



Board of Education Report

File #: Rep-281-16/17, Version: 1

APPROVED

APPROVAL OF PROCUREMENT ACTIONS

February 14, 2017

Procurement Services Division

ADOPTED AS AMENDED BY CONSENT VOTE

(Amended to Withdraw Contract Nos. 4400005371, 4400005372, 4400005373, and 4400005374,

A&R Food Distributors Inc., Goodman Food Products, Inc., dba Don Lee Farms; Perdue Farms Inc., Somma Food Group.)

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts and Amendments; Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B".

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #311-15/16), which the Board exercised on May 10, 2016.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed

in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts and Amendments; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Informative - Kopavi Kinnaird - Contract No. 4400005285

Informative - University of Southern California - Contract No. 4400005302

Informative - Public Consulting Group Education; Elevate Services, Inc. - Contract Nos. 4400005345, 4400005344

Informative - Beverly Hills/Hollywood NAACP - Contract No. 4400005274

Informative - Warehouse - December 2016

Informative - Inlandboatmen's Union - Contract No. 4400005440

Informative - A&R Food Distributors, Inc.; Goodman Food Products, Inc., dba Don Lee Farms; Perdue Farms, Inc.; Somma Food Group - Contract Nos. 4400005371-5374

Informative - Consolidated Disposal Service, LLC dba Republic Services - Contract No. 4400005442

Informative - Los Angeles Community College District - Contract No. 4400004150-1

Informative - First Student, Inc. - Contract No. 4400005338-5339, 4400005350

Informative - Trane U.S., Inc.; La Brea Air, Inc. - Contract Nos. 4400005364, 4400005363

Informative - Excelsior Elevator Corporation - Contract No. 4400005368

Informative - Vector Resources, Inc. dba Vector USA - Contract Nos. 4400004916-4917

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ADOPTED
BOARD REPORT
FEB 14 2017.

RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY:



MICHELLE KING
Superintendent



THELMA MELÉNDEZ DE SANTA ANA
Chief Executive Officer
Office of Educational Services

REVIEWED BY:

APPROVED & PRESENTED BY:



DAVID HOLMQUIST
General Counsel




GEORGE SIEVA
Chief Procurement Officer
Procurement Services Division

 Approved as to form.

REVIEWED BY:



CHERYL SIMPSON
Director, Budget Services and Financial Planning

 Approved as to budget impact statement.

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000**ADOPTED
BOARD REPORT

\$630,833

FEB 14 2017

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Kopavi Kinnaird	4400005285	Informally competed contract to create promotional materials for 44 Linked Learning pathways, enhance, maintain and update the Linked Learning website, and support the Division of Instruction with official communications.	California Career Pathway Trust Grant (100%)	\$42,525

Contract Term: 12/07/16 through 06/30/17**Contract Value:** \$42,525

Requester: *Derrick Chau*
Senior Executive Director
Division of Instruction

Requester: *Esther Soliman, Administrator*
Linked Learning Office
Division of Instruction

APPROVED

University of Southern California	4400005302	Named-in-grant provider contract for evaluation and data reporting services for the federal outreach and enrollment grant.	Medical Access and CHIP Reauthorization Act (MACRA) Grant (100%)	\$90,000
		Contract Term: 12/08/16 through 09/30/18		
		Contract Value: \$90,000		
		Requester: <i>Kimberly Uyeda, Director</i> <i>Student Health and Human Services</i>		

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
BOARD REPORT

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Public Consulting Group Education	4400005345	Informally competed contract to review the organizational structure, work, and budget of the District's Division of Special Education and consider whether, and if so, where, efficiencies may be realized without reducing the quality of the operation.	General Funds (100%)	\$125,000

Contract Term: 12/19/16 through 12/18/17**Contract Value:** \$125,000

Requester: *Michael Romero*
Senior Executive Director
Strategy & Innovation

APPROVED

Elevate Services, Inc.	4400005344	Informally competed contract to review the organizational structure, work, and budget of the District's Office of General Counsel and consider whether, and if so, where efficiencies may be realized without reducing the quality of the operation.	General Funds (100%)	\$66,152
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Contract Term: 01/03/17 through 06/30/17**Contract Value:** \$66,152

Requester: *Michael Romero*
Senior Executive Director
Strategy & Innovation

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
BOARD REPORT

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Students Run LA	4400005170	Informally competed contract to provide a marathon training program for approximately 3,500 middle and high schools students that will offer lessons about physical training (nutrition, training techniques, proper hydration) and also include character lessons (responsibility, respect, fairness, and citizenship).	General Funds (100%)	\$150,000

