



## Board of Education Report

# APPROVED

File #: Rep-361-14/15, Version: 1

ADOPTED  
BOARD REPORT

### APPROVAL OF PROCUREMENT ACTIONS

MAR 10 2015

#### Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Services Contracts (exceeding \$250,00): New Contracts; Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

#### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

#### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

#### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

#### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #474-13/14), which the Board exercised on June 10, 2014.

**APPROVED**

**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

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- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts
- Goods and General Services Contracts (exceeding \$250,000): New Contracts

**Issues and Analysis:**

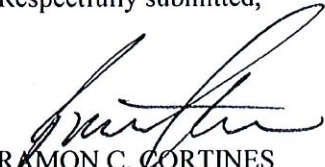
There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

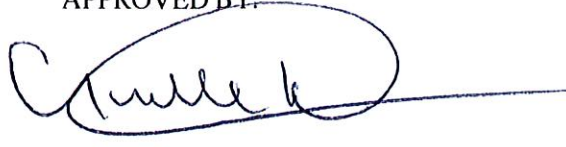
Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority  
Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority  
Informatives

**APPROVED**

Respectfully submitted,

  
RAMON C. CORTINES  
Superintendent

APPROVED BY:

  
MICHELLE KING  
Chief Deputy Superintendent


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APPROVED BY:

  
THELMA MELÉNDEZ DE SANTA ANA, PH.D.  
Chief Executive Officer  
Office of Educational Services

REVIEWED BY:

  
DAVID HOLMQUIST  
General Counsel

☒ Approved as to form.

PRESENTED BY:

  
GEORGE SILVA  
Chief Procurement Officer

  
TONY ATIENZA  
Director of Budget Services and Financial  
Planning

☒ Approved as to budget impact statement.



**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

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**CONTRACT AMENDMENTS NOT EXCEEDING \$250,000****\$124,536**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Carskadon  
Associates

4400003078-1

Amendment to pass-through contract to increase contract capacity to provide supplemental English Language Arts and Mathematics services to Title 1 students attending private schools that reside within the District's attendance area of Title 1 schools pursuant to Elementary Secondary Education Act (ESEA), formally known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title 1 Private Schools Program with LAUSD as the Local Education Agency (LEA).

Title 1  
Private  
Schools  
Program  
(100%)

\$89,536\*

**Contract Term:** 08/27/14 through 06/30/15

Initial Contract Value: \$802,214

\*Amendment No. 1: \$89,536

**Aggregate Contract Value: \$891,750**

Requester: *Karen Ryback, Executive Director  
Private Schools Program*

## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**ADOPTED  
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**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Simpson & Simpson	4400003525-2	Amendment to increase contract capacity to provide audit attestation services related to reconstructed CalPERS report data file from 2007 to 2011.	General Funds (100%)	\$35,000*

**Contract Term:** 05/01/13 through 12/31/15

Initial Contract Value:	\$245,000
Amendment No. 1:	\$0
*Amendment No. 2:	\$35,000
<b>Aggregate Contract Value:</b>	<b>\$280,000</b>

Requester: *Mark Harris, Deputy Controller*  
*Payroll Administration Branch*

## ATTACHMENT A

### APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

#### B. AFTER THE FACT NEW INCOME CONTRACT NOT EXCEEDING \$500,000

<\$476,386>

##### ALREADY AWARDED

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Community College District	4400003509	Income contract to support the collaboration and development of a regional plan for alignment of pathways and adult education services with the community colleges and the K-12 members of the Los Angeles Regional Adult Education Consortium (LARAEC). The program areas include: (a) elementary and secondary basic skills including classes required for a high school diploma or high school equivalency certificate; (b) classes and courses for immigrants eligible for educational services in citizenship, ESL, and workforce preparation in basic skills; (c) education programs for adults with disabilities; (d) short-term career technical education programs with high employment potential; and (e) program for apprentices.	Not applicable	<\$476,386>

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**Contract Term:** 03/05/14 through 06/30/15

**Contract Value:** <\$476,386>

Requester: *Donna Brashear, Executive Director  
Adult and Career Education*

## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on \_\_\_\_\_, under Board Report No. \_\_\_\_\_.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

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**GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on \_\_\_\_\_, under Board Report No. \_\_\_\_\_. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None



**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on \_\_\_\_\_, under Board Report No. \_\_\_\_\_.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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**GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) Plan and ITD-SEP previously adopted by the Board on \_\_\_\_\_, under Board Report No. \_\_\_\_\_. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None



