



Board of Education Report

FINAL

File #: Rep-023-14/15, Version: 1

APPROVAL OF PROCUREMENT ACTIONS

Action Proposed:

ADOPTED
BOARD REPORT

AUG 26 2014

ADOPTED (After-the-Fact new contract,
New Teacher Center Contract – FAILED)

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; After the Fact New Contracts; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Credit Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** the Professional Service Contracts (exceeding \$250,000): New Contracts and Amendments; Goods and General Services Contracts (exceeding \$250,000): Amendment; Piggyback Contract listed in Attachment “B.”

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #200-12/13),

which the Board exercised on April 16, 2013.

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Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:
New Contracts; Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Credit Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts and Amendments (exceeding \$250,000); and
- Goods and General Services Contract Amendment (exceeding \$250,000) and Piggyback Contract

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

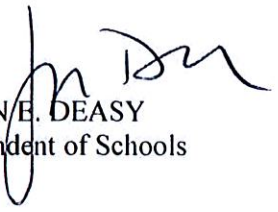
Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority


Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives


Respectfully submitted,


DR. JOHN E. DEASY
Superintendent of Schools

APPROVED BY:


MICHELLE KING
Senior Deputy Superintendent,
School Operations

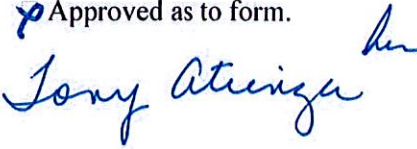
APPROVED BY:


ENRIQUE BOULL'T
Chief Operating Officer

REVIEWED BY:


DAVID HOLMQUIST
General Counsel

☒ Approved as to form.


TONY ATIENZA

PRESENTED BY:


GEORGE SILVA
Chief Procurement Officer

TONY ATIENZA
Director of Budget Services and Financial
Planning

☐ Approved as to budget impact statement.

ADOPTED
BOARD REPORT

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
UC Regents UCLA Center-X	4400002631	Single-source contract to provide professional development to the faculty of East Valley High School. The professional development will include specialists in the content areas of Social Studies, English, Mathematics, Science, and World Language or certain elective course work with teachers in the corresponding content areas in lesson-plan development.	Title 1 SIG Cohort 2 – Yr. 2 (100%)	\$46,002

Contract Term: 04/22/14 through 06/30/14

Contract Value: \$46,002

Requester: *Carrie Allen, Principal
East Valley Senior High School*

WestEd	4400002862	Informally competed contract to provide 20 days of professional development for elementary and secondary teachers and administrators in the components of collaboration, and learn strategies to skillfully implement Common Core State Standards (CCSS) in the areas of English Language Arts and Mathematics.	ESEA Title 1 CORE Waiver (100%)	\$66,000
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Contract Term: 05/19/14 through 06/20/14

Contract Value: \$66,000

Requester: *Maria S. Martinez, Director
Educational Service Center – East*

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\$1,432,859

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Leemak USA, LLC dba Maklee Engineering	4400002851	Single-source contract to provide software technical support, high performance database tuning and optimization services on the District's Oracle and Microsoft SQL Server databases. These services are critical to ensure that District systems, such as Welligent and MiSIS, operate at optimal efficiency.	General (100%)	\$230,500

Contract Term: 05/21/14 through 05/20/15

Contract Value: \$230,500

Requester: *Ronald Chandler*
Chief Information Officer
Information Technology Division

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Softech and Associates, Inc.	4400002866	Informally competed contract to provide IBM FileNet Enterprise Content Management migration services. The current version of the District's FileNet system will be upgraded to the latest released version from IBM.	General (100%)	\$84,000
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Contract Term: 05/22/14 through 09/30/14

Contract Value: \$84,000

Requester: *Ronald Chandler*
Chief Information Officer
Information Technology Division

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Vector Resources, Inc	4400002855	Informally competed capacity contract to provide configuration network engineering services for various IT LAN Modernization projects for the Information Technology Division and Facilities Services Division.	Bond (100%)	\$250,000

Contract Term: 04/29/14 through 09/30/14

Contract Value: \$250,000

Requester: *Ronald Chandler*
Chief Information Officer
Information Technology Division

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Teacher Created Materials Publishing	4400002890	Single-source contract to provide fourteen (14) 4-hour on-site seminars for Extended Learning Opportunity Summer Program teachers on the Focused Reading Intervention supplemental instructional program to align with Common Core State Standards.	Title 1 Extended Learning Opportunity Summer Program (100%)	\$49,000
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Contract Term: 05/17/14 through 06/12/14

Contract Value: \$49,000

Requester: *Alvaro Cortes*
Executive Director
Beyond the Bell

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Digital Archiving System, LLC	4400002905	Single-source contract to provide technology hardware and software services and support including maintenance and repair of all devices and applications related to the instructional program. Contract Term: 05/12/14 through 06/20/14 Contract Value: \$48,000 Requester: <i>Eric Davidson, Principal University Senior High School</i>	General (79%) CE – NCLB Title 1 (21%)	\$48,000
Millsaps, Ballinger & Associates	4400002940	Single-source contract to provide pilot program for Office of Environmental Health and Safety cloud database migration services for safety inspections plus one-year subscription. Contract Term: 05/19/14 through 06/30/15 Contract Value: \$71,737 Requester: <i>Yi Hwa Kim, Interim Director Office of Environmental Health and Safety</i>	General (100%)	\$71,737

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Gina Airey Consulting	4400002869	Informally competed contract to assist in the development of a strategic plan on how LAUSD School Mental Health can provide leadership in advancing student social-emotional learning and best contribute its expert knowledge and skills to develop, healthy, college and career-ready students. Contract Term: 06/02/14 through 06/30/14 Contract Value: \$30,000 Requester: <i>Pia Escudero, Director School Mental Health</i>	Cognitive Behavioral Intervention Therapy (100%) ADOPTED BOARD REPORT AUG 26 2014	\$30,000
Trash for Teaching	4400002950	Informally competed contract to provide materials and supplies made from recycled materials, and professional development support for lead teachers to develop project-based learning units for science; provide hands-on Science and Engineering resource stations for 16 new teachers and 30 returning teachers. Provide support for the development of curricula collaboration between teachers and teacher leaders, and implementation of a summer institute. Contract Term: 07/01/14 through 9/30/14 Contract Value: \$57,600 Requester: <i>Nader Delnavaz, Director School Improvement Grant Unit</i>	NCLB Cohort 1 (42%) NCLB Title 1 SIG Cohort 2 - Yr2 (58%)	\$57,600

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Growing Educators	4400002934	Single-source contract to provide literacy instruction-related professional development to the teachers and Principal of Florence Griffith Joyner Elementary School. The professional development will be in the form of workshops, coaching, monthly meetings with other LAUSD administrators and attendance at a literacy conference on the campus of an LAUSD school.	Title 1 CORE Waiver – Coaching Support for Priority Schools (100%)	\$100,000

Contract Term: 05/27/14 through 06/30/14

Contract Value: \$100,000

Requester: *Akida Kissane-Long, Principal
Florence Griffith Joyner Elementary School*

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Natalia Roundtree	4400002945	Pass-through contract to provide supplemental English Language Arts services to Title 1 students attending private schools within the District's attendance area of Title I schools pursuant to the Elementary School Education Action (ESEA), formally known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	NCLB Title 1 (100%)	\$34,000
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Contract Term: 06/16/14 through 06/30/15

Contract Value: \$34,000

Requester: *Karen Ryback
Executive Director
Private Schools Program*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Buck Institute for Education	4400002881	Named-in-grant provider contract for on-site three-day Project Based Learning workshop for four (4) Magnet School Assistance Program (MSAP) schools (LAUSD/USC Cinematic Arts and Engineering Magnet, Orville Wright Engineering and Design Magnet, Irving Advanced Mathematics, Music and Engineering Magnet, Sun Valley STEAM Magnets at Sun Valley MS). Workshop will provide attendees with the skills and knowledge needed to design, assess and manage a rigorous, relevant, and standards-based project.	Magnet School Assistance Program Grant (100%)	\$35,600

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Contract Term: 06/09/14 through 06/11/14

Contract Value: \$35,600

Requester: *Keith H. Abrahams III*
Executive Director
Student Integration Services

The Board of Trustees of the Leland Stanford Junior University	4400002741	Single-source contract to provide professional development and consultation on the use of Reading Like a Historian in the secondary classroom as the means to implement Common Core State Standards in History.	Common Core State Standards Implementation (100%)	\$142,000
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Contract Term: 05/12/14 through 06/30/15

Contract Value: \$142,000

Requester: *Susan Tandberg, Director*
Office of Curriculum, Instruction and School Support

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
95 Percent Group, Inc.	4400002919	Single-source contract to provide five (5) days of professional development and onsite coaching on the intervention and effective core instruction on phonological awareness, alphabetical principles and phonics skills at 30 schools. Effective intervention instruction using the Advanced Phonics Chip Kits™ where teachers will learn how to teach sentence comprehension, incorporating language and sentence structure patterns that are critical to comprehension.	Coordinating Early Intervention Services (50%) Target Grant (50%)	\$85,500

Contract Term: 08/05/14 through 02/28/15

Contract Value: \$85,500

Requester: *Susan Tandberg, Director
Office of Curriculum, Instruction and School
Support*

