



## Board of Education Report

File Number: Rep-313-13/14

**APPROVED**

Agenda Date: 4/8/2014

Version: 1

ADOPTED  
BOARD REPORTStatus: Approval Tracking  
Sequence

In Control: Procurement Services

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File Type: BOE Report

Agenda Number: 3.

**ADOPTED AS AMENDED**

(Amended to Withdraw Wondries Fleet Contract)

**APPROVAL OF PROCUREMENT ACTIONS****Action Proposed:**

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; After the Fact Contracts; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Good and General Services Purchase Orders part of the Common Core Technology Project and ITD-SEP previously approved by the Board on January 14, 2014, under Board Report No. 129-13/14; Purchase Orders, Low Value - Decentralized Purchase Orders; District Credit Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** the Professional Service Contracts (exceeding \$250,000): New Contracts and Amendments; Goods and General Services Contracts (exceeding \$250,000): New Contracts and Amendments; Piggyback Contracts, Revenue Contracts listed in Attachment "B."

**Background:**

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

**Expected Outcomes:**

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

**Board Options and Consequences:**

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in

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costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

**Policy Implications:**

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #200-12/13), which the Board exercised on April 16, 2013.

**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:  
New Contracts; Amendment; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000:  
Award of Goods and General Services Purchase Orders part of the Common Core Technology Project and ITD-SEP previously approved by the Board on January 14, 2014, under Board Report No. 129-13/14; Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Credit Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000); and
- Goods and General Services Contracts (exceeding \$250,000); Amendments; Piggyback Contract

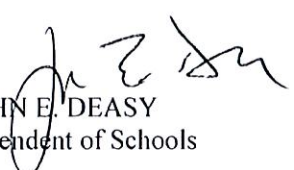
**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

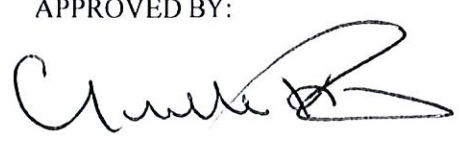
**Attachments:**

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority  
Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority  
Informatives

Respectfully submitted,

  
DR. JOHN E. DEASY  
Superintendent of Schools

APPROVED BY:

  
MICHELLE KING  
Senior Deputy Superintendent,  
School Operations

APPROVED BY:

  
ENRIQUE BOULL'T  
Chief Operating Officer


REVIEWED BY:

  
DAVID HOLMQUIST  
General Counsel

☒ Approved as to form.

PRESENTED BY:

  
GEORGE SILVA  
Chief Procurement Officer

  
TONY ATIENZA  
Director of Budget Services and Financial  
Planning

☒ Approved as to budget impact statement.

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# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING \$250,000

**\$407,487**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
American Education Solutions	4400002622	Informally competed contract to conduct an evaluation of the Magnet Schools Assistance Program. The evaluation will assist school staff and district personnel to modify and improve project performance and produce information needed by the United States Department of Education to properly evaluate the project's effectiveness.	Magnet Schools Assistance Program (100%)	\$59,819

**Contract Term:** 02/03/14 through 10/01/14

**Contract Value:** \$59,819

Requester: *Gloria Cole, Interim Director  
Student Integration Services*

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Marzano Research Laboratory	4400002666	Informally competed contract to provide six (6) days of professional development to sixty (60) K-12 Principals of Education Services Center – North. Training will provide an overview of the Common Core State Standards and instructional shifts for English Language Arts, Math, and impact of Common Core on special populations, specifically students with disabilities and English language learners.	Common Core State Standards (100%)	\$40,592
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**Contract Term:** 02/27/14 through 04/03/14

**Contract Value:** \$40,592

Requester: *Carol Alexander, Director  
Educational Services Center – North*

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Houghton Mifflin Harcourt Publishing Company	4400002572	Informally competed contract to provide twelve (12) days of professional development in the areas of English Language Arts and Math to thirty (30) K-12 principals, ESC directors, coordinators and experts. All sessions will explicitly target high-impact differentiated instructional strategies related to the Common Core State Standards.	NCLB Title 1 Funds (100%)	\$73,616
<b>Contract Term:</b> 01/21/14 through 02/04/14  <b>Contract Value:</b> \$73,616  Requester: <i>Carol Alexander, Director Educational Services Center – North</i>			ADOPTED BOARD REPORT  <b>APR 08 2014</b>	
Carol Jago LLC	4400002684	Single-source contract to provide ten and half (10 ½) days of professional development for secondary teachers on the writing process with focus on argument writing and information/expository text.	Common Core Standard Implementation Professional Development (100%)	\$27,000
<b>Contract Term:</b> 04/18/14 through 05/12/15  <b>Contract Value:</b> \$27,000  Requester: <i>Susan Tandberg, Director Office of Curriculum, Instruction and School Support</i>				
Continuity Focus, Inc.	4400002556	Informally competed contract to implement Content Keeper and Mobile Active Defense products for off-campus content filtering of District-issued student mobile devices related to the Common Core Technology Project.	Bond (100%)	\$206,460
<b>Contract Term:</b> 12/30/13 through 06/30/14  <b>Contract Value:</b> \$206,460  Requester: <i>Ronald Chandler Chief Information Officer Information Technology Division</i>				

**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**CONTRACT AMENDMENT NOT EXCEEDING \$250,000**

**\$19,848**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION &amp; AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Schoolwires	4400002148-1	Amendment to increase contract capacity to integrate single sign-on functionality in the District's web content management solution to enable password-protected content and custom develop an online tool for password-protected communications and announcements for school administrators.	General (100%)	\$19,848*

**Current Contract Term:** 09/26/13 through 06/30/14

Initial Contract Value: \$47,962

\*Amendment No.1: \$19,848

**Aggregate Contract Value: \$67,810**

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Requester: *Ronald Chandler*  
Chief Information Officer  
Information Technology Division

## ATTACHMENT A

### APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

#### B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED

**\$140,950**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
95 Percent Group, Inc.	4400002582	Single-source contract to provide twenty-five (25) days of professional development for sixty (60) 2 <sup>nd</sup> and 3 <sup>rd</sup> grade teachers at 50 elementary schools to support implementation of the instructional strategies learned in the Fast Track Multi-syllabic Words workshop.	Target Grant (100%)	\$140,950

**Contract Term:** 01/14/14 through 04/30/14

**Contract Value:** \$140,950

Requester: *Susan Tandberg, Director  
Office of Curriculum, Instruction and School  
Support*

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## ATTACHMENT A

### APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

#### C. PROFESSIONAL SERVICES CONTRACT ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

#### GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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## ATTACHMENT A

### APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

#### C. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

**\$3,277,685**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
CDW Government, Inc.	4500048150 Piggy Back Contract #523868 Monterey County Office of Education	Purchase of keyboards, wired, black, with adapters at a unit cost of \$24.42 plus shipping and sales tax, to successfully implement the approved phases of the Common Core Technology Project.  <b>Contract Term:</b> One-time purchase  <b>Contract Value:</b> \$2,868,935  <i>Requester: Ronald Chandler Chief Information Officer Information Technology Division</i>	Bond (100%)	\$2,868,935
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School Specialty	4500049234 (IFB 2000000105)	Purchase of earbuds at a unit cost of \$1.25 plus sales tax, to successfully implement the approved phases of the Common Core Technology Project.  <b>Contract Term:</b> One-time purchase  <b>Contract Value:</b> \$408,750  <i>Requester: Ronald Chandler Chief Information Officer Information Technology Division</i>	General (100%) (Common Core Assessment Fund)	\$408,750

## ATTACHMENT A

### APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

#### D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

**\$1,166,639**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>QTY. OF POs</u>	
Low Value – Decentralized Purchase Orders February 2014 ( <i>Avg. Trans. \$5,983</i> )	195	\$1,166,639

#### PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000

**\$15,002,472**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>QTY. OF POs/ TRANSACTIONS</u>	
Purchase Orders – February 2014 ( <i>Avg. Trans. - \$37,286</i> )	41	\$1,528,738
Low Value – Decentralized Purchase Orders ( <i>Avg. Trans. - \$1,764</i> )	2,196	\$3,873,446
DISTRICT CREDIT CARD TRANSACTIONS- ( <i>Avg. Trans. \$315</i> )	8,562	\$2,696,686
Rental Facilities ( <i>Avg Trans. \$18,691</i> )	13	\$242,984
Travel/Conference Attendance ( <i>Avg. Trans. \$710</i> )	620	\$440,187
GENERAL STORES DISTRIBUTION CENTER - ( <i>Avg. Trans. \$9,040</i> ) Informative memo included	349	3,155,005
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) - ( <i>Avg. Trans. \$4,109</i> )	746	\$3,065,426

*Detailed information is provided on the Procurement Services website.*

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**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACTS EXCEEDING \$250,000** **\$3,293,178**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
IBM	4400002672 (RFP 2000000041) (Category I)	Capacity contracts to provide diverse security monitoring tools that enable the District to monitor, manage, and protect its computing environment from unauthorized access and other cyber-security threats. Category I –	Bond (95%)	\$3,293,178
Evolve Technology	4400002673 (RFP 2000000041) (Category II)	Security Analytics & Intelligence, Category II – Web Application Firewall, and Category III – Database Activity Monitoring.	General (5%)	
Technology Integration Group	4400002674 (RFP 2000000041) (Category III)	<b>Contract Term:</b> 04/09/14 through 04/08/19  <b>Contract Value:</b> Category I - \$2,262,155 Category II - \$ 370,495 Category III - \$ 600,528		

**Aggregate Five-Year Contract Value For Three (3) Contracts: \$3,293,178**

Requester: *Ronald Chandler*  
*Chief Information Officer*  
*Information Technology Division*

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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