APPROVED

Contract Term: 10/17/16 through 05/31/19
includes two (2) one-year option renewals

Contract Value: \$150,000

Requester: *Alvaro Cortes*
Senior Executive Director
Beyond the Bell Branch

Courageous Hearts	4400005244 and 4400005244-1	Informally competed contract to provide training activities for the Anti-Tobacco Campaign Program to student leaders, staff, and program facilitators at selected middle and high schools.	Tobacco Use and Prevention Education (TUPE) Grant (100%)	\$61,361
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Contract Term: 10/03/16 through 06/30/18

Original Contract Value: \$61,361
Amendment No. 1: \$0
(Executed Date: 12/13/16)
Aggregate Contract Value: \$61,361

Requester: *Alvaro Cortes*
Senior Executive Director
Beyond the Bell Branch

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**ADOPTED
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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Trust for Children's Health	4400005281	Informally competed contract to provide Tobacco Use Prevention Education (TUPE) training services at the nine (9) High Schools with Wellness Centers and their surrounding communities. Contract Term: 11/01/16 through 06/30/19	Tobacco Use and Prevention Education (TUPE) Grant (100%)	\$40,795

Contract Value: \$40,795

Requester: *Alvaro Cortes*
Senior Executive Director
Beyond the Bell Branch

APPROVED

Beverly Hills/Hollywood NAACP	4400005274	Single-source contract to partner with the NAACP to organize a creative arts festival at Dorsey Senior High on November 18, 2016 and have District students attend the NAACP Theatre Awards on November 21, 2016. Both the festival and participation in the awards program are designed and intended to inspire and expose students to arts, media, film and entertainment career pathways through a series of workshops, seminars, and conversations with industry talent. Contract Term: 11/11/16 through 11/30/16 Contract Value: \$55,000	General Funds (100%)	\$55,000
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Requester: *Steven McCarthy*
K-12 Arts Coordinator
Arts Education Branch

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****INCOME CONTRACTS NOT EXCEEDING \$500,000**ADOPTED
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<\$130,000>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The County of Los Angeles	4400005361	Revenue contract for providing broadcasting services for the airing of the Los Angeles County Board of Supervisors' meetings.	Revenue	<\$130,000>

Contract Term: 11/01/16 through 01/31/18**Contract Value:** <\$130,000>

Requester: *Jorge Briseno*
Interim General Manager
KLCS

APPROVED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

<\$60,000>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Queenscare	4400005370-1	Amendment to extend term and increase capacity of revenue contract to provide mobile vision, dental and mental health services to specific school sites.	Revenue	<\$60,000*>

Current Contract Term: 01/01/13 through 01/01/17

New end date by this Amendment: 01/01/18

Initial Contract Value <\$240,000>

*Amendment No. 1: <\$60,000>

(Executed Date: 12/22/16)

Aggregate Contract Value <\$300,000>

Requester: *Erika F. Torres*
Executive Director
Student Health and Human Services

*Current ratification

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**B. AFTER THE FACT CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED****\$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT FEB 14 2017.	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

APPROVED**C. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**D. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

APPROVED

E. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

F. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) Plan and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**G. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000**

BOARD REPORT

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December 2016 – \$705,522
YTD - \$8,434,672

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

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	<u>December*</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>December*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders - <i>December 2016</i>	141	1,213	\$705,522 (\$5,004)	\$8,434,672

H. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000December 2016 - \$18,754,170
YTD - \$115,401,378

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>December*</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>December*</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders – <i>December 2016</i>	4,233	25,751	\$11,435,688 (\$2,702)	\$58,441,820
Purchase Orders - <i>December 2016</i>	10	131	\$714,346 (\$71,434)	\$13,965,476
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) <i>December 2016</i>	7,803	47,772	\$2,866,613 (\$367)	\$16,823,836
Rental Facilities – <i>December 2016</i>	1	21	\$650 (\$650)	\$197,600
Travel/Conference Attendance – <i>December 2016</i>	435	3,111	\$360,884 (\$830)	\$2,223,441
GENERAL STORES DISTRIBUTION CENTER – <i>December 2016</i>	259	1,829	\$1,239,641 (\$4,786)	\$8,055,389
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>December 2016</i>	302	2,694	\$2,136,348 (\$7,074)	\$15,693,816

*Detailed information is provided on the Procurement Services website.