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Teach the Teacher Collaborative	4400002957	Single-source contract to provide on-site professional development for teachers participating in the Community Transformation Grant. Sessions will include instruction in (a) basic movement patterns, (b) introduction to dance and rhythms, (c) introduction to California physical education standards, (d) introductory workshop to SandBells® and how to incorporate them into elementary and secondary school instructional programs, (e) seminar on effective teaching strategies to support English Language Arts skills in physical education, and (f) introduction on cooperative games.	Choose Health LA Grant (100%)	\$42,920
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Contract Term: 07/13/14 through 07/18/14

Contract Value: \$42,920

Requester: *Susan Tandberg, Director
Office of Curriculum, Instruction and School
Support*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Reach Associates, LLC	4400002963	Single-source contract to provide professional development for up to 60 participants including teachers, coaches, school leaders, and administrators to include in-person and virtual trainings on the Literacy Design Collaborative Framework as a strategy for implementing the Common Core State Standards.	Common Core State Standards Implementation (100%)	\$60,000

Contract Term: 06/09/14 through 05/31/15

Contract Value: \$60,000

Requester: *Susan Tandberg, Director
Office of Curriculum, Instruction and School
Support*

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

\$424,160

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Burke, Williams & Sorensen LLP	4400002753-4 4400002753-5	Amendment to extend term and increase contract capacity to review District proposals, reports and other documents as necessary, and provide analysis, comments and recommendations to the Bond Oversight Committee for review and oversight of the Bond Program.	General (100%)	\$99,800*

Current Contract Term including all prior amendments: 07/01/10 through 06/30/14
New end date by this amendment: 09/30/14

Initial Contract Value: \$96,000
Amendment No.1: \$96,000
Amendment No. 2: \$91,850
Amendment No. 3 \$100,200
*Amendment No. 4: \$59,800
*Amendment No. 5: \$40,000
Aggregate Contract Value: \$483,850

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Requester: *Megan Reilly*
Chief Financial Officer
Office of the Chief Financial Officer

Thomas A. Rubin	4400002868-3	Amendment to extend term and increase contract capacity to review District proposals, reports and other documents as necessary, and provide analysis, comments and recommendations to the Bond Oversight Committee for review and oversight of the Bond Program.	General (100%)	\$42,250*
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Current Contract Term including all prior amendments: 07/01/11 through 06/30/14
New end date by this amendment: 09/30/14

Initial Contract Value: \$169,000
Amendment No. 1: \$151,527
Amendment No. 2: \$169,000
*Amendment No. 3: \$42,250
Aggregate Contract Value: \$531,777

Requester: *Megan Reilly*
Chief Financial Officer
Office of the Chief Financial Officer

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The Regents of the University of California	4400002201-1	Amendment to extend term and increase contract capacity to facilitate child psychiatric services to LAUSD student population who need consultation services and medication support to address emotional and behavioral needs. Current Contract Term: 09/30/13 through 06/30/14 New end date by this amendment: 06/30/15 Initial Contract Value: \$78,000 *Amendment No. 1: \$78,000 Aggregate Contract Value: \$156,000 Requester: <i>Pia Escudero, Director</i> <i>School Mental Health</i>	School Mental Health (reimbursed by L.A. County) (100%)	\$78,000*
Cornerstone OnDemand, Inc.	4400002943-1	Amendment to increase contract capacity for an additional 15,465 user accounts to provide an online professional learning management technology solution to manage and track support for all certificated employees; deliver and manage learning content made available to certificated employees; target specific professional learning and information resources to individuals and groups based on individual evaluation and growth data; and facilitate online collaboration between certificated employees across the district. Current Contract Term: 02/13/13 through 02/12/18 includes three (3) one-year option renewals Initial Contract Value: \$2,275,000 *Amendment No. 1: \$101,715 Aggregate Contract Value: \$2,376,715 Requester: <i>Rachel Bonkovsky</i> <i>Executive Director</i> <i>Talent Management Division</i>	NCLB T2A – Teacher Quality (100%)	\$101,715*

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Cityspan Technologies, Inc.	4400002588-1	Amendment to extend term and increase contract capacity to provide software licenses, customer software development and user support services to allow the Beyond the Bell Branch to track student attendance in after-school programs and generate reports that meet the requirements of California SES/ ASSETS and 21 st Century Community Learning Centers grants.	State After School Education & Safety Program 21 st Century Community Learning Centers Program (100%)	\$80,000*

Current Contract Term: 07/01/13 through 06/30/14

New end date by this amendment: 06/30/15

Initial Contract Value: \$80,000

*Amendment No. 1: \$80,000

Aggregate Contract Value: \$160,000

Requester: *Alvaro Cortes, Executive Director Beyond the Bell Branch*

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Leadership Evolution Dynamics	4400002675-1	Amendment to extend term and increase contract capacity to provide Organizational Change Management (OCM) consulting services to support and advise the Common Core Technology Project OCM team through the different phases of the Prosci Change Management methodology; 1) preparing for change, 2) managing change, and 3) reinforcing change.	Common Core Technology Project (100%)	\$8,535*
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Current Contract Term: 03/24/14 through 06/30/14

New end date by this amendment: 07/31/14

Initial Contract Value: \$36,700

*Amendment No. 1: \$8,535

Aggregate Contract Value: \$45,235

Requester: *Bernadette Lucas, Director Common Core Technology Project*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
University of Southern California	4400002748-2	Amendment to increase contract capacity to provide program evaluation services to measure the District's progress and success in implementing the five-year federal Teacher Incentive Fund (TIF) Grant project.	Teacher Incentive Fund (100%)	\$13,860*

Current Contract Term: 05/15/13 through 05/14/18 includes three (3) one-year option renewals

Initial Contract Value:	\$849,906
Amendment No. 1:	No Cost
*Amendment No. 2:	\$13,860
Aggregate Contract Value:	\$863,766

Requester: *Rachel Bonkovsky*
Executive Director
Talent Management Division

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED \$168,268

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
University of the Pacific	4400002657	Single-source contract to provide a seven (7) day institute program for twenty (20) teachers to assist in strengthening teachers' abilities to serve the academic and instruction needs of low-literacy students. Additionally, vendor will provide coaching services, to include three (3) observations and debrief sessions in the classroom of each participant. Coach will review teacher lessons, assist in designing or adapting lessons, and consult on a one-to-one basis with each participant to review lesson outcomes and identify instructional strengths and areas of improvement.	General (100%)	\$40,000

Contract Term: 04/17/13 through 04/27/13

Contract Value: \$40,000

Requester: *Kim Bruno, Principal*
Ramon C. Cortines Visual and Performing Arts School

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United Way of Greater Los Angeles	4400002884	Named in grant provider contract to provide outreach services to parents and community regarding Public School Choice (PSC) process.	Investing in Innovation (i3) Grant (100%)	\$45,051
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Contract Term: 07/01/13 through 11/30/13

Contract Value: \$45,051

Requester: *Monique Epps, Director*
Division of Intensive Support and Intervention

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED – (CONT.)

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
College Summit, Inc.	4400002991	Single-source contract to provide comprehensive college access program to 1,352 students utilizing a structured online curriculum, college resource center and career exploration portal, as well as train 22 seniors as peer leaders. Additionally, senior advisory teachers and counselors/administrators will be trained to teach and oversee the program.	Title 1 SIG Cohort 2 – Yr2 (100%)	\$83,217

Contract Term: 08/01/13 through 06/30/14

Contract Value \$83,217

Requester: *Dechele Byrd, Principal*
Washington Preparatory High School

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
None				

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
None				

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APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

ADOPTED
BOARD REPORT

AUG 26 2014

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

\$2,671,916

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>QTY. OF POs</u>	
Low Value – Decentralized Purchase Orders May 2014 (<i>Avg. Trans. \$5,556</i>)	371	\$2,061,346
Low Value – Decentralized Purchase Order June 2014 (<i>Avg. Trans. \$11,101</i>)	55	610,570

PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000

\$53,210,428

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

MAY 2014

ADOPTED
BOARD REPORT
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QTY. OF POs/ TRANSACTIONS

Purchase Orders – May 2014 (<i>Avg. Trans. - \$46,027</i>)	70	\$3,221,895
Low Value – Decentralized Purchase Orders (<i>Avg. Trans. – \$2,353</i>)	3,292	\$7,746,091
CREDIT CARD TRANSACTIONS (ie: P-card, Fuel Card, Toshiba Card, etc.) - (<i>Avg. Trans. \$401</i>)	12,325	\$4,948,342
Rental Facilities (<i>Avg. Trans. \$3,748</i>)	27	\$101,183
Travel/Conference Attendance (<i>Avg. Trans. \$720</i>)	620	\$446,501
GENERAL STORES DISTRIBUTION CENTER - (<i>Avg. Trans. \$6,470</i>) Informative memo included	319	\$2,063,957
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) - (<i>Avg. Trans. \$7,763</i>)	1,739	\$13,499,292

JUNE 2014

QTY. OF POs/ TRANSACTIONS

Purchase Orders – June 2014 (<i>Avg. Trans. - \$69,958</i>)	43	\$3,008,192
Low Value – Decentralized Purchase Orders (<i>Avg. Trans. – \$1,376</i>)	1,902	\$2,616,629
CREDIT CARD TRANSACTIONS (ie: P-card, Fuel Card, Toshiba Card, etc.) - (<i>Avg. Trans. \$355</i>)	2,899	\$1,030,501
Rental Facilities (<i>Avg. Trans. \$2,653</i>)	6	\$15,918
Travel/Conference Attendance (<i>Avg. Trans. \$656</i>)	722	\$473,618
GENERAL STORES DISTRIBUTION CENTER - (<i>Avg. Trans. \$6,918</i>) Informative memo included	549	\$3,797,729
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) - (<i>Avg. Trans. \$27,308</i>)	375	\$10,240,580

* Detailed information is provided on the Procurement Services website.

