



APPROVED

Board of Education Report

ADOPTED AS AMENDED (Postpone action on Contract Nos. 4400003786 & 4400003786-1, Team Heal Foundation to August 2015 meeting)

File #: Rep-483-14/15, **Version:** 1

APPROVAL OF PROCUREMENT ACTIONS

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts, Amendments and After the Fact Contract; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Services Contracts (exceeding \$250,00): New Contracts and Amendments; Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #474-13/14),

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which the Board exercised on June 10, 2014.

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Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts, Amendments and After the Fact Contract; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts and Amendments
- Goods and General Services Contracts (exceeding \$250,000): New Contracts

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Ratification for Approval of Contracts Not Under Delegated Authority

Informatives

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Respectfully submitted,

APPROVED BY:

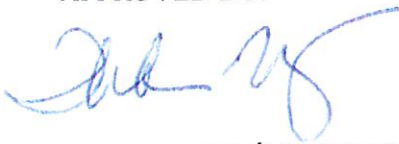
RAMON C. CORTINES
Superintendent

MICHELLE KING
Chief Deputy Superintendent

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APPROVED BY:



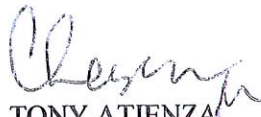
THELMA MELÉNDEZ DE SANTA ANA, PH.D.
Chief Executive Officer
Office of Educational Services

REVIEWED BY:



DAVID HOLMQUIST
General Counsel

☒ Approved as to form.



TONY ATIENZA
Director of Budget Services and Financial
Planning

PRESENTED BY:

GEORGE SILVA
Chief Procurement Officer

☒ Approved as to budget impact statement.

ATTACHMENT A

APPROVED**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**ADOPTED
BOARD REPORT

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NEW CONTRACTS NOT EXCEEDING \$250,000**\$1,083,436**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Galaxy	4400003776	Single-source contract to host Beyond the Bell (BTB) professional mentoring seminars, panel discussions and LAUSD dance/drill team event. In addition, contractor to provide soccer coaching, player appearances, L.A. Galaxy mascot appearances, program support to promote Beyond the Bell programs, and hosting of Beyond the Bell Night to commemorate the students' accomplishments.	After School Education Safety Program Grant (100%)	\$59,990

Contract Term: 04/10/15 through 06/30/15**Contract Value:** \$59,990Requester: *Al Cortes, Executive Director
Beyond the Bell Branch*

Cornerstone OnDemand, Inc.	4400003626	Informally competed contract to provide technology platform to support the processes in the Classified Growth and Development Cycle that interfaces with existing District systems. Provide an online performance management technology solution to manage and support classified employees with their performance, growth and development activities and facilitate online collaboration between classified employees across the District.	General Funds (100%)	\$61,750
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Contract Term: 03/31/15 through 06/30/16**Contract Value:** \$61,750Requester: *Justo Avila
Chief Human Resources Officer
Human Resources Division*

ATTACHMENT A

APPROVED**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Reach, LA	4400003800	Named-in-grant contract to provide strategic planning, and identification of sub-population for the recruitment and implementation of evidence-based intervention. In addition, provide support in the development and facilitation of research and evaluation for the evidence-based intervention.	Promoting Adolescent Health School Based HIV/STD Prevention Grant (100%)	\$44,000

Contract Term: 04/27/15 through 06/30/15**Contract Value:** \$44,000Requester: *Debra Duardo, Executive Director
Student Health and Human Services*

Gina Airey Consulting, Inc.	4400003794	Informally competed contract to provide consulting services needed for further facilitation and documentation of a strategic plan for Wellness Phase 2 to improve and expand the delivery of wellness-related services in existing Student Health and Human Services (SHHS) service sites, existing and future Wellness Centers.	General Funds (100%)	\$66,000
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Contract Term: 05/01/15 through 06/30/15**Contract Value:** \$66,000Requester: *Debra Duardo, Executive Director
Student Health and Human Services*

ATTACHMENT A

APPROVED**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
BOARD REPORT

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Institute for
Standards,
Curricula and
Assessments
(ISCA)

4400003716

Informally competed contract to provide
professional development to approximately 45
teachers in the area of designing and planning
lessons for the Common Core State Standards.School
Improvement
Grant
(100%)

\$130,500

Contract Term: 06/08/15 through 02/26/16**Contract Value:** \$130,500Requester: *Nader Delnavaz, Director*
*School Improvement Grant Unit*Trash for
Teaching
(T4T)

4400003717

Informally competed contract to provide project-
based learning materials, curriculum development
and training to 50 science teachers related to Next
Generation Science Standards and Common Core
State Standards.School
Improvement
Grant
(100%)

\$96,000

Contract Term: 08/04/15 through 03/30/16**Contract Value:** \$96,000Requester: *Nader Delnavaz, Director*
School Improvement Grant Unit

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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The College Board	4400003555 and 4400003555-1	Informally competed contract to provide professional development services to support rigorous, high quality Advanced Placement (AP) and Pre-AP instruction. Design and conduct up to 32 College Board endorsed, subject-specific AP workshops for a maximum of 700 AP teachers, Pre-AP teachers and AP coordinators. Professional development shall include content-specific instructional strategies that address the needs to diverse learner and result in improved student learning and achievement.	General Funds (100%)	\$131,196
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Contract Term: 02/09/15 through 06/30/15

Initial Contract Value: \$75,400

Amendment No. 1: \$55,796

Aggregate Contract Value: \$131,196

Requester: *Arzie Galvez, Director
Advanced Learning Options*

Community Training and Assistance Center, Inc. (CTAC)	4400003685	Informally competed contract to provide training and develop data-based objectives. Contractor will train staff on how teachers can set rigorous and attainable student outcome goals, and provide consulting services on how to develop the associated teacher and administrator training content. The staff will then deliver Data-Based Objective (DBO) trainings to teachers and administrators.	Teacher Incentive Fund (TIF) Grant (100%)	\$139,000
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Contract Term: 03/30/15 through 07/31/15

Contract Value: \$139,000

Requester: *Linda Del Cueto, Chief
Professional Learning and Leadership
Development*

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APPROVAL OF PROCUREMENT CONTRACTS: RA

ADOPTED AS AMENDED (Postpone action on Contract Nos. 4400003786 & 4400003786-1, Team Heal Foundation to August 2015 meeting)

I. PROFESSIONAL SERVICE CONTRACTS ALREADY A

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
School Services of California, Inc.	4400003731	Informally competed capacity contract to provide District with financial analysis and training, and to assist with special projects like the District's Independent Financial Review Panel.	General Funds (100%)	\$250,000

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Contract Term: 04/01/15 through 03/31/20
includes two (2) one-year renewal options

Contract Value: \$250,000

Requester: *Megan Reilly*
Chief Financial Officer
Office of the Chief Financial Officer

Team Heal Foundation	4400003786 and 4400003786-1	Single-source contract to provide a concussion coordinator for 5 schools (Westchester H.S., Carson H.S., Crenshaw H.S., Banning H.S., Dorsey H.S.) to provide baseline testing for female athletes of soccer, football, and basketball as well as repeat testing as needed if a student has a suspected concussion. These services will focus on three primary areas as it relates to the District's core concussion management program: 1) prevention, 2) reduction (through education), and 3) treatment/care of brain injuries.	General Funds (100%)	\$105,000*
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Contract Term: 08/01/15 through 07/31/18

Initial Contract Value: \$105,000
Amendment No. 1: \$0
***Aggregate Contract Value \$105,000**

Requester: *Earl R. Perkins*,
Assistant Superintendent
Office of School Operations

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

I. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

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\$737,088

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
University of California Los Angeles – Center X	4400003136-1	Amendment to increase contract capacity to provide year-round educational support at UCLA to students and teachers for Advanced Placement readiness in the STEM areas of science, math, computer science and English.	General Funds (100%)	\$160,000*

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Contract Term: 09/15/14 through 06/30/15

Initial Contract Value: \$220,000
 *Amendment No. 1: \$160,000
Aggregate Contract Value: \$380,000

