revert back to California Community College Chancellor's Office and the Apprenticeship program would not fulfill the needs of our labor partner and local industries.

***What are the terms of the proposed agreement?***

These agreements are for a five year term: July 1, 2014 to June 30, 2019. Training fee to DACE Apprenticeship program is 20% of contract value.

If you have any questions or require additional information, please contact me at donna.brashear@lausd.net or at (213) 241-3150.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Jefferson Crain  
George Silva  
Ted Nelson

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Beyond the Bell Branch

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent

**DATE:** May 13, 2014

**FROM:** Alvaro Cortés, Executive Director

**SUBJECT: REQUEST FOR APPROVAL OF AFTER SCHOOL PROGRAM CONTRACTS**

After conducting a formal RFP process, the Beyond the Bell Branch proposes to contract with thirty-four (34) community based organizations (CBO's) to provide after school services for a period of three years, with an option for two additional years of service at the District's option. BTB has been contracting after school services with twenty-three (23) of these firms during the past five years, and BTB will continue to partner with LA's BEST for the operation of after school programs at the schools it serves. BTB will also transfer funds to Youth Services, YS Plus, Youth Development Program, and Ready Set Go for the programs BTB directly manages through its own programs. The complete list of CBO's for which contracts are to be issued is in the attachment to this memo.

**Executive Summary**

The Beyond the Bell Branch selected 34 community based organizations to partner with schools and to provide after school services to the District. The firms were selected through an RFP process conducted with Procurement Services. Funding for after school programs derives from the After School Education and Safety Program (ASES), 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) and the Tobacco Use Prevention Education (TUPE) grants. In future years, additional funding will be received from applications made for additional ASES, 21<sup>st</sup>CCLC, TUPE grants; CDC grants; and American Honda Foundation grants, among other sources. BTB also has recently submitted applications with CDE to fund additional after school programs.

These contracts provide after school services for: 436 elementary schools, 90 middle schools, and 43 high schools. Funding received from CDE will include 14 new high schools and 4 new elementary schools. No schools currently being served will lose funding. Though not covered by a formal contract action, BTB is proposing to transfer funds to LA's BEST for the operation of after school programs at the elementary schools it serves from ASES and 21<sup>st</sup> CCLC funding. Ready-Set-Go! will operate before school programs in 90 elementary schools, and Youth Services, Youth Development program, and YS Plus will also be funded through transfers.

The programs provide a structured after school program at elementary, middle, and high schools that include: academic support, academic enrichment activities, and recreational and physical activities. The program has been successful in raising student performance on the annual math and literacy tests as demonstrated by the findings of our outside evaluators, Educational Resource Consultants and Research Support Services. When students attend the program at least 60 days during the school year there is a statistically significant increase in attendance, academic performance, and graduation rates.

#### Explanation of Need for Contract

The CBO's selected for contracts will operate programs at elementary, middle and high schools. Without this action, the new school programs will not begin, and as existing contracts expire, there would not be replacement contracts to continue ongoing services. Additionally, CBO's bring outside funding to the program, which is a requirement of the grant, and without these contracts those additional programs and funds would be lost. This proposed action also makes several improvements to the contract management process, i.e. once selected to serve a school; agencies will be awarded a work order. This will simplify the contracting process which is very complex due to the large number of schools and agencies involved. It is also critical to note that by receiving a notice of intent to award, and by this approval from the Board of Education, that firms are not guaranteed a work order. Our existing CBO's are overwhelmingly successful in handling their schools, so there is no need to change. When school site does become available (such as in the case of funding for the new schools) there is a selection process undertaken in which the Principal is the most important single factor. Agencies are not automatically given contracts, they must win them.

#### Request for Proposal and Evaluation

On January 8, 2014 an RFP (#2000000050-2) was issued soliciting bids to provide after school services to the LAUSD. Thirty-four (34) firms responded to the RFP. All firms currently providing after school programming services had to apply to the RFP. Firms were rated on the quality of their proposal to deliver the required components of the program, their ability to document positive academic gains, and their evidence to which demonstrated successful in attracting and retaining students in their after school programs.