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 **\$442,764,482**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Digital Scepter	4400003009 (RFP 2000000125)	Capacity contract to provide a web-content filtering solution for all on-premise devices while on the District network infrastructure and off-premise filtering for mobile devices, used outside of the District's network infrastructure. The solution allows the District to remain compliant with the Children's Internet Protection Act (CIPA) requirement. This supports the Common Core Technology Project (CCTP), Core Network Upgrade and Disaster Recovery & Business Continuity (DRBC) initiatives.	Bond (95%) General (5%)	\$4,500,000
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Contract Term: 08/27/14 through 08/26/19

Contract Value: \$4,500,000

Requester: *Ronald Chandler*
Chief Information Officer
Information Technology Division

ADOPTED
BOARD REPORT
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CVS Caremark	4400003011 (RFP 2000000146)	Capacity contract to provide Pharmacy Benefit Management Services to administer the prescription drug program utilized by approximately 71,000 employees, retirees and their eligible dependents enrolled in the Anthem Blue Cross medical plans.	Health and Welfare Fund (100%)	\$433,415,600
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Contract Term: 01/01/15 through 12/31/19
includes two (2) one-year option renewals

Aggregate Five-Year Contract Value:
\$433,415,600

Division of Risk Management and Insurance Services on behalf of Health Benefit Committee (HBC) will provide the Board of Education with an Informative confirming the contract amount information for all Option Years.

Requester: *Enrique Boull't*
Chief Operating Officer

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Follett Software Company	4400003081	Provide "Destiny" Asset Manager with system support that will fulfill Teacher Librarian requests to inventory and track library assets such as laptops, printers, and projectors. Asset Manager may also be used for other school/District non-library assets for example, tracking all CCTP-related technology assets and tracing all of the District's musical instruments (Arts Branch). Contract also provides for system support for existing Destiny Library Manager and Textbook Manager modules.	Bond (100%)	\$3,546,668

Contract Term: 08/26/14 through 08/25/17

Contract Value: \$3,546,668

Requester: *Donna Muncey*
Chief of Intensive Support and Intervention

ADOPTED
BOARD REPORT
AUG 26 2014

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Carskadon Associates	4400003078	Pass-through contract to provide supplemental English Language Arts and Mathematics services to Title 1 students attending private schools within the District's attendance area of Title 1 schools pursuant to Elementary Secondary Education Action (ESEA), formerly known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title 1 Private Schools Program with LAUSD as the Local Education Agency (LEA). Contract Term: 08/27/14 through 06/30/15 Contract Value: \$802,214 Requester: <i>Karen Ryback</i> <i>Executive Director</i> <i>Private Schools Program</i>	Title 1 Private Schools Program (100%)	\$802,214
Outreach Concern, Inc.	4400003097	Pass through contract to provide counseling services to Title 1 students attending private schools within the District's attendance area of Title 1 schools pursuant to Elementary Secondary Education Action (ESEA), formerly known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title 1 Private Schools Program with LAUSD as the Local Education Agency (LEA). Contract Term: 09/01/14 through 06/30/15 Contract Value: \$500,000 Requester: <i>Karen Ryback</i> <i>Executive Director</i> <i>Private Schools Program</i>	Title 1 Private Schools Program (100%)	\$500,000

ADOPTED
BOARD REPORT
AUG 26 2014

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

AFTER THE FACT - NEW CONTRACT EXCEEDING \$250,000 (CONT.)

\$564,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
New Teacher Center	4400002947	Provide new teacher induction support through developing a cadre of fully released veteran teacher mentors to support new teachers in low-performing schools. This contract replaces Contract No. 1200276, which expired before renewal could be exercised. Contract Term: 03/05/14 through 03/04/16 Contract Value: \$564,000 Requester: <i>Donna Muncey</i> <i>Chief of Intensive Support and Intervention</i>	BTSA Grant (100%)	\$564,000

FAILED

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

AMENDMENTS TO CONTRACTS EXCEEDING \$250,000

\$0

Authorization to increase or decrease individual contract amounts of nine (9) categorical partnering contracts within the previously Board-approved aggregate total of \$754,450,000 (Brd Rpt 002-10/11, Brd Rpt 103-10/11, Brd Rpt 314-10/11, Brd Rpt 226-11/12). Categorical partnering contracts for food (beef, turkey, potatoes, chicken, bread & produce, dairy products, and vegetarian entrees), food-related paper and plastic products, and miscellaneous food items such as dry goods, canned goods, groceries, condiments, and frozen food, all in support of the District's food services program.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Goodman Food Products, Inc. (dba Don Lee Farms)	4400001435 4400001437 4400001439 4400001451 4400001385 4400001386	Request to redistribute aggregate of contract values previously-authorized for the nine foods and related product contracts among those contracts provided the aggregate authorized amount will not be exceeded.	Cafeteria Funds (100%)	\$0
Jennie-O Turkey Store, Inc.	4400001387 4400000651 4400000599	Aggregate 5-Year Contract Value for nine (9) Contracts: \$754,450,000		
McCain Foods USA, Inc.		(Brd Rpt 002-10/11, Brd Rpt 103-10/11, Brd Rpt 314-10/11, Brd Rpt 226-11/12)		
Tyson Foods, Inc.		Requester: <i>David Binkle, Director</i> <i>Food Services Division</i>		
Gold Star Foods				
Driftwood Dairy, Inc.				
Five Star Foods, Inc.				
Gold Star Foods				
P & R Paper Supply Co.				

**ADOPTED
BOARD REPORT
AUG 26 2014**

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$1,100,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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Synovia Solutions	4400001444-1	Amendment to extend term and increase contract capacity to provide Global Positioning System (GPS) hardware, tracking services and an electronic vehicle report system for District owned and operated school buses and Transportation Services Division administrative vehicles. The system enhances student safety and complies with Department of Transportation (DOT) guidelines regarding the monitoring of commercial driver hours. GPS technology provides precise time and location data of schools buses, electronic historical data, as well as enhanced emergency response capabilities.	General (100%)	\$1,100,000*
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**ADOPTED
BOARD REPORT**

AUG 26 2014

Contract Term: 10/01/09 through 09/30/14
 New end date by this amendment: 09/30/17
 includes two (2) one-year renewal options

Initial Contract Value: \$2,525,066
 *Amendment No. 1: \$1,100,000
Aggregate Contract Value: \$3,625,066

Requester: *Donald Wilkes, Director*
Transportation Services Division

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000

\$500,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
TCI Tire Center, LLC	City of Los Angeles 59337	Piggyback contract through the City of Los Angeles to provide assorted replacement tires for District trucks, school buses, cars, and motorcycles.	General (100%)	\$500,000

Contract Term: 09/01/14 through 12/31/14

**Various purchase orders not to exceed:
\$500,000**

Requester: *Donald Wilkes, Director
Transportation Services Division*

**ADOPTED
BOARD REPORT**

AUG 26 2014

INCOME CONTRACT

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

AUG 26 2014

Board of Education Report
No. 023-14/15
For 8/26/14 Board MeetingINTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division**INFORMATIVE****DATE:** August 26, 2014**TO:** Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools**FROM:** Ronald S. Chandler, Chief Information Officer **SUBJECT: RATIFICATION OF THREE PROCUREMENT ITEMS TO PROVIDE SERVICES FOR DOCUMENT MANAGEMENT SYSTEM UPGRADE, HIGH PERFORMANCE DATABASE TUNING AND WIRELESS NETWORK ENGINEERS**

The Information Technology Division is requesting ratification of three procurement items to provide services necessary for the continued operation of schools and offices. These include 1) upgrades to Filenet, the District's official electronic document management system; 2) tuning services for databases used by Welligent, the District's software to manage individualized education plans (IEPs), special education student programming and MiSIS, the District's modernized Student Information System; and 3) capacity needed to upgrade school wireless networks.

All items were executed under the delegated authority of the Chief Procurement Officer and require Board of Education ratification. The table below provides additional information on each of these items.

Service	Vendor	Value	Terms
Provide a critical upgrade to the District's Filenet software for optimal functioning and inclusion in the disaster recovery strategy. Filenet is the District's solution for electronic document management used by over a dozen District offices responsible for housing official documents.	Softech and Associates, Inc.	\$84,000 (Information Technology General Funds)	May 22, 2014 to September 30, 2014
Increase efficiency by contracting with database tuning experts to provide "health checks" on the stability of the District's large and complex data architecture to ensure proper functioning of mission-critical applications, including Welligent, the District's system of record for managing special needs student data. This contract also includes the purchase and unlimited use of Maklee's advanced performance optimization tool, and regular workshops for the District's technical support and software development teams.	LeeMak dba Maklee	\$230,500 (Special Education and information Technology General Funds)	May 21, 2014 to May 20, 2015

Members, Board of Education
Dr. John E. Deasy, Superintendent

-2-

As outlined in the IT Strategic Execution Plan, the demand for wireless technology at schools has increased exponentially. The District requires additional capacity to keep up with the demand for capital projects involving installation and upgrading wireless networks at school sites.	Vector Resources	\$250,000 (Bond Funds)	April 29 to September 30, 2014
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If you have any questions, please contact me at 213-241-4906.

c: Michelle King Matt Hill David Holmquist Enrique Boull't
George Silva Jefferson Crain

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District

INFORMATIVE

DATE: June 20, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Kim Bruno 
Principal

ADOPTED
BOARD REPORT

AUG 26 2014

SUBJECT: University of the Pacific
CONTRACT NO.: 4400002657
CONTRACT AMOUNT: \$40,000
BRIEF SUBJECT: Ratification for After the Fact contract

INTRODUCTION

Why is this necessary?

