



Board of Education Report

APPROVED

File #: Rep-180-14/15, Version: 1

APPROVAL OF PROCUREMENT ACTIONS

ADOPTED
BOARD REPORT

DEC 09 2014

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendment; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** the Professional Service Contracts (exceeding \$250,000): New Contracts and Amendment; Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #474-13/14), which the Board exercised on June 10, 2014.

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Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Amendment; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders, Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services New Contracts and Amendment (exceeding \$250,000); and
- Good and General Services New Contracts (exceeding \$250,000)

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority
Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority
Informatives

APPROVED

Respectfully submitted,

RAMON C. CORTINES
Superintendent



APPROVED BY:

ENRIQUE BOULL'T
Chief Operating Officer



PRESENTED BY:



GEORGE SILVA
Chief Procurement Officer

APPROVED BY:




MICHELLE KING
Chief Deputy Superintendent

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REVIEWED BY:



DAVID HOLMQUIST
General Counsel

☒ Approved as to form.



TONY ATIENZA
Director of Budget Services and Financial
Planning

☒ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000

\$337,728

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Teachers Insurance and Annuity Association of America (TIAA)	4400003342	Assignment of contract from CalSTRS to TIAA as the service provider for the administration of the 457(b) retirement savings plan.	Not Applicable	\$0
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Contract Term: 11/01/14 through 08/31/16

No cost to the District

Requester: *Janice J. Sawyer, Director
Benefits Administration*

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College Summit	4400003099	Informally competed contract to provide a comprehensive college access program to 561 students (121 – 12 th graders, 143 – 11 th graders, 154 – 10 th graders, 143 – 9 th graders) utilizing a structured online curriculum, college resource center and career exploration portal, as well as train 11 seniors as peer leaders. Additionally, seven (7) senior advisory teachers and counselors/administrators will be trained to teach and oversee the program.	CE – NCLB Title 1 (100%)	\$32,950
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Contract Term: 09/17/14 through 06/30/15

Contract Value: \$32,950

Requester: *Dana Neill, Principal
Cesar Chavez Learning Complex Academy of
Scientific Exploration*

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Paula M. Evans	4400003278	Named-in-grant contract to provide a Critical Friends Group (CFG) Coach who will establish and run two (2) CFG's for faculty and one (1) CFG for administrators with a focus on developing and increasing norms and values in the classroom with a concentration on improved student learning. This program will include peer observation and debriefing of lessons, learning from groups shared experiences, and allowing their teaching practices to be discussed within the group.	School Improvement Grant (100%)	\$93,000

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Contract Term: 10/21/14 through 06/30/15**Contract Value:** \$93,000Requester: *Helena Yoon-Fontamillas, Principal
Los Angeles High School*

B Virtual, Inc.	4400003289 & 4400003289-1	Informally competed contract to provide after-hours and overflow help desk support to the Information Technology Department.	General Funds (100%)	\$170,000
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Current Contract Term: 10/21/14 through 12/31/14

New end date by this amendment: 06/30/15

Initial Contract Value: \$50,000

Amendment No. 1: \$120,000

Aggregate Contract Value: \$170,000Requester: *Matt Hill
Chief Strategy Officer*

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Education Through Music – Los Angeles	4400003290	Informally competed contract to provide comprehensive music education program to the students of Norwood Elementary School and to provide professional development to music teachers.	School Community Violence Prevention Grant (100%)	\$41,778

Contract Term: 10/15/14 through 05/31/15**Contract Value:** \$41,778Requester: *Bruce Onodera, Principal*
*Norwood Elementary School***ADOPTED
BOARD REPORT****DEC 09 2014**

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****CONTRACT AMENDMENT NOT EXCEEDING \$250,000****\$75,468**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Batsheva and Natanel Issac dba SOS Education	4400003156-1	Amendment to increase capacity of pass-through contract to provide supplemental English/ Language Arts and Math services to Title I students attending private schools pursuant to the Elementary Secondary Education Act (ESEA), formally known as No Child Left Behind (NCLB). This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).	CE-NCLB Title 1 (100%)	\$75,468*

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BOARD REPORT****DEC 09 2014****Contract Term:** 09/16/14 through 06/30/15

Original Contract Value: \$242, 677

*Amendment No. 1: \$75,468

Aggregate Contract Value: \$318,145

Requester: *Karen Ryback*
Executive Director
Private Schools Program

B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED**\$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
None				

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000**ADOPTED
BOARD REPORT**October 2014 - \$1,414,666****YTD - \$6,686,042**

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The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>October* 2014</u> <u>Qty. of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>October 2014*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders	234	807	\$1,414,666 (Avg. Trans. \$6,046)	\$6,686,042

PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000**October 2014 - \$12,787,552****YTD - \$53,369,925**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>October*</u> <u>2014</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>October 2014*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders	20	120	\$1,140,796 (Avg. Trans.- \$57,040)	\$6,967,474
Low Value – Decentralized Purchase Orders	2,473	9,371	\$4,210,460 (Avg. Trans. – \$1,703)	\$15,694,787
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.)	9,397	27,848	\$3,089,280 (Avg. Trans. \$329)	\$10,633,269
Rental Facilities	5	21	\$32,523 (Avg. Trans. \$6,505)	\$158,447
Travel/Conference Attendance	1,316	2,406	\$686,947 (Avg. Trans. \$522)	\$1,502,830
GENERAL STORES DISTRIBUTION CENTER Informative memo included	347	1,372	\$1,670,374 (Avg. Trans. \$4,814)	\$6,587,671
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) -	526	1,606	\$1,957,172 (Avg. Trans. \$3,721)	\$11,825,447

*Detailed information is provided on the Procurement Services website.