Requester: *Arzie Galvez, Director
Advanced Learning Options*

Hewlett-Packard Company	4400002733-1	Amendment to increase contract capacity to provide additional equipment to support a turn-key implementation of the Secondary Modular or Container-Based Data Center.	Bond Funds (95%)	\$142,382*
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Contract Term: 06/11/14 through 06/10/19

Initial Contract Value: \$14,079,183
 *Amendment No. 1: \$142,382
Aggregate Contract Value \$14,221,565

General
Funds
(5%)

Requester: *Shahryar Khazei,
Deputy Chief Information Officer
Information Technology Division*

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**I. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Controltec, Inc.	4400003004-1	Amendment to extend term and increase contract capacity. Contractor will provide software support for Center-Track software (also known as the Early Education Student Information System, or EESIS).	General Funds (100%)	\$89,180*

Current Contract Term: 07/01/14 through 06/30/15

New End Date by this Amendment: 06/30/16

Initial Contract Value: \$60,180

*Amendment No. 1: \$89,180

Aggregate Contract Value: \$149,360

Requester: *Shahryar Khazei,*
Deputy Chief Information Officer
Information Technology Division

University of Southern California	4400002748-3	Amendment to increase contract capacity to provide additional evaluation services to measure the District's progress and success in implementing the five-year federal Teacher Incentive Fund (TIF) Grant Project.	Teacher Incentive Fund (TIF) Grant (100%)	\$113,762*
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Contract Term: 05/15/13 through 05/14/18 includes three (3) one-year renewal options

Initial Contract Value: \$849,906

Amendment No. 1: \$0

Amendment No. 2: \$13,860

*Amendment No. 3: \$113,762

Aggregate Contract Value: \$977,528

Requester: *Linda Del Cueto, Chief*
Professional Learning and Leadership
Development

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

I. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Strategic Education Services	4400003230-1	Amendment to extend term and increase contract capacity to provide state governmental relations advocacy services for policy and fiscal interests of the District, provide strategic advice and counsel on various legislative, political and media issues that affect or will affect the District.	General Funds (100%)	\$87,000*

Current Contract Term: 04/10/13 through 04/09/15

New End Date by this Amendment: 04/09/16

Initial Contract Value: \$169,680
***Amendment No. 1:** \$87,000
Aggregated Contract Value: \$256,680

Requester: *Edgar Zazueta*
Chief of External Relations
Office of Government Relations

Sedgwick Claims Management Services, Inc.	4400002041-3	Amendment to increase contract capacity to provide loss control services, data and trend analysis, and development of strategies to reduce the frequency of work related injuries and related costs, and for worker's compensation record storage to ensure the ability to retain records, judicial orders and judgments. Provide statutory benefits to injured workers.	General Funds (100%)	\$40,000*
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Contract Term: 02/01/11 through 01/31/16

Initial Contract Value: \$48,774,876
Amendment No. 1: \$0
Amendment No. 2: \$0
***Amendment No. 3:** \$40,000
Aggregated Contract Value: \$48,814,876

Requester: *Dawn Watkins, Director*
Risk Management and Insurance Services

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

I. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT JUN 09 2015	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Catapult Learning West, LLC	4400003205-1	Amendment to pass-through contract to increase capacity to provide additional supplemental English Language Arts and Math services two times per week, per subject, while school is in session to eligible Title I students in grades K-12. Contractor will develop a customized small group program to meet the specific needs of the eligible Title I students pursuant to the Elementary Secondary Education Act (ESEA), also known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title I Private Schools Program with the LAUSD as the Local Education Agency (LEA).		Title I Part A Funds (100%)	\$64,764*

Contract Term: 11/19/14 through 06/30/15

Initial Contract Value: \$669,195
 *Amendment No. 1: \$64,764
Aggregated Contract Value: \$733,959

Requester: *Karen Ryback, Executive Director
 Private Schools Program*

ATTACHMENT A

APPROVED**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****I. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Burke, Williamson & Sorenson, LLP	4400002753-7	Amendment to extend term and increase contract capacity to provide legal counsel to the School Construction Bond Citizens' Oversight Committee.	General Funds (100%)	\$40,000*

Current Contract Term: 05/12/10 through
06/30/15

New End Date by the Amendment: 09/30/15

Initial Contract Value:	\$96,000
Amendment No. 1:	\$96,000
Amendment No. 2:	\$91,850
Amendment No. 3:	\$100,200
Amendment No. 4:	\$59,800
Amendment No. 5:	\$40,000
Amendment No. 6:	\$120,000
*Amendment No. 7:	\$40,000
Aggregate Contract Value:	\$643,850

Requester: *Timothy Popejoy*
Interim Bond Oversight Administrator
Bond Oversight Committee

ATTACHMENT A

APPROVED**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

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B. AFTER THE FACT CONTRACT NOT EXCEEDING \$250,000 ALREADY AWARDED

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYADOPTED
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C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

ATTACHMENT A

APPROVED**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**ADOPTED
BOARD REPORT

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1. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) Plan and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

J. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

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April 2015 - \$984,305

YTD - \$12,478,344

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The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>April*</u> <u>2015</u> <u>Qty. of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>April 2015*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders	201	1,868	\$984,305 (Avg. Trans. \$4,897)	\$12,478,344

PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000

April 2015- \$20,633,179

YTD - \$164,703,891

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>April* 2015</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>April 2015*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders	29	284	\$1,691,700 (Avg. Trans.- \$58,334)	\$18,094,876
Low Value – Decentralized Purchase Orders	3,155	24,531	\$5,520,247 (Avg. Trans. – \$1,750)	\$42,201,055
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.)	9,533	84,966	\$2,976,078 (Avg. Trans. \$312)	\$29,712,871
Rental Facilities	9	55	\$19,305 (Avg. Trans. \$2,145)	\$363,644
Travel/Conference Attendance	692	5,816	\$459,112 (Avg. Trans. \$663)	\$3,394,845
GENERAL STORES DISTRIBUTION CENTER Informative memo included	202	3,194	\$2,310,775 (Avg. Trans. \$11,439)	\$25,033,487
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) -	1,061	6,992	\$7,685,962 (Avg. Trans. \$7,244)	\$45,903,113

*Detailed information is provided on the Procurement Services website.

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ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

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NEW CONTRACTS EXCEEDING \$250,000

\$132,038,438

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
N. Harris Computer Corporation	4400003796	Sole-source contract to provide software support, services and maintenance for the Adult Student Information System. The system provides real-time access to data essential for District, State and Federal reporting and business-decision making. The system provides statutory data-collection, enables inter-system reporting and is the system of record for student demographic, attendance and course completion data for the Division of Adult and Career Education.	General Funds (100%)	\$438,438

Contract Term: 07/01/15 through 06/30/16

Contract Value: \$438,438

Requester: *Donna Brashear*
Executive Director
Division of Adult and Career Education

B Virtual, Inc.	4400003607 (RFP 2000000555)	Formally competed contract to provide Information Technology (IT) help desk support (overflow and after-hours support) services.	General Funds (100%)	\$900,000
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Contract Term: 07/01/15 through 06/30/20
includes four (4) one-year renewal options

Aggregate Five-Year Contract Value:
\$900,000

Requester: *Shahryar Khazei*
Deputy Chief Information Officer
Information Technology Division

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400003811 thru 4400003842 (RFQ 2000000530-2)	Formally competed bench contracts to provide supplemental services for private school students, their teachers and families. Categories include supplemental English Language Arts and Math Services (Highly Qualified Teachers and Third-Party Provider of Title I Teachers), school-based counseling services, professional development for private school teachers, and parental involvement services of participating Title I, Part A students. These are required pass-through contracts for Title I, Part A, No Child Left Behind (NCLB) Act of 2001 with LAUSD as the Local Education Agency (LEA).	Title I Part A Funds (100%)	\$40,600,000

Contract Term: 07/01/15 through 6/30/20

Aggregate Contract Value for 32 Contracts:
\$40,600,000

Requester: *Karen Ryback*
Executive Director
Federal and State Education Programs

*Afsaneh Yocheved Balakhaneh; Association for Supervision & Curriculum Development; Barbara Lester; Beverly Venouziou; Brenda Magidsohn; Carol Hatanaka Ono; Carskadon Associates, Inc.; Catapult Learning; Cecilia Mercado; Chad Davis; Debra Kahn; Diana Jones; Eliza Ann Williams; Frostig; Gail Fujimoto; Gayle Wolf; Jewish Family Services of Los Angeles; Kathryn Forsman; Learn-It Systems, LLC; Marilyn Udoji; Merkos L'Inyonei Chinuch, Inc.; Natilia Roundtree; Nina Quock; Outreach Concern, Inc.; Rocket Learning Partners, LLC; SOS Education; Susan Poodiack; The Education Planners; Total Education Solutions; Wendy Murakami; Yeshiva Educational Services, Inc.; Yvonne Leib Tawfik.

