



## Board of Education Report

File #: Rep-306-17/18, Version: 1

ADOPTED  
BOARD REPORT

MAR 13 2018

Approval of Procurement Actions  
March 13, 2018  
Procurement Services Division

**APPROVED**

### Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; Contract Amendment and Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B".

### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #463-16/17), which the Board exercised on May 9, 2017.

### Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed

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in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; Contract Amendment; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts

**Student Impact:**

See attached Board Informatives.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

**Informatives:**

Informative - Wildwood School, Inc., dba The Wildwood Outreach Center, Contract No. 4400006223

Informative - Cintia Romero, Contract No. 4400006096

Informative - Johnny Spencer, dba Eye See You, Contract No. 4400006222

Informative - Wolfone Productions, Contract No. 4400006212

Informative - Leemak USA LLC, dba Maklee Engineering, Contract No. 4400006248

Informative - The Los Angeles Trust for Children's Health, Contract No. 4400006257

Informative - Northern California Elevator Industry JATC Trust Fund, Contract No. 4400006271

Informative - Warehouse January 2018

Informative - Various Vendors (Private Schools Professional Development), Contract Nos. 4400006243, 4400006244, 4400006245

Informative - Evelyn Mah, dba Abrams, Mah &amp; Kahn, Imber Court Reporters, Inc., Contract Nos. 4400006235, 4400006274

Informative - Alliant Insurance Services, Inc., Contract No. 4400006291

Informative - Various Vendors (School Leadership), Contract Nos. 4400006312-6319, 4400006330-6332

Informative - City of Los Angeles, Contract No. 4400006341

Informative - City of Los Angeles, Contract No. 4400006342

Informative - City of Los Angeles, Contract No. 4400005585-1

Informative - Bay City Electric Works; Collicutt Energy Services Inc., Contract Nos. 4500368315, 4500368316

Informative - Commercial Cooling, Contract Nos. 4500370141, 4500370142, 4500370143, 4500370144, 4500370145, 4500370146



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Informative - Quality Commercial Cleaning, Inc., dba Spectrum Facility Maintenance, Contract No. 4400006289  
Informative - Sony Electronics, Inc., Videotape Products, Inc., Contract Nos. 4500370365, 4500370366  
Informative - AAA Solar Electric, Inc., dba AAA Network Solutions, Inc., Contract No. 4400006285

**Submitted:**

02/23/18

**APPROVED**

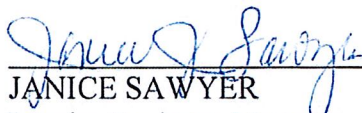
ADOPTED  
BOARD REPORT

MAR 13 2018

**APPROVED**ADOPTED  
BOARD REPORT  
MAR 13 2018

RESPECTFULLY SUBMITTED,

APPROVED &amp; PRESENTED BY:


  
VIVIAN EKCHIAN  
Interim Superintendent  
JANICE SAWYER  
Interim Business Manager  
Office of the Business Manager

REVIEWED BY:

APPROVED &amp; PRESENTED BY:

  
DAVID HOLMQUIST  
General Counsel  
SUNG YON LEE  
Interim Chief Procurement Officer  
Procurement Services Division☒ Approved as to form.

REVIEWED BY:

  
CHERYL SIMPSON  
Director, Budget Services and Financial Planning☒ Approved as to budget impact statement.



## ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYGATEL  
BOARD REPORT

MAR 13 2018

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDEDNEW CONTRACTS NOT EXCEEDING \$250,000

\$543,220

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

**APPROVED**Wildwood  
School, Inc., dba  
The Wildwood  
Outreach Center4400006223  
**Item A**

Informally competed contract to provide training for up to 12 teachers that will include classroom consultation, cycles of planning, teacher observations, student work analysis and refinements. Specific components of the training will focus on closing the achievement gap through culturally relevant and responsive methodologies and shall emphasize meeting the needs of all students including: English Learners, Students with Disabilities, Gifted and Talented students, and Standard English Learners.