ATTACHMENT B

APPROVED**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY****A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS****NEW CONTRACTS EXCEEDING \$250,000**ADOPTED
BOARD REPORT

DEC 09 2014

\$12,500,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400003333	Bench contracts to provide Common Core	General	\$5,000,000
	4400003334	State Standards aligned professional	Funds-	
	4400003335	development services in math and English	Restricted	
	4400003337	language arts instruction for grades K-12.	Common	
	4400003336	The authority to increase or decrease	Core State	
	4400003338	individual amounts for these contracts will be	Standards	
	4400003339	limited to the aggregate amount of	(50%)	
	4400003350	\$5,000,000.		
	4400003352		General	
	4400003353	Contract Term: 01/01/15 through 12/31/19	Funds -	
	4400003354	includes three (3) one-year option renewals	Restricted	
	4400003355		CORE	
	4400003356	Aggregate Five-Year Contract Value for 30	Waiver	
	4400003357	Contracts: \$5,000,000	(25%)	
	4400003358			
	4400003359	Requester: <i>Dr. Ruth Perez,</i>	General	
	4400003360	<i>Deputy Superintendent of Instruction</i>	Funds-	
	4400003361		Unrestricted	
	4400003362		REED	
	4400003363		(25%)	
	4400003364			
	4400003365			
	4400003366			
	4400003367			
	4400003368			
	4400003369			
	4400003370			
	4400003371			
	4400003372			
	4400003373			
	(RFP 2000000330)			

*95% Group; American Reading Company; Amplify Education; ASCD Professional Learning Services; Associates for Educational Success; C2 Collaborative; Catapult Learning; Curriculum Improvement Institute; Developmental Studies Center; Generation Ready; Growing Educators; Houghton Mifflin Harcourt; InnovateEd; Insight Education; Knowledge Delivery Systems; Literacy TA; Marzano Research Laboratory; McGraw-Hill School Education; NCS Pearson; PCG Education; Pivot Learning Partners; Scholastic; Stanford History Education Group; Teacher Created Materials; Thinking Maps; TNTIP; To Imagine; UCLA Center X; WestEd; Zaner-Bloser;

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT).

ADOPTED
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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Advanced Chemical Transport, Inc.	4400003295 (RFP 2000000325)	Bench contracts to provide handling and disposal of hazardous materials, hazardous waste, universal waste, e-waste, and recyclable materials from any of the District's schools and facilities which includes emergency response services. The authority to increase or decrease individual amounts for these Bench Master Services Agreements will be limited to the aggregate amount of \$5,000,000.	General Funds (100%)	\$5,000,000
Amberwick Corporation	4400003296 (RFP 2000000325)			
Clean Harbors Environmental Services, Inc.	4400003297 (RFP 2000000325)			
Environmental Logistics, Inc.	4400003298 (RFP 2000000325)	Contract Term: 12/10/14 through 12/09/19 includes two (2) one-year option renewals Aggregate Five-Year Contract Value for Four (4) Contracts: \$5,000,000 Requester: <i>Yi Hwa Kim, Interim Director Office of Environmental Health & Safety</i>		
Fluke Networks, Inc.	4400003255 (RFP 2000000051)	Provide a Digital Communication, Application Performance, and End-User Experience Management Tool to enhance the delivery of instructional content via network connectivity in classrooms, which will allow every student and staff member at each school to access the network simultaneously without slowing performance. Contract Term: 12/10/14 through 12/09/19 Aggregate Five-Year Contract Value: \$2,500,000 Requester: <i>Matt Hill Chief Strategy Officer</i>	Bond Funds (95%) General Funds (5%)	\$2,500,000

ATTACHMENT B

APPROVED

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. AMENDMENTS TO CONTRACTS EXCEEDING \$250,000

\$11,000,000

Authorization to increase contract capacity and re-allocate contract amounts between fourteen (14) Master Services Agreements (MSA). The MSAs were approved under Board Report #193-12/13, dated March 19, 2013 and #312-12/13, dated June 18, 2013. The proposed action will increase the not-to-exceed total aggregate contract values from \$29,000,000 to \$40,000,000. Authorization to amend Microsoft Corporation contract (4400002320) to include Premier Support Services.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors**	4400001712 4400001715 4400001713 4400001711 4400001710 4400001714 4400002279 4400001716 4400003344 4400002683 4400002320 4400002682 4400002554 4400002321	Authorization to increase contract capacity of fourteen (14) Master Services Agreements (MSA). Contractors will provide software development, quality assurance and implementation services to support the My Integrated Student Information Systems (MiSIS) project. The Authority to increase or decrease individual amounts for these contracts will be limited to the total aggregate amount of \$40,000,000. Authorization to amend Microsoft Corporation contract to include Premier Support Services.	Bond Funds* (100%)	\$11,000,000*

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Initial Aggregate Contract Value: \$29,000,000
*Additional Authorized Value: \$11,000,000
Aggregate Contract Value: \$40,000,000

**Aggregate Five-Year Contract Value for
Fourteen (14) Contracts: \$40,000,000**

(Brd Rpt 193-12/13 and Brd Rpt 312-12/13)

Requester: *Matt Hill*
Chief Strategy Officer
Information Technology Division

**Apollo Professional Solutions, Argus Associates, DataPlus Technologies, Gateway Science & Engineering, Ingenious Information Technology, MW Partners (2 contracts), Open Sky Professional Services, Software People, A-1 Technology, CMCI, Microsoft Corporation, Sierra Systems, Streamline Solutions, LLC.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

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B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACT EXCEEDING \$250,000

\$1,663,525

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Johnstone Supply LA	4400003331 (IFB 2000000133)	Requirements contract to provide Air Conditioners & Heat Pumps (Window Type) and spare parts to various District schools and offices.	Bond Funds (70%) General Funds (30%)	\$1,063,525

Contract Term: 01/01/15 through 12/31/19
includes two (2) one-year option renewals

Aggregate Five-Year Contract Value:
\$1,063,525

Requester: *Roger Finstad, Director
Maintenance and Operations*

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Claridge Products & Equipment, Inc.	4400003376 (IFB 2000000114)	Requirements contract to provide chalk board, marker boards, and tack boards to various schools and offices on as-needed basis.	Various Per Requesting School/Office (100%)	\$600,000
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Contract Term: 01/01/15 through 12/31/17

Aggregate Three-Year Contract Value:
\$600,000

Requester: *Roger Finstad, Director
Maintenance and Operations*

AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

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B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

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INCOME CONTRACT

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

INTER-OFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Risk Management and Insurance Services