APPROVED

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

ADOPTED
BOARD REPORT

JUN 09 2015

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Alliant Insurance Services, Inc.	4400003706 (RFP 2000000587)	Formally competed contract to provide insurance brokerage services and capacity for insurance premiums for all operations excluding Owner Controlled Insurance Program (OCIP), workers compensation and general liability.	General Funds (100%)	\$81,100,000

Contract Term: 07/1/15 through 06/30/20
includes one (1) two-year renewal option

Aggregate Five-Year Contract Value:
\$81,100,000

Requester: *David Holmquist*
General Counsel
Office of the General Counsel

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

ADOPTED
BOARD REPORT

JUN 09 2015

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

Authorization to increase contract capacity and re-allocate contract amounts between twenty (20) Master Services Agreements (MSA). The MSAs were approved under Board Report #193-12/13, dated June 18, 2013 and Board Report #382-14/15, dated April 14, 2015. The MSAs not-to-exceed total aggregate contract values will be increased from \$48,500,000 to \$57,500,000.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Existing MSA Vendors*	4400001712	Authorization to increase contract capacity of twenty (20) Master Services Agreements (MSA) to provide software development, quality assurance and implementation services to support the My Integrated Student Information Systems (MiSiS) project.	Bond Funds (100%)	\$9,000,000*
	4400001715			
	4400001713			
	4400001710			
	4400001714			
	4400001716			
	4400003344	The authority to increase or decrease individual amounts for these formally competed contracts will be limited to the total aggregate amount to be approved under a separate budgetary approval by the Board of Education.		
	4400002683			
	4400002682			
	4400002554			
	4400002321			
	4400003637			
	4400003638	Current Aggregate Value: \$48,500,000		
	4400003639			
	4400003640			
	4400003641	*Additional Authorized Value: \$9,000,000		
	4400003642	New Aggregate Contract Value: \$57,500,000		
	4400003643	Requester: <i>Diane Pappas, Chief Advisor</i> <i>Office of the Superintendent</i>		
	4400003644			
	4400003645			

*Apollo Professional Solutions; Argus Associates; DataPlus Technologies, Inc.; Ingenious Information Technology; MW Partners; Software People (**Contract Term: 03/20/13 through 03/19/18, includes two (2) one-year renewal options**) RFP 1099

*A-I Technology, Inc.; CMCI; MW Partners; Sierra Systems; Streamline Solutions, LLC (**Contract Term: 07/01/13 through 06/30/18, includes two (2) one-year renewal options**) RFP 1123

*Maruthi Technologies, LLC (dba) Anblicks; Birdi & Associates, Inc.; Celer Systems, Inc.; DataPlus Technologies, Inc.; Third Millennium Business System, Inc.; Trinus Corporation; VIVA USA, Inc.; West Coast Consulting; Sierra Cybernetics, Inc. (**Contract Term: 04/15/15 through 06/30/18, includes two (2) one-year renewal options**) RFP 2000000602

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

ADOPTED
BOARD REPORT

JUN 09 2015

AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$41,380,503

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Microsoft Corporation	4400002320-2	Amendment to increase contract capacity and provide for Firm Fixed Price Statements of Work (SOW) to be issued under a twelve-month Master Work Order (MWO). The individual SOWs will enable the Information Technology Division to address tasks required to support the MiSiS project implementation.	Bond** Funds (100%)	\$40,988,632*

Contract Term: 07/01/13 through 05/31/16

Initial Contract Value: \$0
Amendment No. 1: \$0
*Amendment No. 2: \$40,988,632
Aggregate Contract Value: \$40,988,632

Requester: *Diane Pappas, Chief Advisor*
Office of the Superintendent

**Pending Bond Oversight Committee
Approval

SHI International, Inc.	4400003150-5	Amendment to provide the District's Microsoft Enterprise Licensing Agreement for email archiving and e-discovery subscription services.	General Funds (100%)	\$391,871*
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Contract Term: 06/13/12 through 06/14/16
includes one (1) one-year renewal option

Initial Contract Value: \$14,000,000
Amendment No. 1: \$0
Amendment No. 2: \$294,500
Amendment No. 3: \$0
Amendment No. 4: \$0
*Amendment No. 5: \$391,871
Aggregate Contract Value: \$14,686,371

Requester: *Shahryar Khazei*
Deputy Chief Information Officer
Information Technology Division

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**ADOPTED
BOARD REPORT

JUN 9 9 2015

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACT EXCEEDING \$250,000**\$982,496**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Mainline Information Systems, Inc.	4500143167 (IFB 2000000712)	Formally competed contract to provide software support for IBM products such as FileNet, Tivoli, Sterling File Gateway, Content Collector for SAP Applications and Security Identity Manager.	General Funds (100%)	\$707,496

Contract Term: 07/01/15 through 06/30/16**Contract Value:** \$707,496

Requester: *Shahryar Khazei*
Deputy Chief Information Officer
Information Technology Division

Welligent	4500143168	Single-source contract to provide software support of Welligent - used by the Division of Special Education and Student Health and Human Services to create IEP's (Individualized Education Plans) and to manage student health records respectively.	General Funds (100%)	\$275,000
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Contract Term: 07/01/15 through 06/30/16**Contract Value:** \$275,000

Requester: *Shahryar Khazei*
Deputy Chief Information Officer
Information Technology Division

APPROVED

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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ADOPTED
BOARD REPORT
JUN 09 2015

None

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

INCOME CONTRACT

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

INTER-OFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of Curriculum, Instruction and School Support

APPROVED

INFORMATIVE

DATE: May 29, 2015

ADOPTED
BOARD REPORT

JUN 09 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Arzie Galvez, Director, Advanced Learning Options

**SUBJECT: THE COLLEGE BOARD CONTRACT NO. 4400003555 AND 4400003555-1
AGGREGATE CONTRACT AMOUNT: \$ 131,196**

This is to explain why Advanced Learning Options (ALO) has submitted an authorization request for both a contract (Contract #4400003555) and an amendment (4400003555-1) with the College Board. At the time the original contract was forwarded to Procurement, ALO unfortunately had not accurately assessed the total services needed to fully address the extent of teacher interest in Advanced Placement (AP) and Pre-AP professional development. Shortly after forwarding the initial professional service agreement request to Procurement, ALO determined that the amount of the contract was insufficient and attempted to revise the amount. However, ALO was not able to do so because under delegated authority the initial contract had been approved and a purchase order created. Therefore, ALO was advised to submit an amendment to increase the amount of the contract to obtain the necessary services, which it did immediately.

The initial contract and the amendment provide professional development to Advanced Placement (AP) high school teachers and Pre-AP (middle and high school teachers) in thirty different course/subject areas. Nearly four hundred teachers (middle and high school teachers) participated in eighteen workshops that occurred in February and March 2015. On June 10-11, 2015, the District's two-day Pre/AP Summer Institute at Pepperdine West Los Angeles Graduate Campus will include twelve course/discipline-specific workshops for AP and Pre-AP high school teachers. Projected total of self-selected participants: 400. For a list of participating schools to date, see attachment.