**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000**ADOPTED  
BOARD REPORT**January 2015- \$1,310,656****YTD - \$9,648,773**

MAR 10 2015

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>January*</u> <u>2015</u> <u>Qty. of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>January 2015*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders	<b>186</b>	1,265	<b>\$1,310,656</b> (Avg. Trans. \$7,047)	\$9,648,773

**PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000****January 2015- \$17,365,127****YTD - \$98,926,049**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>January*</u> <u>2015</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>January 2015*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders	<b>37</b>	196	<b>\$2,648,878</b> (Avg. Trans.- \$71,591)	\$12,312,230
Low Value – Decentralized Purchase Orders	<b>2,734</b>	15,639	<b>\$4,491,363</b> (Avg. Trans. – \$1,643)	\$26,761,039
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.)	<b>8,336</b>	51,444	<b>\$2,835,348</b> (Avg. Trans. \$340)	\$18,906,906
Rental Facilities	<b>7</b>	36	<b>\$77,203</b> (Avg. Trans. \$11,029)	\$253,520
Travel/Conference Attendance	<b>392</b>	3,735	<b>\$129,237</b> (Avg. Trans. \$330)	\$2,020,780
GENERAL STORES DISTRIBUTION CENTER <b>Informative memo included</b>	<b>298</b>	2,199	<b>\$3,436,879</b> (Avg. Trans. \$11,533)	\$13,641,066
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) -	<b>419</b>	2,808	<b>\$3,746,219</b> (Avg. Trans. \$8,941)	\$25,030,507

\*Detailed information is provided on the Procurement Services website.

**ATTACHMENT B**

**APPROVED**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACTS EXCEEDING \$250,000**

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**\$9,500,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Zaccaro Morgan LLP	4400003600	Provide legal advice and counsel to District personnel, defend the District and appropriate District personnel in lawsuits as well as administrative proceedings and actions, prosecute claims, including without limitation file lawsuits, the District has against persons or entities, all as directed by the Office of the General Counsel.	Per Matter Assignment Letters	\$0*

Work will be authorized using Matter Assignment Letters. Funding sources for such letters will be determined by the Office of the General Counsel as applicable to the matter to be assigned.

**Contract Term:** 03/11/15 through 12/31/15

\*No additional spending authority is requested beyond the authority of the Legal Bench approved by the Board of Education (BOE 090-10/11, 11/9/10)

Requester *David Holmquist, General Counsel  
Office of the General Counsel*

## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

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#### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

##### NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Premier Wireless Solutions	4400003566 (RFP 2000000380 CAT II)	Capacity contracts to provide Alternative Digital Transmission Services which include Wireless Connectivity, Digital Subscriber Line (DSL), and Commercially Available Bundled Internet to District schools and offices.	General Funds (100%)	\$7,000,000
AT&T	4400003567 (RFP 2000000380 CAT III)	<b>Contract Term:</b> 03/11/15 to 06/30/19 includes two (2) one-year option renewals		\$1,000,000
AT&T	4400003568 (RFP 2000000380 CAT IV)	<b>Aggregate Contract Value for Four Contracts: \$9,500,000*</b>		\$1,500,000
Time Warner Cable	4400003543 (RFP 2000000380 CAT IV)	*Based on estimated E-Rate discounts, the total net cost to the District is estimated to be 22% of the aggregate contract value.		
<b>Requester:</b> <i>Matt Hill</i> <i>Chief Strategy Officer</i> <i>Information Technology Division</i>				

##### AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
None				



**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

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**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACT EXCEEDING \$250,000** **\$2,851,875**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Vega Business Technologies	4400003519 (IFB 2000000334)	Capacity contract for purchase of Out of Band Management Solution and related services. Contract will allow the District to provide secure remote console access to network equipment throughout the District.	Bond Funds (100%)	\$2,851,875

**Contract Term:** 04/01/15 through 03/31/20  
includes two (2) one-year option renewals

**Aggregate Five-Year Contract Value:**  
**\$2,851,875**

Requester: *Matt Hill*  
*Chief Strategy Officer*  
*Information Technology Division*

**AMENDMENT TO CONTRACT EXCEEDING \$250,000** **\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

**ATTACHMENT B**

**APPROVED**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

**UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

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**INCOME CONTRACT**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
DIVISION OF ADULT AND CAREER EDUCATION