APPROVED

INFORMATIVE

DATE: December 10, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Janice J. Sawyer
Division of Risk Management and Insurance Services

ADOPTED
BOARD REPORT
DEC 10 2014

**SUBJECT: CONTRACT # 1200077/4400003342
RATIFICATION OF CONTRACT ASSIGNMENT FOR TIAA AS THE
EXCLUSIVE PROVIDER OF THE 457(B) DEFERRED
COMPENSATION PLAN**

Under the delegated authority of the Chief Procurement Officer and by mutual agreement by all parties, the Division of Risk Management and Insurance Services has assigned the CalSTRS contract to Teachers Insurance and Annuity Association of America (TIAA) as the exclusive provider for the District-sponsored 457(b) Deferred Compensation plan. TIAA will assume the remainder of the contract for the administration of the 457(b) deferred compensation plan and ensure full compliance with applicable Internal Revenue Service (IRS) regulations. This contract assignment will be effective from November 1, 2014 until August 31, 2016.

Background

In 2011, Los Angeles Unified School District (LAUSD) released a Request for Proposal to solicit qualified firms to administer the 457(b) Plan. CalSTRS, in partnership with TIAA as its record keeper, was awarded a five year contract.

LAUSD's 457(b) Plan offers employees the opportunity to shelter pre-tax dollars for retirement purposes. Of the existing 80,000 eligible employees, approximately 4,000 employees are contributing to the District-sponsored 457(b) plan with total assets exceeding \$71M. The Plan is overseen by the Retirement Investment Advisory Committee, consisting of District management, labor representatives and SST Consulting Services, which advises the Chief Financial Officer on fund performance and regulatory compliance. This is a no-cost contract for the District in which the cost of administration is paid by the participant.

In June 2014, the District was notified by CalSTRS that they awarded their record keeping contract to another vendor other than TIAA. The Retirement Investment Advisory Committee reviewed the implications and determined that a transition to a new record keeper would cause unnecessary confusion and would not be in the best interest of our employees. After months of discussions, CalSTRS recommended that their contract be assigned to TIAA.

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Contract Assignment Agreement

The agreement was negotiated with the assistance, guidance, and approval of the Office of General Counsel and the Procurement Services Division. Currently, TIAA is administering the 457(b) plan in partnership with CalSTRS. Effective November 1, 2014, TIAA will solely provide these needed services to the District.

TIAA has over 96 years of experience and is the leading retirement savings provider for people in the academic, research and medical fields. The partnership between LAUSD and TIAA will strengthen our ability to assist our employees in achieving their financial goals. TIAA will coordinate on-going plan contributions, compliance, administration, education and transactions for the 457(b) plan. Additionally, TIAA is committed to increase participation by providing online administration, and employee education regarding saving for retirement.

If you should have any questions or require additional information, please contact me at (213) 241-2551.

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Ruth Perez
Nicole Elam-Ellis
Gerardo Loera
Jefferson Crain
George Silva

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DEC 09 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: December 9, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Matt Hill,
Chief Strategy Officer

ADOPTED
BOARD REPORT

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**SUBJECT: RATIFICATION OF AGREEMENT WITH BVIRTUAL INC TO PROVIDE
OVERFLOW AND AFTER-HOUR SUPPORT**

The Information Technology (IT) Division is requesting Board of Education ratification of a contract with B Virtual to provide a short-term increase in HelpDesk call center capacity.

Why is this necessary?

Demand for technical support for schools has increased at above-normal rates in 2014-15 due to the recent influx of IT projects affecting schools. The contract provides a temporary team of call-center agents—referred to as “overflow support”—who are briefed on common support issues, particularly related to the My Integrated Student Information System (MiSiS). The additional agents field phone calls quickly, provide immediate answers to questions when possible, and document support requests for follow-up as appropriate. The overflow support is a cost-effective way to increase HelpDesk capacity to address customer support issues expeditiously, minimizing hold times, and providing customers with the assistance they need to do their jobs effectively. The District can maximize this resource by utilizing and ramping up or down to meet fluctuations in support needs.

Why do we need to do this now?

The recent problems with MiSiS created extraordinary demand for technical support. The overflow support was put in place quickly to provide much needed relief to HelpDesk employees, reducing wait times, providing quick assistance to users, and reducing turnaround time in addressing problems with application performance and other urgent matters interfering with school processes.

What would happen if this were not approved?

Without ratification of this contract, the overflow support would be stopped, and wait times for urgently-needed customer support would increase exponentially. The time users spend waiting on the telephone for support detracts from time spent in the classroom.

What are the terms of the proposed agreement?

The agreement is for a nine month term beginning October 21, 2014 and ending June 30, 2015. The contract value is not-to-exceed \$170,000. Source of funding is General Funds.

APPROVED

If you have any questions or require additional information, please contact Themy Sparangis at themy.sparangis@lausd.net or (213) 241-1223.

