



Board of Education Report

FINAL

File #: Rep-090-14/15, Version: 1

APPROVED

APPROVAL OF PROCUREMENT ACTIONS

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** the Professional Service Contracts (exceeding \$250,000): New Revenue Contract; Goods and General Services Contracts (exceeding \$250,000): New Contract listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #474-13/14), which the Board exercised on June 10, 2014.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:
New Contracts; Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement actions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Revenue Contract (exceeding \$250,000);
- Goods and General Services Contract (exceeding \$250,000)

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority
Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority
Informatives

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000

\$1,264,632

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
WestEd	4400003003	Informally competed contract to facilitate data collection and analysis in support of the AB86 Adult Education Planning grant.	AB86 Consortium Grant (100%)	\$177,664

Contract Term: 07/03/14 through 03/31/15

Contract Value: \$177,664

Requester: *Donna Brashear*
Executive Director
Division of Adult and Career Education

Adult Education Solutions, Inc.	4400002886	Informally competed contract to develop a Los Angeles Regional Adult Education Consortium (LARAEC) Regional Adult Education Plan, pursuant to Assembly Bill 86, Sec. 76, Adult Education Consortium Provisions and the subsequent guidelines, timelines and prescriptions of the AB 86 related certificate eligibility.	AB86 Consortium Grant (100%)	\$138,000
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Contract Term: 05/01/14 through 07/22/14

Contract Value: \$138,000

Requester: *Donna Brashear*
Executive Director
Adult Career and Education Division

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Duerr Evaluation Resources	4400003076	Informally competed contract to serve as independent auditor to monitor the implementation of the Discipline Foundation policy: School-Wide Positive Behavior Intervention and Support. Contractor will (a) hear individual concerns about the policy and provide a forum to bring information to the task force; (b) access and analyze data by school and ESC; (c) review data, including suspension, expulsion, opportunity transfer, and outside monitoring information; (d) provide recommendations to the Superintendent or his designee; (e) Report on its findings related to full implementation of the program at least once per year at a designated School Board meeting; and (f) provide an annual report to the Board about individual complaints and making broader recommendations about implementing and monitoring the policy.	General (100%)	\$79,900

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Contract Term: 08/05/14 through 07/31/15

Contract Value: \$79,900

Requester: *Earl R. Perkins*
Assistant Superintendent
School Operations

Playworks	4400003161	Informally competed contract to provide a Program Coordinator to support intramural sports, interactive play at recess and lunch, student leadership and conflict resolution to reduce student referrals and suspensions.	General (100%)	\$30,000
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Contract Term: 08/22/14 through 06/30/15

Contract Value: \$30,000

Requester: *Akida Long, Principal*
Florence Griffith Joyner Elementary School

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
South Bay Center for Counseling	4400003151	Single-source contract based on long term relationship and proximity of vendor facility to school location. Contractor to provide case management, crisis intervention, and coordination of volunteer activities for school, parent center and school readiness programs and after school support by providing classroom and homework tutors.	CE-NCLB Title 1 (100%)	\$42,141

Contract Term: 08/11/14 through 06/30/15

Contract Value: \$42,141

Requester: *Marcia Reed, Principal*
186th Street Elementary School

South Bay Center for Counseling	4400003153	Informally competed contract to provide non-directed play therapy, positive behavior support, and supervision for at-risk youth.	General (100%)	\$33,536
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Contract Term: 08/25/14 through 06/30/15

Contract Value: \$33,536

Requester: *Ron Tanimura, Principal*
Barton Hill Elementary School

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
William Cathers	4400003120	Single-source contract for proprietary services. Contractor to provide a rigorous, interdisciplinary academic study program entitled "High Intellectual Preparedness Program" (HIPP) for all District high schools. Focus will be on the curriculum for the 2014-2015 Academic Decathlon.	General (100%)	\$81,000

Contract Term: 08/11/14 through 06/30/15

Contract Value: \$81,000

Requester: *Alvaro Cortez*
Executive Director
Beyond the Bell Branch

Johana MacDonald	4400003132	Informally competed contract to provide consultation regarding the development of public relations with industry organizations and/or professionals in arts, media, entertainment and the development of a systematic process for creating and maintaining work-based learning internships for the students of Los Angeles High School of the Arts.	General (100%)	\$30,000
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Contract Term: 08/12/14 through 06/05/15

Contract Value: \$30,000

Requester: *Susan Canjura, Principal*
Los Angeles High School of the Arts

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Leadership Evolution Dynamics	4400003102	Informally competed contract to provide Organizational Change Management consulting Services for the Common Core Technology Program. Contract Term: 08/01/14 through 06/30/15 inclusive of two (2) four-months option renewals Contract Value: \$97,350 Requester: <i>Bernadette Lucas, Director Common Core Technology Project</i>	Bond (100%)	\$97,350
Malia Bryan	4400003034	Informally competed contract to provide a College Access Coordinator to manage the implementation of the College Access Foundation grant. The coordinator will develop toolkits to increase FAFSA and Dream Act awareness, application completion and submission; develop student and parent workshops and resources to raise college and financial aid awareness; develop a peer-to-peer mentoring program to create and promote a college going culture at Crenshaw and Fremont Senior High Schools. Contract Term: 08/01/14 through 08/31/15 Contract Value: \$60,100 Requester: <i>Tommy Chang Instructional Area Superintendent Intensive Support and Innovation Center</i>	College Access Foundation Grant (100%)	\$60,100