Procurement Services issued a Notice of Intent to Award on February 28, 2014.

#### Source of Funds

After School programs are funded by ASES (funded through Proposition 49), 21<sup>st</sup> CCLC and TUPE grants, as well as other local, State and Federal grants as indicated above. Additionally, state law requires Proposition 49 community based organizations providing after school services to District students to conduct substantial fundraising from the

community to support the programs for which they contract. Finally, the District provides direct support to the after school program through the free use of District facilities, and snacks from Food Services which are considered a matching grant.

Conclusion

Approval of these contracts will maintain the existing after school programs at LAUSD.

If you have any questions, or need additional information, please contact Harry Talbot at (213) 241-7900.


c: Michelle King  
David Holmquist  
Enrique Boull't  
Gerardo Loera  
Jefferson Crain  
Donna Muncey  
George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**  
May 13, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:**  Ronald S. Chandler, Chief Information Officer

**SUBJECT:** **APPROVAL OF ENTERPRISE LEVEL SOFTWARE MAINTENANCE AGREEMENTS RENEWAL**

The Information Technology Division is requesting Board approval to renew critical enterprise-level agreements needed for continued functioning of the District's computing environment in fiscal year 2014-15. The vendors included in these agreements (see attached table) provide proprietary services that work in conjunction with one another to ensure ongoing 24-7 operation of the District's Data Center, supporting all major business systems in the District as well as critical disaster recovery initiatives.

***Why is this necessary?***

As a standard ongoing utility to keep the District in operation, it is necessary to maintain software in our central Data Center to run systems that support critical operations such as payroll, purchasing, student information, transportation, food services, and numerous others. Software support agreements are a fixed cost to operate the District's Data Center, which is comprised of hundreds of software applications that must be properly maintained in order to ensure functioning 24 hours a day, seven days a week. Software support ensures that the District maximizes the efficiency and utilization of applications through version upgrades, bug fixes, patches, and technical support.

***Why do we need to do this now?***

As fiscal year 2013-14 comes to a close, it is necessary to prepare to cover the cost of District utilities in the coming fiscal year. Rather than bring these agreements to the Board individually at different times, we have negotiated with the majority of our vendors to adjust the timing of agreements to align with the fiscal year to allow for an efficient one-time approval.

***What would happen if this were not approved?***

Without proper software support agreements, the databases and servers that provide the foundation for many of the District's major operations (e.g. student data, human resources, payroll, finance, and procurement) would be highly vulnerable to system failure. In the event of such a failure, the cost of system recovery as well as disruptions to District operations would have a negative impact on the General Fund.

Members, Board of Education  
Dr. John E. Deasy, Superintendent

-2-

***What are the terms of the proposed agreement?***

The proposed agreements, summarized in the attached table, have a one-year term. The source of funding for all agreements is the General Fund.

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or at (213) 241-4096.

c:	Michelle King	Matt Hill	David Holmquist
	George Silva	Jefferson Crain	Enrique Boull't