c: Michelle King
Jefferson Crain

David Holmquist
Ruth Perez

Enrique Boull't
Nicole Elam

George Silva
Gerardo Loera

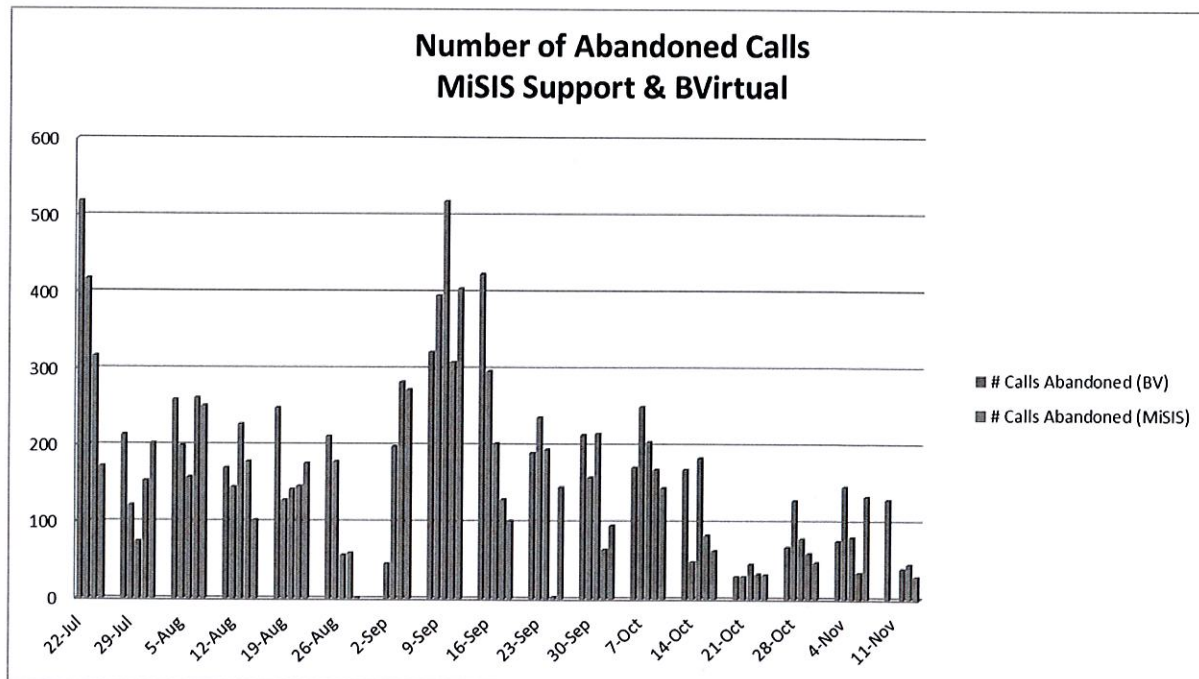
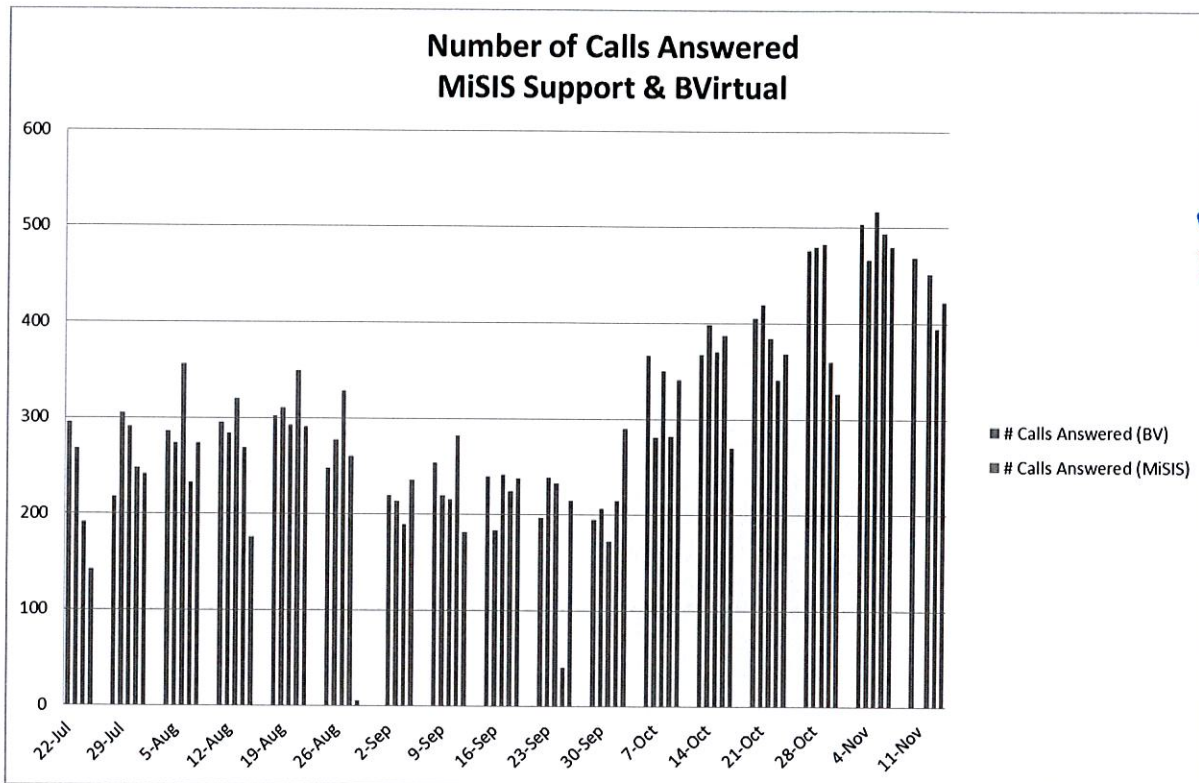
**ADOPTED
BOARD REPORT**