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Institute for Standards, Curricula and Assessments	4400002914	Informally competed contract to provide a four-day seminar for 40 teachers on designing lessons that teach students to meet the Common Core English Language Arts, Literacy and Mathematics practice standards where students will be able to argue logically and effectively in support of claims based on premises, evidence from informational text, and other data sources. Contract Term: 08/04/14 through 02/27/15 Contract Value: \$40,000 Requester: <i>Derek Horowitz, Principal Nobel Charter Middle School</i>	General (100%) <div>ADOPTED BOARD REPORT OCT 14 2014</div>	\$40,000
Institute for Standards, Curricula and Assessments	4400003225	Informally competed contract provide a 6.5 day lesson design for the Common Core seminar for 45 teachers and 22 hours of facilitator training for 5 teachers to become school-site lesson design for the Common Core instructors. Contract Term: 06/17/14 through 12/30/14 Contract Value: \$77,500 Requester: <i>Nader Delnavaz, Director School Improvement Grant Unit</i>	Title 1 School Improvement Grant Cohort 2 -Yr2 (100%)	\$77,500

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Literacy Partners	4400003073	Informally competed contract to provide 17 days of professional development for teachers. Teachers will learn how to use their Common Core Writing Unit of Study books as well as how to assess student work and plan appropriate next steps. Participants will receive training in looking at the Common Core State Standards and planning teaching that matches grade level expectations.	General (100%)	\$30,250
Chad H. Davis	4400003121	Pass-through contract to provide supplemental English/Language Arts and Math services to Title I students attending private schools within the attendance area of Title I schools pursuant to the Elementary Secondary Education Act (ESEA), formally known as No Child Left Behind (NCLB).	CE-NCLB Title 1 – NPS Grant (100%)	\$347,191
Paggie Johnson	4400003122	This contract is a required pass-through for the Title I Private Schools Program with LAUSD as the Local Education Agency (LEA).		
Nina Quock	4400003123			
Maria H. Hazen	4400003124			
Ronald Jones	4400003140			
Adam F. Gutierrez	4400003141			

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Contract Term: 08/06/14 through 06/30/15

Contract Value: \$30,250

Requester: *Susan R. Espinoza, Principal
San Gabriel Elementary School*

Contract Term: 08/11/14 through 06/30/15

**Aggregate Contract Value for Six (6)
Contracts:** \$347,191

Requester: *Karen Ryback
Executive Director
Private Schools Program*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

\$446,360

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Simpson & Simpson, LLP	4400002515-2	Amendment to increase contract capacity to conduct an independent evaluation of the MiSiS attendance accounting system. The objective of the evaluation is to determine if the system meets the requirements of the California Department of Education in accordance with California Code Section 44809 and California Code Regulations, Title 5, Section 401.	Bond (100%)	\$29,850*

Contract Term 01/16/13 through 01/15/16

Initial Contract Value: \$2,639,400
 Amendment No. 1: \$210,000
 *Amendment No. 2: \$29,850
Aggregate Contract Value: \$2,870,250

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Requester: *Ronald Chandler*
Chief Information Officer
Information Technology Division

Burke, Williams & Sorensen LLP	4400002753-6	Amendment to extend term and increase contract capacity to review District proposals, reports and other documents as necessary, and provide analysis, comments and recommendations to the Bond Oversight Committee for review and oversight of the Bond Program.	General (100%)	\$120,000*
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Current Contract Term including all prior amendments: 07/01/10 through 09/30/14
 New end date by this amendment: 06/30/15

Initial Contract Value: \$96,000
 Amendment No.1: \$96,000
 Amendment No. 2: \$91,850
 Amendment No. 3: \$100,200
 Amendment No. 4: \$59,800
 Amendment No. 5: \$40,000
 *Amendment No. 6: \$120,000
Aggregate Contract Value: \$603,850

Requester: *Megan Reilly*
Chief Financial Officer
Office of the Chief Financial Officer

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENT NOT EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION & AMEND- MENT NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Thomas A. Rubin	4400002868-4	Amendment to extend term and increase contract capacity to review District proposals, reports and other documents as necessary, and provide analysis, comments and recommendations to the Bond Oversight Committee for review and oversight of the Bond Program.	General (100%)	\$126,750*

Current Contract Term including all prior amendments: 07/01/11 through 09/30/14
New end date by this amendment: 06/30/15

Initial Contract Value:	\$169,000
Amendment No. 1:	\$151,527
Amendment No. 2:	\$169,000
Amendment No. 3:	\$42,250
*Amendment No. 4:	\$126,750
Aggregate Contract Value:	658,527

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Requester: *Megan Reilly*
Chief Financial Officer
Office of the Chief Financial Officer

Advancement Via Individual Determination (AVID)	4400001964-1	Amendment to extend term and increase contract capacity with Advancement Via Individual Determination (AVID) to enable the District's AVID secondary schools (60) to implement AVID's research-based college readiness system. Contract ensures the quality implementation of the AVID college Readiness System by enabling select District secondary schools to access AVID's curriculum and instructional support, including professional development, data collection and reporting certification.	General (100%)	\$169,760*
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Current Contract Term: 07/01/13 through 06/30/14
New end date by this amendment: 06/30/15

Initial Contract Valued:	\$149,479
*Amendment No. 1:	\$169,760
Aggregate Contract Value:	\$319,239

Requester: *Arzie Galvez*
Administrative Coordinator
Office of Curriculum Instruction and School Support

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. AFTER THE FACT NEW CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED **\$173,000**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Asia Society	4400002990	Single-source contract to provide Common Core State Standard-related professional development workshops and coaching to Principal and faculty of Ambassador School of Global Leadership.	NCLB Title 1 (100%)	\$26,000

Contract Term: 02/14/14 through 06/30/14

Contract Value: \$26,000

Requester: *Gregory D. Jackson, Principal
Ambassador School of Global Leadership*