##### AMENDMENTS EXCEEDING \$250,000

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

##### AFTER THE FACT NEW CONTRACT EXCEEDING \$250,000

**\$500,647**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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Public Broadcasting Service (PBS)	4500048662	<p>Membership assessment fee to allow access to PBS' library of programming and other related activities and rights to broadcast programs.</p> <p><b>Contract Term:</b> One-time purchase (07/01/13 through 06/30/14)</p> <p><b>Contract Value:</b> \$500,647</p> <p>Requester: <i>Sabrina Thomas</i> <i>General Manager</i> <i>KLCS</i></p>	<p>Corporation for Public Broadcasting Community Service Grant (100%)</p>	\$500,647
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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### NEW CONTRACT EXCEEDING \$250,000

**24,769,519**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Golden Star Technology, Inc. dba GST	4400002731 (IFB 2000000105)	Capacity contract for power adapters as part of the implementation of the Common Core Technology Project.  <b>Contract Term:</b> 05/01/14 through 04/30/17 includes two (2) one-year option renewals  <b>Aggregate Three-Year Contract Value:</b> <b>\$180,750</b>  Requester: <i>Ronald Chandler</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	Various per requesting school or office  <i>Per Matt Hill Funded via ITD Budget</i>	\$180,750
Encore Repair Services	4400002730 (IFB 2000000105)	Capacity contract for tablet screen repair services as part of the implementation of the Common Core Technology Project.  <b>Contract Term:</b> 05/01/14 through 04/30/17 includes two (2) one-year option renewals  <b>Aggregate Three-Year Contract Value:</b> <b>\$67,500</b>  Requester: <i>Ronald Chandler</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	Various per requesting school or office  <i>Per Matt Hill Funded via ITD Budget</i>	\$67,500

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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### NEW CONTRACT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
S C Enterprises Corporation	4400002732 (IFB 2000000105)	Capacity contract for 30-pin and lightning cables as part of the implementation of the Common Core Technology Project.  <b>Contract Term:</b> 05/01/14 through 04/30/17 includes two (2) one-year option renewals  <b>Aggregate Three-Year Contract Value:</b> <b>\$314,466</b>  Requester: <i>Ronald Chandler</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	Various per requesting school or office  <i>Per Matt Hill Funded via ITD Budget</i>	\$314,466
School Specialty	4400002723 (IFB 2000000105)	Capacity contract for earbuds as part of the implementation of the Common Core Technology Project.  <b>Contract Term:</b> 02/01/14 through 01/31/17 includes two (2) one-year option renewals  <b>Aggregate Three-Year Contract Value:</b> <b>\$1,837,167</b>  Requester: <i>Ronald Chandler</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	Various per requesting school or office  <i>Per Matt Hill Funded via ITD Budget</i>	\$1,837,167

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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Complete Book & Media Supply Inc., dba Completebook.com	4500054131 (IFB 2000000140)	Cognitive assessment kits for use by the District's Psychological Services staff for the assessment of students referred and currently receiving special education services.	General (100%)	\$399,033
<b>Contract Term:</b> One-time purchase				
<b>Contract Value:</b> \$399,033				
Requester: <i>Sharyn Howell</i> <i>Executive Director</i> <i>Division of Special Education</i>				
Wondries Fleet	4400002735 (IFB C-1075A)	Capacity contract to provide pre-owned hybrid or alternative fuel vehicles in accordance with the District's approved Administrative Vehicle Replacement Proposal.	General (100%)	\$570,603
<b>Contract Term:</b> 04/15/14 through 4/14/16 includes one (1) one-year option renewal				
<b>Contract Value:</b> \$570,603				
Requester: <i>Donald Wilkes, Director</i> <i>Transportation Services Division</i>				

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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
First Student, Inc.	4400002668 (IFB 2000000097)	<p>Provide pupil transportation services on a regular and as requested basis. Sixteen (16) new propane, eight (8) passenger size buses with wheel chair lift with drivers, including 180 days of service.</p> <p><b>Contract Term:</b> 07/01/14 through 06/30/19</p> <p>Authorization to exercise option to extend contract for up to five additional one-year contract periods (June 30, 2024) subject to future Board approval.</p> <p><b>Aggregate Five-Year Contract Value:</b> <b>\$3,200,000</b></p> <p>Requester: <i>Donald Wilkes, Director</i> <i>Transportation Services Division</i></p>	General (100%)	\$3,200,000
First Student, Inc.	4400002689 (IFB 2000000096)	<p>Provide pupil transportation services on a regular basis. Forty one (41) new propane, twenty-five (25) passenger size buses with wheel chair lift with drivers, including 180 days of service.</p> <p><b>Contract Term:</b> 07/01/14 through 06/30/19</p> <p>Authorization to exercise option to extend contract for up to five additional one-year contract periods (June 30, 2024) subject to future Board approval.</p> <p><b>Aggregate Five-Year Contract Value:</b> <b>\$18,200,000</b></p> <p>Requester: <i>Donald Wilkes, Director</i> <i>Transportation Services Division</i></p>	General (100%)	\$18,200,000

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**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**AMENDMENT TO CONTRACT EXCEEDING \$250,000**

**\$58,800,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
First Student, Inc.	4400000453-2	Amendment to extend and increase contract capacity to provide pupil transportation services for one hundred and ten (110), thirty-nine (39) passenger size buses with drivers for an additional thirty-six months.	General (100%)	\$23,600,000*

**Current Contract Term including all prior amendments:** 07/01/07 through 06/30/14

New end date by this amendment: 06/30/17

Initial Contract Value: \$36,026,001  
 Amendment No. 1: \$28,712,204  
 \*Amendment No. 2: \$23,600,000  
**Aggregate Contract Value: \$88,338,205**

Requester: *Donald Wilkes, Director*  
*Transportation Services Division*

Student Transportation of America	4400000956-1	Amendment to extend and increase contract capacity to provide pupil transportation services for fifty (50) thirty-nine (39) passenger size buses with drivers for an additional sixty months.	General (100%)	\$21,200,000*
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**Current Contract Term:** 07/01/09 through 06/30/14

New end date by this amendment: 06/30/19

Initial Contract Value: \$18,475,200  
 \*Amendment No. 1: \$21,200,000  
**Aggregate Contract Value: \$39,675,200**

Requester: *Donald Wilkes, Director*  
*Transportation Services Division*

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## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

#### AMENDMENT TO CONTRACT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Atlantic Express	4400000308-2	Amendment to extend and increase contract capacity to provide pupil transportation services for twenty-two (22), seventeen (17) passenger size buses with drivers for an additional twenty-four months.  <b>Current Contract Term including all prior amendments:</b> 07/01/06 through 06/30/14  New end date by this amendment: 06/30/16  Initial Contract Value: \$6,791,022 Amendment No. 1: \$3,065,040 *Amendment No. 2: \$3,800,000 <b>Aggregate Contract Value: \$13,656,062</b>  Requester: <i>Donald Wilkes, Director</i> <i>Transportation Services Division</i>	General (100%)	\$3,800,000*
Student Transportation of America	4400000959-1	Amendment to extend and increase contract capacity to provide pupil transportation services for twenty-one (21), seventeen (17) passenger size buses with drivers for an additional sixty months.  <b>Current Contract Term:</b> 07/01/09 through 06/30/14  New end date by this amendment: 06/30/19  Initial Contract Value: \$8,005,284 *Amendment No. 1: \$10,200,000 <b>Aggregate Contract Value: \$18,205,284</b>  Requester: <i>Donald Wilkes, Director</i> <i>Transportation Services Division</i>	General (100%)	\$10,200,000*

ADOPTED  
BOARD REPORT

APR 08 2014

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

**UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000** **\$1,636,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
A-Z Bus Sales	Contract 01-12	Piggyback contract through the Waterford Unified School District contract to provide seventy (70) new school buses, to include fifty-five (55) compressed natural gas (CNG) and fifteen (15) propane engines. The total LAUSD contribution is not to exceed \$1,636,000 to match the awarded \$11,595,000 grant from the South Coast Air Quality Management District (SCAQMD).	Measure Y (100%)	\$1,636,000

**Current Term:** 04/09/14 through 01/31/15

**One-time purchase: \$1,636,000**

Requester: *Donald Wilkes, Director*  
*Transportation Services Division*

**INCOME CONTRACTS**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				<b>\$0</b>

ADOPTED  
BOARD REPORT


APR 08 2014

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Ronald S. Chandler, Chief Information Officer 

**SUBJECT: CONTRACTOR: CONTINUITY FOCUS, INC.  
CONTRACT NO.: 4400002556  
CONTRACT AMOUNT: \$206,460  
REQUEST RATIFICATION OF AGREEMENT TO PROVIDE A WEB-  
CONTENT FILTERING SOLUTION FOR MOBILE DEVICES**

The Information Technology Division (ITD) is requesting Board ratification of an agreement with Continuity Focus, Inc. to provide a web-content filtering solution to secure web traffic for District staff and students who take their mobile devices home.

***Why is this necessary?***

The agreement will allow ITD to continue to enforce the District's organizational internet use policy on web traffic generated by mobile devices taken home, thereby restricting access to inappropriate content as well as protecting the District's computing environment from serious cyber threats and malicious attacks. The District must filter web content available through its network as part of adherence to guidelines set forth by the *Children's Internet Protection Act* (CIPA). Failure to do so can jeopardize the District's qualification for Federal E-rate discounts.

***Why do we need to do this now?***

The proposed agreement provides ITD with the ability to guarantee that web content accessed on District-issued devices is governed by our web content filtering policy. The solution must be in place in time for schools to allow District-issued mobile devices to leave their campuses.

***What would happen if this were not approved?***

This is a ratification, products and services have already been delivered and invoices have been paid.