DEC 09 2014

ATTACHMENT
LAUSD and B Virtual Inc. Help Desk Support Statistics

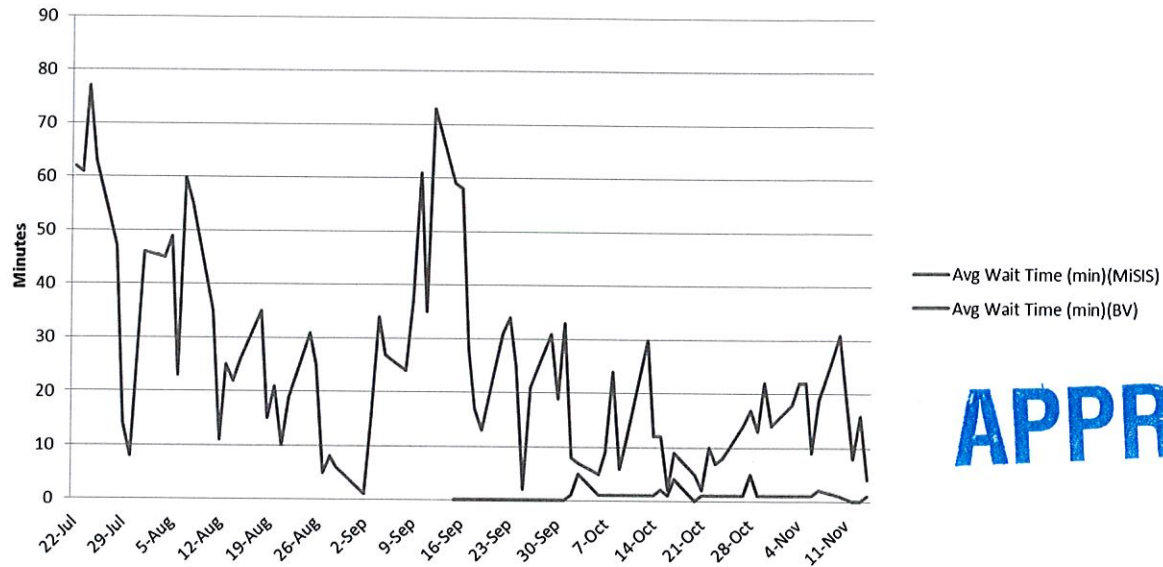
APPROVED

This attachment includes charts depicting the status of support calls handled by LAUSD (MiSIS) and by B Virtual Inc. for the weeks through November 15, 2014.

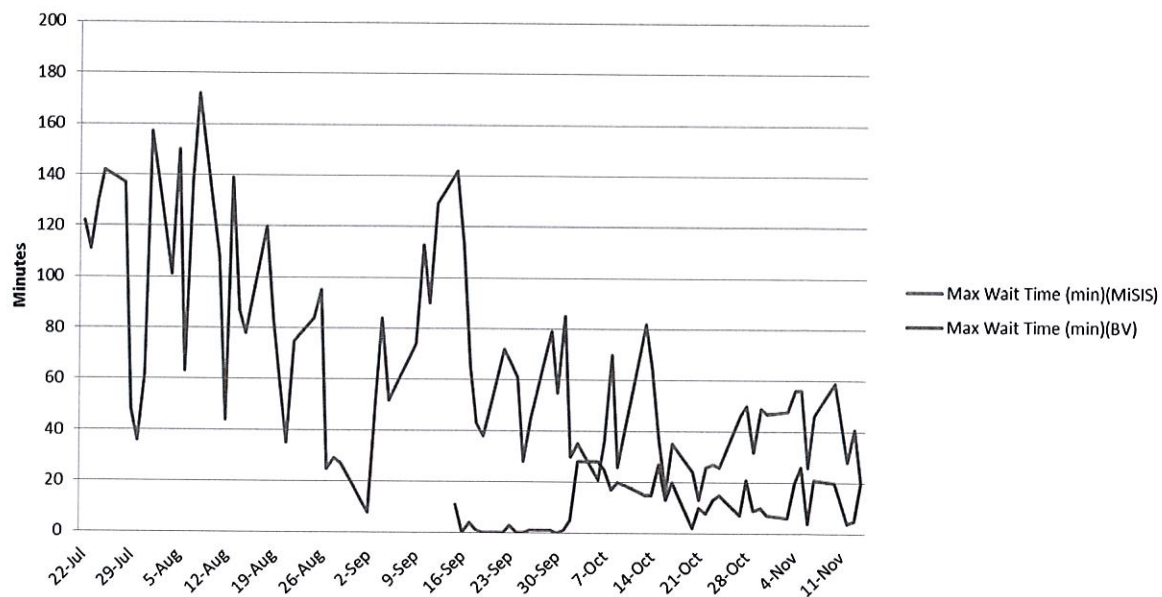


DEC 09 2014

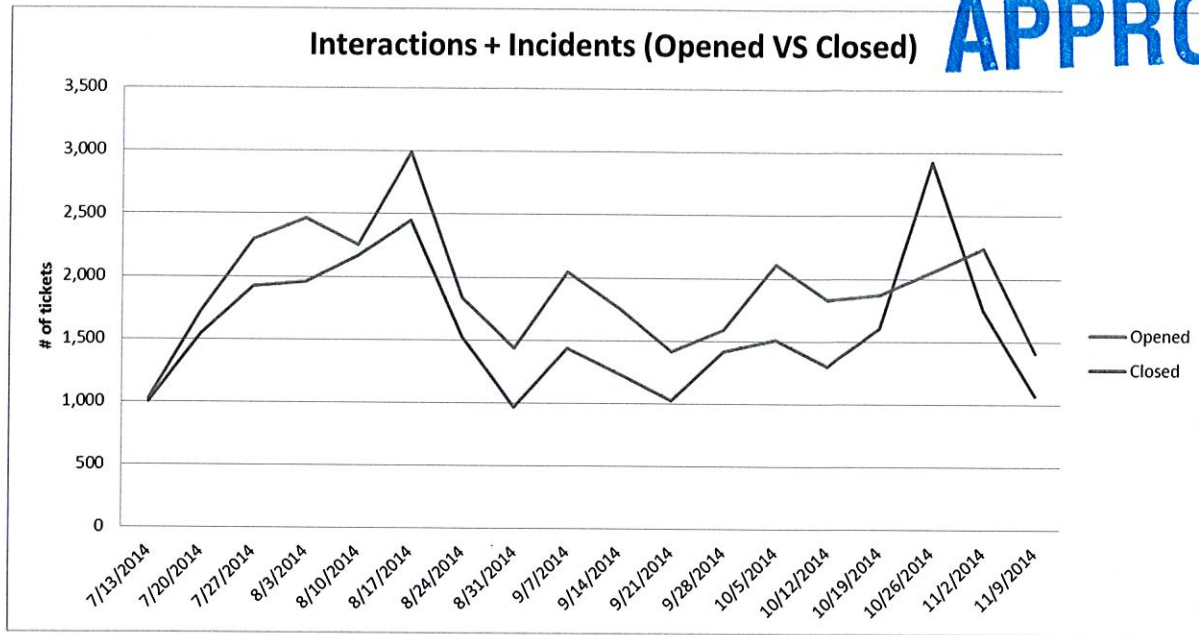
Average Wait Time (minutes) MiSIS Support & BVirtual

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Max Wait Time (minutes) MiSIS Support & BVirtual