Johns Hopkins University	4400002641	Named-in-grant provider contract for one full-time Talent Development School Transformation Facilitator to coordinate all professional development for Manual Arts High School.	School Improvement Grant Cohort 2 – Yr2 (100%)	\$147,000
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Contract Term: 08/01/13 through 09/30/15 inclusive of one (1) one-year option renewal

Aggregate Contract Value: \$147,000

Requester: *Robert Whitman, Principal
Manual Arts Senior High School*

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on February 12, 2013, under Board Report No. 157-12/13. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED

\$0

The contract action(s) represented below is (are) part of the Common Core Technology Project Plan and ITD-SEP previously adopted by the Board on January 14, 2014, under Board Report No. 129-13/14. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

August 2014 - \$2,621,689

YTD - \$3,899,634

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>August 2014</u> <u>Qty. of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>August 2014</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders	217	395	\$2,621,689 (Avg. Trans. \$12,082)	\$3,899,634

PROCUREMENT AGREEMENTS NOT EXCEEDING \$250,000

August 2014 - \$11,094,058

YTD - \$23,552,015

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>August 2014</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>August 2014</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders	31	64	\$1,090,779 (Avg. Trans.- \$35,186)	\$4,371,475
Low Value – Decentralized Purchase Orders	2,005	4,375	\$3,289,031 (Avg. Trans. – \$1,640)	\$7,358,190
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.)	6,985	7,186	\$2,842,924 (Avg. Trans. \$407)	\$3,972,671
Rental Facilities	1	9	\$2,671 (Avg. Trans. \$2,671)	\$107,373
Travel/Conference Attendance	353	782	\$247,840 (Avg. Trans. \$702)	\$631,569
GENERAL STORES DISTRIBUTION CENTER Informative memo included	304	592	1,496,858 (Avg. Trans. \$4,924)	\$3,040,854
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) -	417	3,507	\$2,123,955 (Avg. Trans. \$5,093)	\$4,069,883

* Detailed information is provided on the Procurement Services website.

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ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW REVENUE CONTRACT EXCEEDING \$250,000

\$<814,960>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Center for Collaborative Education	4400003138	Revenue contract by which the District will receive funds to cover (a) the cost of a full-time Los Angeles New Administrators Leadership Program ("LANALP") Field Coordinator and (b) 20% of the cost of the Administrator of the Administrator Development Branch, Talent Development (c) fringe benefits associated with "a" and "b" and (d) the District's efforts (through "a" and "b") in collaborating and assisting in the development, management of, and recruitment for LANALP. LANALP will be a two-year leadership development program leading to a Professional Clear Administrative Services Credential for new Principals, Assistant Principals and other administrators who already have a Preliminary Administrative Services Credential.	Revenue	<\$814,960>

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Contract Term: 10/15/14 through 09/30/18

Contract Value: \$<\$814,960>

Requester: *Rachel Bonkovsky*
Executive Director
Talent Management Division

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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AMENDMENTS TO CONTRACTS EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

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ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACT EXCEEDING \$250,000

\$1,000,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Daltile Distribution, Inc.	4400003210 (IFB 2000000252)	Capacity contract to provide various replacement Daltile brand tiles (ceramic and quarry) and various installation products used to replace existing tile.	Various per requesting school or office	\$1,000,000

Contract Term: 11/01/14 through 10/31/17

Aggregate Three-Year Contract Value:
\$1,000,000

Requester: *Roger Finstad, Director*
Maintenance and Operations
Facilities Services Division

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AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000 **\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

INCOME CONTRACT **\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
186th Street Elementary School

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INFORMATIVE

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

DATE: September 16, 2014

FROM: Marcia Sidney-Reed
Principal

SUBJECT: CONTRACTOR NAME: SOUTH BAY CENTER FOR COUNSELING
CONTRACT NO.: 4400003151
CONTRACT AMOUNT: \$ 42,141
BRIEF SUBJECT: REQUEST FOR CONTRACT RATIFICATION

INTRODUCTION

We are a California Distinguished School with an API of 838. We have worked hard to build a Professional Learning Community where we do whatever it takes to help our children succeed. Please grant us the freedom to continue to soar with what we deem as vital programs to close the achievement gap. We hope that our track record of greatness will influence your decision to let us continue this winning relationship with the South Bay Center for Counseling (SBCC). Therefore, I am requesting to continue our relationship with a new contract with SBCC for the 2014- 2015 school year. This contract is aligned with our mission statement and Single Plan for Student Achievement to help our children reach their maximum potential. Our School Site Council has approved this contract unanimously on an annual basis as we review and evaluate our budgetary allocations. Please check our track record of excellence to see that this contract has served our students and community successfully for 18 years. This vendor was chosen based on our successful long term relationship and for its proximity to our school facility.

Why is this necessary?

Students who attend 186th Street School come from two geographically separated communities: the Gardena community where the school is located, and the Harbor Gateway portion of Los Angeles, which is 1.5 miles south of the school. The students from the Harbor Gateway community live in a neighborhood characterized by high crime rates, gang activity, poverty, inaccessibility to health and human services, language barriers, and lack of recreational facilities. 186th Street School serves as sanctuary where both parents and children are welcome to share their problems and concerns and receive needed assistance.

Why do we need to do this now?

The agreement for professional services was made and entered on August 11, 2014 between the South Bay Center for Counseling and the Los Angeles Unified School District. The agreement was signed by Bruce Trenbeth, LAUSD Contract Administration Manager, and Colleen Mooney, SBCC Executive Director. Therefore, we are requesting ratification of this existing contract.

What would happen if this were not approved?