***What are the terms of the proposed agreement?***

The agreement is for a six-month term. The contract value is not to exceed \$206,460. Source of funding is 100% Bond funds.

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or (213) 241-4096.


c: Michelle King      Matt Hill      David Holmquist      Enrique Boull't  
George Silva      Jefferson Crain

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Ronald S. Chandler, Chief Information Officer 

**SUBJECT: CONTRACTOR: SCHOOLWIRES**  
**CONTRACT NO.: 4400002148-1**  
**CONTRACT AMOUNT: \$19,848**  
**REQUEST RATIFICATION OF AMENDMENT TO THE AGREEMENT WITH SCHOOLWIRES, INC.**

The Information Technology Division (ITD) is requesting Board ratification of an amendment to an agreement with SchoolWires, Inc. to add two critical elements of functionality for District administrative office websites: 1) linking the District's web solution to employee single sign-on accounts, enabling password-protected areas, and 2) custom development of the LAUSD Brief, the news clearinghouse used to provide information from all administrative offices to school principals in a secure, one-stop location.

***Why is this necessary?***

The District uses a single, robust, and user-friendly platform to allow all administrative offices—including central, education service center, and Board of Education offices—to build and maintain websites easily and effectively for their business areas. Many business areas have a need to link to the District's identity management system—the database used to house District single sign-on accounts—in order to provide web pages that are available only to internal audiences.

The District's administrative offices also use an online news clearinghouse that enables each office to contribute essential information for school-based administrators to access in a single and secure online location. This tool—known as the LAUSD Brief—is governed by the Office of Communications, providing the right balance of comprehensive communications from all business areas in a “one-stop shop” without overloading schools with email messages and other multiple, non-integrated communication vehicles. While the District has a temporary tool that provides this purpose, the current agreement enables custom development of a permanent solution that is integrated with the web content management system.

***Why do we need to do this now?***

The cutover date for the District's migration to the new website solution is April 11, 2014. This agreement was executed in time to keep the project on schedule and meet this deadline.

***What would happen if this were not approved?***

Without approval of the ratification, the District's amendment would be nullified, and the work could not proceed.

***What are the terms of proposed process?***

The agreement is for a five-month term. The value of the amendment is \$19,848 bringing the total contract value to \$67,810. Source of funding is 100% General Fund.

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or (213) 241-4096.

c:     Michelle King             Matt Hill             David Holmquist             Enrique Boull't  
         George Silva             Jefferson Crain

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of Curriculum, Instruction and Support  
INFORMATIVE

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools  
**DATE:** April 8, 2014

**FROM:** Susan Tandberg, Ed.D.  
Director, K-12 Instruction

**SUBJECT:** **AWARDED CONTRACTOR NAME: 95 Percent Group Inc.**  
**CONTRACT NO.: 4400002582**  
**CONTRACT AMOUNT: \$ 140,950**  
**REQUEST FOR RATIFICATION OF AFTER THE FACT CONTRACT**

The District has received a grant from the Target Corporation for the last three years to increase early literacy skills for students in the primary elementary grades. These grants are designed to move schools into deeper implementation of the understanding and use of teaching strategies for addressing phonics and phonemic awareness skills in students that are not meeting established benchmarks. The schools involved are receiving job embedded professional development, including modeling in the classroom.

***Why is this necessary?***

This contract provides professional development for 1<sup>st</sup> – 3<sup>rd</sup> grade teachers on the use of multi-syllabic structures in reading. The schools involved had an urgency for this training as they entered the 2<sup>nd</sup> semester and identified the students who were in need of reading intervention.

***Why do we need to do this now?***

This is the 3<sup>rd</sup> year the District has contracted with this vendor to provide ongoing and deeper supports to elementary teachers in the foundations of reading. This grant includes onsite coaching.

***Why is this an After the Fact?***

This contract was processed in a timeframe that was thought to allow for enough time for processing. The dates were agreed on with the vendor and the Office of Curriculum, Instruction, and School Support, and the schools involved. The contract was signed by the Director, K-12 instruction as has been done in the past. I have since met with Mr. Silva regarding procedures for implementing these grants and programs for the grant.

***What would happen if this were not approved?***

The elementary schools that received support from this grant in previous years would not continue to be supported. Job embedded professional development would not be provided.

***What are the terms of the proposed agreement?***

Fifty schools will receive job embedded professional development on the use of the *Fast Track Multi-Syllabic Words* process. A total of 25 days of professional development will be provided.

If you have any questions or require additional information, please contact me at [susan.tandberg@lausd.net](mailto:susan.tandberg@lausd.net) or at (213) 241-5333.

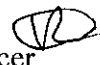
c: Michelle King  
David Holmquist  
Enrique Boull't  
Gerardo Loera  
Jefferson Crain  
George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Ronald S. Chandler, Chief Information Officer 

**SUBJECT: CONTRACTOR: CDW GOVERNMENT, INC. & SCHOOL SPECIALTY  
CONTRACT NO.: 4500048150 & 4500049234  
CONTRACT AMOUNT: \$2,868,935 & \$408,750  
RATIFICATION OF AGREEMENTS TO PURCHASE WIRED  
KEYBOARDS AND EAR BUDS**

The Information Technology Division (ITD) is requesting Board ratification of agreements to purchase wired keyboards and ear buds. The agreements are executed through the authority given to the Chief Procurement Officer under Board Report No. 129-13/14 for the Common Core Technology Project (CCTP).

***Why is this necessary?***

As part of the implementation of Common Core State Standards, computer-adaptive online assessments require student access to a physical keyboard and audio while taking the assessments. Utilizing the wired keyboards maximizes the viewing space on the device and the ear buds will be utilized during portions of the test where audio is required.

***Why do we need to do this now?***

The District is administering a trial phase of the new online assessments in spring 2014 with full implementation of the tests to begin the following school year. A sufficient quantity of keyboards and ear buds must be available by March 2014 in order for the practice tests to take place on schedule.

***What would happen if there were not approved?***

This is a ratification, products and services have already been delivered and invoices have been paid.

***What are the terms of the proposed procurement?***

The District issued two purchase orders – 1) CDW Government, Inc. for the wired keyboards for \$2,868,935 and 2) School Specialty for the ear buds for \$408,750. Source of funding is 100% Bond funds for the keyboards and 100% General Fund from the Common Core Assessment Fund for the ear buds.

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or at (213) 241-4096.

c: Michelle King      Matt Hill      David Holmquist      Enrique Boull't  
Ronald S. Chandler      Jefferson Crain

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**Procurement Services Division**

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent

**DATE:** March 18, 2014

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES, EQUIPMENT  
AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of February.

**GENERAL STORES DISTRIBUTION**

<b>MAJOR COMMODITY CATEGORIES</b>	<b>PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 28, 2014</b>	<b>ACCUMULATIVE FISCAL YEAR TOTAL</b>
Furniture	\$193,978.46	\$3,199,823.61
Office Essentials	\$1,012,337.14	\$2,657,955.53
Custodial/Maint. & Operations	\$658,922.18	\$2,987,688.01
Paper	\$138,599.71	\$445,648.92
Visual Arts	\$620,243.01	\$1,129,519.52
Educational Supplies/Tools	\$163,604.65	\$451,565.40
Science/Home Economics/First Aid	\$113,593.22	\$465,907.87

<b>MAJOR COMMODITY CATEGORIES</b>	<b>PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 28, 2014</b>	<b>ACCUMULATIVE FISCAL YEAR TOTAL</b>
Audio Visual	\$72,280.28	\$130,851.08
Athletic Equipment	\$109,769.04	\$206,456.36
Forms & Publications	\$57,059.34	\$347,102.74
Music	\$14,618.11	\$32,709.53
<b>TOTALS</b>	<b>\$3,155,005.14</b>	<b>\$12,055,228.57</b>

If you have questions or require additional information, please contact me at (213) 241-1751.


c: Michelle King  
David Holmquist  
Enrique Boull't  
Gerardo Loera  
Jefferson Crain  
Marc Monforte

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Ronald S. Chandler, Chief Information Officer 

**SUBJECT: REQUEST APPROVAL TO AWARD AGREEMENTS FOR DISTRICT-WIDE IMPLEMENTATION OF IT SECURITY MONITORING TOOLS**

The Information Technology Division (ITD) is requesting Board approval to award various agreements to implement an integrated set of solutions to address immediate vulnerabilities to the safety of the District's computing environment and to provide the infrastructure necessary to guarantee the security of our systems in the face of major transformations in our IT environment.

***Background***

The proposed solutions—outlined below—represent an integrated set of modernized, automated tools for monitoring and analysis of traffic in key components of the IT infrastructure. The tools will enable ITD to ensure the safety of our technology systems—including the network, databases, data, and web-based applications—against real and credible threats of cyber-criminal activity.

<b>Solution</b>	<b>Purpose</b>
Security Analytics & Intelligence (SAI)	Monitors and analyzes all layers of the District's computing network, logging all network activity and creating automated reports including flagging of abnormal activity.
Database Activity Monitoring (DBAM)	Provides a window to monitor all activity related to databases housed in the network core, including data coming into and out of databases, content of data tables, immediately detecting and reporting abnormal patterns or suspicious queries that could be indicative of unauthorized data access.
Web Application Firewall (WAF)	Provides ongoing monitoring and analyses of the structure and activity of web applications (e.g., My integrated Student Information System, MyData, SAP). Detects and reports on abnormal and malicious activity ensuring the protection of applications, preventing unauthorized access, and minimizing disruption to instruction and operations.

***Why is this necessary?***

The proposed set of solutions will enable the ITD to monitor and manage the entire IT environment efficiently and in real time. The solutions are necessary to protect the IT environment from unauthorized access or other security threats, maintain the security and cleanliness of data, protect the District's investments in IT infrastructure, and ensure continued daily operations with minimal interference from technical abnormalities.