The thirty AP professional development workshops, which are course/discipline specific, support District efforts to strengthen teachers' practice and to ensure students meet A-G requirements. Analysis of District AP data over the last several years provides clear evidence that providing ongoing professional development for Advanced Placement teachers has positively impacted AP exam participation and success. Despite declining enrollment, the number of students taking Advanced Placement (AP) courses and exams hit an all-time high in 2013-2014 with over 48,000 tests taken, which represents a 62 percent increase over the last seven years. (The number of AP tests taken by African-American students increased by 29%, from 1,770 in 2006-07 to 2,290 in 2013-14. Latino test takers increased by 89%, from nearly 16,000 in 2006-07 to 30,000 in 2013-14.)

Should you need additional information, please contact Arzie Galvez at arzie.galvez@lausd.net or (213) 241-8220.

Attachment

C: Michelle King
David Holmquist
Dr. Ruth Perez
Gerardo Loera

Thelma Melendez
George Silva
Nicole Elam
Jefferson Crain

SCHOOLS PARTICIPATING IN 2015 AP AND PRE-AP PROFESSIONAL DEVELOPMENT

Board Dist.	Dist.	Location Name	# of Teachers
1	W	AUDUBON MS	1
1	W	BURROUGHS G/HA MAG	1
1	W	COCHRAN MS	2
1	XP	CRENSHAW BET MAG	1
1	XP	CRENSHAW STEMM MAG	3
1	XP	CRENSHAW VAPA MAG	1
1	XP	DORSEY MATH/SCI MAG	1
1	XP	DORSEY SH	3
1	W	FOSHAY LC	2
1	W	HAMILTON HUMAN MAG	6
1	W	HAMILTON MUS ACAD MG	5
1	W	HAMILTON SH-COMPLEX	9
1	XP	HAWKINS SH CHAS	1
1	XP	HAWKINS SH RISE	1
1	XP	LA MATH/SCI MAG	4
1	W	LACES MAG	5
1	W	LAUSD/USC CA ENG MAG	3
1	XP	LOS ANGELES SH	4
1	XP	MANUAL ARTS SH	4
1	W	MIDDLE COLLEGE HS	1
1	XP	MUIR MATH/SCI MAG	1
1	XP	OBAMA GBLP PREP ACAD	1
1	W	PALMS G/HA MAG	1
1	XP	WASHINGTON M/SC MAG	3
1	XP	WASHINGTON MUSIC MAG	1
1	XP	WASHINGTON PREP SH	2
2	XP	BELMONT SH	4
2	XP	BELMONT SH LA TCH PR	4
2	E	BERENDO MS	1
2	E	BRAVO MEDICAL MAG	5
2	XP	CONTRERAS BUS TOUR	3
2	XP	CONTRERAS LC ALC	1
2	XP	CONTRERAS LC SOC JUS	1
2	XP	CORTINES SCH OF VPA	4
2	E	DOWNTWN BUSINESS MAG	1
2	E	EL SERENO MATH/SC MG	1
2	E	EL SERENO MS	8
2	E	GARFIELD SH	5
2	E	KAHLO HS	4

Board Dist.	Dist.	Location Name	# of Teachers
2	E	LINCOLN HS MTH/SC MG	2
2	E	LINCOLN SH	2
2	XP	LINCOLN SH LEMA	2
2	XP	MENDEZ SH	1
2	E	ORTHOPAEDIC HOSP MAG	8
2	XP	RFK AMBSDR GBLP LDSH	1
2	XP	RFK LA SH ARTS	2
2	XP	RFK NEW OPEN WLD	1
2	XP	RFK SCH VIS ARTS/HUM	1
2	XP	RFK UCLA COMM SCH	3
2	XP	ROOSEVELT SH	4
2	E	ROOSEVELT SH ESP	1
2	XP	ROOSEVELT SH MAGNET	1
2	XP	ROYBAL LC	1
2	XP	SANTEE EDUC COMPLEX	9
2	XP	SOLIS LEARNING ACAD	6
2	XP	TORRES ELA PA MAG	2
2	XP	TORRES ENG & TECH	1
2	XP	TORRES HUM/ART/TECH	1
2	XP	TORRES RENAISSANCE	1
2	XP	TORRES SOC JST LDSHP	4
2	E	VIRGIL MS	3
2	XP	WEST ADAMS PREP SH	6
2	E	WILSON POLICE ACD MG	1
2	E	WILSON SH	2
3	N	CANOGA FOR LANG MAG	4
3	N	CANOGA PARK SH	9
3	N	CANOGA PK ENV/AG MAG	1
3	N	CHATSWORTH CHTR HS	2
3	N	CLEVELAND CHTR HS	3
3	N	CLEVELAND HUMAN MAG	1
3	N	GRANT SH	5
3	N	HALE CA	1
3	N	HENRY MS	2
3	N	HENRY MS COMP/M/S MG	1
3	N	KENNEDY HS ARCH/DIGT	4
3	N	KENNEDY SH	6
3	N	LAWRENCE MS G/HG/HA	2
3	N	MILLIKAN MS	4

SCHOOLS PARTICIPATING IN 2015 AP AND PRE-AP PROFESSIONAL DEVELOPMENT

Board Dist.	Dist.	Location Name	# of Teachers
3	N	MILLIKAN PER ARTS MG	1
3	N	MULHOLLAND MS	2
3	N	NHHS/LA ZOO BIOL MAG	2
3	N	NO HOLLYWOOD SH	3
3	N	NOBEL MATH/SCI MAG	1
3	N	NOBEL MS	2
3	N	NORTHRIDGE ACAD SH	6
3	N	PEARL JOURN/COMM MAG	2
3	N	REED MS	4
3	N	SOCES MAG	5
3	N	VALLEY ACAD ARTS/SCI	5
3	N	VAN NUYS MS	5
4	W	BANCROFT MS	1
4	W	BANCROFT PER ART MAG	1
4	XP	BERNSTEIN SH	1
4	XP	EMERSON COMM CH	1
4	W	FAIRFAX SH	9
4	W	FAIRFAX VIS ARTS MAG	1
4	W	HOLLYWOOD PER ART MG	3
4	W	HOLLYWOOD SH	17
4	W	LE CONTE MS	2
4	N	PORTOLA HG MAG	1
4	N	PORTOLA MS	5
4	N	TAFT CHARTER HS	8
4	W	UNI SH DIG MED MAG	1
4	W	UNIVERSITY SH	10
4	W	VENICE FOR LANG MAG	2
4	W	VENICE SH	6
4	W	VENICE SH STEMM MAG	1
4	W	WEBSTER MS	1
4	W	WESM A/A G/HA MAG	3
4	W	WESM HLTH/SPORTS MED	4
5	S	BELL G/HG/HA STEM MG	8
5	S	BELL SH	4
5	E	EAGLE RCK G/HG/HA MG	1
5	E	EAGLE ROCK HS	2
5	S	ELIZABETH LC	1
5	XP	FRANKLIN MATH/SCI MG	1
5	XP	FRANKLIN SH	2

Board Dist.	Dist.	Location Name	# of Teachers
5	XP	HUNTINGTON PARK SH	6
5	S	INTERNATIONAL ST LC	2
5	XP	JEFFERSON SH	4
5	S	KING-DREW MED MAG	5
5	S	LEGACY SH STEAM	1
5	S	LEGACY SH VAPA	1
5	ZA	MARQUEZ SH CAMPUS	1
5	XP	MARQUEZ SH LIBRA	1
5	XP	MARQUEZ SH SOC JUS	3
5	E	MARSHALL SH	2
5	S	MAYWOOD ACADEMY SH	3
5	XP	NIMITZ MS	1
5	S	SAN ANTONIO HS	1
5	S	SEHS TECH/MEDIA MAG	4
5	XP	SOTOMAYOR LA HADA	2
5	XP	SOTOMAYOR LA LARS	1
5	S	SOUTH EAST SH	1
5	S	SOUTH GATE SH	5
5	S	WALNUT PARK MS SJ/SL	1
5	S	WALNUT PARK MS STEM	1
6	N	ARLETA SH	1
6	XP	CHAVEZ LA ARTES MAG	2
6	XP	CHAVEZ LA ASE	1
6	XP	CHAVEZ LA TCHR PREP	3
6	XP	EAST VALLEY SH	5
6	XP	FULTON COLLEGE PREP	7
6	XP	MONROE SH	2
6	N	PANORAMA SH	6
6	XP	POLY MATH/SCI MAG	5
6	XP	POLYTECHNIC SH	22
6	N	RESEDA ENV/PHY SC MG	1
6	N	RESEDA SH	1
6	N	ROMER MS	2
6	XP	SAN FERNANDO M/SC MG	1
6	XP	SAN FERNANDO SH	2
6	XP	SUN VALLEY BSEL MAG	1
6	XP	SUN VALLEY ES MAG	1
6	XP	SUN VALLEY ET MAG	2
6	XP	SUN VALLEY SH	1