If this contract is not approved, it would be detrimental to the academic progress of our students. This contract provides social emotional support for many at-risk students and academic support for our targeted EL student population. Our success as a school has been built on positive student and family relationships with SBCC. Failure to grant approval of this contract will be devastating to our school and community. We have systems in place to promote positive behavior support for our kindergarten students; we have friendship club scheduled for students with aggressive behavior and impulse control issues; we have homework tutors scheduled to help our students continue learning afterschool; and parent resources to help increase parent involvement. Instead of our children soaring academically, artistically, and peacefully, we will not be able to soar among the stars.

What are the terms of the proposed agreement?

The term of the agreement is from August 11, 2014 through June 30, 2015 for a total contract value of \$42,141 approved by the School Site Council on March 24, 2014. The funding source is 7S045 Title I.

If you have any questions or require additional information, please contact Marcia Sidney-Reed at mreed@lausd.net or at (310) 324-1153.

c: Michelle King
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
George Silva
Dr. James Noble
Dr. Robert Bravo
Bruce Trenbeth

ADOPTED
BOARD REPORT

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ADOPTED
BOARD REPORT

OCT 14 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

INFORMATIVE

DATE: October 14, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Ronald S. Chandler, Chief Information Officer 

**SUBJECT: RATIFICATION OF SIMPSON AND SIMPSON, LLP AGREEMENT TO
PROVIDE INDEPENDENT SYSTEM CERTIFICATION FOR STUDENT
ATTENDANCE SYSTEM**

The Information Technology Division is requesting ratification of a capacity increase of a professional services contract with Simpson and Simpson to provide certification of the District's attendance system of record.

Beginning in 2014-15, The My Integrated Student Information System (MiSiS) replaced the legacy LAUSDMAX system as the District's attendance system of record. The District required proper certification in order to submit reports from the system to receive average daily attendance (ADA) funding. The Contractor will verify and ensure that the system meets the requirements of the California Department of Education in accordance with California Code Section 44809 and California Code Regulations, Title 5, Section 401.

The approved capacity increase in an existing contract between LAUSD and Simpson and Simpson enabled the District to complete the certification. The term of the contract is the same as those for the original agreement: beginning January 16, 2013 and ending January 15, 2016 with two option years. The capacity increase was for \$29,850. Source of Funding was Bond Funds.

If you have any questions, please contact me at 213-241-4906.

c: Michelle King Matt Hill David Holmquist Enrique Boull't
George Silva Jefferson Crain

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
School Construction Bond Citizens' Oversight Committee

INFORMATIVE

DATE: September 17, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Gary Anderson
Bond Administrator

ADOPTED
BOARD REPORT

OCT 14 2014

**SUBJECT: Burke, Williams & Sorensen, LLP
CONTRACT NO.: 4400002753-6 (Formerly – 1100011)
CONTRACT AMOUNT: \$120,000.00
RECOMMENDATION TO AWARD A NINE MONTH CONTRACT
EXTENSION TO BURKE, WILLIAMS & SORENSEN, LLP FOR LEGAL
SERVICES**

Intro.

Why is this necessary?

With approval of this contract, the BOC will continue to have legal representation, assistance and advice to perform its duties to oversee the expenditures of money for the construction, repair and modernization of schools by the District in accordance with California law and as required by Proposition BB, Measure K, and Measure R, Measure Y, and Measure Q for the remaining nine months of the contract. (The reason for this second ratification is that the original intent was to bring a multi-year contract to the Board, which was not advised at this time.)

Why do we need to do this now?

The BOC believes it is essential that Independent Legal Counsel's contract be renewed to ensure the continuity of services to the BOC. The contract renewal was set for procurement action in May/June 2014, but it was pulled to contemplate going forward with a multi-year contract; hence the need for the contract extensions.

What would happen if this were not approved?

If this proposed agreement were not approved, then as of October 1, 2014, the BOC would be left without Independent Legal Counsel, the District would be in breach of the Charter/MOU with the BOC, and the District would be in breach of the commitment it made to the voters that approved Measures K, R, Y and Q that the BOC would be provided with Independent Legal Counsel.

What are the terms of the proposed agreement?

The proposed term of the nine month contract extension is for the period October 2014 – June 2015 in the amount of \$120,000.00.

Members, Board of Education
Dr. John E. Deasy, Superintendent

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September 17, 2014

ADOPTED
BOARD REPORT

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Assessment and Evaluation

Over the past twelve years, Independent Legal Counsel has provided the necessary legal advice and opinions to assist the BOC in its oversight of the LAUSD Bond Program. Independent Legal Counsel has the institutional knowledge of the LAUSD Bond Program that is instrumental in assisting the BOC in performing its duties.

If you have any questions or require additional information, please contact me at gary.anderson@lausd.net or at (213) 241-5183.

c: Michelle King
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
School Construction Bond Citizens' Oversight Committee

INFORMATIVE

DATE: September 17, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Gary C. Anderson
Bond Administrator

ADOPTED
BOARD REPORT

OCT 14 2014

SUBJECT: Thomas A. Rubin
CONTRACT NO.: 4400002868-4 (Formerly – 1200010)
CONTRACT AMOUNT: \$126,750.00
RECOMMENDATION TO AWARD A NINE MONTH CONTRACT
EXTENSION TO THOMAS A. RUBIN FOR CONSULTING SERVICES

Intro.

Why is this necessary?

With the approval of this contract, the BOC will continue to have the appropriate expertise and institutional knowledge to perform its duties to oversee the expenditure of money for the construction, repair and modernization of schools by the District in accordance with California law and as required by Proposition BB, Measure K, and Measure R, Measure Y, and Measure Q for the remaining nine months of the contract. (The reason for this second ratification is that the original intent was to bring a multi-year contract to the Board, which was not advised at this time.)