Cortines School of Visual & performing Arts is requesting approval for after the fact payment to University of the Pacific, an approved District vendor, for providing professional development to our faculty in Equity & Access strategies to increase student voice in the classroom for all students. This was a District priority in LD 4 at the time the school contracted this vendor.

Why is this contract an After the Fact?

The former principal entered into this contract without completing the appropriate paperwork, then when the vendor billed the school, the former principal refused to sign off on payment, along with over \$100,000 in other bills.

Why do we need to do this now?

We are trying to fulfill the school's financial obligation to this District Vendor. The bill outstanding is over a year past due. Please approve so that we are current with this vendor.

What would happen if this were not approved?

If this not approved by the Board, the school and District will be sued as the vendor has been trying to collect for their services for over a year. It would also prevent the vendor from possibly contracting with other LAUSD schools in the future. This would be a shame, as we have found the professional development they provided integral in improving classroom instruction.

What are the terms of the proposed agreement?

Identify terms of any proposed agreements as well as funding sources. Funding was originally from Program Improvement funds. As the former principal did not sign off on the receiver and the vendor never paid, the school lost those funds at the end of the 2012-13 school year and we had to allocated an additional \$40,000 from the school per pupil budget to cover the cost in the 2013-14 school year.

Members, Board of Education
Dr. John E. Deasy, Superintendent

-2-

June 20, 2014

If you have any questions or require additional information, please contact me at
William.webb@lausd.net.

c: Michelle King
David Holmquist
Enrique Boull't
Jaime Aquino
Jefferson Crain
George Silva

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Intensive Support and Intervention

INFORMATIVE

DATE: May 13, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Monique N. Epps
Director, Division of Intensive Support and Intervention

**ADOPTED
BOARD REPORT**

AUG 26 2014

**SUBJECT: UNITED WAY OF GREATER LOS ANGELES
CONTRACT NO.: 4400002884
CONTRACT AMOUNT: \$45,051
REQUEST FOR RATIFICATION FOR AFTER THE FACT CONTRACT**

In October 2010, the Los Angeles Unified School District received an Investing in Innovation (i3) grant from the US Department of Education to fund the implementation of the Public School Choice (PSC) process. The PSC process focuses on enhancing the distinctive features of an open competition. Implemented for the first time in August 2009, the PSC process allowed teams of internal and external stakeholders to submit competitive proposals to turn around the district's lowest performing "focus" schools (selected by LAUSD administrators based on a diverse set of performance indicators) and to operate newly constructed "relief" schools designated to ease overcrowding (built using funding from state and local bonds). The district's Theory of Change behind PSC was that through rigorous screening of school plans, competition, intensive supports, district accountability, appropriate autonomies, and community and parent involvement, a range of school providers would be able to turn around low-performing schools and increase student achievement. The ultimate goal of this reform was to build a diverse portfolio of high-performing schools tailored to and supported by the local community.

The original terms of the i3 grant were from October 1, 2010 through September 30, 2013; however, in September 2013, LAUSD requested and received a no-cost extension of the grant from the US Department of Education to continue the work through September 30, 2014.

Why is this necessary? Why do we need to do this now?

The i3 grant identified the engagement of families and community in the PSC proposal development and selection process as critical to the success of the initiative. Please see below for the exact language include in the grant application:

"Second, the success of the process hinges on its transparency and the extent to which the local community is engaged and involved in the planning and selection process. L.A. Compact members – led by UWGLA and UNITE-LA – will enhance community participation through community outreach and education efforts that target parents, caregivers and community leaders in the affected communities. Project team members will engage parents and other vested stakeholders at every step of the process to help ensure that local communities are aware of the choices available to them and have clear and accurate information regarding the competition and how they are empowered to shape the outcomes."

Why is this contract an after the fact?

At the time we received the no-cost extension of the i3 grant from the US Department of Education, our office notified Budget Services and Accounting, but did not know that we were also required to contact Procurement Services. Our budget showed that the money was still encumbered, not triggering that we were out-of-compliance with District policy regarding this contract. When it was brought to our attention that we needed to create a new contract with United Way of Greater Los Angeles, we started the ball rolling to complete the process only to run into a technical glitch. The technical issue was eventually rectified, monies were released and the procurement request continued moving through the system.

By the time we were informed that we were out-of-compliance with LAUSD policy and the error was rectified, United Way of Greater Los Angeles had already completed their required services under the original agreement.

What would happen if this were not approved?

Non-approval would leave us with unpaid invoices and in poor standing with a longstanding education partner.

What are the terms of the proposed agreement?

The contract covers the period July 1, 2013 through November 30, 2013, and expenses will be covered by a portion of the remaining i3 grant funds.

If you have any questions or require additional information, please contact me at monique.epps@lausd.net or at (213) 241-8700.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
George Silva
Donna E. Muncy, Ph.D.

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Washington Preparatory High School

INFORMATIVE

DATE: July 25, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Dechele Byrd, Washington Preparatory High School
Principal

ADOPTED
BOARD REPORT

4116 2 6 2014

**SUBJECT: AWARDED CONTRACTOR NAME: COLLEGE SUMMIT INC.
CONTRACT NO.: 4400002991
CONTRACT AMOUNT: \$83,217
REQUEST FOR RATIFICATION OF AFTER THE FACT CONTRACT**

Why is this necessary?

Improve college going culture at Washington Preparatory High School, entice students to meet the A-G requirements necessary to increase the graduation rates and the number of students going to 4 year colleges. This company has provided data packs that are used to monitor progress and make strategic plans to help students go to college and/or create post-secondary plans.

Why is request an After the Fact?

Portions of the deliverables were already completed prior to August 8, 2013 when the principal was assigned to Washington Preparatory High School. The funds to support the program are from the School Improvement Grant, which had not been released prior to September 2013.

Why do we need to do this now?

College Summit fully met all contract terms and deliverables for the 2013-14 school year to Washington Preparatory High School.

What would happen if this were not approved?

If the Board does not approve of this after-the-fact payment, College Summit will not be paid for services that were delivered in good faith to support the college going culture of Washington Preparatory High School. This could negatively affect the efforts of the school and the program for the upcoming school year. It would also negate the plans that were submitted to the State of California to meet the goals of the School Improvement Grant. Amendments would have to be submitted to the state and could potentially jeopardize the release of fund for School Improvement Grant Cohort 2.

What are the terms of the proposed agreement?

The funding source for this proposal is through the School Improvement Grant for Cohort 2 year 2 funds.

Members, Board of Education
Dr. John E. Deasy, Superintendent

-2-

July 25, 2014

If you have any questions or require additional information, please contact me at dbyrd1@lausd.net or at (323) 418-4051.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
George Silva

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

DATE: July 9, 2014

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

ADOPTED
BOARD REPORT

AUG 26 2014

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of May.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MAY 1 TO MAY 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$635,826.19	\$4,573,790.29
Office Essentials	\$462,905.98	\$4,555,919.03
Custodial/Maint. & Operations	\$399,396.05	\$5,803,327.12
Paper	\$107,535.19	\$3,197,599.79
Visual Arts	\$54,978.48	\$1,595,258.28
Educational Supplies/Tools	\$123,408.97	\$792,642.38
Science/Home Economics/First Aid	\$121,716.35	\$789,674.75

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MAY 1 TO MAY 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Audio Visual	\$4,281.13	\$204,580.79
Athletic Equipment	\$25,748.79	\$324,771.40
Forms & Publications	\$126,479.43	604,562.56
Music	\$1,680.82	\$39,589.21
TOTALS	\$2,063,957.38	\$22,481,715.60

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
Marc Monforte

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

DATE: July 9, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

ADOPTED
BOARD REPORT

411F 26 2014

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of June.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JUNE 1 TO JUNE 30, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$1,047,335.20	\$5,621,125.49
Office Essentials	\$1,005,866.68	\$5,561,785.71
Custodial/Maint. & Operations	\$711,059.76	\$6,514,386.88
Paper	\$56,939.97	\$3,254,539.76
Visual Arts	\$340,168.85	\$1,935,427.13
Educational Supplies/Tools	\$319,657.28	\$1,112,299.66
Science/Home Economics/First Aid	\$166,282.28	\$955,957.03

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JUNE 1 TO JUNE 30, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Audio Visual	\$62,357.00	\$266,937.79
Athletic Equipment	\$60,582.22	\$385,353.62
Forms & Publications	\$24,228.88	\$628,791.44
Music	\$3,251.34	\$42,840.55
TOTALS	\$3,797,729.46	\$26,279,445.06

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
Marc Monforte

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

INFORMATIVE

DATE: August 26, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Ronald S. Chandler, Chief Information Officer 

**SUBJECT: APPROVE CONTRACT WITH DIGITAL SCEPTER FOR WEB
CONTENT FILTERING SOLUTION**

ADOPTED
BOARD REPORT
AUG 26 2014

The Information Technology Division is requesting approval of an agreement with Digital Scepter to continue to enforce the District's organizational Internet use policy (BUL-999.8) protecting computing environment from serious cyber threats.

Why is this necessary?

The District must comply with all guidelines set forth in the Federal *Children's Internet Protection Act (CIPA)*, which is designed to allow students to use the Internet for educational purposes in a safe and nurturing environment. This includes operation of a web content filtering system, which leverages technology to prevent students from accessing content that is inappropriate, unsafe, or otherwise unrelated to education. Without such compliance, the District would lose eligibility for E-rate reimbursements, an essential component of the strategy to fund maintenance and operation of the nation's largest K-12 computing network.