General  
Funds  
(School Based)  
(100%)

\$75,000

**Contract Term:** 01/08/18 through 06/30/18**Contract Value:** \$75,000Requester: *Christian Panes, Principal*  
*Mid-City's Prescott School of Enriched Sciences*

Cintia Romero

4400006096  
**Item B**

Informally competed contract to provide curator/archivist services to manage and maintain approximately 100,000-object educational collection of paintings, ancient artifacts, photographs, historical furnishings, documents, rare books, films, and antique equipment.

General  
Funds  
(100%)

\$27,000

**Contract Term:** 11/28/17 through 06/30/18**Contract Value:** \$27,000Requester: *Rory Pullens*  
*Senior Executive Director*  
*Arts Education Branch*

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

**APPROVED**Johnny Spencer,  
dba Eye See You4400006222  
**Item C**

Informally competed contract to provide music instruction to students and professional development to teachers that are aligned to Carver Middle School's restorative justice goals.

General  
Funds  
(School Based)  
(100%)

\$55,700

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MAR 13 2018**Contract Term:** 01/08/18 through 06/07/18**Contract Value:** \$55,700Requester: *Latasha Buck, Principal*  
*George Washington Carver Middle School*Wolfone  
Productions4400006212  
**Item D**Informally competed contract to provide students in grades 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> with training in safety precautions and mental discipline. The contractor will provide training by using several different exercise techniques and disciplines that will aid in helping the students increase their focus in the classroom, self-esteem, confidence, conflict resolution, and communication skills. Training classes are for up to 45 students, 4 periods per day, 20 hours per week.General  
Funds  
(School Based)  
(100%)

\$44,193

**Contract Term:** 01/08/18 through 06/07/18**Contract Value:** \$44,193Requester: *Latasha Buck, Principal*  
*George Washington Carver Middle School*

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|----------------------------|---------------|
|-------------------|-------------------------------------|--------------------|----------------------------|---------------|

**APPROVED**

|  |                             |  |                            |           |
|--|-----------------------------|--|----------------------------|-----------|
| Leemak USA<br>LLC, dba Maklee<br>Engineering | 4400006248<br><b>Item E</b> | Informally competed contract to provide migration of Human Resources System (HRS) data from the existing database to Oracle with a new user interface. | General<br>Funds<br>(100%) | \$242,000 |
|--|-----------------------------|--|----------------------------|-----------|

**Contract Term:** 12/27/17 through 06/30/18**Contract Value:** \$242,000

Requester: *Shahryar Khazei*  
*Chief Information Officer*  
*Information Technology Division*

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|   |                             |  |  |          |
|---|-----------------------------|--|--|----------|
| The Los Angeles<br>Trust for<br>Children's Health | 4400006257<br><b>Item F</b> | Named-in-grant provider contract to provide resources, services, and staff for an evidence-based intervention program in 20 priority LAUSD schools to reduce HIV and other STD infections among adolescents and provide support in the development and facilitation of research and evaluation of the evidence-based intervention. | Promoting<br>Adolescent<br>Health<br>Through<br>School-Based<br>HIV/STD<br>Prevention and<br>School Based<br>Surveillance<br>Grant<br>(100%) | \$99,327 |
|---|-----------------------------|--|--|----------|

**Contract Term:** 01/01/18 through 07/31/18**Contract Value:** \$99,327

Requester: *Eduardo Solorzano, Director*  
*Division of Instruction*



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|----------------------------|---------------|
|-------------------|-------------------------------------|--------------------|----------------------------|---------------|

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blank**Item G**

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**APPROVED**ADOPTED  
BOARD REPORT  
MAR 13 2018**CONTRACT AMENDMENTS NOT EXCEEDING \$250,000****\$0**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

None

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****INCOME CONTRACTS NOT EXCEEDING \$500,000**

&lt;\$90,841&gt;

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

**APPROVED**

Northern  
California  
Elevator Industry  
JATC Trust Fund

4400006271

**Item H**

Revenue contract by which the Division of Adult and Career Education/Apprenticeship Program is paid for administrative services and support for the Employment Training Panel (ETP) contracts which provide the necessary funding for quality training of 680 apprentices and journey-level workers in the elevator industry to perform specialized training in areas such as rigging, welding, electrical work, hydraulic piping, installation of metal, wood, and glass, as well as critical safety training.