Why do we need to do this now?

The BOC believes it is essential that the Oversight Consultant's contract be renewed to ensure the continuity of services to the BOC. The contract renewal was set for procurement action in May/June 2014, but it was pulled to contemplate going forward with a multi-year contract; hence the need for the contract extensions.

What would happen if this were not approved?

If this proposed agreement were not approved, then as of October 1, 2014, the BOC would be left without an Independent Oversight Consultant, the District would be in breach of the Charter/MOU with the BOC, and the District would be in breach of the commitment it made to the voters that approved Measures K, R, Y and Q that the BOC would be provided with an Independent Oversight Consultant.

What are the terms of the proposed agreement?

The proposed term of the nine month contract extension is for the period October 2014 – June 2015 in the amount of \$126,750.00.

ATED
REPORT

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Assessment and Evaluation

Over the past thirteen years, the Oversight Consultant has displayed the necessary expertise and knowledge to assist the BOC in its oversight of the LAUSD Bond Program. He has the institutional knowledge of the LAUSD Bond Program that is instrumental in assisting the BOC in performing its duties. The Oversight Consultant's institutional knowledge provides a level of stability and continuity to the BOC as BOC members serve for a specified period of time.

If you have any questions or require additional information, please contact me at gary.anderson@lausd.net or at (213) 241-5183.

c: Michelle King
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
George Silva

INTER-OFFICE CORRESPONDENCE
LOS ANGELES UNIFIED SCHOOL DISTRICT
Ambassador School of Global Leadership

INFORMATIVE

DATE: September 19, 2014

TO: Members, Board of Education
John E. Deasy, Ph.D, Superintendent of Schools

ADOPTED
BOARD REPORT

OCT 14 2014

FROM: John Samaniego, Principal (former)
Ambassador School of Global Leadership

SUBJECT: ASIA SOCIETY
CONTRACT NO: 4400002990
CONTRACT AMOUNT: \$26,000
REQUEST FOR RATIFICATION OF AFTER-THE –FACT CONTRACT

Asia Society provides instructional support and professional development at a reasonable cost to support the instructional program at Ambassador School of Global Leadership (ASGL). Their technical assistance and professional development services support teachers in creating lessons that are differentiated to reach all learners, resulting in increased student achievement. Since its inception as a Pilot School in 2010, ASGL and ASIA SOCIETY have partnered in developing a clear school plan that integrates global perspectives, project-based learning, and ESLRs that promote the mission and vision of our school site. ASIA SOCIETY has been an integral facet of ASGL, providing our students with the opportunities to visit other schools across the United States, have administrators and other district directors visit our site, and provide our teachers with opportunities to present their lessons and lesson studies to peers at forums that are not available in LAUSD or the Los Angeles area. Apart from ASIA SOCIETY functioning as a separate entity, they are also members of our School Governing Council, which provides the instructional direction at ASGL. As a partner, they have assisted in the empowerment of teachers and of our school site. Previously, ASIA SOCIETY provided ASGL with services at no cost because of grants they received; however, this year our staff and Governing Council voted to continue our partnership for the amount stated, because of the academic achievement this partnership has produced. ASGL strongly supports the partnership and benefits outweigh the costs.

According to my School Administrative Assistant, the funds were encumbered in January 2014.

What are the terms of the proposed agreement?

The contract for a full year of instructional support and professional development was \$26,000. The funding came from 7S046, Title I.

Members, Board of Education
Dr. John E. Deasy, Superintendent

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September 19, 2014

If you have any questions or require additional information, please contact me at jsamanie@lausd.net or at (310) 323-1029.

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
George Silva

ADOPTED
BOARD REPORT

OCT 14 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Manual Arts High School

INFORMATIVE

DATE: June 27, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Manual Arts High School
Dr. Robert D. Whitman, Principal

ADOPTED
BOARD REPORT

OCT 14 2014

SUBJECT: CONTRACTOR: JOHNS HOPKINS UNIVERSITY
CONTRACT NO.: 4400002641
CONTRACT AMOUNT: \$147,000.00
BRIEF SUBJECT: Request for ratification of contract to provide one full-time Talent Development School Transformation Facilitator as provided for in the School Improvement Grant

Manual Arts High School is procuring services provided by Johns Hopkins University (JHU), which are written into the school's School Improvement Grant (SIG). Johns Hopkins provides a job-embedded peer coaching model and additional professional development for teachers in literacy and numeracy along with an early warning indicator system (EWI). The EWI system is a research based, data driven approach to identifying students in need of interventions for attendance, behavior or course performance on a bi-weekly basis via an interdisciplinary teaching team that share a common set of students and a common planning period. This model is also a unique partnership that unites three organizations- John Hopkins Talent Development Secondary, City Year, & Communities in Schools (CIS).

Due to the fact that the services of JHU was written in the MAHS' SIG for three years (2012-2015), there was no competing entities.

Why is this necessary?

Johns Hopkins University, under the Diplomas Now collaborative, is aligned with the job-embedded peer coaching model and will provide additional professional development for teachers and peer coaches in literacy, numeracy and the early warning indicator system (EWI). The EWI system is a research based, data driven approach to identifying students in need of interventions for attendance, behavior or course performance on a bi-weekly basis via an interdisciplinary teaching team that share a common set of students and a common planning period. Diplomas Now will provide job embedded professional development for teachers, teacher leaders, team leaders and administrators throughout the school year. Teaming, climate and attendance initiatives are three of a number of areas, which Diplomas Now professional development will support. This model is also a unique partnership that unites 3 organizations- John Hopkins Talent Development Secondary, City Year, & Communities in Schools (CIS).