SCHOOLS PARTICIPATING IN 2015 AP AND PRE-AP PROFESSIONAL DEVELOPMENT

Board Dist.	Dist.	Location Name	# of Teachers
5	XP	HUNTINGTON PARK SH	6
5	S	INTERNATIONAL ST LC	2
5	XP	JEFFERSON SH	4
5	S	KING-DREW MED MAG	5
5	S	LEGACY SH STEAM	1
5	S	LEGACY SH VAPA	1
5	ZA	MARQUEZ SH CAMPUS	1
5	XP	MARQUEZ SH LIBRA	1
5	XP	MARQUEZ SH SOC JUS	3
5	E	MARSHALL SH	2
5	S	MAYWOOD ACADEMY SH	3
5	XP	NIMITZ MS	1
5	S	SAN ANTONIO HS	1
5	S	SEHS TECH/MEDIA MAG	4
5	XP	SOTOMAYOR LA HADA	2
5	XP	SOTOMAYOR LA LARS	1
5	S	SOUTH EAST SH	1
5	S	SOUTH GATE SH	5
5	S	WALNUT PARK MS SJ/SL	1
5	S	WALNUT PARK MS STEM	1
6	N	ARLETA SH	1
6	XP	CHAVEZ LA ARTES MAG	2
6	XP	CHAVEZ LA ASE	1
6	XP	CHAVEZ LA TCHR PREP	3
6	XP	EAST VALLEY SH	5
6	XP	FULTON COLLEGE PREP	7
6	XP	MONROE SH	2
6	N	PANORAMA SH	6
6	XP	POLY MATH/SCI MAG	5
6	XP	POLYTECHNIC SH	22
6	N	RESEDA ENV/PHY SC MG	1
6	N	RESEDA SH	1
6	N	ROMER MS	2
6	XP	SAN FERNANDO M/SC MG	1
6	XP	SAN FERNANDO SH	2
6	XP	SUN VALLEY BSEL MAG	1
6	XP	SUN VALLEY ES MAG	1
6	XP	SUN VALLEY ET MAG	2
6	XP	SUN VALLEY SH	1

Board Dist.	Dist.	Location Name	# of Teachers
6	XP	SYLMAR BIOTECH ACAD	1
6	N	SYLMAR MATH/SCI MAG	1
6	N	SYLMAR SH	4
6	N	VAN NUYS M/SC SH MAG	2
6	N	VAN NUYS PER ARTS MG	1
6	N	VAN NUYS SH	1
6	N	VERDUGO HILLS SH	1
6	N	VERDUGO HLS MEDIA MG	2
7	E	ANGELOU COMM FN ARTS	7
7	XP	BANNING CIP MAG	1
7	XP	BANNING SH	2
7	XP	BANNING SH CIS	1
7	S	BRIDGES SCHOOL	1
7	XP	CARSON ACAD MED ARTS	3
7	S	CURTISS MATH/SCI MAG	2
7	S	CURTISS MS	1
7	S	DANA MS	3
7	S	DODSON G/HA MAG	3
7	S	DODSON MS	1
7	XP	DYMALLY SH	2
7	XP	FREMONT SH	4
7	XP	GARDENA SH	5
7	S	HARBOR TCHR PREP ACD	3
7	XP	JORDAN SH	1
7	E	LOS ANGELES ACAD MS	4
7	S	NARBONNE MATH/SC MAG	2
7	S	NARBONNE SH	5
7	XP	NARBONNE SH HARTS LA	1
7	S	PEARY MATH/SCI MAG	3
7	S	PEARY MS	3
7	S	RANCHO DOMINGZ PREP	8
7	XP	RIVERA LC COM & TECH	1
7	XP	RIVERA LC GRN DESIGN	2
7	XP	RIVERA LC PERF ARTS	3
7	XP	RIVERA LC PUB SRV	3
7	S	SAN PEDRO SH	8
7	S	WILMINGTON MS	4
		TOTAL (as of date)	567

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: June 9, 2015 **ADOPTED BOARD REPORT**

JUN 09 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Shahryar Khazei,
Deputy Chief Information Officer

**SUBJECT: RATIFICATION OF PROCUREMENT AGREEMENTS WITH HEWLETT
PACKARD AND CONTROLTEC**

The Information Technology Division is requesting ratification of two procurement items to provide agreements necessary to support various departments for the District. These include 1) software support for the District's Early Education Student Information System (EESIS); and 2) an amendment to increase contract capacity to purchase additional equipment supporting a turn-key implementation of the Secondary Modular or Container-Based Data Center.

All items were executed under the delegated authority of the Chief Procurement Officer and require Board of Education ratification. The table below provides additional information on each of these items.

Contractor	Description	Amount	Term
Controltec	Provide annual software support for the Early Education Student Information System (EESIS), which in addition to managing student data for Pre-K students, provides business data management such as tracking eligibility requirements, fee management, and payments for subsidized services provided to low-income families.	\$89,180	07/01/15 through 06/30/16
Hewlett Packard	Provide additional contract capacity to purchase additional hardware such as security cameras, a controlled access card reader, a larger capacity generator and fuel tank. Additional hardware was recommended by implementation team after completing a 100% design of the secondary modular or container-based data center.	\$142,382	06/11/14 through 06/10/19

If you have any questions or require additional information, please contact Shahryar Khazei at (213) 241-4096.

c: Michelle King David Holmquist Thelma Melendez de Santa Ana
Ruth Perez Nicole Elam-Ellis Jefferson Crain George Silva

APPROVED

Board of Education Report
No. 483-14/15
For 06/09/15 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
School Construction Bond Citizens' Oversight Committee

ADOPTED
BOARD REPORT

JUN 09 2015

INFORMATIVE

DATE: May 6, 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Timothy Popejoy
Interim Bond Oversight Administrator

SUBJECT: Burke, Williams & Sorensen, LLP
CONTRACT NO.: 4400002753-7 (Formerly – 1100011)
CONTRACT AMOUNT: \$40,000.00
RECOMMENDATION TO AWARD A THREE MONTH CONTRACT
EXTENSION TO BURKE, WILLIAMS & SORENSEN, LLP FOR LEGAL
SERVICES

Why is this necessary?

With approval of this contract extension, the BOC will continue to have legal representation, assistance and advice to perform its duties to oversee the expenditures of money for the construction, repair and modernization of schools by the District in accordance with California law and as required by Proposition BB, Measure K, and Measure R, Measure Y, and Measure Q. The provision of Independent Legal Counsel is a specific requirement included in the *LAUSD School Construction Bond Citizens' Oversight Committee Charter and Memorandum of Understanding* (Charter/MOU) with the District.

Why do we need to do this now?

The current contract for Independent Legal Counsel will expire on June 30, 2015. The BOC is currently conducting an open RFP procurement process for the selection and award of a new contract for Independent Legal Counsel for FY 2015-2016. It is anticipated that the procurement process and award of a new contract will not be completed until August 2015, assuming Board approval in August. As such, the new contract will not be in effect until September 2015. The BOC believes it is essential that the current Independent Legal Counsel's contract be extended to ensure the continuity of legal services to the BOC. If the new contract procurement and execution can be completed prior to September 2015, the BOC will transition to the new contract as soon as practicable.

What would happen if this were not approved?