**APPROVED**

**INFORMATIVE**

**DATE:** February 11, 2015

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent of Schools

**FROM:** Donna Brashear, Executive Director  
Division of Adult and Career Education

**ADOPTED  
BOARD REPORT**

**MAR 10 2015**

**SUBJECT: AB86—L.A.COMMUNITY COLLEGE DISTRICT CONTRACT  
CONTRACT NO.: #4400003509  
CONTRACT AMOUNT: \$476,386 (Revenue)  
RATIFICATION AFTER-THE-FACT CONTRACT**

***Introduction:***

The item is a contract for the AB86 Adult Education Planning Grant. The Los Angeles Regional Adult Education Consortium (LARAEC) was allocated \$1.7 million to collaborate with other K-12 districts and the Los Angeles Community College District (LACCD) to develop plans for regional adult education services. LAUSD's request in the amount of \$476,386 was allocated by LARAEC. The funds must be expended by June 30, 2015.

The Los Angeles Community College District is fiscal agent for the Planning Grant for LARAEC. The funds came from the state to the fiscal agent (LACCD) last spring; however, the procedures for distributing the funds to the members of the consortium caused a delay in the receipt of the funds. The AB86 Planning Grant Certification of Eligibility Instructions, Terms and Conditions issued by the State of California through legislative action required the consortium member districts (including LAUSD) to initiate planning grant activities before any payments from the state to the consortium were released.

***Why is this necessary?***

The ratification of this contract is necessary in order to secure reimbursement funding for the District's AB86 2014-15 adult education consortium planning grant activities. The AB86 Consortium Planning Grant for LAUSD has utilized the same funding mechanism as is used for all of the District's reimbursement grants. Revenue from the grant is estimated and a budget is established in the District's BTS system. After expenditures are incurred, reports are filed with the granting agency and reimbursement of those expenditures is sent to the District.

***Why is this contract an After the Fact? [if it is an after-the-fact]***

The AB86 Planning Grant Certification of Eligibility Instructions, Terms and Conditions issued by the State of California through legislative action, required the consortium member districts (including LAUSD) to begin the work and initiate planning grant activities before any payments from the state to the consortium were released.



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***Why do we need to do this now?***

AB86 is the only funding mechanism available for adult education consortium planning grant activities.

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***What would happen if this were not approved?***

The District would likely not receive reimbursement funding for adult education consortium planning grant activities.

***What are the terms of the proposed agreement?***

The contract supports the collaboration and development of a regional plan for alignment of pathways and adult education services with the community colleges and the K-12 members of the consortium. The program areas for the planning grant include:

- a) elementary and secondary basic skills including classes required for a high school diploma or high school equivalency certificate;
- b) classes and courses for immigrants eligible for educational services in citizenship, ESL and workforce preparation classes in basic skills;
- c) education programs for adults with disabilities;
- d) short-term career technical education programs with high employment potential; and
- e) program for apprentices.

**Contract Term:** 03/05/14 through 06/30/15

**Contract Fiscal Agent:** Los Angeles Community College District

**Contract Value:** \$476,386 (in revenue)

If you have any questions or require additional information, please call me at 213-241-3150.

c: Michelle King  
David Holmquist  
Ruth Pérez  
Thelma Meléndez de Santa Ana  
Nicole Elam-Ellis  
Jefferson Crain  
George Silva

# APPROVED

Board of Education Report  
No. 361-14/15  
For 3/10/15 Board Meeting

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

ADOPTED  
BOARD REPORT

MAR 10 2015

**INFORMATIVE**

**DATE:** February 2, 2015

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
EQUIPMENT AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of January.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JANUARY1 TO JANUARY 31, 2015	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$20,860.64	\$231,278.68
Audio Visual	\$116,561.99	\$279,300.44
Custodial/Maint. & Operations	\$765,326.50	\$3,567,185.93
Educational Supplies/Tools	\$301,615.83	\$682,614.20
Forms & Publications	\$15,789.19	\$465,194.42
Furniture	\$162,989.36	\$1,597,746.79
Music	\$13,017.94	\$42,594.72

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Members, Board of Education  
Ramon C. Cortines, Superintendent

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February 2, 2014

MAR 10 2015

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JANUARY1 TO JANUARY 31, 2015	ACCUMULATIVE FISCAL YEAR TOTAL
Office Essentials	\$1,359,363.69	\$3,935,430.65
Paper	\$65,684.33	\$1,186,680.36
Science/Home Economics/First Aid	\$52,951.45	\$578,366.89
Visual Arts	\$562,717.72	\$1,074,672.49
<b>TOTALS</b>	<b>\$3,436,878.64</b>	<b>\$13,641,065.57</b>