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Why is this contract an After-the-Fact?

Manual Arts was not aware of the policy and procedure of the district with regards to contracts. In addition, there was miscommunication with procurement which contributed to more delay in the processing of the contract. JHU service was required to commence by a specific date otherwise, the school would not be in compliance with the requirements of the grant which would lead to loss of funding.

Why do we need to do this now?

The effectiveness of the support rendered by John Hopkins Talent Development Secondary to MAHS will be aligned to LAUSD performance meter goals in ELA and numeracy.

- The school-wide advanced/proficiency goal set for MAHS SIG implementation in ELA is 50% for all students in grades (9-11).
- The school-wide advanced/proficiency goal set for MAHS SIG implementation in math was 41% for all students in grades (9-11).

What would happen if this were not approved?

We must implement exactly the strategies and initiatives that are in our school's SIG implementation chart. In order to be in compliance with the grant requirements, MAHS must prove in state and federal audits that they have received Link-learning coaching. Failure to implement this initiative would jeopardize MAHS' SIG funding for the following year.

What are the terms of the proposed agreement?

The contract term is an initial period from August 1, 2013 through June 30, 2014 for \$73,500 with an option to renew through September 30, 2015 for a not-to-exceed total of \$147,000. Funding source is School Improvement Grant (Cohort 2- Yr. 2). The Office of the General Counsel has acknowledged the effectiveness of the renewal option period.

If you have any questions or require additional information, please contact me at rdw5302@lausd.net.

c: Michelle King
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

DATE: September 3, 2014

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

ADOPTED
BOARD REPORT

OCT 14 2014

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

During the Board of Education's April 10, 2012 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of August.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE AUGUST 1 TO AUGUST 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$269,574.62	\$676,195.21
Office Essentials	\$323,063.50	\$546,573.70
Custodial/Maint. & Operations	\$520,785.72	\$915,617.00
Paper	\$61,132.53	\$156,465.59
Visual Arts	\$23,977.18	\$220,231.91
Educational Supplies/Tools	\$55,082.47	\$147,979.93
Science/Home Economics/First Aid	\$18,013.21	\$110,950.64

OCT 14 2014

Members, Board of Education
Dr. John E. Deasy, Superintendent

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September 3, 2014

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE AUGUST 1 TO AUGUST 31, 2014	ACCUMULATIVE FISCAL YEAR TOTAL
Audio Visual	\$0.00	\$25,258.95
Athletic Equipment	\$42,187.13	\$50,732.38
Forms & Publications	\$181,825.53	\$188,052.38
Music	\$1,215.64	\$2,796.20
TOTALS	\$1,496,857.53	\$3,040,853.89

If you have questions or require additional information, please contact me at (213) 241-1751.

c: Michelle King
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
Marc Monforte

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Intensive Support & Intervention

INFORMATIVE

DATE: September 11, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: Dr. Donna E. Muncey
Chief of Intensive Support & Intervention

ADOPTED
BOARD REPORT

OCT 14 2014

**SUBJECT: CENTER FOR COLLABORATIVE EDUCATION
CONTRACT NO.: 4400003138
CONTRACT AMOUNT: \$814,960 IN REVENUE
REQUEST FOR AUTHORIZATION**

Introduction:

This contract will define the terms, upon approval from the California Commission on Teacher Credentialing (CTC), pursuant to which the LAUSD will receive and use grant funds received by the Center for Collaborative Education (CCE) to help establish the LANALP as a Clear Administrative Services Credential provider.

In fall of 2013, the Los Angeles Unified School District and the CCE, with WestEd as external evaluator, were awarded a \$4,874,833 United States Department of Education grant over five years to establish and implement the LANALP, a competency-based leadership development program that will also lead to a Professional Clear Administrative Services Credential (Tier II) for current administrators. Through this grant LAUSD and CCE have written a proposal to CTC to become an Administrative Services Clear Induction program.

Why is this necessary?

This contract is necessary in order to define the terms of the partnership between LAUSD and CCE. The contract clearly defines the services and resources both LAUSD and CCE will provide and receive including the term of agreement.

Why do we need to do this now?

On February 13, 2014, CTC adopted brand new Administrative Services Clear Induction Standards. On July 1, 2015, current Tier II programs based on the 2001 standards will expire, leaving new administrators that need to clear their preliminary credential, with very few options as to how they will clear their preliminary credential. LAUSD was the first institution to submit a proposal using the newly adopted standards and will serve as the pilot program for the State of California. Upon approval from CTC, CCE and LAUSD are set to launch a cohort of 30-35 candidates in the two-year program.

Effective leadership is essential to student success. We feel this administrator induction model will be a tremendous support program for beginning administrators by supporting them with a two-year job-embedded, research-based and differentiated program. The program uses the

Members, Board of Education
Dr. John E. Deasy, Superintendent

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September 11, 2014

California Professional Standards for Education Leaders (CPSEL), the LAUSD School Leadership Framework (SLF), which is based on CPSEL and the Interstate School Leaders Licensure Consortium (ISLLC) 2008 standards contextualized to LAUSD, and a set of dispositions we refer to as the Habits of Mind to shape a program that will ensure each candidate is fully prepared to demonstrate mastery over program outcomes and be better school leaders within LAUSD.

What would happen if this were not approved?

We would not establish the partnership between LAUSD and CCE and would not receive funding to hire the necessary Field Coordinator position for the program. Additionally, administrators would be left with very few options for receiving their Tier II credential, as many Institutions of Higher Education (IHEs) will not continue to offer their clear credential programs.

What are the terms of the proposed agreement?