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BOARD REPORT

DEC 09 2014

APPROVED
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

Board of Education Report
No. 180-14/15
For 12/09/14 Board Meeting

**ADOPTED
BOARD REPORT**

DEC 09 2014

INFORMATIVE

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

DATE: November 3, 2014

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of October.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE OCTOBER 1 TO OCTOBER 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$264,161.40	\$1,015,898.57
Office Essentials	\$445,163.14	\$1,548,808.45
Custodial/Maint. & Operations	\$426,381.96	\$2,150,649.50
Paper	\$113,530.70	\$339,825.08
Visual Arts	\$43,376.92	\$288,078.88
Educational Supplies/Tools	\$47,865.58	\$271,014.49
Science/Home Economics/First Aid	\$227,959.46	\$402,424.21

APPROVED

Members, Board of Education
Ramon C. Cortines, Superintendent

-2-

November 3, 2014

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE OCTOBER 1 TO OCTOBER 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Audio Visual	\$27,288.57	\$91,709.51
Athletic Equipment	\$31,713.17	\$140,630.09
Forms & Publications	\$35,805.23	\$319,209.32
Music	\$7,127.50	\$19,422.99
TOTALS	\$1,670,373.63	\$6,587,671.09

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King
David Holmquist
Enrique Boull't
Ruth Perez
Nicole Elam-Ellis
Gerardo Loera
Jefferson Crain
Marc Monforte

ADOPTED
BOARD REPORT
DEC 09 2014

APPROVED

Board of Education Report
No. 180-14/15
For 12/09/14 Board Meeting

INTEROFFICE CORRESPONDENCE Los Angeles Unified School District

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

INFORMATIVE
DATE: December 2, 2014

FROM: Dr. Ruth Perez, Deputy Superintendent of Instruction

ADOPTED
BOARD REPORT

DEC 09 2014

**SUBJECT: MULTIPLE CONTRACTS WITH PROVIDERS OF PROFESSIONAL
DEVELOPMENT FOR COMMON CORE ALIGNED MATH AND
ENGLISH LANGUAGE ARTS INSTRUCTION
CONTRACTS NO.: 4400003333 – 4400003339 and 4400003350-4400003373
CONTRACT AMOUNT: \$5,000,000
RECOMMENDATION TO AWARD**

The advent of Common Core State Standards as the basis of instruction within the Los Angeles Unified School District requires unprecedented levels of preparation and training for teachers and school administrators to ensure that this transition serves the goals of college and career readiness for its students.

At present, the District does not have bench contracts with instructional professional development providers. In August 2014, the District sent out a Request for Proposal (RFP) to establish this bench. Initially, the professional development will serve math and English language arts instruction, including integrating literacy instruction in the content areas, for diverse K-12 learners; as Common Core implementation proceeds, additional content and subject area professional development will be added through Requests for Proposals.

Principals and administrators will be able to access professional development programs from thirty different providers at predetermined prices without having to enter into individual contracts. The intent is to provide the option of selecting from a range of pre-established professional development resources of varying duration, specificity and cost to find the service that suits them best. The providers and the instructional personnel have been evaluated for their record of providing Common Core aligned professional development, their classroom experience in high-needs schools, and their expertise in teaching adult learners.

Why is this necessary?

One of the perceived limiting factors in the implementation of Common Core aligned instruction has been the readiness of teachers and school administrators to successfully integrate the standards into instructional practice. Ensuring that all teachers have a high degree of knowledge and preparation for the Common Core standards requires extensive professional development

resources that support and enhance teaching practice and classroom implementation of the standards.

Why do we need to do this now?

Establishment of a bench contract will enable schools and offices to immediately engage professional development instructors without the delay of proposal solicitation and contract execution. It also ensures that the professional development providers to the District are qualified and knowledgeable in the Common Core.

What would happen if this were not approved?

Schools and offices will still seek to obtain the required expertise, but without the validation of the quality of the services that the Request for Proposals process provides. As a result, teachers may be less consistently well trained and prepared in Common Core aligned teaching practices. Without the scale of District wide bench contract pricing, any contracted services are likely to be more expensive.

What are the terms of the proposed agreement?

These will be task order contracts with a single 2-year term and three 1-year options. All services, materials and prices will be detailed on-line (function to be developed) so that the range of choices is readily apparent to principals and administrators. On agreement with a vendor, a school or office will issue a shopping cart requisition that will generate a purchase order to the vendor. On-going evaluations of the professional development providers will result in shared information that will enable access to the highest rated service providers.

If you have any questions or require additional information, please contact Dr. Susan Tandberg at susan.tandberg@lausd.net or at (213) 241-5333.

Attachment 1 – CCS PD Providers Areas of Specialization

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Jefferson Crain
Gerardo Loera
Nicole Elam-Ellis
Susan Tandberg
George Silva

ADOPTED
BOARD REPORT
DEC 09 2014

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Attachment 1
CCSS PD PROVIDERS AREAS OF SPECIALIZATION

ADOPTED
BOARD REPORT

DEC 9 2014

Professional Development Provider	Elementary	Secondary	Math	ELA
95% Group	X	X	-	X
American Reading Company	X	X	-	X
Amplify Education	X	X	X	X
ASCD Professional Learning	X	X	X	X
Associates for Educational Success	X	X	X	-
C2 Collaborative	X	X	X	X
Catapult Learning	X	X	X	X
Curriculum Improvement Institute	X	X	X	X
Developmental Studies Center	X	-	-	X
Generation Ready	X	X	X	X
Growing Educators	X	X	-	X
Houghton Mifflin Harcourt	X	X	X	X
InnovateEd	X	X	X	X
Insight Education	X	X	X	X
Knowledge Delivery Systems	X	X	X	X
Literacy TA	-	X	-	X
Marzano Research Laboratory	X	X	X	X
McGraw-Hill School Education	X	X	X	X
NCS Pearson	X	X	X	X
PCG Education	X	X	X	X
Pivot Learning Partners	X	X	X	X
Scholastic	X	X	X	X
Stanford History Education Group	-	X	-	X
Teacher Created Materials	X	X	X	X
Thinking Maps	X	X	X	X
TNTP	X	X	X	X
To Imagine	X	X	X	X
UCLA Center X	X	X	X	X
WestEd	X	X	X	X
Zaner-Bloser	X	X	-	X