***Why do we need to do this now?***

Based on the systematic assessment of the District's current security condition, the network is critically vulnerable to serious cyber security threats. The current tools utilized are (a) not interfaced with each other (b) they are labor intensive to operate and (c) are generally past their life expectancies. Continued reliance on these outdated and inefficient processes renders the District vulnerable to serious cyber-attacks. These factors coupled with the findings of the security assessments described above, make investment in modernized systems imperative.

***What would happen if this were not approved?***

Without an upgrade of the District's current security tools, the District would be at increased vulnerability to potential attacks from malicious sources, resulting in loss of data or significant damage to hardware or software. The potential level of damage would lead to critical disruptions to District operational and instructional activities and could have a devastating impact on the General Fund in terms of repair costs.

***What are the terms of proposed process?***

The agreement(s) are for a period of five (5) year term. Source of funding is Bond funds (95%) and General fund (5%) .

<b>Contractor Number</b>	<b>Contractor Name</b>	<b>Contract Amount</b>	<b>Solution</b>
4400002672	IBM Corporation	\$2,262,155	Security Analytics & Intelligence (SAI)
4400002673	Evolve Technology Group	\$370,495	Web Application Firewall (WAF)
4400002674	Technology Integration Group	\$660,528	Database Activity Monitoring (DBAM)

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or (213) 241-4096.

c:      Michelle King              Matt Hill              David Holmquist              Enrique Boull't  
         George Silva              Jefferson Crain

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
**KLCS**

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent

**DATE:** April 8, 2014

**FROM:** Sabrina Thomas  
General Manager, KLCS

**SUBJECT: CONTRACTOR: PUBLIC BROADCASTING SERVICE  
PURCHASE ORDER NO.: 4500048662  
CONTRACT AMOUNT: \$500,647  
REQUEST FOR APPROVAL OF AFTER THE FACT PURCHASE ORDER  
TO CONTINUE MEMBERSHIP AND ACQUIRE PROGRAMMING FOR  
KLCS-TV**

***Why is this necessary?***

In order to ensure that District students will continue to have equity of access to televised instructional programs to support the District's curriculum; and that KLCS can continue to provide general programming consistent with its Federal Communications Commission (FCC) mandates, KLCS is requesting approval of \$500,647 for programming acquisition and related services provided by the Public Broadcasting Service.

KLCS-TV is requesting the Board of Education's approval to continue membership in the Public Broadcasting Service (PBS), and to acquire programming from its National Program Service, for FY 2013-2014 in order to provide instructional and educational television programming to the students, teachers, parents and caregivers of the District. This programming will be broadcast over four digital television channels, and will be funded entirely from the Corporation for Public Broadcasting grants, grants which cannot be used for any purpose other than the acquisition and production of programming.

***Why do we need to do this now?***

As the noncommercial educational public television station licensed to the LAUSD, KLCS has participated in the Public Broadcasting Service (PBS) programming service for over thirty years, and relies upon this resource to provide a substantial amount of educational content for broadcast:

- Over 2500 hours of educational, instructional and general audience television programs distributed via the KLCS broadcast schedule for students, teachers, parents, caregivers and the community of Greater Los Angeles.
- Support materials and resources for classroom teachers and students
- Content to support the District's "Signal to Desktop" video project for classrooms district wide

- Community Outreach resources to support programming initiatives
- Membership benefits exclusive to the 349-member collaborative of public television stations throughout the country

***What would happen if this were not approved?***

KLCS would be required to forfeit its PBS membership, would lose a significant amount of program content, and would have to acquire programming directly from individual vendors which would increase acquisition costs. As one of the most watched public television stations in the United States, KLCS relies upon the PBS National Program Schedule to provide a significant percentage of its classroom television programs, distributed directly to District classrooms via over-the-air broadcast, cable transmission, satellite transmission and via digital receivers directly to students and teachers computer desktops in District classrooms. This programming is integral to the instructional services provided by KLCS and represents the most-highly viewed programs on the District's television station.

***What are the terms of the proposed agreement?***

Access to 25% of the PBS National Program Service for one year.

***Why is the proposed agreement being requested after the fact?***

As stated previously, KLCS relies upon the PBS National Program Schedule to provide a significant percentage of its classroom television programs. Without these programs, KLCS would be unable to fulfill its core mission of providing instructional programming to the District's students. The Station was therefore compelled to continue its membership in PBS while working to resolve the issues that delayed its request for procurement action. This delay was due to two factors, the failure of PBS to provide, in a timely manner, information required to set up a new vendor profile necessitated by the launch of the Legacy Replacement Program, and KLCS' lack of funds resulting from a 50% budget reduction in FY 2012 – 2013 that forced the Station to deploy monies normally reserved for program acquisitions to fund critical positions. Both of these factors have now been resolved.

If you have any questions or require additional information, please contact me at (213) 241-4003.


c: Michelle King  
David Holmquist  
Enrique Boull't  
Jaime Aquino  
Jefferson Crain  
George Silva  
Thomas Waldman

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Ronald S. Chandler, Chief Information Officer 

**SUBJECT: APPROVAL OF MASTER AGREEMENTS FOR TABLET ACCESSORIES AND OTHER RELATED SERVICES**

The Information Technology Division (ITD) is requesting Board approval of master agreements to purchase tablet accessories and related services such as power adapters, universal serial bus cables, ear buds ("tablet accessories") and repair services for damaged tablet screens.

Contract Number	Contractor Name	Description	Not-to-Exceed Amount
4400002730	Encore	Tablet screen repair services	\$67,500
4400002731	Golden Star Technology, Inc.	Power adapters & Warranty	\$180,750
4400002732	SC Enterprises	USB cables & Warranty	\$314,466
4700002723	School Specialty	Ear buds & Warranty	\$1,837,167

***Why is this necessary?***

The proposed master agreements provide a purchasing vehicle for tablet accessories and screen repair services aligned with each school's needs at high-volume discounts and with the technical specifications necessary to ensure compatibility with District's selected tablet device.

***Why do we need to do this now?***

Master agreements for tablet accessories are needed to provide for adequate supply and immediate replacement of accessories. Additionally, screen repair services for tablet screens are not covered under the current warranty with Apple; the agreement allows the District to have a mechanism in place to obtain screen repair services when the needs arise.

***What would happen if there were not approved?***

Without the proposed master agreements, purchases for tablet accessories and screen repair services would need to be made in isolation resulting in higher prices and without and guarantees that the accessories will meet the necessary technical specifications.

***What are the terms of the proposed procurement?***

The master agreements are for a one-year year term with two one-year options. The aggregate contract value is not to exceed \$2,399,883. Purchases are funded from individual school and office budgets and include various sources of funding

If you have any questions, please contact me at [ronald.chandler@lausd.net](mailto:ronald.chandler@lausd.net) or at (213) 241-4096.

c: Michelle King                      Matt Hill                      David Holmquist                      Enrique Boull't  
George Silva                      Jefferson Crain

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Special Education

INFORMATIVE

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**DATE:** March 10, 2014

**FROM:** Sharyn Howell  
Executive Director, Division of Special Education

**SUBJECT: Complete Book and Media Supply, Inc.  
CONTRACT NO.: PO# 4500054131  
CONTRACT AMOUNT: \$399,033  
RECOMMENDATION TO AWARD A ONE-TIME FORMAL BID, IFB#  
2000000140, FOR PSYCHOLOGICAL ASSESSMENT KITS**

***Why is this necessary?***

To approve the one-time formal bid for 500 units of psychological assessment kits needed by the District's Psychological Services staff involved in the assessment of over 23,000 students currently receiving special education services.

***Why do we need to do this now?***

The current assessment kit, which was published in 1997, no longer meets industry standards and it is best practice to use current tests that are not racially biased and are currently normed to the student population.

***What would happen if this were not approved?***

The District is required to use the most current assessment materials when revisions have been made. Once the current assessment materials have been updated, the District will no longer have the capability to order additional testing materials and would no longer be able to provide valid assessment results.

***What are the terms of the proposed agreement?***

This is a one-time formal bid for the current needs of the Division of Special Education. The funding source is 100% General Funds. The proposed contractor is a Small Business Enterprise.

If you have any questions or require additional information, please contact me at [sharyn.howell@lausd.net](mailto:sharyn.howell@lausd.net) or at (213) 241-6701.

c: Michelle King  
David Holmquist  
Enrique Boull't  
Jaime Aquino  
Jefferson Crain  
George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**  
**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Donald Wilkes, Director  
Transportation Services Division

**SUBJECT: REQUEST FOR ALTERNATIVE FUEL VEHICLE CONTRACT AWARD TO  
BOB WONDRIES FORD  
CONTRACT NO.: 4400002735  
CONTRACT AMOUNT: NOT TO EXCEED \$570,603.00**

This purpose of this Informative is to request the contract award to Bob Wondries Ford for the purchase of alternative fuel administrative vehicles.

***Why is this necessary?***

There is a need to replace administrative vehicles that have far exceeded their economic life cycle. Continued use of these vehicles has resulted in higher operational costs and diminished safety. This contract will allow for economical replacement of vehicles with the highest mileage and maintenance costs.

***Why do we need to do this now?***

If vehicles with high mileage and maintenance costs remain in operation, they reach a point where they are beyond economical repair and are more costly to maintain than a newer alternative fuel vehicle.

***What would happen if this were not approved?***

The Los Angeles Unified School District would continue to accrue high repair and operating costs resulting in a net loss, far exceeding the value of the vehicles.

***What are the terms of the proposed agreement?***

The intent is to replace twenty-four (24) older model administrative vehicles with newer alternative fuel vehicles. Funds from the salvage of the older vehicles will be used to offset the cost of this purchase.