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

ADOPTED
BOARD REPORT

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APPROVED

NEW CONTRACTS EXCEEDING \$250,000

\$140,719,286

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Inlandboatmen's Union	4400005440	Named-in-grant provider contract to conduct apprenticeship program that will include four (4) Inlandboatmen instructors, provide equipment and supplies, class and office space, overseeing of Inlandboatmen staff and one (1) LAUSD teacher assistant, overseeing of outside payroll, conduct recruitment, take the lead role in job placement and fulfilling all other duties as required by the grant.	California Apprenticeship Initiative Grant (100%)	\$719,286

Contract Term: 02/15/17 through 01/31/19

Contract Value: \$719,286

Requester: *Joseph Stark*
Executive Director
Division of Adult and Career Education

A&R Food Distributors, Inc.;	4400005371	Formally competed, strategically sourced contracts, to procure, process and deliver No	Cafeteria Funds (100%)	\$50,000,000
Goodman Food Products, Inc., dba Don Lee Farms;	4400005372	Antibiotics Ever (NAE) and hormone free		
Perdue Farms Inc.;	4400005373	chicken for the District's student meal		
Somma Food Group	4400005374	programs. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$50,000,000.		
	(RFP 2000001202)			

Contract Term: 02/15/17 through 02/14/22

Aggregate Five-Year Value for Four (4) Contracts: \$50,000,000

Requester: *Joseph K. Vaughn*
Director
Food Services Division

Withdrawn

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

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NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Consolidated Disposal Service, LLC dba Republic Services	4400005442 (RFP 2000001135)	Formally competed capacity contract to provide rubbish collection and recycling services District-Wide. Contract Term: 03/01/17 through 02/28/22	General Funds (100%)	\$90,000,000

**Aggregate Five-Year Contract Value:
\$90,000,000**

Requester: *Robert Laughton, Director
Office of Environmental Health & Safety*

NEW INCOME CONTRACTS EXCEEDING \$500,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**CONTRACT AMENDMENTS EXCEEDING \$250,000****APPROVED**ADOPTED
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<\$513,000>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Community College District	4400004150-1	Amendment to revenue contract to provide additional funding to the existing eleven (11) LAUSD schools (Chavez LA Artes, Downtown Magnet HS, Grover Cleveland HS, Hamilton HS, Hollywood HS, Kennedy HS, Middle College HS, Taft HS, Venice HS, Washington Prep HS, Westchester HS) and add one (1) additional school (Chatsworth HS) for the purchase of equipment and services supporting the integration into coursework via community college partner as required by the LA HI-TECH grant program.	Revenue	<\$513,000*>

Contract Term: 10/15/15 through 06/30/17

Original Contract Value: <\$823,146>

*Amendment No. 1: <\$513,000>

Aggregate Contract Value: <\$1,336,146>

Requester: *Frances Gipson*
Chief Academic Officer
Division of Instruction

Requester: *Esther Soliman, Administrator*
Linked Learning Office
Division of Instruction

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000

\$72,285,000

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<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
First Student, Inc.	4400005338 4400005339 4400005350 (IFB 2000001241)	Formally competed capacity contracts to provide pupil transportation services on a regular and as-requested basis. One hundred twenty-eight (128) Compressed Natural Gas (CNG) twenty-five (25) passenger size buses with wheelchair lifts, including drivers, covering 180 days of service per school year.	General Funds (100%)	\$54,285,000

Contract Term: 07/01/17 through 06/30/22

Aggregate Five-Year Contract Value for Three (3) Contracts: \$54,285,000

Authorization to exercise option to extend contract for up to five (5) additional years (June 30, 2027) upon Board approval.

Requester: *Mark Harris*
Interim Director
Transportation Services Division

Trane U.S., Inc. La Brea Air, Inc.	4400005364 4400005363 (IFB 2000001210)	Formally competed capacity contracts to provide air conditioner and chiller rental units for schools and offices on an as needed/ emergency basis. Authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$6,000,000.	Restricted Maintenance Funds (90%) Bond Funds (10%)	\$6,000,000
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Contract Term: 02/15/17 through 02/14/22

Aggregate Five-Year Contract Value for Two (2) Contracts: \$6,000,000

Requester: *Roger Finstad, Director*
Maintenance and Operations

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

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<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Excelsior Elevator Corporation	4400005368 (IFB 2000001170)	Formally competed capacity contract to provide elevator maintenance and repair services District-wide Contract Term: 02/21/17 through 02/20/22 includes two (2) one-year option renewals Aggregate Five-Year Contract Value: \$12,000,000.00	Restricted Maintenance Funds (90%) Bond Funds (10%)	\$12,000,000

Requester: *Roger Finstad, Director
Maintenance and Operations*

Vector Resources, Inc. dba Vector USA	4400004916 (Aruba) 4400004917 (HP) (IFB 2000001172)	Authorization to execute two (2) formally competed capacity contracts to be added to the existing four (4) contracts* to provide products for Local Area Network (LAN), Wireless Local Area Network (WLAN), Wide Area Network (WAN) and Converged Technology components, devices, and related services District-wide. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$52,000,000.	Various per Requesting School or Office (100%)	No Additional Cost (\$52,000,000 included in not-to-exceed amount per Bd. Of Ed Rpt. No. 275-16/17, dated 12/13/16)
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Contract Term: 02/15/17 through 11/15/22

No additional spending authority is requested beyond the \$52,000,000 approved by the Board (BOE #175-16/17, dated December 13, 2016).