If this proposed agreement were not approved, then as of July 1, 2015 the BOC would be left without Independent Legal Counsel, the District would be in breach of the Charter/MOU with the BOC, and the District would be in breach of the commitment it made to the voters that approved Measures K, R, Y and Q that the BOC would be provided with Independent Legal Counsel.

Members, Board of Education
Ramon C. Cortines, Superintendent

-2-

APPROVED

May 6, 2015

ADOPTED
BOARD REPORT

JUN 09 2015

What are the terms of the proposed agreement?

The proposed term of the three month contract extension is for the period July 1, 2015 – September 30, 2015 in the amount of \$40,000.00. This budget estimate is based on the average monthly billings for the Independent Legal Counsel over the current fiscal year. Invoicing pursuant to the contract is based on actual hours incurred.

Assessment and Evaluation

Over the past thirteen years, Independent Legal Counsel has provided the necessary legal advice and opinions to assist the BOC in its oversight of the LAUSD Bond Program. Independent Legal Counsel has the institutional knowledge of the LAUSD Bond Program that is instrumental in assisting the BOC in performing its duties.

If you have any questions or require additional information, please contact me at timothy.popejoy@lausd.net or at (213) 241-5201.

c: Michelle King
David Holmquist
Thelma Melendez
Ruth Perez
Megan Reilly
Mark Hovatter
George Silva
Jefferson Crain
Nicole Elam-Ellis

APPROVED

Board of Education Report
No. 483-14/15
For 6/9/15 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

DATE: May 6, 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

ADOPTED
BOARD REPORT

JUN 09 2015

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of November.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE APRIL 1 TO APRIL 30, 2015	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$32,222.16	\$420,826.31
Audio Visual	\$38,342.22	\$372,948.22
Custodial/Maint. & Operations	\$1,348,430.94	\$7,396,077.83
Educational Supplies/Tools	\$85,073.26	\$1,027,806.67
Forms & Publications	\$108,006.73	\$652,507.88
Furniture	\$249,558.81	\$2,270,586.46
Music	\$12,751.27	\$74,489.09

Members, Board of Education
Ramon C. Cortines, Superintendent

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APPROVED

May 6, 2015

ADOPTED
BOARD REPORT

JUN 09 2015

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE APRIL 1 TO APRIL 30, 2015	ACCUMULATIVE FISCAL YEAR TOTAL
Office Essentials	\$173,201.85	\$6,310,398.27
Paper	\$74,457.47	\$3,641,437.90
Science/Home Economics/First Aid	\$129,676.72	\$1,168,100.76
Visual Arts	\$59,053.63	\$1,698,306.26
TOTALS	\$2,310,775.06	\$25,033,485.65

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King
David Holmquist
Thelma Melendez
Ruth Perez
Nicole Elam-Ellis
Jefferson Crain
Marc Monforte

APPROVED

Board of Education Report
No. 483-14/15
For 06/09/15 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Career and Adult Education

ADOPTED
BOARD REPORT

JUN 09 2015

INFORMATIVE

DATE: June 9, 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Donna Brashear
Executive Director, Division of Adult and Career Education

**SUBJECT: N. HARRIS COMPUTER CORPORATION
CONTRACT NO.:
CONTRACT AMOUNT: \$438,438
REQUEST FOR APPROVAL OF THE PROFESSIONAL SERVICES
CONTRACT FOR THE ADULT STUDENT INFORMATION SYSTEM**

The Division of Adult and Career Education is requesting Board approval of the professional services contract needed to support and maintain the Adult Student Information System for the Division of Adult and Career Education (DACE).

Why is this necessary?

The Adult Student Information System captures student information and reporting and serves as the Division of Adult and Career Education's primary:

- Budget planning tool for its administrators in the assignment and allocation of teacher hours
- Class management tool in assessing the success and performance of courses; and
- Student performance tool to track student competencies required to successfully complete a course.

Other functionalities include tracking of attendance hours in work experience related activities, and student surveys. These Adult Student Information System core functionalities are vital for the uninterrupted collection of student data and federal and state reporting requirements and are not available in the K-12 student information system.

N. Harris Computer Corporation provides software support, services, and maintenance for the Adult Student Information System. The services are critical to ensure proper functioning of the system of record for DACE.

Why do we need to do this now?

The current contract with the vendor will expire on June 30, 2015. The Adult Student Information System serves as the system of record for student information and enables the instructional operations for DACE.

Members, Board of Education
Ramon C. Cortines, Superintendent

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APPROVED

June 9, 2015

ADOPTED
BOARD REPORT

JUN 9 2015

What would happen if this were not approved?

If approved, the operating system of record for DACE continues to be supported and maintained to enable instructional operations and meet state and federal reporting requirements.

If not approved, system errors and defects currently affecting the system will be unresolved and DACE will not have an operational student information system to support the reporting needs and instructional operations.

What are the terms of the proposed agreement?

This agreement is a one-year term for software support, services and maintenance with a not-to-exceed contract amount of \$438,438. The fixed hourly rate is \$120 per hour for hourly services, and payment is contingent upon acceptance and approval by the Executive Director, Division of Adult and Career Education.

If you have any questions or require additional information, please contact me at donna.brashear@lausd.net or at (213) 241-3758.

c: Michelle King
David Holmquist
Thelma Melendez
Ruth Perez
Nicole Elam-Ellis
Jefferson Crain
George Silva

APPROVED

Board of Education Report
No. 483-14/15
For 06/09/15 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

ADOPTED
BOARD REPORT

JUN 9 2015

INFORMATIVE

DATE: June 9, 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Shahryar Khazei,
Deputy Chief Information Officer

**SUBJECT: APPROVAL OF AGREEMENT WITH BVIRTUAL INC TO PROVIDE
OVERFLOW AND AFTER-HOUR HELPDESK SUPPORT SERVICES**

The Information Technology (IT) Division is requesting Board of Education approval of an agreement with B Virtual to supplement the IT Helpdesk call center capacity to reduce long hold times.

Why is this necessary?

Demand for technical support for schools has increased at above-normal rates in 2014-15 due to the recent influx of IT projects affecting schools. The contract provides a temporary team of call-center agents—referred to as “overflow support”—who are briefed on common support issues, particularly related to the My Integrated Student Information System (MiSiS) and SBAC testing. The additional agents field phone calls quickly, provide immediate answers to questions when possible, and document support requests for follow-up as appropriate. The overflow support is a cost-effective way to increase Helpdesk capacity to address customer support issues expeditiously, minimizing hold times, and providing customers with the assistance they need to do their jobs effectively. The District can maximize this resource by utilizing and ramping up or down to meet fluctuations in support needs.

Why do we need to do this now?

The recent problems with MiSiS created extraordinary demand for technical support. This agreement will provide much needed relief to Helpdesk employees, teachers and district staff by providing overflow support therefore reducing wait times, providing quick assistance to users, and reducing turnaround time in addressing problems with application performance and other urgent matters interfering with school processes. This contract will provide overflow support during call peak times such as SBAC testing periods and start of the school year, in which schools sites cannot afford to lose testing time while on hold to get support.

What would happen if this were not approved?

Without approval of the agreement, school-based staff will experience unacceptable delays in resolving technical issues. Classroom teaching and learning time is vital, waiting any longer than necessary for assistance detracts from time spent in the classroom teaching students. The agreement with B Virtual must be in place to support our schools during call peak times.

What are the terms of the proposed agreement?

The proposed agreement is for a period of one-year in the amount of \$180,000 per year. The agreement includes four (4) exercisable optional years and total five-year, not-to-exceed contract value is \$900,000. Source of funding is 100% General Funds.