Should you have any questions or require additional information, please contact me at [donald.wilkes@lausd.net](mailto:donald.wilkes@lausd.net) (213) 580-2920.

c: Michelle King      George Silva  
Matt Hill  
David Holmquist  
Enrique Boull't  
Gerardo Loera  
Jefferson Crain

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**

**DATE:** April 8, 2014

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** Donald Wilkes, Director  
Transportation Services Division

**SUBJECT: SCHOOL BUS CONTRACT AWARDS**

On April 8, 2014, at the LAUSD Board of Education meeting, Transportation Services Division (TSD) will request Board approval of four (4) contract renewals and two (2) new contract awards for pupil transportation services with First Student, Student Transportation of America, and Mission School Transportation, for various size buses in support of the District's student transportation programs.

***Why is this necessary?***

The District currently transports approximately 13,000 students with special needs daily. Transportation is a required support service per these students' Individualized Education Plan (I.E.P.). Students with special needs, requiring specially configured buses, currently exceeds the District's owned resources and capacity. To meet the transportation needs of this student population, six (6) contracts consisting of 252 school buses will need to be renewed or awarded to provide daily transportation services.

***Why do we need to do this now?***

Students in the Special Education program requiring transportation services, continue to exceed the District's internal capacity to provide school bus services. Over the past five (5) years TSD has reduced contracted bus service by approximately fifty-percent; however there remains a need for contract bus service to meet specialized student transportation demands. Based upon past and projected numbers of traveling students requiring specialized transportation, TSD recommends the award of six (6) contracts, consisting of 252 school buses, to the lowest responsive bidders listed below:

<b>Company Name</b>	<b>Award Recommendation</b>
First Student	159 buses
Student Transportation of America	71 buses
Mission School Transportation	22 buses

In compliance with the South Coast Air Quality Management District's (SCAQMD) Rule 1195 (Clean On-Road School Buses) and the District's Healthy Breathing Initiative, the new contracts enable the District to replace old diesel-powered buses with new clean-burning alternative fuel (propane) school buses. In addition to environmental and health benefits, the new buses are equipped with enhanced features such as seat-belt restraints, air conditioning, and geographic positioning technology.

This award will not result in the loss or displacement of any District employees. LAUSD Drivers currently operate 63% of the daily school bus service; however the need for buses uniquely designed to support students with special needs continues to exceed District resources.

TSD will continue to assess the District's fleet size and vehicle type requirements to provide more 'in-house' school bus service.

***What would happen if these contracts are not approved?***

Should these contract bus awards not be approved, the District will not have sufficient resources to provide mandated transportation services for students in our special education programs for the 2014-15 school year and beyond.

***What are the terms of the proposed agreements?***

The terms of the proposed contract awards are 2 - 5 years with a projected cost of \$80.2 million.

By strategically bidding pupil transportation contracts, the District has leveraged cost avoidance of approximately \$2 million over the term of these contracts.

Should you have any questions or require additional information, please contact me at (213) 580-2920.

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Gerardo Loera  
Jefferson Crain  
George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**DATE:** April 8, 2014

**FROM:** Donald Wilkes, Director  
Transportation Services Division

**SUBJECT: REQUEST TO REPLACE DIESEL ENGINE SCHOOL BUSES WITH NEW  
ALTERNATIVE FUEL SCHOOL BUSES USING SCAQMD GRANT FUNDS**

The purpose of this informative is to request approval to replace seventy (70) older model diesel school buses with new alternative fuel school buses using awarded grant funding from the South Coast Air Quality Management District (SCAQMD).

**Background**

The Los Angeles Unified School District (LAUSD) Transportation Services Division (TSD) has been awarded \$11,595,000 from the SCAQMD to replace seventy (70) older diesel engine school buses with a combination of fifty-five (55) Compressed Natural Gas (CNG) engine and fifteen (15) Propane engine school buses. The award comes with a required LAUSD matching contribution total of \$1,636,000. The match requirement will be paid using voter approved Measure Y Bond funding which provided for the purchase of new school buses.

**Why is this necessary?**

Replacement of diesel engine school buses will lessen student exposure to diesel emissions while also helping LAUSD to comply with the Low Emission School Bus Program (2001) and LAUSD Board Resolution 'Healthy Breathing Initiative' (2003).

**Why do we need this now?**

SCAQMD grant funding is time sensitive; awardees must complete the purchase process, take delivery of new school buses and demolish old diesel school buses no later than January 2015. The buses scheduled to be replaced are more than 25 year old, and replacement of these vehicles will help reduce maintenance costs while engaging the latest design safety features.

**What would happen if this were not approved?**

Should the Board decide not to approve this purchase, the grant award dollars would be forfeited and other options to replace older diesel engine school buses would need to be explored.

**What are the terms of the proposed agreement?**

TSD recommends purchase of 70 new alternative fuel school buses from A-Z Bus Sales, Inc. utilizing existing Waterford Unified School District contract with Piggy-back provision.

Should you have any questions or require additional information, please contact me at donald.wilkes@lausd.net or at (213) 580-2920.

c: Michelle King	Enrique Boull't	George Silva
Matt Hill	Gerardo Loera	David Holmquist
Jefferson Crain		

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**INFORMATIVE**

**DATE: March 28, 2014**

**TO:** Members, Board of Education  
Dr. John E. Deasy, Superintendent of Schools

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

**SUBJECT: SUMMARY OF AUTHORIZATIONS PREVIOUSLY PROVIDED TO  
STAFF TO IMPLEMENT APPROVED PHASES OF THE COMMON CORE  
TECHNOLOGY PROJECT**

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This informative is in response to inquiries made regarding the level/extent of authority provided to staff to implement approved phases of the Common Core Technology Project (CCTP). This informative provides a summary of the three CCTP Board Reports adopted by the Board of Education.

**Initial CCTP Board Action - Board Report #157-12/13 Adopted on February 12, 2013**

This action amended the Information Technology Division (ITD) Strategic Execution Plan (SEP) to define and approve Phase 1 of the Common Core Technology Project (CCTP). Phase 1 includes 47 school sites, with a \$50 Million budget.

With regard to the delegated authority provided, this action also "authorized the Chief Facilities Executive and/or his designee to execute all instruments necessary to implement *Phase 1* of the CCTP pursuant to *California Public Contract Code Sections 20118.1* and/or *20111*." On July 1, 2013, the Chief Facilities Executive (CFE) delegated responsibility to execute all instruments and documents necessary and appropriate to implement Phase 1 of the CCTP, up to \$20 Million.

**Second CCTP Board Action - Board Report #327-12/13 Adopted on June 18, 2013**

This action authorized the CFE and/or his designee to "enter into a contract and any other necessary and appropriate documents with Apple Inc., in the not-to-exceed amount of \$30 Million, in order to implement Phase 1 of the CCTP." It also authorized the CFE to "amend the contract, at a later date(s), to increase the contract capacity to align with any future actions by the Board of Education to amend ITD-SEP to define and approve additional CCTP phases and allocate additional funding."

**Third CCTP Board Action - Board Report #129-13/14 Adopted on January 14, 2014**

This action amended the ITD-SEP to update the CCTP. The CCTP was updated to include:

- Equipping an additional 38 schools and associated magnet centers (Phase 2) with iPads and charging carts
- Equipping Phase 1 and 2 schools with physical keyboards
- Equipping non-Phase 1 and 2 schools with storage/charging carts stocked with iPads and physical keyboards for Smarter Balanced Assessment Consortium field testing

- Equipping up-to seven high schools and associated magnet centers (Phase 1L) with laptops for students and staff

With regard to the delegated authority provided, this action also "authorized staff to execute all instruments necessary to implement approved Phases and project scopes for the CCTP, including procurement actions (under Public Contract Code sections 20118.1 and/or 20111, where appropriate) for the purchase of laptop computers, keyboards and accessories." As stated in the Board Report, "the delegated authority authorized for the Apple Inc., contract for CCTP on June 18, 2013, would be exercised to meet the capacity needs described in the Board Report."

Copies of the three CCTP Board Reports are attached for your reference.

If you have any questions or require additional information, please contact me at [george.silva@lausd.net](mailto:george.silva@lausd.net) or at (213) 241-1751.

Attachments (2)

c: Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Mark Hovatter  
Yvette Merriman-Garrett  
Ronald Chandler  
Greg McNair  
Kenneth Bramlett  
Jefferson Crain

# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Board of Education Report



<b>Report Number:</b>	157-12/13
<b>Date:</b>	February 12, 2013
<b>Subject:</b>	Project Definition and Funding Strategy for the Common Core Technology Project Plan and Request for Funding Approval
<b>Responsible Staff:</b>	Dr. John E. Deasy, Superintendent of Schools Jaime Aquino, Deputy Superintendent of Instruction Matt Hill, Chief Strategy Officer Ron Chandler, Chief Information Officer Mark Hovatter, Chief Facilities Executive
<b>Telephone No.</b>	213. 241.7000

### BOARD REPORT

**Action Proposed:** In order to support the transition to the Common Core Standards (CCCS) and provide an individualized, interactive, and information-rich learning environment, staff proposes that the Board of Education approve an amendment to the ITD SEP to define and approve *Phase 1: Planning & Readiness* of the Common Core Technology Project Plan (CCTPP) and take the following associated actions:

- Implement *Phase 1: Planning & Readiness* of the Common Core Technology Project Plan, and fund the \$50 million project with bond funds from Measures R and/or Y.
  - *Phase 1: Planning & Readiness* will include upgrades to IT systems infrastructure and software and the equipping of 31,278 students and staff at 47 school sites. This will inform the larger rollout (Attachment A is a list of *Phase 1* schools). *Phase 1* also includes staffing to develop the comprehensive project plan (including budget and timeline) to guide subsequent phases.