Requester: *Shahryar Khazei
Chief Information Officer
Information Technology Division*

*AAA Solar Electric, dba AAA Network Solutions, Inc.(2 contracts); Premier Wireless Solutions; Vega Business Technologies

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

APPROVED \$0

CONTRACT AMENDMENTS EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>ADOPTED BOARD REPORT FEB 14 2017</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACTS IN EFFECT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

INCOME CONTRACTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Instruction

APPROVED

INFORMATIVE

DATE: November 18, 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Derrick Chau, Ph.D.
Senior Executive Director, P-12 Instruction

ADOPTED
BOARD REPORT
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Esther Soliman
Administrator, Linked Learning

SUBJECT: KOPAVI KINNAIRD
CONTRACT NO.: 4400005285
CONTRACT AMOUNT: \$42,525
RECOMMENDATION TO RATIFY CONTRACT

This is a ratification of a grant-funded contract for the promotion and support of Linked Learning pathways. Funding is temporary and short-term in nature; staffing this position with an LAUSD employee would result in a layoff at the expiration of grant funding supporting this work.

Why is this necessary?

Linked Learning pathways are funded by a federal grant from the Department of Labor and California Career Pathways Trust grant from the California Department of Education. Together, these grants are supporting the creation of Linked Learning pathways across LAUSD. These pathways are in various stages of development from the nascent first-year pathways to our Certified Linked Learning pathways. Recruitment and promotion are critical to these pathways for both sustainability and academic impact reasons. By maximizing student enrollment in pathways, we maximize fiscal sustainability and academic impact.

Kopavi Kinnaird's work will focus on documenting and promoting the activities, competitions, internships, and various other successes of these pathways for the purposes of promoting Linked Learning, the high school Linked Learning Pathways, and the successes of the Linked Learning instructional approach. This work includes photography, video documentation, article writing, newsletter design and publication, website design and maintenance as well as attendance at Linked Learning events and trainings. Work products include weekly Linked Learning articles for the Linked Learning newsletter, the Division of Instruction newsletter, In Brief and LAUSD Daily; design and publication of promotional materials such as Linked Learning pathway banners and Linked Learning posters; design and maintenance of Linked Learning and CTE websites.

Why do we need to do this now?

This work is directly tied to the growth and uptake of Linked Learning as an instructional approach across LAUSD. Because grant funding is being used to expand these programs, and the funding ends 6/30/18, it is imperative that we generate a critical mass of interest and student

Members, Board of Education
Michelle King, Superintendent

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BOARD REPORT

FEB 14 2017

February 14, 2017

APPROVED

enrollment to continue to grow the program once grant funding has expired. Of utmost importance is ensuring we have gathered evidence of the work in the Linked Learning office and at the pathways for both grant deliverables and a record of best practices for future use with pathways.

What would happen if this were not approved?

A yes vote would ratify the executed contract allowing work to continue. A no vote would terminate the contract and documentation of LAUSD successes and promotion of Linked Learning programs funded by the contract would cease.

What are the terms of the proposed agreement?

The contract term is through 6/30/2017 and is funded by grants supporting Linked Learning development and expansion. This work directly supports Linked Learning expansion, the recruitment of industry partners and volunteers to our programs, and is aimed at increasing student enrollment at Linked Learning pathways.

If you have any questions or require additional information, please contact me at Esther.Soliman@lausd.net or at (213) 241-8754.

c: Alma Peña-Sanchez
David Holmquist
Thelma Meléndez de Santa Ana, Ph.D.
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services

APPROVED

ADOPTED
BOARD REPORT

FEB 14 2017

INFORMATIVE

DATE: January 24, 2017

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Dr. Kimberly Uyeda
Director, Community Partnerships and Medi-Cal Programs

SUBJECT: CONTRACTOR: University of Southern California
Independent Evaluation for MACRA Cooperative Agreement
CONTRACT NO.: 4400005302
CONTRACT AMOUNT: \$90,000
REQUEST FOR RATIFICATION OF CONTRACT

LAUSD's - Student Health and Human Services (SHHS) recently was awarded a Medical Access and CHIP Reauthorization Act (MACRA) cooperative agreement from the Department of Health and Human Services - Centers for Medicare & Medicaid Services (CMS) to increase health coverage for families and children. Our Children's Health Access and Medi-Cal Programs staff help conduct outreach and enrollment to eligible children throughout the District. We have been successful in applying for grant funding due to the high number of enrollments we conduct annually, and the great need for assistance within the District. A key component of this agreement is the evaluation and the data reporting, for which USC was named in grant as the independent evaluator.