Revenue

&lt;\$90,841&gt;

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**Contract Term:** 04/01/18 through 03/31/20**Contract Value:** <\$90,841>Requester: *Joseph Stark**Executive Director**Division of Adult and Career Education***INCOME CONTRACT AMENDMENTS NOT EXCEEDING \$500,000**

\$0

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

None

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****B. AFTER THE FACT CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED** **\$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | ADOPTED<br>BOARD REPORT<br><br>MAR 13 2018 | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--|--------------------------------|---------------|

None

**APPROVED****C. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS** **\$0**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

None



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****D. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000** **January 2018 = \$1,246,468**  
**YTD = \$10,703,572**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

|   | <u>January*</u><br><u>Qty of POs</u> | <u>YTD</u><br><u>Qty of POs</u> | <u>January*</u><br><u>Total</u> | <u>YTD</u><br><u>Total</u> |
|---|--------------------------------------|---------------------------------|---------------------------------|----------------------------|
| Low Value – Decentralized Purchase Orders - <i>January 2018</i> | 185                                  | 1,580                           | \$1,246,468<br>(Avg. \$6,738)   | \$10,703,572               |

**E. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000** **January 2018 = \$21,040,088**  
**YTD = \$133,484,676**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

|  | <u>January*</u><br><u>Qty of POs/</u><br><u>Transactions</u> | <u>YTD</u><br><u>Qty of POs/</u><br><u>Transactions</u> | <u>January*</u><br><u>Total</u> | <u>YTD</u><br><u>Total</u> |
|--|--|---|---------------------------------|----------------------------|
| Low Value – Decentralized Purchase Orders – <i>January 2018</i>                                      | 4,084  | 27,153  | \$7,158,643<br>(Avg. \$1,753)   | \$48,299,391               |
| Purchase Orders – <i>January 2018</i>  | 45   | 4,150   | \$2,736,129<br>(Avg. \$60,803)  | \$23,215,096               |
| DISTRICT CARD TRANSACTIONS<br>(i.e., P-Card, Fuel Card, Toshiba Card,<br>etc.) – <i>January 2018</i> | 8,596  | 55,227  | \$2,424,087<br>(Avg. \$281)     | \$18,032,300               |
| Rental Facilities – <i>January 2018</i>  | 4  | 19  | \$75,820<br>(Avg. \$18,955)     | \$204,581                  |
| Travel/Conference Attendance –<br><i>January 2018</i>  | 393  | 3,015   | \$292,908<br>(Avg. \$745)       | \$2,855,855                |
| GENERAL STORES DISTRIBUTION<br>CENTER – <i>January 2018</i>  | 270  | 1,990   | \$2,421,390<br>(Avg. \$8,968)   | \$14,840,757               |
| BOOK/INSTRUCTIONAL MATERIAL<br>PURCHASE ORDERS (BPO) –<br><i>January 2018</i>                        | 331  | 3,482   | \$5,941,111<br>(Avg. \$17,949)  | \$26,036,696               |

\*Detailed information is provided on the Procurement Services website.

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**ADOPTED  
BOARD REPORT

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**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS****NEW CONTRACTS EXCEEDING \$250,000****\$108,547,209****APPROVED**