APPROVED

Board of Education Report
No.180-14/15
For 12/09/2014 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of Environmental Health and Safety

INFORMATIVE

DATE: October 28, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Yi Hwa Kim, Interim Director
Office of Environmental Health and Safety

ADOPTED
BOARD REPORT

DEC 09 2014

**SUBJECT: APPROVAL REQUESTED FOR HAZARDOUS MATERIALS AND WASTE
MANAGEMENT SERVICES CONTRACTS**

CONTRACTOR NAMES:

Advanced Chemical Transport, Inc. # 4400003295

Amberwick Corporation # 4400003296

Clean Harbors Environmental Services, Inc. #4400003297

Environmental Logistics, Inc. # 400003298

**AGGREGATE CONTRACT AMOUNT: \$5,000,000 FOR FOUR (4) BENCH
CONTRACTS**

The above referenced hazardous materials and waste management services contracts are scheduled for Board action on December 9, 2014. The District is required to comply with the requirements of California Code of Regulations (CCR) Title 22 for management and disposal of hazardous and universal wastes. The contracts will support five (5) District departments including the Office of Environmental Health and Safety (OEHS), Maintenance and Operations, Transportation Services Division, Facilities, and the Information Technology Division in the management and disposal of hazardous waste from their respective daily operations or during emergencies.

Why is this necessary?

Approval of these contracts will maintain compliance with the requirements of California Code of Regulations (CCR) Title 22 for management and disposal of hazardous and universal wastes. Each firm possesses different experience, equipment, and permits to safely and legally handle and dispose of hazardous waste that the District does not possess. OEHS staff has visited each facility to observe that operations are being conducted appropriately

Why do we need to do this now?

The current hazardous materials and waste management services contract was executed in 2009, and the five-year limit of the contracts are set to expire on December 13, 2014. It is important that the bench contracts be approved now in order to execute the contracts prior to the aforementioned expiration date.

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What would happen if this were not approved?

The District would be impacted severely in its ability to manage its hazardous and universal waste, and expose the District to non-compliance. Non-approval would subject the District to regulatory fines and substantial or potential hazards to students, staff, and employees located at schools, non-school facilities, construction sites, and offices.

What are the terms of the proposed agreement?

The terms of the proposed hazardous materials and waste management contracts are for an initial three-years beginning December 10, 2014 through December 9, 2017 with two one-year option periods through December 9, 2019. The aggregate five-year contract value is \$5,000,000. OEHS and other District offices utilizing the contracts will use general fund money to utilize the contracts.

If you have any questions or require additional information, please contact me at yi-hwa.kim@lausd.net or at (213) 241-3199.

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Ruth Perez
Mark Hovatter
George Silva
Donald Wilkes
Ron Chandler
Nicole Elam-Ellis
Gerardo Loera
Jefferson Crain

ADOPTED
BOARD REPORT

DEC 09 2014

APPROVED

Board of Education Report
No. 180-14/15
For 12/09/14 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

INFORMATIVE

DATE: December 9, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Matt Hill,
Chief Strategy Officer

ADOPTED
BOARD REPORT

DEC 09 2014

SUBJECT: APPROVAL TO AWARD A CONTRACT FOR DIGITAL COMMUNICATION, APPLICATION PERFORMANCE, AND END-USER EXPERIENCE MANAGEMENT TOOL

The Information Technology Division (ITD) is requesting Board approval to contract with Fluke Networks for a Digital Communication, Application Performance, and End-User Experience Management tool. Once implemented, this solution will enhance delivery of instructional content via network connectivity in classrooms.

Why is this necessary?

The District is implementing a strategy to equip every classroom with network connectivity needed to support instructional initiatives. Specifically, we are providing the capability for every student and staff member at each school to access the network simultaneously without slowing performance. The quality of media accessed (i.e., time to load or re-load a page or to stream audio or video without interruption) is paramount to the District's instructional goals and a high quality experience for students and teachers. The proposed agreement provides a vehicle to purchase the advanced network performance monitoring technology approved as part of the IT Strategic Execution Plan (Board Report No. 317-12/13).

Why do we need to do this now?

Instructional initiatives that include 1:1 student-to-device ratios and computer adaptive assessments are already moving forward increasing the imperative to have a monitoring solution in place. A system for proactive and efficient monitoring of network equipment associated with delivery of educational and business applications and digital communication tools (network enabled voice, voice-messaging, fax, SMS – text messaging, etc.) must be in place to support network access in LAUSD classrooms.

What would happen if this were not approved?

Without the proposed solution, the District would continue to rely on legacy, reactive, manual issue identification and performance optimization. Under the legacy system, response and fix times to disruptions in network service – affecting essential daily activities such as attendance taking, email and collaboration, interactive lesson plans, etc. – are inadequate to provide the technical support our instructional program needs to succeed. Schools would continue to wait

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long periods for slow performance problems to be investigated and resolved, disrupting the learning process.

What are the terms of the proposed agreement?

The agreement is for a five-year term beginning December 10, 2014 and ending December 9, 2019. The total contract value for the five-year period is not to exceed \$2,500,000. Funding sources include \$2,375,000 in Bond Funds and \$125,000 in General Funds.*

If you have any questions or require additional information, please contact Shahryar Khazei at shahryar.khazei@lausd.net or (213) 241-4906.

c:	Michelle King	David Holmquist	Enrique Boull't	George Silva
	Jefferson Crain	Ruth Perez	Nicole Elam	Gerardo Loera

**Projects that are not 100% Bondable require a certain percentage of non-Bond funds if they are designed to support administrative offices as well as schools.*

**ADOPTED
BOARD REPORT**
DEC 09 2014

APPROVED

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

INFORMATIVE

DATE: December 9, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Matt Hill,
Chief Strategy Officer
Diane H. Pappas,
Chief Advisor

ADOPTED
BOARD REPORT
DEC 09 2014

**SUBJECT: AUTHORIZATION TO INCREASE CONTRACT CAPACITY OF
FOURTEEN MASTER SERVICES AGREEMENTS**

The Information Technology Division (ITD) is requesting Board-approval to increase the value of existing agreements of fourteen (14) Master Services Agreements*, which collectively enable the District to provide necessary software development, quality assurance and implementation services for the My Integrated Student Information System (MiSiS) Project.