Why is this necessary?

As a condition of the cooperative agreement, LAUSD-SHHS is required to utilize an independent evaluator to implement all evaluation activities related to the grant proposal. The University of Southern California was named in grant for performing all evaluation activities including collecting and analyzing data, as well as preparing semi-annual and annual reports.

Why do we need to do this now?

We need to do this now because the grant award, entitled Medical Access and CHIP Reauthorization Act (MACRA): Connecting Kids to Coverage, which will fund this contract has strict timelines and stated deliverables. During the previous two cycles of the grant (Children's Health Insurance Program Reauthorization Act, CHIPRA II and III), the University of Southern California (USC) was contracted to conduct the evaluation and reporting required by the grantor. USC did an exemplary job, as they assisted LAUSD and the CHAMP program in organizing data and conducting thorough analyses to help the program improve. The fourth cycle of the grant builds off of the previous three cycles and therefore, USC would be best suited to continue the work of evaluation and reporting. Dr. Cousineau is a highly respected Professor of Preventive

Members, Board of Education
Michelle King, Superintendent

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Medicine in the Keck School of Medicine at USC and has conducted numerous studies on the expansion of health insurance and the impact on underserved communities.

What would happen if this were not approved?

If this were not approved, the District would be in violation and would not be able to carry out the terms of the cooperative agreement as described in our accepted grant proposal.

What are the terms of the proposed agreement?

The scope of activities include the professional evaluation services for the LAUSD MACRA cooperative agreement. The term of the contract is 12/08/16 to 9/30/18. This includes quantitative and qualitative data analysis and semi-annual and annual reporting to CMS. The contract amount is \$90,000 and the funding source is Medical Access and CHIP Reauthorization Act (MACRA) Funding Opportunity: Connecting Kids to Coverage: Outreach and Enrollment Cooperative Agreement from the Department of Health and Human Services – CMS.

If you have any questions or require additional information, please contact me at Kimberly Uyeda or at (213) 202-7584.

c: David Holmquist
Thelma Melendez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Superintendent

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ADOPTED
BOARD REPORT

FEB 14 2017

INFORMATIVE

TO: Members, Board of Education

DATE: December 23, 2016

FROM: Michelle King, Superintendent

**SUBJECT: INDEPENDENT ANALYSIS OF THE DIVISION OF SPECIAL EDUCATION
AND OFFICE OF THE GENERAL COUNSEL**

This correspondence is to inform you of my decision, based upon recommendations by the Budget Stabilization Review Panel, to solicit an independent analysis of the Office of the General Counsel and Division of Special Education's organizational structures, in order to develop strategies to reduce costs in those divisions while maintaining or improving quality of service.

Following a competitive selection process (Informal Request for Proposal), the District will contract with Public Consulting Group to review the Division of Special Education and Elevate Services to review the Office of the General Counsel. The following is a summary of the scope of work that will be performed in the review:

Division of Special Education

Public Consulting Group will review the following aspects of the Division of Special Education:

- Organizational structure
- Staff training and development
- Level and quality of client services (from the perspective of special needs students and their families) over the past three years, including:
 - Student access to appropriate quality services
 - Classroom integration
- Annual budget
- How the Division of Special Education budget might be reduced by 30 percent, while maintaining at least the same quality of operation and client satisfaction, with minimal risk to the District

Office of the General Counsel

Elevate Services will review the following aspects of the Office of the General Counsel:

- Organizational structure
- Staff training and development
- Level and quality of client services (from the perspective of client needs and goals) over the past three years, including:
 - Success in achieving clients' goals in litigation, alternative dispute resolutions, and contract negotiations
 - Timeliness of responses
- Annual budget
- Nature and volume of legal work completed by in-house staff versus outside counsel
- How the Office of the General Counsel budget might be reduced by 30 percent, while maintaining at least the same quality of operation and client satisfaction, with minimal risk to the District.