| <u>CONTRACTOR</u>  | <u>IDENTIFI-<br/>CATION<br/>NO.</u>   | <u>DESCRIPTION</u>   | <u>SOURCE<br/>OF<br/>FUNDS</u>   | <u>AMOUNT</u>   |
|--|---|--|--|---|
| Brandman University;<br>FACTS Education Solutions, LLC;<br>Public Consulting Group, Inc. | 4400006243<br>4400006244<br>4400006245<br>(RFQ 2000000917-C)<br><b>Item I</b> | Authorization to execute three (3) formally competed contracts to be added to the existing bench of contracts*, via a "re-fresh," to provide professional development services, including university courses, coaching/mentoring, workshops, and conference planning/facilitating in support of private schools qualified to receive Title II Part A funds as reauthorized by Every Student Succeeds Act (ESSA) in 2015. These are required pass-through contracts for Title II, Part A-participating private schools with LAUSD as the Local Education Agency (LEA). The authority to increase or decrease individual amounts will be limited to the previously Board-approved amount of \$19,000,000, Bd. of Ed. Rpt. No. 448-14/15, dated 05/12/15. No additional amounts are requested at this time. | Federally Funded<br>Title II, Part A<br>General Funds<br>Restricted (100%) | \$19,000,000<br>(The aggregate contract value will remain the same at \$19,000,000 previously approved by the Board per BOE Rpt. No. 448-14/15, dated 05/12/15) |

**Contract Term:** 07/01/18 through 06/30/20**Aggregate Value for 59 Contracts:**  
**\$19,000,000**Requester: *Sergio Franco*  
*Assistant Chief Human Resources Officer*  
*Human Resources Division*

\*95 Percent Group; A+ Educators; Amplify Education, Inc. (formerly Wireless Generation); Association for Supervision and Curriculum Development (ASCD); Associates for Educational Success; Boojum Institute; Brienza's Academic Advantage; Bureau of Jewish Education (BJE); Cambridge Education; Carskadon Associates, Inc.; Catapult Learning West, LLC; Center for College and Career Readiness; Center for Responsive Schools, Inc.; Cicero Group dba Education Direction; Collins Education Associates, LLC; DataWorks Educational Research; David Ghoogasian (The Lyceum); Discovery Science Center; Educational Training Specialists, LLC; Freshi Films, LLC; The Frostig Center; Generation Ready, Inc.; Greenwood Publishing Group DBA Heinemann; Growing Educators, Inc.; Houghton Mifflin Harcourt; Inner-City Arts; Just ASK Publications; Knowledge Delivery Systems; Knowledge Network Solutions; Lakeshore Learning Materials; Learn It Systems, LLC; Los Angeles Education Partnership (LAEP); Loyola Marymount University; Loyola Marymount Center for Math and Science Training (CMAST); Marzano Research, LLC; MindStreams, LLC; Mount Saint Mary's University; National Reading Styles Institute (NRSI); National University; NCS Pearson, Inc.; PowerMyLearning, Inc., dba PowerMyLearning; Public Works Group; Quaglia Institute for School Voice and Aspirations dba QISVA; Renaissance Learning, Inc.; Scholastic, Inc.; School Improvement Network; Staff Development for Educators (SDE); Sierra Educational Consulting; Special Needs Resource Group; Tech4Learning, Inc.; Total Education Solutions; UCLA Center X; The University Corporation (CSUN); Voyager Sopris Learning, Inc.; WestED; and Yeshiva Educational Services, Inc.



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS ~~NOT~~ UNDER  
DELEGATED AUTHORITY**

BOARD REPORT  
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**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS****NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u>   | <u>IDENTIFI-<br/>CATION<br/>NO.</u>                           | <u>DESCRIPTION</u>   | <b>APPROVED</b> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u>   |
|---|---|--|-----------------|--------------------------------|---|
| Evelyn Mah, dba<br>Abrams, Mah &<br>Kahn;<br>Imber Court<br>Reporters, Inc. | 4400006235<br>4400006274<br>(RFP 2000001419)<br><b>Item J</b> | Authorization to execute two (2) formally<br>competed contracts to be added to the existing<br>bench of contract for court reporters*, via "re-<br>fresh," to provide court reporting services to<br>transcribe proceedings, provide copies of<br>transcripts of testimonies made by witnesses,<br>and optional related services. The authority to<br>increase or decrease individual amounts for<br>these contracts will be limited to the previously<br>Board approved amount of \$800,000, Bd. of Ed.<br>Rpt. 155-14/15, dated 11/18/14. No additional<br>amounts are requested at this time. |                 | General<br>Funds<br>(100%)     | \$800,000<br>(The<br>aggregate<br>contract value<br>will remain<br>the same at<br>\$800,000 as<br>previously<br>approved by<br>the Board per<br>BOE Rpt.<br>155-14/15,<br>dated<br>11/18/14.) |