# ATTACHMENT

*Table - Summary of Enterprise-level Agreements Submitted for Renewal*

Vendor	Renewal Amount	Products Included in Maintenance Agreements
International Business Machines (IBM)	\$2,763,030	<ul style="list-style-type: none"> <li>• FileNet – supports the District’s document management system for official documents (e.g., invoices and purchase orders for Accounts Payable, employee records for Human Resources, construction project documents for Facilities Services, etc.)</li> <li>• Tivoli Storage Manager – provides compression of backed up data efficiently preventing data loss</li> <li>• Mainframe Tools – ongoing support for mainframe computers supporting Transportation services applications</li> <li>• Software Service Elite – specialty 24/7 support service specifically for IBM equipment</li> </ul>
Oracle	\$1,307,389	<ul style="list-style-type: none"> <li>• Oracle databases provide the foundation for all major District business applications, including Systems Applications and Products (SAP) and the Integrated Student Information System (ISIS)</li> <li>• Advanced Data Compression – reduces the size of large databases to increase storage capacity and optimize application performance</li> <li>• Golden Gate – provides data replication across multiple systems for security purposes without slowing down performance</li> </ul>
Welligent	\$261,250	<ul style="list-style-type: none"> <li>• Ongoing support for the system used by the Division of Special Education to manage individualized education plans (IEPs) and by Student Health and Human Services to manage student health records</li> </ul>
Hewlett-Packard (HP)	\$290,656	<ul style="list-style-type: none"> <li>• Peregrine – ticketing system used to track and process all IT customer support service requests</li> <li>• Loadrunner and WebInspect – used for critical stress testing of modernized business applications in development to ensure they are ready for deployment to schools and offices</li> </ul>
<b>TOTAL</b>	<b>\$4,622,325</b>	

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Los Angeles School Police Department

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**DATE:** April 7, 2014

**FROM:** Steve Zipperman  
Chief of Police

**SUBJECT: Bob Wondries Ford & American Emergency Products (A.E.P.)  
CONTRACT NO.: 102811 Master Vehicle Purchase Contract  
CONTRACT NO.: El Cajon 013-13 Vehicle Outfit (A.E.P.)  
CONTRACT AMOUNT: NOT TO EXCEED \$596,982  
REQUEST TO AUTHORIZE THE UTILIZATION OF A PIGGYBACK  
CONTRACT UNDER THE NJPA MASTER VEHICLE CONTRACT AND  
CITY OF EL CAJON CONTRACT.**

***Why is this necessary?***

The Los Angeles School Police Department has 240 black and white police vehicles assigned to its fleet. These vehicles were purchased between 1992 and 2013. In addition, 50% of our vehicles have between 150,000 and 200,000 miles and 40% of our fleet has between 100,000 and 149,000 miles. These vehicles with high miles have accrued high costs due to repairs and replacements of parts. More importantly because of high millage, these vehicles present a safety issue to our personnel and other vehicles on the highway.

Our intent is to replace the vehicles with the highest miles, with new vehicles being purchased.

***Why do we need to do this now?***

If the vehicles with high mileage continue to accrue costs, they will be considered "beyond economical repair" and salvaged by the Transportation Branch.

***What would happen if this were not approved?***

The Los Angeles Unified School District would continue to accrue high repair costs which would exceed the value of the vehicles, as well as safety concerns. In addition, School Police Officers will continuously rely on other School Police Officers in training or on leave in order to take police cars out to the field.



***What are the terms of the proposed agreement?***

The intent is to purchase and outfit outright fourteen (14) black and white police vehicles and one (1) white parking enforcement vehicle via the National Joint Powers Alliance (NJPA) vehicle contract awarded to National Auto Fleet Group (Bob Wondries). In addition, we intend to outfit the vehicles, via the City of El Cajon Contract #013-13 awarded to American Emergency Products (A.E.P.). The existing Los Angeles School Police Department's budget would be used to purchase these vehicles through our vehicle replacement program.

If you have any questions or require additional information, please contact me at [szipperman@laspd.com](mailto:szipperman@laspd.com) or at (213) 202-4508.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Jefferson Crain  
George Silva

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
Division of Intensive Support and Intervention

**INFORMATIVE**  
**DATE: May 5, 2014**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Monique N. Epps  
Division of Intensive Support and Intervention

**SUBJECT: TO AWARD CONTRACT TO CALIFORNIA EDUCATION PARTNERS  
and its LLC, the CALIFORNIA OFFICE TO REFORM EDUCATION  
(CORE)  
CONTRACT NO.: 4400002737  
CONTRACT AMOUNT: \$122,800**