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Contract Costs and Timeline

Division	Contractor	Timeline for Completion of Contract	Cost
Special Education Division	Public Consulting Group	January – May 2017	\$125,000
Office of General Counsel	Elevate Services	January – February 2017	\$66,152

If you have any questions, please do not hesitate to contact Michael Romero at (213) 241-8991 or at michael.romero@lausd.net.

c: Alma Peña-Sanchez
 Dr. Frances Gipson
 Dr. Thelma Meléndez
 Nicole Elam-Ellis
 Megan Reilly
 Beth Kauffman
 David Holmquist
 Cheryl Simpson
 Michael Romero
 George Silva

ADOPTED
BOARD REPORT

FEB 14 2017

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Instruction

APPROVED

INFORMATIVE

DATE: December 2, 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

ADOPTED
BOARD REPORT

FEB 14 2017

FROM: Steven McCarthy, K-12 Arts Coordinator
Arts Education Branch

**SUBJECT: NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE (NAACP), HOLLYWOOD/BEVERLY HILLS CHAPTER AND L.A. UNIFIED CREATIVE ARTS FESTIVAL PARTNERSHIP
CONTRACT NO.: 4400005274
CONTRACT AMOUNT: \$55,000**

The 2013 Arts at the Core Education Plan unanimously approved by the Board of Education highlighted the need for LAUSD to partner with the Los Angeles arts, entertainment, civic, and philanthropic communities to collaboratively support the growth of a robust arts culture in this city (pg. 11), and to collaborate with professionals from the many creative industries to produce a series of educational events that would provide information about all types of arts careers (pg. 21). The Arts Education Branch (AEB) has urgently moved forward to provide the quality of arts education articulated in the Arts Plan.

In partnership with the NAACP, the AEB is producing a Creative Arts Festival at Dorsey High School on November 18, 2016, designed to inspire and expose predominantly African-American students to arts, media, film, and entertainment career pathways through a series of workshops, seminars, and conversations with top tier industry talent. As part of a continual investment to improve attendance, graduation, and proficiency rates of African-American students, over 400 students from six different high schools selected through the arts equity index lens, participated in this event that culminated with students attending the NAACP Theatre Awards at the Saban Theatre in Beverly Hills on November 21, 2016.

Why is this necessary?

Superintendent Michelle King has articulated the importance of positively impacting those students that strive to attain greater proficiency growth that includes English-language learners and African Americans. Per the Board approved Arts Plan of 2013, LAUSD is committed to working with community partners to provide arts experiences that address the District's five goals of 100% Graduation, 100% Attendance, Proficiency for All, Community Engagement, and School Safety within underserved student populations.

Why do we need to do this now?

The recommendation expressed in the LAUSD 2013 Arts Plan to collaborate with professionals from creative industries to produce a series of educational events that would provide information about all types of arts careers drove AEB efforts to strategically partner with the NAACP for the Creative Arts Festival. The NAACP Awards were being planned for November 2016 and they provided an opportunity to expand their community impact by including a Creative Arts Festival in the African-American community. Since the NAACP is the premier national civic organization representing efforts and initiatives directly impacting the African-American community.

Abundant research confirms that arts education improves achievement in all core subjects, particularly for low performing students. An arts rich environment develops students that are more prepared for the global workforce, have higher self-esteem and self-confidence, and achieve higher test scores.

Parents and community cite the arts as a factor in their selecting a school of choice for students. Thus, the arts play a key role in maintaining and increasing student enrollment. The arts further aid efforts to meet the key LAUSD goals of: 100% graduation, proficiency for all, 100% attendance, parent and community engagement, and school safety. This event addressed all areas of mention.

What would happen if this were not approved?

Students would be negatively affected in critical ways:

Opportunities for the AEB to truly provide equity and access in arts instruction and arts exposure to *all* students across the District would be diminished at a time when the arts are in great demand, particularly in underserved communities.

The investment of establishing relationships between the creative industry and LA Unified to support our student needs would be lost, negatively impacting students who deserve arts support immediately, not later, and hampering goals of future programming utilizing creative industry personnel and resources.

Relationship building with the arts/entertainment industry to provide contemporary role models who these participating students could identify with would not occur. An opportunity to motivate and inspire L.A. Unified students from a variety of community schools would be lost.

What are the terms of the proposed agreement?

The terms of the contract are in accordance with the Office of Procurement rules and regulations to provide equitable arts opportunities and to provide career pathway instruction for underserved schools based on the arts equity index and their students with a viable party like the NAACP. In working collaboratively with the NAACP, the AEB provided \$55,000 as its portion of the two day event, 80% earmarked from its Targeted Student Population (TSP) funds.