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King  
David Holmquist  
Thelma Meléndez  
Ruth Perez  
Nicole Elam-Ellis  
Jefferson Crain  
Marc Monforte



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**DATE:** March 10, 2015

**ADOPTED  
BOARD REPORT**

**MAR 10 2015**

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent of Schools

**FROM:** Matt Hill,  
Chief Strategy Officer

**SUBJECT: AGREEMENTS FOR ALTERNATIVE DIGITAL TRANSMISSION SERVICES**

The Information Technology Division (ITD) is requesting Board of Education approval of agreements to provide alternate sources of Internet access at locations where standard infrastructure installation is cost prohibitive or otherwise unfeasible. The following table provides detail on the individual agreements and the types of services to be provided:

<u>Contractor</u>	<u>Service</u>	<u>Description</u>	<u>Not-To-Exceed Value</u>
Premier Wireless Solutions	Wireless Connectivity	Alternative wireless Internet access at specified District locations	\$7,000,000
AT&T	Digital Subscriber Line (DSL)	Internet access via analog telephone lines	\$1,000,000
AT&T and Time Warner Cable	Commercially Available Bundled Internet Access	Internet access for fixed remote sites or groups of users	\$1,500,000

***Why is this necessary?***

Supporting its commitment to instructional technology, the District is implementing a comprehensive plan to provide high-quality Internet access to students, teachers, administrators, and staff. The proposed contracts would provide 1) wireless connectivity service to required District locations where wired network infrastructure is not readily available and/or cost prohibitive, and 2) commercially available bundled Internet access service to provide alternative high bandwidth access for fixed remote sites or groups of users where high speed network such as scalable fiber is not available or cost prohibitive.

***Why do we need to do this now?***

The existing infrastructure cannot support the rapidly increasing demand for Internet access for instructional and assessment purposes. Further, the District's risk in missing deadlines to apply for federal E-rate discounts increases with any delays in approval.

***What would happen if this were not approved?***

The potential for disruptions in service will increase as demand for Internet access increases across District locations. Students and teachers will continue to be limited by the existing infrastructure, which cannot support growing demands for Internet access.

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***What are the terms of the proposed agreement?***

All agreements are for a three-year period beginning no sooner than March 11, 2015 with two one-year options. The total aggregate value of the potential five-year period is not to exceed \$9.5 million. These contracts will be funded via General Funds. Estimated E-Rate discounts for schools are projected to cover 78% of these costs.

If you have any questions, please contact me at (213) 241-4906.

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c: Michelle King  
David Holmquist  
Thelma Melendez de Santa Ana  
Ruth Perez  
Nicole Elam-Ellis  
Jefferson Crain  
George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**DATE:** March 10, 2015

**ADOPTED  
BOARD REPORT**

**MAR 10 2015**

**TO:** Members, Board of Education  
Ramon C. Cortines, Superintendent of Schools

**FROM:** Matt Hill,  
Chief Strategy Officer

**SUBJECT: APPROVE AGREEMENT TO PROVIDE AN OUT-OF-BAND MANAGEMENT SOLUTION**

The Information Technology Division (ITD) is requesting Board approval to enter an agreement with Vega Business Technologies to provide an Out-of-Band Management (OOBM) solution. Once implemented, the solution will minimize network downtime, allowing schools to take maximum advantage of online educational opportunities.

***Why is this necessary?***

Providing a reliable technology experience for our students requires our ability to diagnose and resolve network deficiency problems quickly. Under current practice using “in-band” network problem resolution, a systems administrator may become aware of a network issues, but cannot ascertain specific details about the problem without being physically dispatched to the location to diagnose the problem and restore functionality.

The Out of Band Management (OOBM) project, approved by the Board of Education in June 2014, provides the capabilities to alert network technicians about problems and allow them to diagnose and resolve the problems without having to be physically present at the location.

***Why do we need to do this now?***

Instructional technology initiatives that include computer adaptive assessments requires us to minimize network downtime.

***What would happen if this were not approved?***

Without an OOBM solution, the District will continue to rely on ‘in-band’ management techniques, which are inefficient.

***What are the terms of the proposed agreement?***

The proposed agreement is for a five-year term including two one-year options. The total contract value is not to exceed \$2,851,875. Source of funding is 100% Bond fund.

If you have any questions or require additional information, please contact Shahryar Khazei at [Shahryar.Khazei@lausd.net](mailto:Shahryar.Khazei@lausd.net) or (213) 241-4906.

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