Staff will present an assessment of Phase 1 to the Bond Oversight Committee and the Board of Education in the Fall of 2013 before requesting full funding for the remaining phases. This assessment will including the following:

- Infrastructure Readiness
  - Feedback on device roll-out to the 47 schools
  - Feedback from teachers, students, parents, and other key stakeholders
- Authorize the Chief Facilities Executive and/or his designee to execute all instruments necessary to implement *Phase 1* of the CCTPP pursuant to *California Public Contract Code Sections 20118.1* and/or *20111*.



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Board of Education Report

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### **Background:**

The District's mission is focused on the rights of our youth to gain an education that prepares them for success. In order to honor these rights, the learning environment, and the manner in which instruction is delivered and received needs to be transformed. The Common Core State Standards (CCSS) are a starting point for transforming the way we practice the art of teaching.

We live in a time where students need a different and more diverse set of skills than their parents were taught a generation ago. The changing nature of work, technology and competition requires school systems to rethink their instructional delivery methods. In addition, the movement to CCSS and a new generation of assessments will require the District to equip students with new media and technology literacy skills to ensure college and career readiness. The District's goal is to provide an individualized, inter-active, and information rich educational experience by:

- Providing educators with tools (devices) to advance student learning and create learning spaces that are designed to increase learner engagement.
- Supporting the CCSS implementation by providing all students with the opportunity to engage with digital curriculum, interactive supports and adaptive assessments.
- Closing the "Digital Divide" by ensuring all students have access to 21st century skills and technology.

Each student will receive more individualized instruction from educators, enabled by a personal computing device. The computing devices will facilitate multiple activities. Key activities include the following:

- E-instruction – Transform classroom instruction by providing teachers with the digital tools to engage students and prepare them for the 21<sup>st</sup> century
- E-curriculum – Individual devices will facilitate distribution of individualized curriculum and lesson plans
- E-assessments – The CCSS adaptive computer assessment will be administered through the student-computing device. Paired with a learning management system, additional assessments can be facilitated through the individual computing device to personalize student education plans
- E-textbooks – Advantages of e-textbooks include searchable and updateable content and potential cost savings for the District over the purchase of traditional textbooks



## LOS ANGELES UNIFIED SCHOOL DISTRICT

### Board of Education Report

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- E-tools – Calculators, audio/video players, digital camera and other tools will be accessible through the individual computing device
- E-administration – Students will be able to access, complete and turn in assignments, view grades and receive feedback through their individual computing devices
- E-mail & Collaboration – Recognized as an integral business communication tool throughout the world, utilization of email and collaboration tools – social media, blogs, wikis, podcasts, etc. – prepares students for life post-graduation and facilitate communication between students, their teachers and their peers

The CCTPP will utilize a phased roll-out approach. *Phase 1* will pilot the roll-out of the program in a diverse set of 47 schools that will inform the larger rollout. This effort will be initiated at 29 Office of Civil Rights schools, 13 Schools for the Future, and 5 Proposition 39 charter schools co-located on 5 of the sites. These schools will be equipped with one-to-one access to devices for CCSS-based learning and assessment preparation.

*Phase 1* is anticipated to begin in March 2013 with roll-out to staff and students at the start of the 2013-14 school year. This phase includes solution architecture, demonstration projects, and initial implementation of IT systems infrastructure.

- Expected Outcomes:** Approval of the proposed action and the subsequent investment in *Phase 1: Planning, Readiness, & Demonstration* of CCTPP, which will beginning immediately upon approval.
- Policy Implications:** This action is consistent with the District's long-term goal to address unmet school facilities needs as described in Measures R, Y and Q.
- Budget Impact:** The estimated total investment for *Phase 1: Planning, Readiness, & Demonstration* of CCTPP is \$50 million. This project will be funded with bond funds from Measures R and/or Y, as allowed by law.

The scale and complexity of CCTPP requires ongoing support beyond the implementation timeframe not only for devices but also instructionally. Staff will continue to analyze anticipated impacts during the rollout of Phase 1. At this time, there is an anticipated impact to the General Fund of \$3.6 million to bolster the technical support team (on-site and call-in support; network support; asset management; mobile device management). The General Fund may be further impacted by specific costs that the District's bond counsel determines should not be financed with Measure R or Y tax-exempt bonds.



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Board of Education Report

There are no anticipated impacts to the General Fund for Teacher Training or Educational Materials. Targeted training and support will be provided during the roll-out with the support of bond-funded VLC Readiness Facilitators and Implementation Technicians. Ongoing training on device usage in the classroom will be integrated into teacher Professional Development. In addition to any applications or software that may be pre-loaded onto the devices as part of the device purchase, the District currently owns or has access to a robust library of electronic content.

**Issues and Analysis:** Legal counsel has reviewed and generally advised that the capital costs associated with the acquisition of devices, acquisition, and initial installation of software and hardware components, certain staffing components (the general train the trainer model for technical support) – may be financed with proceeds from the sale of Measures R and Y bonds. Nevertheless, each category of costs will be reviewed by the District's bond counsel to determine whether such costs are eligible to be financed with tax-exempt Measures R and Y Bonds.

**Bond Oversight Committee Recommendations:** This item was considered by the School Construction Bond Citizens' Oversight Committee (BOC) at its meeting on January 23, 2013. The BOC adopted the attached resolution by a vote of 9 ayes and 6 nays.

Staff has concluded that this proposed SEP Amendment will facilitate implementation of the ITD SEP, and therefore, it will not adversely affect the District's ability to successfully complete the ITD SEP.

**Attachments:** Attachment A is a list of *Phase 1* schools

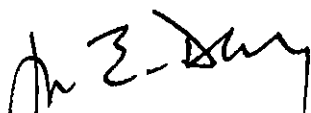
☐ **Informative** None

☐ **Desegregation Impact Statement** N/A


**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Board of Education Report**



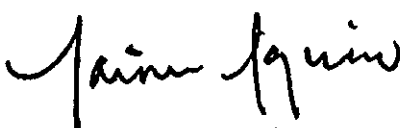
Respectfully submitted,

  
**DR. JOHN E. DEASY**  
 Superintendent


APPROVED BY:

  
**MICHELLE KING**  
 Senior Deputy Superintendent  
 School Operations


APPROVED &  
 PRESENTED BY:

  
**JAIME AQUINO**  
 Deputy Superintendent of Instruction

REVIEWED BY:


  
**DAVID HOLMQUIST**  
 General Counsel

☒ Approved as to form.

  
**TONY ATIENZA**  
 Director of Budget Services and Financial  
 Planning

  
**MATT HILL**  
 Chief Strategy Officer

☒ Approved as to budget impact statement

  
**RONALD S. CHANDLER**  
 Chief Information Officer  
 Information Technology Division

  
**MARK HOVATTER**  
 Chief Facilities Executive  
 Facilities Services Division



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Board of Education Report**

<b>Report Number:</b>	327-12/13
<b>Date:</b>	June 18, 2013
<b>Subject:</b>	Contract Authorization for Common Core Technology Project Plan
<b>Responsible Staff:</b>	
Name	Mark Hovatter, Chief Facilities Executive
Office/Division	Facilities Services Division
Telephone No.	(213) 241-4811

**BOARD REPORT**

**Action Proposed:** Staff proposes that the Board of Education authorize staff to take the following contract actions in support of the Common Core Technology Project Plan (CCTPP):

- Authorize the Chief Facilities Executive and/or his designee to:
  - Enter into a contract and any other necessary and appropriate documents with Apple Inc., in the not-to-exceed amount of \$30 Million, in order to implement Phase 1 of the CCTPP; and
  - Amend the contract, at a later date(s), to increase the contract capacity to align with any future actions by the Board of Education to amend the Information Technology Division (ITD) Strategic Execution Plan (SEP) to define and approve additional CCTPP phases and allocate additional funding. Any amendments to the contract capacity will be limited to the funding allocation, including any adjustments, approved by the Board of Education. These amendments will be brought to next available Board Meeting for ratification.

ADOPTED BY BOARD  
JUN 18 2013

**Background:**

In order to support the transition to the Common Core State Standards (CCSS) and provide an individualized, interactive, and information-rich learning environment, the Board of Education approved an amendment to the ITD-SEP to define and approve Phase 1: Planning & Readiness of the Common Core Technology Project Plan (CCTPP) on February 12, 2013 (BOE #157-12/13). As part of this proposal, the Board also allocated \$50 Million for Phase 1 of the CCTPP, and authorized the Chief Facilities Executive to execute all instruments necessary to implement Phase 1 of the CCTPP pursuant to California Public Contract Code Sections 20118.1 and/or 20111. While this authority only requires that the Board take action



## LOS ANGELES UNIFIED SCHOOL DISTRICT

### Board of Education Report

to ratify the proposed contract with Apple Inc., due to the high profile nature of this project and in an effort to ensure transparency and minimize confusion, staff is requesting that the Board take action to approve this contract.

Staff is utilizing a phased roll-out approach for the CCTPP. Phase 1 is piloting the roll-out of the program in 47 schools. The schools will be equipped with one-to-one access to devices for CCSS-based learning and assessment preparation. The scope of the \$50 Million Phase 1 project includes:

- Individual Computing Devices
- Devices Storage/Charging Stations
- Mobile Device Management
- Learning Management System
- Local Area Network Modernizations
- Planning and Implementation Staff
- Email/Collaboration System
- Identity Management System
- Infrastructure Monitoring & Management Integrated Data Center Tools

Staff will present an assessment of Phase 1 to the Bond Oversight Committee and the Board of Education in the Fall of 2013 before requesting full funding for the remaining phases. This assessment will include the following:

- Infrastructure Readiness
- Feedback on device roll-out to the 47 schools, including implementation metrics on project management, network connectivity, training, and device support
- Feedback from teachers, students, parents, and other key stakeholders, including pre- and post-surveys and qualitative/anecdotal evidence

#### **Expected Outcomes:**

Approval of the proposed contract authorizations for the Common Core Technology Project Plan and timely implementation of Phase 1: Planning, Readiness, & Demonstration of CCTPP.