Why do we need to do this now?

The support agreement with MacAfee for the legacy web content filtering system expired on June 30, 2014. Although the District is still able to use the content filtering solution, there is no mechanism in place for software updates, security patches, or support systems in case any aspect of the software fails to function correctly. Until a new support agreement is in place, the District is using an unsupported platform to serve an essential function in terms of protecting students from inappropriate or unsafe content.

What would happen if there were not approved?

Without approval of the proposed agreement, the District continues to operate a web content filtering system without a support system in place to ensure that the software is updated, secure, and functioning properly. This puts the District at risk of failing to provide content filtering as required by *CIPA* regulations. More importantly—should filtering software fail for any reason, students would be at risk of exposure to web content that is unsafe or inappropriate.

Members, Board of Education
Dr. John E. Deasy, Superintendent

-2-

What are the terms of the proposed agreement?

The proposed agreement is for a five-year period beginning August 27, 2014 and ending on August 26, 2019. The value of the agreement is not to exceed \$4.5 million for the five-year period. Sources of funding will be a combination of Bond (95%) and General (5%) funds.

If you have any questions, please contact me at 213-241-4906.

c: Michelle King Matt Hill David Holmquist Enrique Boull't
 George Silva Jefferson Crain

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Risk Management and Insurance Services

INFORMATIVE

DATE: July 15, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Janice Sawyer
Director of Benefits Administration

ADOPTED
BOARD REPORT
AUG 26 2014

**SUBJECT: CVS/CAREMARK
CONTRACT NO.: 4400003011
CONTRACT AMOUNT: \$245,284,000 (3 year) or \$433,415,600 (5 year)
RECOMMENDATION TO AWARD CONTRACT FOR PHARMACY
BENEFIT MANAGEMENT SERVICES**

Pursuant to the 2012-14 Health Benefits Agreement, Benefits Administration is submitting for Board approval the recommendation to award the Pharmacy Benefit Management Services contract to CVS/Caremark on behalf of the Health Benefits Committee (HBC).

The Pharmacy Benefits Manager (PBM) administers the prescription drug program utilized by approximately 71,000 employees, retirees and their eligible dependents enrolled in the Anthem Blue Cross medical plans. The standard portfolio of services includes but is not limited to the following:

- Claims processing
- Account management and support for plan design alternatives, trend analysis, and advice on prescription drugs
- Retail network of pharmacies Dispensing mail-order prescriptions
- Drug utilization management and industry trends
- Education and communication components for patients and physicians

A formal procurement process was conducted which included solicitation of proposals, an exhaustive review by the Health Benefits consultant, Segal Company, and internal staff members from Benefits Administration, Contracts Administration, and the HBC. The Source Selection Committee evaluated proposals based on experience and references, ability to perform the stated services, network disruption, cost, Work-based Learning Partnership plan and presented their recommendations to the HBC on June 2, 2014 for their approval.

As a result of the competitive process and negotiations, the Health Benefits Consultant estimates that the District will realize a savings of approximately \$22 million over the next three years and a savings of approximately \$42 million over the next five-year period while maintaining the same

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BOARD REPORT
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levels of benefit coverage. Also, because the procurement process resulted in the selection of the incumbent, no network disruption is anticipated for our employees, retirees and their eligible dependents.

Why is this necessary?

This contract award is necessary to ensure the continuation of prescription drug coverage for our employees, retirees and eligible dependents enrolled in the Anthem Blue Cross medical plans.

Why do we need to do this now?

With Open Enrollment scheduled to begin November 1, 2014, it is critical for the Benefits Administration staff to engage the PBM for the review of system interfaces and open development of enrollment materials to ensure a smooth delivery of benefits for the new plan year.

What would happen if this were not approved?

The District would not be able to provide prescription drug coverage to its employees, retirees and dependents and will be out of compliance with the Patient Protection and Affordable Care Act, as well as collective bargaining unit agreements.

The HBC, which is comprised of each union and one District representative, is responsible for negotiating all vendor contracts related to Health and Welfare. Although all contracts are contingent upon Board approval, this contract can only be withheld for good and sufficient cause as stated in the Health Benefits Agreement. If the Board's decision is not to approve the contract, the HBC can invoke the dispute resolution provision in the Agreement to determine if there is adequate evidence to support the justification of good and sufficient cause.

What are the terms of the proposed agreement?

The contract for the PBM services will be funded from the Health and Welfare fund. The terms of the contract are for three years with two one-year options. There is an 8.2% decrease in cost over the last three year contract and an 8.8% projected decrease in cost over the next five-year period. Additionally, the procurement process locked a guarantee cap on administrative fees for Years Four and Five which are as competitive as Year Three. CVS/Caremark presented a strong Work-based Learning Partnership proposal which included multiple commitments for career training awareness and opportunities for our students.

If you have any questions or require additional information, please contact me at janice.sawyer@lausd.net or at (213) 241-2551.

c:	Michelle King	Gerardo Loera
	David Holmquist	Jefferson Crain
	Enrique Boull't	George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of Intensive Support and Intervention
Office of Curriculum, Instruction and School Support

INFORMATIVE

DATE: August 04, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Donna Muncey, Ph.D., Chief
Office of Intensive Support and Intervention

Gerardo Loera, Executive Director
Office of Curriculum, Instruction and School Support

ADOPTED
BOARD REPORT

AUG 26 2014

**SUBJECT: AWARDED CONTRACTOR NAME: FOLLETT
CONTRACT NO.: 4400003081
CONTRACT AMOUNT: \$3,546,667.70
RECOMMENDATION TO AWARD CONTRACT**

Background:

ILTSS is requesting approval to proceed with a single source procurement of the third module of Follett's *Destiny Resource Management Solution*.

The September 15, 2010, BOC SEP update explained the need to upgrade from the Centralized Library Automation System (CLAS) to *Destiny* and introduced the three modules that comprise *Destiny*'s resource management capacity. With the Library and Textbook modules firmly on the way to full implementation, now is the time to implement the Asset Manager module. Asset Manager will fulfill Teacher Librarian requests to inventory and track library assets such as laptops, printers, and projectors. Asset Manager may also be used for other school/District non-library assets; for example, tracking all CCTP-related technology assets and tracking all the District's musical instruments (Arts Branch).

From the user's perspective, the actual training involved in learning Asset Manager is minimal for current *Destiny* users. The Teacher Librarians and other approved school/District staff would be responsible for implementation. In addition to Asset Manager, there are over forty enhancements for the Library and Textbook Manager modules that need to be completed. Therefore, these two modules need continued support under the Bond funds. A three-year package is recommended at a total cost of approximately \$3,546,667.66. This is approximately a 50% discount from list price.

The BOC approved this purchase at its meeting of June 26, 2014. The Board of Education approved this purchase at its July 1, 2014, meeting.

ADOPTED
BOARD REPORT
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Why is this necessary?

LAUSD has a significant investment in instructional media resources/equipment. This investment will continue to grow as the District and the schools continue to purchase new technology and rebuild programs (e.g., Music) that were negatively impacted by the fiscal crisis of the past few years. Therefore, it is important to implement a solution capable of tracking the inventory status and condition of all media resources/equipment. Adding Asset Manager will allow the District to track all its assets and more strategically manage them.

Personnel will be able to ensure resources are appropriately distributed, develop a centralized inventory of equipment including purchase cost, serial number, condition, and year of purchase. All inventoried devices can be located through districtwide reporting. Since Asset Manager will be at the school level, like its Library Manager and Textbook Manager counterparts, school site staff will be able to track technology-related resources at their sites including circulation to teachers, students, and administrators. School site staff will be able to generate reports including notifications to parents/guardians and track technology/resources to reduce loss, theft, and misplacement. Accurate reporting will also reduce over-ordering and increase ordering accuracy. At the District level, it will streamline physical inventory, request/transfer processes. It may also assist in expediting reports required by Federal, State, and District regulations. It may also expedite reports for audits, insurance, and special funding inquiries.

Why do we need to do this now?

As mentioned in the Background section above, the addition of the Asset Manager Module to the other two Destiny Modules was always planned. What makes implementation of Asset Manager crucial at this particular time is the District's implementation of CCTP. Asset Manager provides CCTP with an easily implemented solution of tracking the various computer devices, servers, printers, storage carts, Apple TV, and the like that part of its purview. Unlike other asset management solutions, Destiny's module can track transactions from acquisition through end of life

What would happen if this were not approved?

If this contract is not approved, it would negatively impact the District's ability to inventory, circulate, and track all the devices and peripherals associated with the roll-out of CCTP to the schools. It would also impact the District's ability to inventory, circulate, and track other assets such as musical instruments and library equipment.

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BOARD REPORT
AUG 26 2014

What are the terms of the proposed agreement?

The quote is based on discussions between Esther Sinofsky, Administrative Coordinator, ILTSS, and Follett representatives. Factors such as minimal training needed for central and staff, patron loads already synced, assistance procedures already in place, were included in the pricing discussions. No other vendor can simply turn on access to its product and expect everything to work smoothly from the first day.

If you have any questions or require additional information, please contact Esther Sinofsky at esther.sinofsky@lausd.net or at (213) 241-1236.

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Jefferson Crain
George Silva
Bruce Trenbeth
Esther Sinofsky

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Federal and State Education Programs

INFORMATIVE

DATE: July 31, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: Karen Ryback, Executive Director
Federal and State Education Programs

ADOPTED
BOARD REPORT

AUG 26 2014

SUBJECT: CARSKADON ASSOCIATES
CONTRACT AMOUNT: \$802,214.00

CONTRACT NO: 4400003078

Why is this necessary?