Members, Board of Education
Ramon C. Cortines, Superintendent

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APPROVED

June 9, 2015

If you have any questions or require additional information, please contact Shahryar Khazei at (213) 241-4096.

c: Michelle King
Ruth Perez

David Holmquist
Nicole Elam-Ellis

Thelma Melendez de Santa Ana
Jefferson Crain George Silva

**ADOPTED
BOARD REPORT**

JUN 09 2015

APPROVED

Board of Education Report
No. 483-14/15
For 06/09/15 Board Meeting

ADOPTED
BOARD REPORT

JUN 09 2015

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Federal and State Education Programs

INFORMATIVE

DATE: June 9, 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Karen Ryback, Executive Director
Federal and State Education Programs

**SUBJECT: TITLE I, PART A, SUPPORT TO PRIVATE SCHOOLS, EXPEDITED
CONTRACTING PROCESS**

The Federal and State Education Program, Title I, Part A-Improving the Academic Achievement of the Disadvantage, in cooperation with the Procurement Services Division, propose to change the process for establishing professional services contracts on behalf of the private school students, their teachers and their families.

New Contracting Process Used for Title I, Part A Funds

In consultation with the Procurement Services Division, it was recommended that all vendors funded by Title I, Part A, to provide supplemental instruction and school-based counseling services for eligible Title I students; professional development for the private school teachers of participating Title I students; and parent involvement activities for parents of participating Title I students, undergo a request for qualifications. Those vendors who were found to meet the qualifications would be submitted to the Board for a one-time approval and authorization for the expenditure of the Title I, Part A funds. The vendors' submittals were reviewed and rated by a Source Selection Committee comprised of members from the private schools and Title I, Part A administrative staff. The vendor submittals were evaluated based on:

- Qualifications and Experience of the Respondents (Firm/Consultant)
- Qualifications and Experience of "key personnel"
- Approach
- Perceived Ability of Respondents to Best Achieve Desired Outcome(s)

Once the funds and vendors are approved, the private school representatives will select from the pre-approved list of vendors to deliver the necessary services required by the specific needs of the students, their teachers and their families. The contracting process

then will be seamless and timely, replacing a previously lengthy endeavor. Requests for services will be placed via "Work Order Requests," which will be processed and authorized in a more time-efficient manner while maintaining a high standard quality.

Requests for expenditure of the Title I, Part A funds by the private school representatives that were previously processed as multiple, single-action items submitted for Board approval, will now be replaced with a one-time approval and authorization by the Board. This will also aid the LAUSD by reducing the work hours currently expended on processing the private schools programs' contracts and the lengthy timelines necessitated by the process itself. Contracting will take weeks not months, and LAUSD will comply with federal guidelines in relation to these "pass-through-funds."

Our office will work with Procurement staff to conduct RFQ "Re-Freshes" at appropriate time intervals to provide opportunities for new vendors, thus insuring that the private schools' needs are fully met during the next five years.

Amount of Funds Involved

The amount of money generated by the private school students for the 2014-2015 fiscal year is currently estimated at \$8.8 million. Of that, the vendor contracts for services to eligible Title I students attending private schools, their teachers and their families is currently estimated to be \$8.1 million. The vendor contracts for services to eligible Title I students attending private schools, their teachers and their families over the course of the next five years (2016-2020) is projected to be \$40.6 million. By approving the estimated \$40.6 million, the LAUSD will comply with federal guidelines and ensure that the students for whom the LAUSD serve as a fiscal custodian will have the services needed to improve the Title I students' academic achievement.

Conclusion

The Federal and State Education Program Branch and Procurement Services Division request that the Board approve the contracts which used the expedited contracting process described herein which provides the quality, equity and timeliness mandated by federal guidelines.

If you have any questions, or need additional information, please contact me at (213) 241-6900.

c: Michelle King
David Holmquist
Thelma Melendez
Ruth Perez
Nicole Elam-Ellis
Jefferson Crain
George Silva

APPROVED

Board of Education Report
No. No. 483-14/15
For 06/09/15 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of General Counsel

ADOPTED
BOARD REPORT

JUN 09 2015

INFORMATIVE

DATE: May 12, 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Robert M. Reider, Director
Risk Finance and Insurance Services

SUBJECT: **CONTRACT NAME: ALLIANT INSURANCE SERVICES, INC.**
CONTRACT NO: 4400003706
CONTRACT AMOUNT: \$81,100,000 FOR 5 YEARS

RECOMMENDATION TO AWARD

The District requires an insurance broker to market and administrate the insurance and self-insurance programs for the District including automobile, general liability, sexual misconduct, cyber insurance, crime, boiler and machinery, All Risk property and builders risk coverage.

Why is This Necessary?

The District cannot access commercial insurance and reinsurance markets directly and must work through licensed insurance brokers in the State of California.

Why Do We Have to Do This Now?

The District needs to rely on insurance and reinsurance protection to lessen the financial impact of unwanted third party liability and physical damage to District owned property.

What Would Happen If This Were Not Approved?

The District could suffer severe financial impact if insurance and reinsurance were not available as a buffer to unwanted third party liability and physical damage to District owned property.

What Are the Terms of the Proposed Agreement?

The contract has an initial three (3) year term with one two (2) year option.
The contract amount is not to exceed \$81.1 million for five (5) years that is funded out of general funds.
The five (5) years broker's service fee is \$1.1 million and the insurance premium is \$80 million.

Alliant Insurance Services, Inc. has provided insurance services to the District for over fifteen (15) years and Risk Finance recommends that the Board of Education approve the contract with Alliant Insurance Services, Inc. as the District insurance broker.

Members, Board of Education
Ramon C. Cortines, Superintendent

-2-

May 12, 2015

APPROVED

If you have any questions or require additional information, please contact me at
robert.reider@lausd.net or 213- 241- 1843.

**ADOPTED
BOARD REPORT**

JUN 09 2015

c: Michelle King
Matt Hill
David Holmquist
Thelma Melendez
Ruth Perez
Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: June 9, 2015

**ADOPTED
BOARD REPORT**

JUN 9 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Diane H. Pappas, Chief Advisor to the Superintendent

SUBJECT: **AUTHORIZATION TO INCREASE CONTRACT CAPACITY OF
EXISTING MASTER SERVICES AGREEMENTS TO SUPPORT MY
INTEGRATED STUDENT INFORMATION SYSTEMS (MISIS)
IMPLEMENTATION**

The Information Technology Division (ITD) is requesting Board of Education approval to increase contract capacity of the District's current Master Services Agreement (MSA) for MiSiS project software development, quality assurance, and implementation services. Approval will increase the not-to-exceed amount of the MSA consistent with Bond Oversight Committee and Board of Education project budget approvals.

Why is this necessary?

LAUSD's current MSAs are near exhaustion. Therefore an increase in contract capacity is necessary. Approval of this action will allow the District to continue the MiSiS project to provide a functional integrated student information system to schools.

Why do we need to do this now?

Although a significant amount of work to improve and stabilize MiSiS has been completed successfully over the last six months, several functional and technical infrastructure gaps remain and many user interface improvements are needed.

Successful implementation of the MiSiS project is critical in supporting the needs of our students and families, teachers, administrators, and school-based staff. The District has determined that a major factor in the success of the MiSiS project is a strong and effective implementation team including contract staff.

What would happen if this were not approved?

Without this agreement, ITD will not have the contracting vehicles or capacity to provide necessary software development, quality assurance, and implementation services for the MiSiS project. The MiSiS team will be delayed in stabilizing MiSiS and making it functional, and there could also be major disruption to schools at the start of the school year.

What are the terms of the agreement?

The terms of the MSA agreement remain unchanged. The source of funding shall be 100% Bond funds. The estimated not-to-exceed amount is \$9,000,000 and will be consistent with the budget approved by the Bond Oversight Committee and Board of Education for the MiSiS project.