ADOPTED BY BOARD

JUN 18 2013



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Board of Education Report

### Board Options and Consequences:

The Board can approve all actions presented or postpone selected actions pending receipt of additional information.

Non-approval of authority to award contracts will delay the rollout of Phase 1 of the Common Core Technology Project.

### Policy Implications:

This action is consistent with the District's long-term goal to address unmet school facilities needs as described in Measures R, Y and Q. It also supports Board initiatives to streamline processes, enhance efficiency, and reduce expenditures.

### Budget Impact:

The proposed authorization to enter into a contract with Apple Inc. in the not-to-exceed amount of \$30 Million is within the budget authority previously approved by the Board for Phase 1: Planning, Readiness, & Demonstration of the CCTPP. Proceeds from Measures R and Y shall provide funding where appropriate for Phase 1. In the event the Board of Education authorizes additional CCTPP phases, funding will come from unissued bond proceeds from Measure Q and any available proceeds from Measures R and Y.

There are some General Fund impacts for certain system-wide ITD activities associated with Phase 1 of the CCTPP. Staff will also monitor General Fund impacts as this Initiative continues to be rolled-out.

### Issues and Analysis:

Thirteen proposals were received in response to a Request for Proposals (RFP) for firms interested in providing computing devices along with professional services, consulting and related items in support of the Common Core Technology Project. The selection process followed *California Public Contract Code Section 20118.1* and proposals were reviewed and scored according to criteria stated in the RFP for responsiveness and acceptability. There were only three proposals that were accepted as within the "competitive range" and all three were invited to submit a best and final offer (BAFO). The BAFO consisted of their final price offering and revisions to their proposal.

ADOPTED BY BOARD

JUN 18 2013

The device procurement process engaged a cross-functional Source Selection Committee consisting of more than 30 participants. Committee members evaluated the strength of the proposals and tested demonstration devices. As part of the process, students and teachers at three school sites (one elementary, one middle, one senior high) also tested the demonstration devices and provided input to committee members.



## **LOS ANGELES UNIFIED SCHOOL DISTRICT**

### **Board of Education Report**

The selection panels and the executive staff have concluded that the proposal, submitted by Apple, Inc., is responsive to the RFP; offers a quality product to be delivered in a time frame equal or better than required by the District; and is reasonably priced consistent with the other bidders and the costs estimated by the District. Therefore, the recommendation is that Apple, Inc. be awarded the contract for the computing devices in support of the Common Core Technology Project.

Legal counsel has reviewed and generally advised that much of the capital costs associated with the acquisition of devices, initial installation of software and hardware components, and certain staffing components may be financed with proceeds from the sale of Measures R, Y, and Q bonds.

**Attachments:** None.

☐ **Informative**

☐ **Desegregation  
Impact Statement**

ADOPTED BY BOARD

JUN 18 2013



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Board of Education Report**

**RESPECTFULLY SUBMITTED  
AND APPROVED BY:**

**MICHELLE KING**  
Senior Deputy Superintendent  
School Operations

**REVIEWED BY:**

**GREG MCNAIR**  
Chief Business and Compliance Counsel

☒ Approved as to form.

**APPROVED BY:**

**MARK HOVATTER**  
Chief Facilities Executive  
Facilities Services Division

**TONY ATIENZA**  
Director of Budget Services and Financial  
Planning

☒ Approved as to budget impact statement.

**PRESENTED BY:**

**YVETTE MERRIMAN-GARRETT**  
Interim Director of Procurement Services  
Facilities Services Division

ACCEPTED BY BOARD  
JUN 18 2013



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Board of Education Report

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<b>Report Number:</b>	129-13/14
<b>Date:</b>	December 10, 2013
<b>Subject:</b>	Amendment to the Information Technology Division Strategic Execution Plan to Update the Common Core Technology Project
<b>Responsible Staff:</b>	
Name	Dr. John E. Deasy, Superintendent of Schools Dr. Jaime R. Aquino, Deputy Superintendent of Instruction Matt Hill, Chief Strategy Officer Ronald S. Chandler, Chief Information Officer Mark Hovatter, Chief Facilities Executive
Office/Division	Office of the Deputy Superintendent of Instruction
Telephone No.	213-241-4822

### BOARD REPORT

**Action Proposed:** Staff proposes that the Board of Education amend the Information Technology Division (ITD) Strategic Execution Plan (SEP) to update the Common Core Technology Project (CCTP, also known as "Project") and take the following actions:

- Add schools to the Project as follows:
  - 38 schools (Phase 2 schools) as shown in Attachment B
  - Up-to seven, infrastructure-ready, high schools (Phase 1L)
  - All non-Phase 1 and Phase 2 District K-12 schools, including all charter schools located on District campuses
- Purchase and equip Project schools as follows:
  - Phase 2 schools with approximately 28,100 iPads, 26,600 of which are for students (including 2,000 for magnet center students) and the remaining 1,500 for school-based certificated staff (including 100 for magnet center certificated staff), as described in Attachment B.
  - Phase 1 and 2 schools and Phase 2 magnet centers with approximately 53,400 physical keyboards for all grade 2-12 students and half of the students in kindergarten and 1<sup>st</sup> grade. The approach to provide Phase 1 schools with keyboards in conjunction with the Phase 2 authorization was contemplated at the inception of the Project.



## LOS ANGELES UNIFIED SCHOOL DISTRICT

### Board of Education Report

- Phase 2 schools and Phase 2 magnet centers with approximately 950 storage/charging carts.
- Non-Phase 1 and 2 schools with storage/charging carts stocked with tablet devices and physical keyboards necessary to successfully conduct the 2014 Smarter Balanced Assessment Consortium field testing next Spring.

Based on the number of students required to take the four separate assessments, staff estimates the total not-to-exceed number of storage/charging carts to be purchased to be approximately 1,900, consisting of 67,500 iPads and physical keyboards (35 of each per cart). At the conclusion of the school site surveys, the number of stocked storage/charging carts needed at each site (as described in Attachment C) will be adjusted accordingly. An informative detailing the results of the school site surveys will be provided upon completion.

- Phase 1L schools with approximately 19,300 laptop computers, 18,300 of which are for students (including 2,600 for magnet center students) and the remaining 1,000 for school-based certificated staff (including 100 for magnet center certificated staff). It is intended that each laptop computer will be equipped with preloaded content and software through subsequent procurements.
- Authorize staff to execute all instruments necessary to implement approved Phases and project scopes for the CCTP, including procurement actions (under Public Contract Code sections 20118.1 and/or 20111, where appropriate) for the purchase of laptop computers, keyboards and accessories.

The delegated authority authorized for the Apple Inc., contract for CCTP on June 18, 2013, will be exercised to meet the capacity needs described in this Board Report.

#### **Background:**

The proposed actions will enable the District to comply with the Board of Education's directive to implement a second phase of the CCTP, advancing efforts to modernize classrooms to prepare students to master Common Core State Standards and proficient use of digital learning technology, equip educators with tools to advance student learning in the classroom, and further close the digital divide between those students who have and do not have access to the most advanced learning tools available.



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Board of Education Report

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These actions will also enable the District to evaluate and analyze the impact of deploying multiple classes of classroom technologies, thereby increasing understanding of how to modernize classrooms to maximize student potential for learning in the most efficient and cost effective way possible.

Several factors drove the selection of schools included in Phases 1L and 2, including, but not limited to, further meeting the District's obligations to commit to equity and access as mandated by the Office for Civil Rights (OCR) consent agreement, the need to understand the impact of classroom technology modernization among a wider spectrum of lower and higher performing schools, and the need to prepare for a technology-enabled learning environment that can accommodate a wide range of different devices.

<b>Expected Outcomes:</b>	Approval of the proposed actions and the subsequent investment in the CCTP will begin immediately upon approval.
<b>Board Options and Consequences:</b>	Approval of this action will enable implementation of Phases 1L and 2 and other project scopes for CCTP. Failure to approve the proposed actions will restrict the CCTP to Phase 1 schools and may limit the ability of all schools (including Phase 1 schools) to participate effectively in the Smarter Balanced Assessment Consortium field testing next Spring.
<b>Policy Implications:</b>	This action is consistent with the District's long-term goal to address unmet school facilities needs as described in Measures R, Y and Q.
<b>Budget Impact:</b>	<p>The estimated total investment for the proposed actions is \$114,858,983. This project is being undertaken as part of the School Upgrade Program (SUP), and as such will be funded with Bond Program Funds allocated to the Common Core Technology Project "Category of Need" identified in the SUP - Spending Targets.</p> <p>In addition to the investment of capital funds necessary for this project, there is an estimated General Fund impact of \$548,978 for Phase 1 (2013-14) and \$11,200,000 (2014-15). In addition, Bond Counsel is reviewing the CCTP to determine what additional Phase 1, 1L and 2 General Fund impacts will be incurred in 2013-14 (details of these estimates are included in Attachment D).</p>
<b>Bond Oversight Committee Recommendations:</b>	This item was considered by the School Construction Bond Citizens' Oversight Committee (BOC) at its meeting of November 20, 2013. The BOC's adopted resolution, including the vote of the Committee, is included as an attachment.



## LOS ANGELES UNIFIED SCHOOL DISTRICT

### Board of Education Report

Staff has concluded that this proposed ITD-SEP amendment will facilitate implementation of the SEP, and therefore, it will not adversely affect the District's ability to successfully complete the SEP.