On August 6, 2013, the Los Angeles Unified School District (LAUSD) was awarded an NCLB Waiver as a member of the California Office to Reform Education (CORE), a consortium of ten California districts, eight of which formed a partnership to craft the waiver application to the United States Department of Education (USDE). This waiver allows flexibility pertaining to various aspects of the Elementary and Secondary Education Act (ESEA- formerly NCLB), and transitions our district into a new accountability system. Overall, this waiver supports our work in the following ways:

- Creates infrastructure to support collaboration across schools and districts to build knowledge and share practices in support of our students becoming college and career-ready;
- Creates a new accountability system that:
  - recognizes performance growth
  - bases evaluation of school performance on multiple measures, including academics, social/emotional factors and school culture and climate factors
  - captures positive or negative changes in school achievement gaps
  - invites shared responsibility of accountability across and within districts
  - continues to hold only Title I schools accountable for academic growth and subsequent mandated improvement efforts: however in the new system Title I schools are now identified and recognized for increased student achievement.
- Aligns with our current district initiative to support the Common Core roll-out
- Aligns with our current district initiatives to support Teacher and Leadership development and evaluation

***Why is this necessary?***

Eight California school districts: Fresno, Long Beach, Los Angeles, Oakland, Sacramento City, San Francisco, Santa Ana, and Sanger unified school districts, representing more than a million

students, have come together to form a learning cooperative called the California Office to Reform Education (CORE). The Districts are focused on deep learning and sharing practices in the two critical areas: effective implementation of the Common Core State Standards and building social capital. In order to further their work, the Districts collectively decided to seek a waiver from the NCLB and organized a process to include Local Education Agencies (LEAs) throughout the state that share a commitment to this reform work.

CORE operates as a non-profit organization with a staff of approximately eight (8) people who specifically focus on supporting the eight participating districts to implement the various elements of the waiver. Please see below for a more specific outline of the services and support provided to LAUSD by CORE.

**Priority School Support from CORE**

CORE will assign a School Pairing Program Support Coach to help support the partnerships between paired schools, provide coaching support to each school with their improvement plans (as needed), organize professional development institutes on behalf of paired schools and provide ongoing coaching and support to LAUSD pertaining to implementation of the waiver (CORE Waiver, 127).

**Inter-District Priority School Partnership Support** *(for LAUSD Priority schools paired with Reward or Collaborative Partner schools from other CORE districts)*

Externally paired Priority schools will engage with their Reward school partners on at least a monthly basis, including such activities as participating in needs assessments and supporting the development and implementation of school implementation plans, (CORE Waiver, p. 105, p. 114-115, p. 120, p. 124). We will pay a fee to CORE that covers all expenses by the Reward school partners to engage in coaching and support activities (e.g., travel, staff coverage, Partner Institute fees, etc.) of the Priority school. It is important to note that LAUSD Priority schools paired with LAUSD Reward or Collaborative Partner schools cover the same expenses. Additionally, LAUSD Reward Schools paired with Priority schools outside of LAUSD have these same expenses covered by the Priority school.

***Why do we need to do this now?***

We need to do this now so that our schools continue to receive support from CORE and so that we can continue to fulfill the requirements of the waiver pertaining to Priority and Reward school partnership for our externally-paired schools.

***What would happen if this were not approved?***

If this contract is not approved, then we will not receive technical assistance to implement the CORE waiver, our CORE waiver Priority and Reward schools paired with schools outside of LAUSD will have to terminate their relationships, LAUSD would not fulfill critical elements of the waiver and run the risk of not being granted the waiver in subsequent years.

***What are the terms of the proposed agreement?***

The terms of this agreement is March 24, 2014 through June 30, 2014. Title 1 funds have been earmarked to cover the cost of this contract.

If you have any questions or require additional information, please contact me at [monique.epps@lausd.net](mailto:monique.epps@lausd.net) or at (213) 241-8779.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Maria Casillas  
Jefferson Crain  
George Silva  
Donna E. Muncey, Ph.D.