**Contract Term:** 03/14/18 through 11/18/19

**Aggregate Contract Value for Eight  
Contracts: \$800,000**

Requester: *David Holmquist*  
General Counsel  
Office of the General Counsel

\*Barbara Demery Gillam & Associates; Duke Court Reporters, Inc., dba DCR Litigation Services; Hahn Bowersock Corporation; Kennedy Court Reporters, Inc.; Kusar Court Reporters & Legal Services, Inc.; Personal Court Reporters, Inc.



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS****NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

Alliant Insurance  
Services, Inc.4400006291  
(RFP 2000001464)**Item K**

Formally competed contract to provide an Owner Controlled Insurance Program (OCIP). This is the fourth OCIP (OCIP IV) entered into to protect the District from third party liability by providing general liability, workers' compensation, contractor's pollution liability, and excess liability coverage for new construction and modernization/repair projects.

Bond  
Funds  
(100%)

\$83,547,209

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**Contract Term:** 05/01/18 through 04/30/23  
includes one two-year renewal option

Brokerage Services Fees: \$2,547,209  
Insurance Carrier Premium: \$81,000,000  
**Aggregated Five-Year Contract Value: \$83,547,209**

Requester: *Mampré Pomakian*  
*Interim Chief Risk Officer*  
*Risk Management & Insurance Services*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS****NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u>   | <u>IDENTIFI-<br/>CATION<br/>NO.</u>  | <u>DESCRIPTION</u>  | <u>SOURCE<br/>OF<br/>FUNDS</u>  | <u>AMOUNT</u> |
|---|--|---|---|---------------|
| American Institutes<br>for Research;<br>Community<br>Training and<br>Assistance Center;<br>Inflexion;<br>InnovateEd;<br>Institute for<br>Leadership<br>Enhancement and<br>Development;<br>Kickboard; Learn It<br>Systems, LLC;<br>Partnership for Los<br>Angeles Schools;<br>The Eagle<br>Academy<br>Foundation;<br>Westat;<br>WestEd | 4400006312<br>4400006313<br>4400006314<br>4400006315<br>4400006316<br>4400006317<br>4400006318<br>4400006319<br>4400006330<br>4400006331<br>4400006332 | Authorization to increase contract capacity and<br>execute 11 formally competed contracts to be<br>added to the existing bench of contracts* via<br>“refresh” to provide professional development<br>to increase school leadership capacity and<br>coherence. The authority to increase or<br>decrease the individual amounts for these<br>contracts will be limited to the new aggregate<br>amount of \$28,000,000.<br><br><b>Contract Term:</b> 03/13/17 through 12/31/21<br><br>Initial Aggregate Value                      \$8,000,000<br>*Additional Authorized Value: \$20,000,000<br><b>Aggregate Five-Year Contract Value for<br/>Thirty-Seven (37) Contracts: \$28,000,000</b><br><br><i>Requester: Anthony Aguilar, Director<br/>Division of Instruction</i> | Various<br>per<br>Requesting<br>School<br>or<br>Office<br>(100%)<br><i>ADOPTED<br/>BOARD REPORT<br/>MAR 13 2018</i> | \$20,000,000* |
|   | <b>Item L</b>  |   |   |               |

\* DataWORKS; Growing Educators; Los Angeles Education Partnership (LAEP); PAN LTD; Principals Exchange; UCLA Center X; Alliance for the Study of School Climate; Quaglia Institute; Corwin Press; The Howard Group; Teacher Created Materials; Teaching Learning Solutions; ASCD; Catapult Learning; Center for College and Career Readiness; District Management Group; Dream a World Education; Education Direction; Generation Ready; Gibson Hasbrouck & Assoc.; Johns Hopkins University; Kagan; New Teacher Center; Public Consulting Group; Redbird Advanced Learning; Success for All Foundation

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS****INCOME CONTRACTS EXCEEDING \$500,000**

&lt;\$2,383,021&gt;

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

**APPROVED**City of Los  
Angeles4400006341  
**Item M**

Revenue contract for the District to serve as a partner for 16 YouthSource Centers providing on-site support to Workforce Innovation and Opportunity Act case managers in identifying potential participants, out-of-school youth and targeting potential participants to youth services and connecting students to YouthSource Centers and/or LAUSD services when available.