The contract term covers a four-year period where the CCE will pay LAUSD a total up to \$814,960 to fund a LANALP Field Coordinator to serve as the liaison between LAUSD and CCE.

If you have any questions or require additional information, please contact me at donna.muncey@lausd.net or at (213) 241-7000.

c: Michelle King
Matt Hill
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services

INFORMATIVE

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

DATE: October 15, 2014

FROM: Roger Finstad, Director
Maintenance and Operations

ADOPTED
BOARD REPORT

OCT 14 2014

**SUBJECT: DAL-TILE DISTRIBUTION INC.
CONTRACT NO.: 4400003210
CONTRACT AMOUNT: \$333,334 PER YEAR FOR 36 MONTHS
RECOMMENDATION TO AWARD**

Maintenance and Operations is requesting the Board of Education's approval to award Contract No. 4400003210, for the purchase of Tile and Installation Products.

Why is this necessary?

This contract is needed to provide the lowest overall competitive cost for the purchase of tile and installation products.

Why do we need to do this now?

To replace the expired annual contract No.C-588, for Tile and Installation Products..

What would happen if this were not approved?

If the contract is not approved, there would be an increased administrative cost and burden to the Maintenance & Operations Branch for the purchase of tile and installation products. Additionally, it is anticipated that the purchase of tile and installation products will exceed the public contract code that limits the District's total purchase of a commodity to \$84,100 per year. Future purchases will need to advertise formally for each purchase thereafter.

What are the terms of the proposed agreement?

The terms of the contract will be for 36 months. Funding will be provided on an as needed basis by the individual department making the purchase.

If you have any questions, please contact me at roger.finstad@lausd.net or (213) 241-0304

c: Michelle King
David Holmquist
Enrique Boull't
Dr. Ruth Perez
Gerardo Loera
Mark Hovatter
George Silva

Yvette Merriman-Garrett
Jefferson Crain

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Beyond the Bell Branch

INFORMATIVE

DATE: September 30, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent

FROM: Alvaro Cortés, Executive Director
Beyond The Bell Branch

ADOPTED
BOARD REPORT

OCT 14 2014

**SUBJECT: CONTRACTOR NAME: WILLIAM CATHERS
CONTRACT NO.: 4400003120
CONTRACT AMOUNT: \$81,000
REQUEST FOR RATIFICATION OF CONTRACT FOR
HIGH INTELLECTUAL PREPAREDNESS PROGRAM (HIPP)**

One reason that students and teachers from LAUSD have consistently excelled in Academic Decathlon since 1998 is the High Intellectual Preparedness Program (*HIPP*) run by William Cathers. Mr. Cathers' unique ability to handle difficult intellectual content across a variety of subjects, along with his extraordinary ability to motivate and inspire students and teachers alike, is the core of what makes *HIPP* successful. In addition, Mr. Cathers' ability to develop curriculum that complements, augments, and enlivens the USAD content, along with innovative testing materials and mock competitions to prepare students for competition day, is without peer. *HIPP* has contributed to making the LAUSD competition one of the toughest in the nation, and has demonstrated that it is possible to close the achievement gap between traditionally high and low performing schools. As a result, *HIPP* schools have won numerous medals at regional and state competitions in categories as diverse as geography, opera, astronomy, the American Civil War, climatology, biotechnology, oceanography, geology, jazz, ballet, music theory, speech, essay, interview, history of China, Russia, and Latin America, economics, the European Renaissance, music and visual art from various eras and cultures, and many other subjects.

The *HIPP* program has continued to thrive, despite major budget reductions continued from the 2008-2009 school year. Last year, *HIPP* was restored to the eight Saturday workshops it traditionally held to support Academic Decathlon Programs. However, the professional expert funds that had always been part of the *HIPP* contract and that were used to bring in master teachers to work one-on-one with students in essay writing, seminar discussions and a variety of other activities have not yet been restored. This has resulted in a savings of \$32,000.00 used in the past for Certificated Professional Expert pay and \$5,000 for Classified Professional Expert pay.

Last year, the 2013-14 *HIPP* program was able to add to its long legacy of success. Nine of the top 15 scoring teams in the LAUSD participated in the *HIPP* program: Franklin, Bell, Hamilton, Narbonne, Francis Polytechnic, Van Nuys, Lincoln, Los Angeles and Freemont. In addition, *HIPP* worked with five schools who went to the State competition, Franklin, Bell, Hamilton, Narbonne, & Francis Polytechnic.

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Members, Board of Education
Dr. John E. Deasy, Superintendent

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September 30, 2014

Prior to *HIPP*, no Title I schools from LAUSD had ever gone to the State Competition. *HIPP* has helped targeted schools go on to the State competition for the past 14 years. The following *HIPP* schools have gone on to the State competition for the first time: Belmont, Los Angeles, Garfield, Crenshaw, Franklin, Francis Polytechnic, San Fernando, Lincoln, Bell, Narbonne, and Hamilton. Some of these schools have now gone to the State Competition multiple times.

The acronym, *HIPP*, was inspired by an *Options'* student who wrote a note to Mr. Cathers that read, "*Thanks for making it hip to be smart.*" Scores of teachers and thousands of students have shared that sentiment over the years because the LAUSD hired *Cathers Consulting* to provide the *High Intellectual Preparedness Program* for our Academic Decathlon teams.

Due to the success of this program and our continued commitment to our students, Beyond the Bell will be considering the possibility of a multi-year contract for future services, which may result in a price reduction due to a longer term commitment.