This amendment is necessary to resolve bugs and data issues, address functional gaps, and make necessary system improvements that are significantly impacting schools, our students and their families.

Why is this necessary?

This increase in capacity and amendment to add Premier Support Services to Microsoft's agreement (#4400002320) is necessary to continue the work to make MiSiS fully functional to meet the needs of our students, parents, teachers and employees. Before a work order is provided for each agreement, clear accountability measures will be added to the work order. At the start of this school year, the MiSiS Project released the largest set of functionalities, including attendance and enrollment. The team has been working diligently to stabilize the system and implement fixes to high priority bugs, but there is more work to be done.

The system continues to have performance issues and new bugs are opened on a daily basis. The current staffing levels are inadequate to resolve these functional issues in time for the schools to use when they need them. The existing and upcoming work effort requires additional resources to make the system functional for our schools and to better meet the needs of our students and teachers. The MiSiS project organization structure will be modified to address these issues, increase work efficiencies, and to also increase accountability and transparency.

Why do we need to do this now?

The system, as it stands today, does not meet the needs of our schools and it is not feasible to go back to legacy systems. This amendment is needed to resolve existing bugs, address functional gaps, and to optimize the system performance in order to meet the needs of our students, parents, teachers and employees.

APPROVED

What would happen if this were not approved?

Our school-based staff encounter errors and performance issues that impede their ability to perform daily school operations. This amendment is necessary to provide a functional student information system that schools can use to conduct daily functions as well as to support student learning and achievement. Without this amendment, students, families, parents and employees will continue to be negatively impacted.

What are the terms of the proposed agreement?

The proposed agreement increases the contract value by \$11 million for all fourteen (14) MSAs. The amendment to Microsoft's agreement will add Premier Support Services. Source of funding is 100% Bond Funds and all other rates, terms and conditions remain the same. Before a work order is provided for each agreement, clear accountability measures will be added to the work order.

If you have any questions, please contact me at 213-241-4906.

c:	Michelle King	David Holmquist	Enrique Boull't	George Silva
	Jefferson Crain	Ruth Perez	Nicole Elam	Gerardo Loera

**listed in alphabetical order - A-1 Technology, Apollo, Argus Associates, CMCI, DataPlus Technologies, Gateway Science & Engineering, Ingenious Information Technology, Microsoft, MW Partners, Open Sky, Sierra Systems, Software People, Streamline xRM.*

**ADOPTED
BOARD REPORT**

DEC 09 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School
District Facilities Services

APPROVED

INFORMATIVE

DATE: November 4, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Roger Finstad, Director
Maintenance and Operation

SUBJECT: **JOHNSTONE SUPPLY
WINDOW TYPE AIR CONDITIONERS
CONTRACT NO.: 4400003331
CONTRACT AMOUNT: \$212,705 PER YEAR FOR THREE YEAR
PERIOD WITH TWO 1 YEAR OPTIONS
RECOMMENDATION TO AWARD**

ADOPTED
BOARD REPORT
DEC 09 2014

Maintenance and Operations is requesting the Board of Education approval to award Contract No. 4400003331 for the purchase of Window Type Air Conditioners.

Why is this necessary?

This contract is needed to provide the lowest overall competitive cost for the purchase of Window Type Air Conditioners.

Why do we need to do this now?

The previous contract is expired and there is a need for the purchase of Window Type Air Conditioners.

What would happen if this were not approved?

If the contract is not approved, there would be an increased administrative cost and burden to the Maintenance & Operations Branch for the purchase of this equipment. Additionally, it is anticipated that the purchase of Window Type Air Conditioners will exceed the public contract code that limits the District's total purchase of a commodity to \$84,100 per year. Future purchases will need to advertise formally for each purchase thereafter.

What are the terms of the proposed agreement?

The terms of the contract will be 36 months. Funding will be provided on an as needed basis by the individual department making the purchase.

If you have any questions, please contact me at roger.finstad@lausd.net or (213) 241-0304

c: Michelle King
David Holmquist
Enrique Boull't
Mark Hovatter
Ruth Perez
Nicole Elam-Ellis
George Silva

Yvette Merriman-Garrett
Jefferson Crain

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services

APPROVED

INFORMATIVE

DATE: October 30, 2014

TO: Members, Board of Education
Ramon C. Cortines, Superintendent of Schools

FROM: Roger Finstad, Director
Maintenance and Operations

**SUBJECT: CLARIDGE PRODUCTS & EQUIPMENT, INC.
CHALKBOARD, MARKER BOARD & TACK BOARD
CONTRACT NO.:4400003376
CONTRACT AMOUNT: \$200,000 PER YEAR FOR THREE YEARS
RECOMMENDATION TO AWARD**

ADOPTED
BOARD REPORT

DEC 09 2014

Maintenance and Operations is requesting the Board of Education's approval to award Contract No.4400003376, for the purchase of chalkboards, marker boards & tack boards to be used by Maintenance and Operations at various locations within the District.

Why is this necessary?

This contract is needed to provide the lowest overall competitive cost for the purchase of chalkboards, marker boards & tack boards.

Why do we need to do this now?

The previous contract is expiring and there is continuous need for the purchase of chalkboards, marker boards & tack boards.

What would happen if this were not approved?

If the contract is not approved, there would be an increased administrative cost and burden to the Maintenance & Operations Branch for the purchase of these materials. Additionally, it is anticipated that purchases of chalkboards, marker boards & tack boards will exceed the public contract code that limits the District's total purchase of a commodity to \$84,100 per year. Future purchases will need to advertise formally for each purchase thereafter.

What are the terms of the proposed agreement?

The terms of the contract will be 36 months. Funding will be provided on an as needed basis by the individual department making the purchase.

If you have any questions, please contact me at roger.finstad@lausd.net or at (213) 241-0304.

c:	Michelle King	Matt Hill	David Holmquist	Yvette Merriman-Garrett
	Enrique Boull't	Jefferson Crain	Mark Hovatter	Gerardo Loera
	George Silva	Ruth Perez	Nicole Elam-Ellis	