If you have any questions or require additional information, please contact me at (213) 241-1807.

c: Michelle King David Holmquist Thelma Melendez de Santa Ana Ruth Perez
Nicole Elam-Ellis Jefferson Crain George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: June 9, 2015

**ADOPTED
BOARD REPORT**

JUN 09 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Diane H. Pappas, Chief Advisor to the Superintendent

**SUBJECT: AUTHORIZATION TO AMEND EXISTING AGREEMENT WITH
MICROSOFT TO SUPPORT MY INTEGRATED STUDENT
INFORMATION SYSTEMS (MISIS) IMPLEMENTATION**

The Information Technology Division (ITD) is requesting Board of Education approval to amend the District's current Master Services Agreement (MSA) with Microsoft. The amendment will 1) follow Microsoft's "Sketch, Build, Stabilize, Release" methodology, using highly qualified Microsoft resources; 2) include fixed prices for the "Build, Stabilize, Release" phases of the work, in which Microsoft only gets paid when they deliver; 3) include a statement of work that covers functional gaps, technical infrastructure, and improvements to user interface; 4) provide protections to the District including an extended warranty, a performance bond provided at Microsoft's expense, and a ten percent (10%) retention on fixed-price invoices that will become payable at the successful completion of the extended warranty period; and 5) increase the not-to-exceed amount of the MSA consistent with Bond Oversight Committee and Board of Education project budget approvals.

Why is this necessary?

LAUSD's current MSAs are near exhaustion. Therefore an increase in contract capacity is necessary. Approval of this action will allow the District and Microsoft to continue the MiSiS project to provide a functional integrated student information system to schools.

Why do we need to do this now?

Although a significant amount of work to improve and stabilize MiSiS has been completed successfully over the last 6 months, several functional and technical infrastructure gaps remain and many user interface improvements are needed.

Successful implementation of the MiSiS project is critical in supporting the needs of our students and families, teachers, administrators, and school-based staff. The District has determined that a major factor in the success of the MiSiS project will be a strong and effective implementation team including contract staff.

What would happen if this were not approved?

Without this agreement, ITD will not have the contracting vehicles or capacity to provide necessary software development, quality assurance, and implementation services for the MiSiS project. The MiSiS team will be delayed in stabilizing MiSiS and making it functional, and there could also be major disruption to schools at the start of the school year.

June 9, 2015

APPROVED

What are the terms of the proposed agreement?

The services under the amendment will be in effect for one year. The amendment will follow Microsoft's "Sketch, Build, Stabilize, Release" methodology, using highly qualified Microsoft resources. The District will negotiate fixed prices for the "Build, Stabilize, Release" phases of the work. Microsoft will not get paid for the fixed price deliverables until the District confirms that Microsoft has met all of the functional and technical requirements for each phase. Microsoft is including sixty (60) days of extended warranty through August 30, 2016 to ensure that the MiSiS system continues to function properly through the 2016 school opening. In addition, the amendment includes a ten percent (10%) retention from all fixed-price invoices which will be payable following successful conclusion of the extended warranty period. Microsoft will also provide the District with a performance bond as additional assurance that the District can continue the MiSiS project in the event of a material breach by Microsoft.

ADOPTED
BOARD REPORT
JUN 09 2015

The terms of the other MSA agreements remain unchanged. The source of funding shall be 100% Bond funds. The estimated not-to-exceed amount will be consistent with the project budget approved by the Bond Oversight Committee and Board of Education for the MiSiS project.

If you have any questions or require additional information, please contact me at (213) 241-1807.

c: Michelle King
David Holmquist
Thelma Melendez de Santa Ana
Ruth Perez
Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: June 9, 2015

**ADOPTED
BOARD REPORT**

JUN 09 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Shahryar Khazei,
Deputy Chief Information Officer

**SUBJECT: REQUEST TO AMEND MICROSOFT ENTERPRISE LICENSE
AGREEMENT FOR EMAIL ARCHIVING AND E-DISCOVERY
SUBSCRIPTION SERVICES**

The Information Technology Division is requesting to amend the Microsoft Enterprise Licensing Agreement (ELA) with SHI International, Inc. to provide Email Archiving and E-Discovery services. The proposed action provides the District with an automated, enterprise-enforced email archiving system and will fulfill litigation support requests in a cost effective manner.

Why is this necessary?

Microsoft's Email Archiving and E-Discovery service provides the District with an automated email archiving system to comply with the existing records and retention policies as well as reduces the time and costs associated with responses to discovery requests and investigations.

Why do we need to do this now?

The District's current subscription for Microsoft's Email Archiving and E-Discovery services expire at the end of June. Renewal of services is needed to continue access to services.

What would happen if this were not approved?

Without an automated archiving system, the District will need to revert back to the previous, manual process. The District would increase its reliance on costly and inefficient contracted services to provide discovery processes when called for by the litigation processes.

What are the terms of the proposed agreement?

The contract amendment will include twelve months of Microsoft Email Archiving and E-Discovery services. The value of the proposed amendment is a not-to-exceed amount of \$391,871. Source of funding is from existing General Fund.

If you have any questions or require additional information, please contact Shahryar Khazei at (213) 241-4907.

c: Michelle King David Holmquist Thelma Melendez de Santa Ana
Ruth Perez Nicole Elam-Ellis Jefferson Crain George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: June 9, 2015

ADOPTED
BOARD REPORT

JUN 09 2015

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Shahryar Khazei
Deputy Chief Information Officer

**SUBJECT: APPROVAL OF ENTERPRISE LEVEL SOFTWARE SUPPORT
AGREEMENTS RENEWAL**

The Information Technology Division is requesting Board approval to renew critical enterprise-level agreements needed for continued functioning of the District's computing environment in fiscal year 2015-16. The vendors included in these agreements (see attached table) provide software support that work in conjunction with one another to ensure ongoing 24-7 operation of the District's Data Center, supporting all major business systems in the District as well as critical disaster recovery initiatives.

Why is this necessary?

As a standard ongoing utility to keep the District in operation, it is necessary to maintain software in our central Data Center to run systems that support critical operations such as payroll, purchasing, student information, transportation, food services, and numerous others. Software support agreements are a fixed cost to operate the District's Data Center, which is comprised of hundreds of software applications that must be properly maintained in order to ensure functioning 24 hours a day, seven days a week. Software support provides version upgrades, bug fixes, patches, and technical support.

Why do we need to do this now?

As fiscal year 2015-16 comes to a close, it is necessary to prepare to cover the cost of District utilities in the coming fiscal year. Rather than bring these agreements to the Board individually at different times, we have negotiated with the majority of our vendors to adjust the timing of agreements to align with the fiscal year to allow for an efficient one-time approval.

What would happen if this were not approved?

Without proper software support agreements, the databases and servers that provide the foundation for many of the District's major operations (e.g. student data, human resources, payroll, finance, and procurement) would be highly vulnerable to system failure. In the event of such a failure, the cost of system recovery as well as disruptions to District operations would have a negative impact on the General Fund.

APPROVED

What are the terms of the proposed agreement?

Source of funding for the proposed agreements is 100% General Fund. Additional information is summarized in the attached table. Each of software support is scheduled to be renewed for a one-year term.

If you have any questions or require additional information, please contact Shahryar Khazei at (213) 241-4096.

c: Michelle King
Ruth Perez


David Holmquist
Nicole Elam-Ellis

Thelma Melendez de Santa Ana
Jefferson Crain George Silva

ADOPTED
BOARD REPORT

JUN 09 2015

Table - Summary of Enterprise-level Agreements Submitted for Renewal

Vendor	Renewal Amount	Products Included in Software Support Agreements	Procurement Type
Mainline	\$707,496	<ul style="list-style-type: none"> ➤ FileNet – supports the District’s document management system for official documents ➤ Tivoli Storage Manager – provides compression of backed up data, systems, databases, servers and on-premise mail efficiently, preventing data loss ➤ Tivoli Workload Scheduler - automates, monitors and controls the internal file transfer (from system to system) of data ➤ Sterling File Gateway – automates and provides improves management security for external file transfers (from LAUSD to vendors/banks and vice versa) 	<ul style="list-style-type: none"> ➤ Formally competed – Software support agreements for the products listed are available through authorized IBM reseller. ➤ The District is leveraging Procurement’s formally competed process for this procurement item. <div style="text-align: right;">  </div>
Welligent	\$275,000	<ul style="list-style-type: none"> ➤ Ongoing support for the system used by the Division of Special Education and Student Health and Human Services to manage individualized education plans (IEPs) and to manage student health records, respectively. 	<ul style="list-style-type: none"> ➤ Single Source - Software support agreement for the product listed is proprietary to Welligent.