Revenue

&lt;\$1,083,021&gt;

ADOPTED  
BOARD REPORT  
MAR 13 2018

**Contract Term:** 07/01/17 through 06/30/18**Contract Value:** <\$1,083,021>

Requester: *Erika Torres, Executive Director  
Student Health and Human Services*

City of Los  
Angeles4400006342  
**Item N**

Revenue contract for the District to provide Pupil Services Attendance Counselors to 13 FamilySource Centers to: conduct psychosocial and educational assessments; link students and families to educational, social and other services; provide case management related to academic outcomes; serve as mental health consultants; and provide training workshops.

Revenue

&lt;\$1,300,000&gt;

**Contract Term:** 07/01/17 through 06/30/18**Contract Value:** <\$1,300,000>

Requester: *Erika Torres, Executive Director  
Student Health and Human Services*



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS****INCOME CONTRACT AMENDMENTS EXCEEDING \$250,000**

&lt;\$195,000&gt;

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

**APPROVED**City of Los  
Angeles

4400005585-1

**Item O**

Amendment to increase capacity of revenue contract to include half of the salaries of 3 Pupil Services and Attendance (PSA) Counselors co-located in the Southeast area at Los Angeles County America's Job Centers of California (AJCC) sites to serve district students throughout the Southeast/County area of LAUSD. LAUSD PSA Counselors will provide on-site support and educational services to students 16-24 years old. They will focus on supporting students who have the highest risk of dropping out of school and re-engaging youth who have dropped out of school back into an educational setting and linked them to the workforce.

Revenue

&lt;\$195,000\*&gt;

ADOPTED  
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**Contract Term:** 09/01/16 through 09/30/18

Initial Contract Value: &lt;\$250,000&gt;

\*Amendment No. 1: &lt;\$195,000&gt;

**Aggregate Contract Value:** <\$445,000>

Requester: *Erika Torres, Executive Director  
Student Health and Human Services*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

ADOPTED  
BOARD REPORT

MAR 13 2018

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS EXCEEDING \$250,000****\$9,089,173****APPROVED**

| <u>CONTRACTOR</u> | <u>IDENTIFI<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|------------------------------------|--------------------|--------------------------------|---------------|

|   |   |  |  |           |
|---|---|--|--|-----------|
| Bay City Electric Works;<br>Collicutt Energy Services, Inc. | 4500368315<br>4500368316<br>(IFB 2000001481)<br><b>Item P</b> | Formally competed one-time purchase to provide generator sets for Maintenance & Operations.<br><br><b>Contract Term:</b> One-time purchase | Restricted Maintenance Funds<br>(100%) | \$365,000 |
|---|---|--|--|-----------|

**Aggregate Value for Two (2) Purchase Orders: \$365,000**

Requester: *Greg Garcia, Interim Director  
Maintenance & Operations  
Facilities Services Division*

|                    |   |   |                      |           |
|--------------------|---|---|----------------------|-----------|
| Commercial Cooling | 4500370141<br>4500370142<br>4500370143<br>4500370144<br>4500370145<br>4500370146<br>(IFB 2000001475)<br><b>Item Q</b> | Formally competed one-time purchase to provide walk-in coolers and freezers for Catskill Ave. ES, Hollenbeck MS, Hollywood SH, Charles Maclay MS, Miles Ave. ES, and Pacoima MS.<br><br><b>Contract Term:</b> One-time purchase | Bond Funds<br>(100%) | \$296,000 |
|--------------------|---|---|----------------------|-----------|