The LEA/Title I Private Schools Program is responsible for planning, designing, and implementing the Title I Private Schools Program and may not delegate that responsibility to the private schools or their officials. The LEA entered into consultation with the Torah and Archdiocese Consortiums, Dream Center Academy and Kayne Eras Center to provide supplemental reading and math services to eligible Title I students.

Why do we need to do this now?

In order for services to be provided in a timely manner the Board of Education must approve the contract.

What would happen if this were not approved?

The Torah and Los Angeles Archdiocese Consortiums, Dream Center Academy, and Kayne Eras Center would file a complaint with the California Department of Education and the United States Department of Education for failing to implement services that were agreed upon in consultation.

What are the terms of the proposed agreement?

Carskadon Associates will provide supplemental reading and math services to eligible Title I students attending schools within the Torah and Los Angeles Archdiocese Consortiums, Dream Center Academy and Kayne Eras Center.

If you have any questions or require additional information, please contact me at Karen.Ryback@lausd.net or at (213) 241-6996.

c: Michelle King	Jefferson Crain
David Holmquist	Donna Muncey
Enrique Boull't	George Silva
Gerardo Loera	

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Federal and State Education Programs

INFORMATIVE

DATE: July 31, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: Karen Ryback, Executive Director
Federal and State Education Programs

SUBJECT: OUTREACH CONCERN

CONTRACT AMOUNT: \$500,000.00

CONTRACT NO: 4400003097

ADOPTED
BOARD REPORT

AUG 26 2014

Why is this necessary?

The LEA/Title I Private Schools Program is responsible for planning, designing, and implementing the Title I Private Schools Program and may not delegate that responsibility to the private schools or their officials. The LEA entered into consultation with the Los Angeles Archdiocese to provide school-based counseling services to eligible Title I students.

Why do we need to do this now?

In order for services to be provided in a timely manner the Board of Education must approve the contract.

What would happen if this were not approved?

The Los Angeles Archdiocese would file a complaint with the California Department of Education and the United States Department of Education for failing to implement services that were agreed upon in consultation.

What are the terms of the proposed agreement?

Outreach Concern will provide school-based counseling to eligible Title I students at 36 Los Angeles Archdiocese school sites.

If you have any questions or require additional information, please contact me at Karen.Ryback@lausd.net or at (213) 241-6996.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
Donna Muncey
George Silva

INTEROFFICE CORRESPONDENCE
LOS ANGELES UNIFIED SCHOOL DISTRICT
Talent Management Division

INFORMATIVE

DATE: July 29, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: Rachel Bonkovsky, Executive Director
Talent Management Division

SUBJECT: CONTRACT NO. 4400002947 – NEW TEACHER CENTER

The Talent Management Office recommends that the Board approve the contract with the New Teacher Center (NTC) for professional services to support the reform of the Beginning Teacher Support and Assessment (BTSA) Program. New teacher induction will be accelerated and student achievement will be positively impacted through the utilization of the New Teacher Center reform-based model which has strategically supported urban districts across the country including Chicago, Boston, Washington, D.C. and Palm Beach public schools. This will be accomplished through a program developing Fully-Released Mentors to support new teachers based upon the principles, practices and protocols of the NTC, which align with the state requirements for BTSA/Induction services and with the approach of the District to support, grow and development our educators.

BACKGROUND

On April 13, 2010, the Teacher Effectiveness Task Force Final Report was issued and included recommendations for coherent, high-quality and relevant support mechanisms required for successful implementation, incorporating structures to support teacher leaders, novice teachers, and tenured teachers. As a result, one of the actions is to identify, recruit and select highly effective teacher leaders to act as instructional mentors for new teachers.

Through the leadership of the Talent Management Division a competitive Request for Proposal (RFP) process was initiated. As an outcome of this process, a selection committee determined that the New Teacher Center proposal met the RFP requirements by demonstrating the vendor's capacity to successfully develop teacher leaders to act as instructional mentors. The proposal from NTC provides: (a) a system for collecting and collaboratively analyzing data to inform new teacher practice; (b) a structure for observation, assessment and feedback of new teacher practice; (c) a method for identifying instructional next steps and interventions; and (d) a process for building the capacity of the teacher leaders and principals through professional development. The Board of Education approved a contract on 03/05/12 for the years of 2012 – 2016.

Inadvertently, the contract renewal option was not enacted in time, and the original contract expired. This contract approval request is to continue the relationship with New Teacher Center.

OUTCOMES

The contract with the New Teacher Center will focus on:

- Systemically developing the knowledge, skills and abilities of a cadre of highly qualified, fully released veteran teacher leaders and specialists (Full-Released Mentors) to provide instructional mentoring and induction support to a cohort of approximately 700-1000 new teachers in all Educational Service Centers of LAUSD.
- Following all state credentialing regulations to ensure the highest success for a new teachers participating in the New Teacher Center Beginning Teacher Support and Assessment (BTSA) Induction Program;
- Providing content-specific online mentoring in the shortage areas of mathematics, science and Special Education;
- Designing and facilitating a mentor professional learning community for the Full-Release Mentors and district staff to address issues of teacher development, data analysis, dilemmas of practice, calibration of support and assessment of teacher practice;
- Implementing the NTC comprehensive, formative assessment system, research-based tools and protocols that guide the work of the Full-Released Mentors and providing the foundation for accelerating the development of new teacher practice;
- Building the capacity of principals to support new teacher growth, development and instructional success through professional development;
- Evaluating the program implementation and impact through formative and summative assessment processes and the administration of an Induction Survey;
- Providing ongoing program consultation to LAUSD program leadership;
- Engaging in research and evaluation activities designed to inform new teacher practice and school reform efforts; and
- Disseminating model practices and research to educators Districtwide

BUDGET IMPLICATIONS

The total budget authorization for the school years, 2014-15 and 2015-16 will not exceed \$564,000 of which \$314,000 will be allocated for the 2014-15 school year. The source of funds is Federal Title II designed to support the professional development of certificated staff. The New Teacher Center budget includes Mentor and Principal Professional Development; the New Teacher Center Formative Assessment System; Instructional Materials; Online Mentoring; Program Evaluation; Consultation; Weekly Forums; Program Capacity Building and Travel.

RECOMMENDED VENDOR

We recommend continuing the contract with the New Teacher Center. They are uniquely positioned to produce the desired outcomes within the Los Angeles Unified School District. Their comprehensive formative assessment system, research-based tools and protocols, online mentoring program, and Induction Survey provide the best match to our District's position and perspectives regarding how effective New Teacher Induction programs develop, support and retain new teachers and mentors. The team at the New Teacher Center has the expertise to achieve excellence in teacher quality and improve teacher retention. The NTC has a demonstrable record of achievement, with long-term new teacher retention rates as high as 95%, compared to a nationwide dropout rate of nearly 50%. The NTC has served over 49,000 teachers

and 5,000 mentors, touching millions of students across the country through comprehensive mentoring and professional development programs. The proposed partnership between LAUSD and the New Teacher Center will work to address these educational needs of our schools, resulting in a stable group of committed, successful teachers dedicated to improving student learning and achievement.

We seek Board of Education approval of this selection.

If you have any questions or require additional information, please contact me at (213) 241-3444.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
George Silva

Attachments:

1. NTC Contract Issuance Timeline

- **11/1/11 – 12/9/11:** Talent Management leadership initiates RFP for a multi – year contract with NTC to partner with LAUSD in supporting new teachers participating in induction.
- **12/13/11:** Board of Education approves RFP contract # 1200276 to NTC. Contract is funded for \$1,580,000 with the option to exercise each of the successive contract years following year 1. Contract to be renewed by March 5th of each year.
- **3/5/12:** Multi-year contract is signed by LAUSD and NTC.
 - Year 1: March 5, 2012 – March 5, 2013
 - Year 2: March 5, 2013 – March 5, 2014
 - Year 3: March 5, 2014 – March 5, 2015
 - Year 4: March 5, 2015 – March 5, 2016
- **3/5/12 – 3/5/13:** NTC contract funding agreement is not to exceed \$394,210.
- **3/5/13 – 3/5/14:** NTC contract funding agreement is not to exceed \$389,880.
- **3/4/14:** NTC contract # 1200276 expires
- **3/5/14 – 3/5/15:** NTC contract expires before renewal could be exercised.
- **5/9/14 –** Talent Management is informed by Procurement that a new contract would need to be generated and must go to Board for approval.
- **5/15/14:** New NTC contract #4400002947 is generated to bridge the two remaining years of the expired #1200276 NTC contract
 - Total amount of new contract not to exceed \$564,000
 - March 5, 2014 – March 5, 2015 contract funding not to exceed \$314,000
 - March 5, 2015 – March 5, 2016 contract funding not to exceed \$250,000
- **6/16/14 –** Procurement issues a Limited Notice to Proceed (LNTP) for \$79,495 to cover “After the Fact” work from 3/5/14 to 6/16/14, and for work anticipated through 9/30/14, pending approval of the new contract.