If you have any questions, please contact Cliff Ker at cliff.ker@lausd.net 213.241.3503.

c: Michelle King
David Holmquist
Enrique Boull't
Jefferson Crain
Dr. Ruth Perez
Gerardo Loera
George Silva

OCT 14 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Common Core Technology Project

INFORMATIVE

DATE: October 2, 2014

TO: Members, Board of Education
Dr. John E. Deasy, Superintendent of Schools

FROM: Bernadette Lucas
Director, Common Core Technology Project

**SUBJECT: CONTRACTOR NAME: LEADERSHIP EVOLUTION DYNAMICS
CONTRACT NO.: 4400003102
CONTRACT AMOUNT: \$97,350
REQUEST FOR RATIFICATION OF LEADERSHIP EVOLUTION
DYNAMICS FOR ORGANIZATIONAL CHANGE MANAGEMENT
CONSULTING SERVICES**

The Common Core Technology Project (CCTP) team is requesting Board of Education ratify an agreement with Leadership Evolution Dynamics to provide services necessary to build internal capacity in best industry practices in organizational change management.

Why is this necessary?

The Los Angeles Unified School District (LAUSD) has a responsibility to prepare students to be successful in a 21st century workforce. The Common Core Technology Project (CCTP) represents the large-scale transition necessary to support the District's effort to provide the type of technology-enabled teaching and learning needed to accomplish that critical goal. Any transition of this scale and complexity requires adequate processes known as *organizational change management* (OCM) that assess where each individual is in the cycle of change and provides the tailor-made support needed to ensure knowledge, understanding, and desire to participate in the change, ensuring a successful transition. The proposed agreement will support the District in building the internal capacity needed to implement effective OCM strategy—ensuring the readiness of every person through research-based methods including timely communications, training, support, and acknowledgment concerning critical changes.

Why do we need to do this now?

The first phases of CCTP have already been underway and OCM practices and policies developed midstream. The proposed agreement provides the guidance and support necessary to internal educational professionals to carry out OCM practices in accordance with industry standards in anticipation of ongoing, future, and scaled-up program phases.

What would happen if this were not approved?

Without ensuring the adoption of research-based OCM principals, the District would continue to implement large-scale and complex programs without ensuring adequate readiness among all stakeholders. The risk in rolling out massive and complex projects without appropriate OCM

methodology has been evidenced in past efforts that introduced major changes without organizational readiness leading to consequences that were no less than disastrous.

What are the terms of the proposed agreement?

Procurement Services Division conducted an Informal Request for Proposal (IRFP). The IRFP was released on June 20, 2014 and closed on July 17, 2014. Three proposers responded - North Highland, Navigator Management, and Leadership Evolution. A three-panel Source Selection Committee scored the proposals based on three (3) evaluation methods, 1) Experience, Past Performance & Qualifications, 2) Change Management Approach, and 3) Price. Leadership Evolution scored the highest.

- The proposed agreement will allow the CCTP OCM Team to engage the awarded vendor for a maximum period of one year.
- The initial term shall be August 1, 2014 and ending on October 31, 2014 with two available options to extend the agreement through the end February 28, 2015 and June 30, 2015.
- The agreement's initial term and available options were initially structured based on approved phases of the project, current available funding as well as expected future phases and associated funding.

The value of the agreement is not to exceed \$97,350 for the entire term of the agreement. Sources of funding is 100% Bond Funds. No General Funds will be expended.

If you have any questions please contact me at 213-241-5532.

c: Michelle King
David Holmquist
Enrique Boull't
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ADOPTED
BOARD REPORT
OCT 14 2014

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of Curriculum, Instruction and School Support

INFORMATIVE

TO: Members, Board of Education
John E. Deasy, Superintendent

DATE: October 1, 2014

FROM: Arzie Galvez, Administrative Coordinator, Advanced Learning Options

ADOPTED
BOARD REPORT

**SUBJECT: CONTRACTOR NAME: ADVANCEMENT VIA INDIVIDUAL
DETERMINATION (AVID)**

OCT 14 2014

CONTRACT NO.: 4400001964-1

AMENDMENT AMOUNT: \$169,760

**REQUEST FOR RATIFICATION OF AMENDMENT TO ADVANCEMENT VIA
INDIVIDUAL DETERMINATION (AVID) CONTRACT**

Action Proposed

The Office of Curriculum, Instruction and School Support (OCISS) requests that the Los Angeles Board of Education approve the amended AVID contract with AVID Center. This contract directly supports the District commitment that every student graduate from high school prepared for college and career success.

Background Information

Currently, there are 60 District schools implementing AVID. (See attachment which lists the District's AVID schools.) The decision to implement AVID rests with the school and reflects a site's effort to increase the number of students participating and succeeding in rigorous academic courses, i.e., Advanced Placement (AP), honors and graduating prepared for college success.

As a result of cuts to state funding, LACOE no longer covers the annual membership fees for LAUSD AVID schools. Thus, this agreement enables the District's 60 AVID schools (1 elementary, 32 middle, 23 high and 4 span) to remain AVID sites and to continue to have full membership benefits, which include access to AVID resources, i.e., curricular, instructional, professional development.

It is important to note that the 2014-2015 agreement is to cover the annual membership fees for all participating District AVID sites (60). This year's contract amount also includes the acquisition of the AVID curriculum libraries for new AVID schools (9). Although the District covers the cost of membership (all AVID schools) and the curriculum library (new schools only), it is the responsibility of AVID schools to pay registration fees for ongoing AVID professional development, e.g., AVID Summer Institute, LACOE PATH training. The total amount of the contract is \$169,760.

The Office of Curriculum, Instruction and School Support is requesting the Board's approval of this contract, which ensures that all students, including the historically underrepresented and first-generation college bound, are fully supported for college and career preparation and success.

If you need additional information, please contact me at (213) 241-8220.

Enclosure

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