If you have any questions or require additional information, please contact Steven McCarthy at steven.mccarthy@lausd.net or (213) 241-5226.

c: Frances Gipson, Ph.D.
David Holmquist
Alma Peña-Sanchez
Dr. Thelma Meléndez de Santa Ana
Nicole Elam-Ellis
Jefferson Crain
George Silva
Rory Pullens

ADOPTED
BOARD REPORT

FEB 14 2017

APPROVED

INTEROFFICE CORRESPONDENCE
 Los Angeles Unified School District
 Procurement Services Division

APPROVED

INFORMATIVE

TO: Members, Board of Education
 Michelle King, Superintendent

ADOPTED
 BOARD REPORT

DATE: January 5, 2017

FEB 14 2017

FROM: George Silva, Chief Procurement Officer
 Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
 REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
 EQUIPMENT AND FURNITURE**

During the Board of Education's May 10, 2016 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of December

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE DECEMBER 1 TO DECEMBER 31, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$23,821.16	\$131,687.52
Audio Visual	\$14,511.89	\$84,534.37
Custodial/Maint. & Operations	\$441,589.40	\$2,987,572.87
Educational Supplies/Tools	\$42,444.54	\$301,043.12
Forms & Publications	\$4,598.18	\$87,450.37
Furniture	\$50,614.21	\$1,032,024.72
Music	\$25,189.20	\$51,201.24

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Members, Board of Education
Michelle King, Superintendent

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MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE DECEMBER 1 TO DECEMBER 31, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Office Essentials	\$222,633.40	\$1,868,068.12
Paper	\$128,119.51	\$316,572.55
Science/Home Economics/First Aid	\$55,051.26	\$449,131.44
Visual Arts	\$231,067.81	\$746,102.32
TOTALS	\$1,239,640.56	\$8,055,388.64

If you have questions or require additional information, please contact me at (213) 241-1751.

c: David Holmquist
Thelma Melendez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
Marc Monforte

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Board of Education Report
No. 281-16/17
For 02/14/17 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Adult and Career Education

INFORMATIVE

TO: Members, Board of Education
Michelle King, Superintendent of Schools

ADOPTED
BOARD REPORT

DATE: January 18, 2017

FEB 14 2017

FROM: Joseph Stark
Executive Director

**SUBJECT: CALIFORNIA APPRENTICESHIP INITIATIVE (CAI)
NEW AND INNOVATIVE GRANT – 2016-2017
CONTRACT NUMBER: 4400005440
CONTRACT AMOUNT: \$ 719,286
REQUEST AUTHORIZATION OF PROFESSIONAL SERVICE
CONTRACT FOR THE INLANDBOATMEN'S UNION**

Why is this necessary?

The purpose of the CAI grant proposal is to use the apprenticeship training model for new and innovative industry sectors in California. This will be a new program that will fill an existing gap in California's labor market. LAUSD/Division of Adult and Career Education (DACE) will serve as the Local Education Agency (LEA) and the Fiscal Agent for the CAI Grant for Inlandboatmen's Union (IBU) of the Pacific, Marine Division of the International Longshore & Warehouse Union, the able seaman program.

The IBU will train the able seaman apprentice in deckhand safety, fire watch, confined space safety, hazardous material handling, OSHA 30 (marine industry), marlinspike seamanship, engine room operation, fuel pump & transfer, towing & barge operation, support vessel & crew boat operation, marine construction & dredging, aids to navigation, marine oil spill mitigation, food preparation, STCW 95 course (Standards for Training, Certification & Watchkeeping for Seafarers-1995).

The able seaman occupation is an industry recognized endorsement issued by United States Coast Guard National Maritime Center to a wide variety of occupations in the water transportation industry. This includes captains, engineers, pilots, mates, deckhands, marine oilers and other positions working on tug boats, barges, motor boats and ferryboats. Their scope of work consist of towing ships, transporting people, marine construction, oil transfer, fueling ships, ferryboat/sightseeing cruises and oil spill response within the inland and coastal waterways from the border of Mexico to Morro Bay. However, their main employment concentrates around the Ports of Los Angeles and Long Beach.

APPROVED FEB 14 2017

Why do we need to do this now?

LAUSD/DACE, in conjunction with the IBU, applied for the CAI RFA 16-191 grant and are among those selected by the California Community College Chancellor's Office (CCCCO) as a grant recipient to develop an apprenticeship program that will provide jobs in a vital part of California's economy at the ports of Los Angeles and Long Beach.

What would happen if this were not approved?

The IBU is named as a grant vendor/sponsor and received approval by the Division of Apprenticeship Standards on April 15, 2016 (DAS file# 05206). If approval of a professional service contract for the IBU is not granted, the terms of the grant would not be fulfilled, as this vendor has already been approved by the CCCCCO in a competitive process. The funding would revert back to CCCCCO and the LAUSD Apprenticeship program would not fulfill the needs of our labor partners and local industry expansion.