**Aggregate Value for Six (6) Purchase Orders: \$296,000**

Requester: *Greg Garcia, Interim Director  
Maintenance & Operations  
Facilities Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

BOULEVARD  
BOARD REPORT

MAR 13 2018

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u> | <u>IDENTIFI<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|------------------------------------|--------------------|----------------------------|---------------|
|-------------------|------------------------------------|--------------------|----------------------------|---------------|

**APPROVED**

|   |   |  |                           |             |
|---|---|--|---------------------------|-------------|
| Quality<br>Commercial<br>Cleaning, Inc.,<br>dba Spectrum<br>Facility<br>Maintenance | 4400006289<br>(IFB 2000001483)<br><b>Item R</b> | Formally competed capacity contract to<br>provide pavement cleaning services at various<br>District locations. | General<br>Funds<br>(90%) | \$6,000,000 |
|---|---|--|---------------------------|-------------|

**Contract Term:** 04/01/18 through 03/31/23  
includes two (2) one-year renewal options

Bond  
Funds  
(10%)

**Aggregate Five-Year Contract Value:  
\$6,000,000**

Requester: *Greg Garcia, Interim Director  
Maintenance & Operations  
Facilities Services Division*

|   |   |   |                            |           |
|---|---|---|----------------------------|-----------|
| Sony Electronics,<br>Inc.;<br>Videotape<br>Products, Inc. | 4500370365<br>4500370366<br>(IFB 2000001530)<br><b>Item S</b> | Formally competed contracts to provide<br>broadcast studio equipment to upgrade KLCS-<br>TV station to Ultra High Definition (UHD) to<br>serve the needs of the Board of Education,<br>education community and the public at large. | General<br>Funds<br>(100%) | \$265,000 |
|---|---|---|----------------------------|-----------|

**Contract Term:** One-time Purchase

**Aggregate Value for Two (2) Purchase  
Orders: \$265,000**

Requester: *Robin Gee  
General Manager, KLCS  
District Operations and Digital Innovations*



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

ADOPTED  
BOARD REPORT

MAR 13 2018

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS EXCEEDING \$250,000 (CONT.)**

| <u>CONTRACTOR</u>  | <u>IDENTIFI<br/>CATION<br/>NO.</u>              | <u>DESCRIPTION</u>   | <b>APPROVED</b> | <u>SOURCE OF<br/>FUNDS</u>                                 | <u>AMOUNT</u> |
|--|---|--|-----------------|--|---------------|
| AAA Solar<br>Electric, Inc., dba<br>AAA Network<br>Solutions, Inc. | 4400006285<br>(IFB 2000001455)<br><b>Item T</b> | Formally competed contract to provide<br>network equipment upgrades and related<br>services for 15 projects throughout the<br>District.<br><br><b>Contract Term:</b> 04/01/18 through 03/31/22<br>includes two (2) one-year renewal options<br><br><b>Aggregate Four-Year Contract Value:</b><br><b>\$2,163,173</b><br><br>Requester: <i>Shahryar Khazei</i><br><i>Chief Information Officer</i><br><i>Information Technology Division</i> |                 | E-rate<br>Discounts<br>(33%)<br><br>Bond<br>Funds<br>(67%) | \$2,163,173   |

**CONTRACT AMENDMENTS EXCEEDING \$250,000****\$0**

| <u>CONTRACTOR</u> | <u>IDENTIFI<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|------------------------------------|--------------------|----------------------------|---------------|
|-------------------|------------------------------------|--------------------|----------------------------|---------------|

None

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

ADOPTED  
BOARD REPORT

MAR 13 2018

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

**UTILIZATION OF PIGGYBACK CONTRACTS IN EFFECT EXCEEDING \$250,000****\$0**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>NOT TO<br/>EXCEED<br/>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|-------------------------------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|-------------------------------------|

**APPROVED**

None

**INCOME CONTRACTS****\$0**

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE<br/>OF<br/>FUNDS</u> | <u>NOT TO<br/>EXCEED<br/>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|-------------------------------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|-------------------------------------|

None