**Attachments:**

- Common Core Technology Project Phase 1L/2 Budget - Attachment A
- Common Core Technology Project Phase 2 List of Schools - Attachment B
- Common Core Technology Project Phase 2 List of Non Phase 1 and 2 Schools - Attachment C
- Detailed Estimates of Impact to the General Fund in 2013-14 and 2014-15- Attachment D
- BOC adopted Resolution

**Informative**

- Update to the Common Core Technology Project Informative

**Desegregation  
Impact Statement**

N/A

Respectfully submitted,

APPROVED BY:



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Board of Education Report**

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**DR. JOHN E. DEASY**  
Superintendent

**MICHELLE KING**  
Senior Deputy Superintendent  
School Operations

**REVIEWED BY:**

**APPROVED &  
PRESENTED BY:**

**DAVID HOLMQUIST**  
General Counsel

Approved as to form.

**JAIME R. AQUINO, PH.D.**  
Deputy Superintendent  
Office of the Deputy  
Superintendent of Instruction

**TONY ATIENZA**  
Director of Budget Services and  
and Financial Planning

Approved as to budget impact statement

**Matt Hill**  
Chief Strategy Officer  
Office of the Superintendent

**Ronald S. Chandler**  
Chief Information Officer  
Information Technology Division

**Mark Hovatter**  
Chief Facilities Executive  
Facilities Services Division

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of the Superintendent

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**INFORMATIVE**

**DATE:** November 22, 2013

**TO:** Members, Board of Education

**FROM:** Dr. John E. Deasy, Superintendent

**SUBJECT: UPDATE TO THE COMMON CORE TECHNOLOGY PROJECT - PHASES 1L AND 2 PROPOSAL**

At the December 10, 2013 Board of Education meeting, staff is scheduled to present for action a proposal to update Common Core Technology Project (CTTP) with Phases 1L and 2. This informative summarizes the Initial Proposal for Phases 1L and 2, the Bond Citizens' Oversight Committee's (BOC) response, and the revised proposal for action on December 10<sup>th</sup>.

**Initial Proposal**

The initial proposal, developed as a result of the *Student Success Through an Evaluation-Based Common Core Technology Project Resolution* adopted last week recommended Phases 1L and 2 be defined as follows:

**Purchase and equip:**

- 38 schools with tablet devices (including preloaded content, protective case, and warranties) for all students
- Phase 1 and 2 schools with physical keyboards for all grade 2-12 students and half of the students in kindergarten and 1<sup>st</sup> grade
- All non-Phase 1 schools with tablet devices (including preloaded content and software, a protective case, and warranties) for all school-based certificated staff (including teachers, administrators, and other appropriate staff)
- Remaining (non-Phase 1 and 2) schools with storage/charging carts stocked with tablet devices and physical keyboards as needed to enable full participation in Spring 2014 Smarter Balanced Assessment Consortium field testing
- Up-to seven non-Phase 1 or 2 high schools with laptop devices (including associated content, software and equipment) for all students and all school-based certificated staff (including teachers, administrators, and other appropriate staff)

Under this initial proposal, the District would procure *approximately*:

- 120,500 additional iPads
  - 24,600 for all students at Phase 2 schools
  - 28,400 for all school-based administrators (including teachers, and other certificated staff) at all non-Phase 1 schools
  - 67,500 as part of the storage/charging carts to be provided to non-Phase 1 and 2 schools
- 116,300 physical keyboards
  - 48,800 for use by students at Phase 1 and 2 schools
  - 67,500 as part of the storage/charging carts to be provided to non-Phase 1 and 2 schools
- 1,900 additional storage/charging carts
- 16,500 laptops
  - 15,650 for all students at Phase 1L schools
  - 850 for all school-based certificated staff at Phase 1L schools

**BOC Recommendations**

Earlier this week, staff presented this proposal to the BOC for its consideration. After much discussion, the BOC adopted a Resolution (attached), which made certain recommendations about Phases 1L and 2 of the CCTP. Specifically, the BOC Resolution recommends that the Board approve:

- the purchase and equipping of 38 schools with tablet devices for all students and school-based certificated staff.
- the plan to purchase and equip up-to seven non-Phase 1 and 2 high schools with laptops (including associated software and equipment) for all students and school-based certificated staff (including teachers, administrators, and other appropriate staff).

On all other items, the BOC recommends that the Board direct staff to return at a later date with additional information and a new proposal for consideration.

I have reviewed the BOC's Resolution and discussed yesterday's meeting at length with senior leadership and the CCTP team. Given the significant concerns raised regarding the equipping of schools with tablet devices for school-based certificated staff prior to the completion of the evaluation process, staff is revising the proposal to eliminate this element.

I understand that the BOC also raised concerns about the purchase of storage/charging carts at non-Phase 1 and 2 schools. However, I believe it is imperative that all of our students are prepared and able to participate in this important testing next spring. Therefore, staff's revised proposal continues to include a recommendation to purchase and equip non-Phase 1 and 2 schools with storage/charging carts stocked with tablet devices and keyboards. Please be advised that on November 20, 2013, State Superintendent Tom Torlakson announced that, "ninety-five percent of students will take a sampling of both ELA and mathematics items plus one performance task for one subject. The remaining five percent of students will take either ELA or mathematics items plus one performance task for either subject." (See attached letter from Superintendent Torlakson).

The BOC's recommendation to proceed without the purchase of carts was not based on an assumption that testing was unnecessary or undesirable; rather, the BOC was concerned that the proposed number of carts to be purchased exceeded the minimum necessary for testing. Please note that staff's proposed cart purchase estimates are a not-to-exceed estimate. Staff will continue to work diligently to purchase only the number of carts necessary to successfully conduct testing. An informative will be provided with the results of the school site surveys, which will serve as the basis to determine the actual number of stocked storage/charging carts needed at each site. This informative will be provided in advance of the purchase.

Finally, to ensure Phase 1 and 2 schools are similarly equipped for the Spring 2014 testing, staff continues to recommend purchasing keyboards for these schools. This is consistent with our approach since the inception of Phase 1.

**Revised Proposal**

*Note: Magnet Centers at Phase 2 schools were inadvertently left out of the initial proposal and have been included in the revised proposal*

Under the revised proposal, if approved by the Board, the District would procure ***approximately***:

- 95,600 additional iPads
  - 24,600 for all students at Phase 2 schools
  - 2,000 for all students at Phase 2 magnet centers
  - 1,400 for all school-based certificated staff at Phase 2 schools
  - 100 for all school-based certificated staff at Phase 2 magnet centers
  - 67,500 as part of the storage/charging carts to be provided to non-Phase 1 and 2 schools
- 120,900 physical keyboards
  - 48,700 for use by students at Phase 1 and 2 schools
  - 4,700 for use by students at Phase 2 magnet centers
  - 67,500 as part of the storage/charging carts to be provided to non-Phase 1 and 2 schools
- 2,850 additional storage/charging carts
  - 950 for Phase 2 schools including magnet centers
  - 1,900 storage/charging carts for non-Phase 1/2 schools
- 19,300 laptops
  - 15,700 for all students at Phase 1L schools
  - 2,600 for all students at Phase 1L magnet centers
  - 900 for all school-based certificated staff at Phase 1L schools
  - 100 for school-based certificated staff at Phase 1L magnet centers

I hope you find this information helpful. If you have any questions or concerns, please let me know.

c: Michelle King  
Dr. Jaime Aquino  
David Holmquist  
Matt Hill  
Mark Hovatter  
Megan Reilly  
Ron Chandler  
Greg McNair  
John Walsh  
Enrique Boull't  
Bernadette Lucas  
Jefferson Crain  
BOC Members

ATTACHMENTS

# ATTACHMENT A

*Itemized funding needs to implement  
Phases 1L and 2 other project scopes proposed in this action*

Phase	Item	Amount
2	iPads for students	\$20,450,430
1 & 2	Keyboards	\$3,625,590
2	iPads for staff	\$1,142,680
Non-Phase 1&1L&2	iPads for testing	\$33,740,000
2	Storage/charging carts	\$6,599,254
1&2	Learning Management System	\$978,797
2	Mobile Device Management	\$267,811
1&2	Security	\$1,620,000
1L	Laptops	\$27,168,000
1L	Laptops for staff	\$1,417,500
1L	Laptop Carts	\$401,275
1L	Learning Management System	\$314,441
1L	Mobile Device Management	\$181,994
1L	Security	\$140,000
2 & 1L	Staffing	\$14,009,773
2 & 1L	Contingency 2.5%	\$2,801,439
<b>TOTAL</b>		<b>\$114,858,983</b>

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**TO:** Members, Board of Education  
Jefferson Crain

**DATE:** March 31, 2014

**FROM:** George Silva, Chief Procurement Officer

**SUBJECT: REVISION OF BOARD REPORT 313-13/14 AND  
ADDITION OF BOARD INFORMATIVE FOR CCTP DELEGATION OF  
AUTHORITY**

Attached please find revised Procurement Board Report 313-13/14 for April 8, 2014 and Board Informative - CCTP Delegation of Authority.

Following are the revisions made to the Board Report:

1. Page 9 of 19 - CDW Government, Inc (4500048150)  
Revised description of item to include unit cost of keyboards
2. Page 9 of 19 - School Specialty (4500049234)  
Revised description of item to include unit cost of earbuds
3. Page 16 of 19 - First Student, Inc. (4400002668)  
Revised description to indicate renewal options are "subject to future Board approval."
4. Page 16 of 19 - First Student, Inc. (4400002689)  
Revised description to indicate renewal options are "subject to future Board approval."

If you have any questions or require additional information, please contact me at [george.silva@lausd.net](mailto:george.silva@lausd.net) or at (213) 241-1751.

c: John Deasy  
Michelle King  
Matt Hill  
David Holmquist  
Enrique Boull't  
Mark Hovatter  
Ronald Chandler  
Greg McNair  
Kenneth Bramlett