2. Program Implementation and Impact

SY 2011-2012

- Implementation—Year 1, BTSA-FAS Induction Pilot Program
 - 37 schools (LAUSD and Charters) in former LD7
 - 182 participating teachers (PT)
 - 15 Full-Release Mentors
- Program Impact
 - BTSA-FAS NTC Induction Survey
 - 165 respondents-- 91% response rate
 - *Teacher practice improved from participation in program—96% of respondents*
 - *Program impacts student learning and achievement—93% of respondents*
 - *Teacher plans to stay in education—96% of respondents*

SY 2012-2013

- Implementation—Year 2, BTSA-FAS Induction Pilot Program
 - 46 schools (LAUSD and Continuing Charter PTs only) in former LD7
 - 165 participating teachers (PT)
 - 15 Full-Release Mentors
- Program Impact
 - BTSA-FAS NTC Induction Survey
 - 133 respondents—81% response rate
 - *Teacher practice improved from participation in program—98% of respondents*
 - *Program impacts student learning and achievement—93% of respondents*
 - *Teacher plans to stay in education—97% of respondents*

SY 2013-2014

- Implementation—Year 1, BTGD-FAS Induction Scale-Up District-wide
 - 236 schools (LAUSD and Affiliated Charters)
 - 425 participating teachers (PT)
 - 51 (ESC East)
 - 58 (ESC South)
 - 63 (ESC North)
 - 67 (ESC West)
 - 186 (ESC ISIC)
 - 40 Full-Release Mentors
- Program Impact
 - BTGD-FAS NTC Induction Survey
 - 397 respondents—93% response rate

- *Teacher practice improved from participation in program*—94% of respondents
- *Program impacts student learning and achievement*—94% of respondents
- *Teacher plans to stay in education*—97% of respondents

SY 2014-2015

- Implementation—Year 2, BTGD Induction Scale-Up District-wide
 - 450 schools (LAUSD and Affiliated Charters), projected
 - 800 -1,000 participating teachers (PT), projected
 - 40 Full-Release Mentors
- Program Impact
 - BTGD-NTC Induction Survey—survey results anticipated July 2015

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Food Services Division

INFORMATIVE

DATE: July 23, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: David Binkle, Director
Food Services Division

George Silva, Chief Procurement Officer
Procurement Services Division

**SUBJECT: REQUEST FOR APPROVAL OF REALLOCATION OF CONTRACT CAPACITY
OF CATEGORICAL FOOD CONTRACTS FOR 2014-15**

This Informative is written to request Board of Education approval on Board Report No. 023-14/15 to reallocate the contract capacity among the categorical food contracts for the 2014-15 fiscal year. This is a no cost contract action item since the total value would not exceed the total aggregate contract capacity approved by previous Board actions.

REQUEST FOR ACTION

The Food Services Division requests authorization for the reallocation of contract capacity among categorical food contracts with no fiscal impact or additional Board ratifications for the 2014-15 school year. In no event would the reallocation of contract capacity cause the aggregate expenditure under all nine contracts to exceed the existing authorized amount of \$754,450.000. Approval of this reallocation request would ensure uninterrupted supply chains in support of our food services operation.

In an effort to align all strategic food commodity contracts and replace sun-setting contracts, the Food Services and Procurement Services Divisions will be conducting strategically-sourced categorical food and food-related product Request for Proposals in the fall of 2014 for Board of Education action in the spring of 2015.

BACKGROUND

In 2009, the Food Services Division, in conjunction with the Procurement Services Division, began a new procurement process of purchasing food and supplies through a Request for Proposal (RFP), best-value approach for the District, rather than an Invitation for Bid (IFB), lowest responsible/responsive bidder.

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The best-value RFP was in line with the District's initiative to encourage more companies to bid on items the District needs, rather than sole-sourcing products and services. Since the Food Services Division had a long history of single-source bidders or "no bids" from vendors, the administration supported the change in direction.

Through several Board actions between the period of 2010 thru 2012, the Board authorized the aggregate expenditure of \$754,450,000 for nine strategically-sourced categorical partnering food and food-related contracts, each with its own maximum estimated dollar capacity. The contract terms span the period of July 15, 2010, through June 30, 2017. To date, only \$429,734,150 of the Board-authorized \$754,450,000 total has been expended.

Table 1 depicts the aggregate not-to-exceed amount and the amount spent to date in each food category.

Table 1

Food Category	Amount Spent to Date	Aggregate Not-to-exceed Amount
Potatoes	\$7,017,239.00	\$284,450,000.00
Beef	\$20,124,341.00	
Turkey	\$22,853,166.00	
Chicken	\$45,615,647.00	
	\$95,610,393.00	
Vegetarian	\$42,449,020.00	\$50,000,000.00
	\$42,449,020.00	
Dairy	\$92,718,196.00	\$200,000,000.00
Bread & Produce	\$97,856,087.00	
	\$190,574,283	
Paper & Plastic	\$28,574,052.00	\$100,000,000.00
	\$28,574,052.00	
Misc. Food	\$72,526,402.00	\$120,000,000.00
	\$72,526,402.00	
Total:	\$429,734,150.00	\$754,450,000.00

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JUSTIFICATION

The ability to reallocate contract capacity between food categories provides flexibility in allocating food-dollars among vendors to accommodate changing policies, meal requirements and increases in student participation. Additionally, the Board of Education adopted the Breakfast in the Classroom (BIC) program, adding more than 100,000 students eating breakfast, and implementing the after school supper meal program, serving nearly 70,000 students.

Therefore, as a measure of procurement flexibility, it is prudent to allow the reallocation of the preauthorized maximum contract capacity between food categories. Non-approval of this reallocation of contract capacity would impact the ability to meet menu requirements that are based on the new nutritional initiatives.

If you have any questions, or require additional information, please contact David Binkle at (213) 241-2993, or George Silva at (213) 241-1751.

c: Michelle King
David Holmquist
Gerardo Loera
Enrique Boull't

Jefferson Crain
ESC AOOs

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Transportation Services Division


INFORMATIVE

DATE: July 22, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

ADOPTED
BOARD REPORT

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FROM: Donald Wilkes, Director 
Transportation Services Division

**SUBJECT: REQUEST TO EXTEND CONTRACT WITH SYNOVIA SOLUTIONS FOR
GLOBAL POSITIONING SYSTEM (GPS) SERVICES
CONTRACT NO.: 0950139
CONTRACT EXTENSION AMOUNT: \$1,100,000**

The Transportation Services Division (TSD) is seeking Board approval to extend its current contract with Synovia Solutions (Synovia) for Global Positioning System (GPS) services beyond the initial 5 year contract period of October 1, 2009 through September 30, 2014.

Synovia provides Global Positioning System (GPS) services for District owned and operated school buses and TSD administrative vehicles.

Why is this necessary?

To enhance student safety and comply with Department of Transportation (DOT) guidelines regarding the monitoring of commercial driver hours, District owned school buses have GPS tracking devices installed. GPS technology provides precise time and location data of school buses as well as electronic historical data. The technology is also capable of onboard student attendance tracking, rider monitoring, enhanced emergency response capabilities, and automated time reporting.

Data is collected and transferred, via cellular technology, through a third party vendor, Synovia. Synovia owns and operates the backbone software for the GPS system currently installed in District school buses.

Why do we need to do this now?

Synovia has an existing contract with TSD that will sunset September 30, 2014. It is necessary to extend the agreement with Synovia to maintain functionality of the current GPS system in District owned school buses. Synovia has a solution and owns the software that is compatible with TSD's fleet.

What would happen if this were not approved?

If this authorization is not approved LAUSD would not have the ability to track LAUSD school buses in real-time or historically, additionally the ability to electronically track, archive, and produce reports in compliance with DOT guidelines would be lost.

What are the terms of the proposed agreement?

This agreement is for October 1, 2014 through September 30, 2015 with two one-year extension options and increases the not-to-exceed contract value by \$1.1 million. Source of funding is General Funds.

Should you have any questions or require additional information, please contact me at donald.wilkes@lausd.net or at (213) 580-2920.

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
George Silva

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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of Curriculum, Instruction, and School Support

INFORMATIVE

DATE: August 14, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Susan Tandberg, Ed.D.
Director, K-12 Instruction

ADOPTED
BOARD REPORT

AUG 26 2014

SUBJECT: PROCUREMENT BOARD REPORT 023-14/15

1. 95 Percent Group, Inc. – Contract No. 4400002919

Purpose: Professional development and onsite coaching regarding intervention and effective core instruction in phonological awareness, alphabetical principles and phonics skills. Effective intervention instruction using the Advanced Phonics Chip Kits™ where teachers will learn how to teach sentence comprehension, incorporating language and sentence structure patterns that are critical to comprehension.

Scope of work: Target Grant

6 schools

Contractor will provide:

- 1-day professional development for K-3 teachers
- 14-days of school site coaching and embedded professional development
- 1-day professional development for school site coaches

Scope of work: Coordinated Early Intervening Schools

30 schools

- 3-days of professional development for K-2 teachers (30 at each grade level)
- 17-days of school site coaching and embedded professional development

Single Source Justification

This vendor has been working with both sets of schools for multiple years. This is a continuation and deepening of the professional development conducted in the 2013/2014 school year.

2. Teach the Teacher Collaborative – Contract No. 4400002957 (Choose Health LA Grant)

Purpose: on-site professional development for teachers participating in the Community Transformation Grant. Sessions include instruction in (a) basic movement patterns, (b) introduction to dance and rhythms, (c) introduction to California physical education standards, (d) introductory workshop to SandBells® and how to incorporate them into elementary and secondary school instructional programs, (e) seminar on effective teaching strategies to support English Language Arts skills in physical education, and (f) introduction on cooperative games.

Scope of Work

6-day residential seminar sessions for physical education teachers participating in the Community Transformation Grant. Participants learn the foundations of physical education activities, lesson planning, assessment in PE, and increase the quality of physical education activities and programs.

Single Source Justification

The Teach for Teacher Collaborative has provided this professional development for the past several years as a part of the Choose Health LA Grant. The site was selected based on a cost comparison.

3. *Reach Associates, LLC – Contract No. 4400002963*

Purpose: professional development for teachers, coaches, school leaders, and administrators to include in-person and virtual trainings on the Literacy Design Collaborative Framework as a strategy for implementing the Common Core State Standards

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Scope of work

- 11-days for professional development
- 1-day leadership training
- 2-days site visitation
- Development of instructional modules
- Building internal trainers

Single Source Justification

Reach Associates LLC is the proprietor of this work. We conducted a comparison with ConnectEd, (a different provider) as a comparison. Reach Associates was less expensive and provides a higher quality professional development.

4. *Board of Trustees of the Leland Stanford Junior University - 4400002741*

Purpose: Single-source contract to provide professional development and consultation on the use of Reading Like a Historian in the secondary classroom as the means to implement Common Core State Standards in History.

Scope of Work

- 95 Teachers
- 11-days professional development
- 3-days site visitation
- Development of 10 demonstration sites
- Development of trainers within the district

Single Source Justification

Stanford University is the sole proprietor of the Reading Like a Historian products.

If you have any questions or require additional information, please contact me at susan.tandberg@lausd.net or at (213) 241-5333.

c:	Michelle King	Jefferson Crain
	David Holmquist	George Silva
	Enrique Boull't	
	Gerardo Loera	

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Talent Management Division

INFORMATIVE

DATE: August 11, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: Donna Muncey, Ph.D
Chief, Office of Intensive Support and Innovation

Rachel Bonkovsky
Executive Director, Talent Management

ADOPTED
BOARD REPORT

AUG 26 2014

**SUBJECT: AWARDED CONTRACTOR NAME: CORNERSTONE ONDEMAND
CONTRACT NO.: 4400002943-1
CONTRACT AMMENDMENT AMOUNT: \$101, 715
RECOMMENDATION TO AMEND CONTRACT**

The attached Request for Procurement Action (RFPA) for the Cornerstone OnDemand (CSOD) contract will amend the CSOD contract to add approximately 13,562 user accounts to the CSOD system at a cost of \$101,715. This amendment will ensure there are sufficient accounts for all Los Angeles Unified School District (District) certificated employees to access the system for professional development.

This contract was originally awarded in February 2013 to launch the CSOD system, an online professional learning management technology solution that can be used to manage and track support for all employees, deliver and assess learning content, and target specific professional learning and informational resources to individuals and groups based on individual evaluation and growth data and aligned to District Instructional Initiatives.

Funding for this contract amendment is from Title II, while the remainder of the contract is currently funded by the U.S. Department of Education Teacher Incentive Grant award.

The CSOD Professional Learning Management System (PLMS) will provide all certificated employees with access to District-created framework-aligned professional development resources as well as District-created professional development content related to Common Core implementation, EL Master Plan, and the Common Core Technology Project. Training content accessible through the PLMS will include seminars, digital or e-learning courses, and social networking functionalities that allow educators to connect with peers and share best practices. Users will also find recommendations for external resources such as books, articles, seminars, webinars, videos, and websites that are aligned to the District frameworks or other District priorities. The PLMS will also allow for systematic information sharing across central office departments (i.e., talent management, human resources, curriculum and instruction, and data and accountability departments). Data sharing will include information about the utilization of professional development content, indicators of the quality and effectiveness of the professional development resources, and actionable information about how employees access content. This solution will inform allocation of District resources to ensure we meet the professional growth needs of all employees.

Why is this necessary?

In 2010, the Teacher Effectiveness Task Force (TETF) recommended a multiple measure evaluation for teachers and school leaders, as well as coherent and targeted support and development. This contract amendment will

enable the District to individualize support for employees through professional development courses and online resources that are aligned to District frameworks and other District priorities including, Common Core implementation, EL Master Plan and the Common Core Technology Project. This solution will: 1) enable educators to search for professional development content specific to their needs and growth areas, 2) allow supervisors to recommend or require specific learning opportunities to employees, and 3) allow for assessment of leaning resources in a timely and actionable way. Currently, Learning Zone is unable to target professional development and resources to individual educators based on need or provide systematic data regarding the effectiveness and usage of professional development resources.

Why do we need to do this now?

The District has invested in developing an Educator Growth and Development Cycle (EGDC) aligned with the TETF recommendations. This school year, several thousand teachers participated in the Teacher Growth and Development Cycle (TGDC). Through this cycle a significant sample of these teachers have established target areas for growth. In the coming school year, another cohort of teachers will participate in the TGDC and establish growth goal areas. It is now crucial that the District be able to provide these educators with coherent and targeted support and development opportunities. The PLMS is key to moving practice forward for all employees in the District in their individual areas of growth and provides a critical technology solution needed to support the implementation of professional development aligned to the implementation of the Common Core, EL Master Plan and Common Core Technology Project.

What would happen if this were not approved?

If this contract amendment is not approved, the District will not be able to provide targeted, individualized support and to assess the quality of the professional development provided to all of its certificated employees. The District's efforts to implement a comprehensive growth and development cycle for all educators will falter without adequate professional development opportunities provided in an organized and accessible manner for all certificated employees. With this contract certificated District employees will be able to find professional development courses and content targeted to their individual growth needs as well as professional development resources that will support them in implementing the Common Core, EL Master Plan and the Common Core Technology Project (where applicable).

What are the terms of the proposed agreement?

The agreement provides "software-as-a-service" access to the contractor's fully hosted system for the remainder of the current contract period to an additional 13,562 certificated personnel with three one-year renewal options that provide for expansion to cover an additional 50,000 classified personnel if the District wishes to move in that direction.

If you have any questions or require additional information, please contact Rachel Bonkovsky at rachel.bonkovsky@lausd.net or at (213) 241-3444.

c: Michelle King
David Holmquist
Enrique Boull't
Gerardo Loera
Jefferson Crain
George Silva

ADOPTED
BOARD REPORT

AUG 26 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Talent Management Division

INFORMATIVE

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

DATE: August 13, 2014

FROM: Donna E. Muncey, Ph.D
Chief, Office of Intensive Support and Innovation

ADOPTED
BOARD REPORT

AUG 26 2014

Rachel Bonkovsky
Executive Director, Talent Management

**SUBJECT: AWARDED CONTRACTOR NAME: University of Southern California
CONTRACT NO.: 4400002748-2
CONTRACT AMENDMENT AMOUNT: \$13,860
RECOMMENDATION TO AMEND CONTRACT**

This contract with the University of Southern California (USC) began in May 2013 to provide local program evaluation services to the Los Angeles Unified School District (District) to measure the District's progress and success in implementing the five-year, \$49.2 million U.S. Department of Education Teacher Incentive Grant award, which started in October 2012.

The work includes: 1) measuring LAUSD's progress towards meeting the objectives in the TIF proposal; 2) providing insights to the proposed research questions based on quantitative and qualitative data analysis; and 3) providing insights and recommendations to inform the District's implementation and scaling efforts.

As part of the data collection for their analysis, the contract includes the administration of surveys to administrators. The original contract included costs for the administration to a total of 493 principals, but due to several factors, including the timing of the survey, we would like to be able to administer the survey to all K-12 principals in the District, an estimated total of 950 administrators. This increase in participants results in an additional cost of \$3,456 for each year of the contract for a total of \$13,860 across all four years of the contract.

Additionally, in April 2014, the contract was amended at no cost to expand the scope of work to include an analysis to explore the fiscal impact of raising teacher salaries and/or reducing class size. Given the funds expected via the Local Control Funding Formula, Superintendent Deasy requested that USC conduct analysis on impacts and costs per student associated with raising teacher salaries, and with reducing class sizes for the 2014-15 school year.

Why is this necessary?

This increase in cost requires an amendment to the existing contract, which needs to be ratified by the Board.

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Why do we need to do this now?

This change to the scope of the contract is necessary now because the timing of the administration of the survey is crucial to ensuring a high response rate. Timing the survey administration also requires us to consider other high priority deadlines and activities that are required of administrators, and therefore, narrows the possible window during which we can administer the survey.

What would happen if this were not approved?

If this amendment is not approved, then we will not be able to survey all principals on their attitudes related to the District's TIF related work, which would, as a result, provide a fragmented, as opposed to a more comprehensive, picture of how our administrators view this work.

What are the terms of the proposed agreement?

This amendment increases the total cost of the contract by \$13,460 over all four years of the contract. The results of the survey will be provided to LAUSD. We are currently in the second year of a two-year contract, with three option years (contract term: 5/15/2013-5/14/2018). Funding for this contract is from the U.S. Department of Education Teacher Incentive Grant award.

The deliverables of this contract include:

- A preliminary report on program implementation and recommendations for possible modifications (due January 2014)
- Regular communication with LAUSD staff to provide status reports and thought partnership
- Submit annual reports that are required for the federal grant reports
- Annual interim evaluation reports in Years 2 through 4 measuring LAUSD's progress towards our stated goals along with recommendations for program implementation and continuous improvement (due January 2015, January 2016, and January 2017)
- A final evaluation report summarizing program effectiveness and description of what was learned during the grant period as well as recommendations for sustaining operations within evaluated areas (due February 2018)
- A summary of the final evaluation report prepared for multiple District stakeholders (due Spring 2018)

If you have any questions or require additional information, please contact Rachel Bonkovsky at rachel.bonkovsky@lausd.net or at (213) 241-3444.

c: Michelle King Jefferson Crain
David Holmquist George Silva
Enrique Boull't
Gerardo Loera