What are the terms of the proposed agreement?

The terms of the CAI 16-191 grant agreement is 2 years: The performance period of the grant will be approximately from February 2017 to February 2019. IBU will be training approximately 50 apprentices over the two year period.

The purpose of the grant funds is to provide greater access to apprenticeship opportunities, open up new industries to the apprenticeship model, as well as provide the initial start-up and implementation cost of the apprenticeship program. The grant funds are meant to off-set the high initial cost of starting up apprenticeship programs for a two year period. By the end of the grant performance period, the apprenticeship program should be self-sustaining, where it will be able to pay for its operating cost through other funding sources.

If you have any questions or require additional information, please contact me at joseph.stark@lausd.net or at (213) 241-3150.

JS:ag

c: David Holmquist
Dr. Thelma Meléndez de Santa Ana
Dr. Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva
Ted Nelson

APPROVED

Board of Education Report
No. 281-16/17
For 02/14/17 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Food Services Division

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Joseph Vaughn, Director
Food Services Division

SUBJECT: **CONTRACT NOS.: 4400005371, 4400005372, 4400005373 AND 4400005374**
CONTRACTORS: A&R FOOD DISTRIBUTORS, INC., GOODMAN FOOD
PRODUCTS, INC., DBA DON LEE FARMS, PERDUE FOODS INC. AND
SOMMA FOOD GROUP
SUBJECT: REQUEST FOR PROPOSAL (RFP #2000001202)-
STRATEGICALLY-SOURCED NO ANTIBIOTICS EVER (NAE)
HORMONE FREE CHICKEN

INFORMATIVE
DATE: February 14, 2017

ADOPTED BOARD REPORT
FEB 14 2017

Withdrawn

Introduction

A Request for Procurement (RFP) was released on October 14, 2016 to publize the District's request to vendors for No Antibiotics Ever (NAE) Hormone Free chicken items. Food Services Division plans to expand NAE Hormone Free chicken items offered monthly on our menu beginning in March 2017. Bid notifications were sent to 146 vendors, 39 interested vendors downloaded the RFP and seven (7) proposals were submitted.

Action Proposed:

Food Services Division is requesting that the District award contracts to the four (4) vendors below for the NAE Hormone Free chicken as indicated in order to implement the new menu options beginning March 2017.

Vendor	Items
A&R Food Distributors, Inc. Contract No. 4400005371	Chicken Biscuit Sandwich and Chicken Patty Sandwich
Goodman Food Products, Inc. dba Don Lee Farms: Contract No. 4400005372	Chicken Drumstick and Chicken Filet with Whole Grain Breading
Perdue Farms Inc. Contract No. 4400005373	Chicken Frankfurter and Chicken Patty with Whole Grain Breading
Somma Food Group Contract No. 4400005374	Chicken Tender with Whole Grain Breading and Chicken Drumstick

Members, Board of Education
Michelle King, Superintendent

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ADOPTED
BOARD REPORT

February 14, 2017

APPROVED

FEB 14 2017

Why is this necessary?

These new chicken items will allow for greater flexibility in Food Services monthly menu options. Also, it is anticipated that with the addition of these new chicken items on the menu, meal participation will increase resulting in higher revenue to the school meal program.

Currently the chicken provided to the students is very limited and not an entrée item. Approval of this contract would allow for a number of chicken entrees to be added to the menu for both lunch and supper.

What would happen if this were not approved?

Food Services Division is constantly striving to improve the quality of our food as well as the quality of our menus. Without the addition of these new chicken products, we have a limited number of chicken items available for our students.

What are the terms of the proposed agreement?

The Food Services Division is requesting that the Board authorize the execution of four (4) strategically-sourced contracts for a five (5) year term, with an aggregate to not-to-exceed \$50,000,000.

If you have any questions or require additional information, please contact Joseph Vaughn at 213-241-2993.

c: Alma Pena-Sanchez
David Holmquist
Thelma Meléndez de Santa Ana
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva

APPROVED
ADOPTED
BOARD REPORT
FEB 14 2017

Board of Education Report
No. 281-16/17
For 02/14/16 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of Environmental Health & Safety

INFORMATIVE

DATE: January 18, 2017

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Robert Laughton, Director *RL*
Office of Environmental Health and Safety

SUBJECT: AWARDED CONTRACTOR NAME: CONSOLIDATED DISPOSAL SERVICES, LLC dba REPUBLIC SERVICES
CONTRACT NO.:4400005442, 2000001135 RUBBISH DISPOSAL & RECYCLING SERVICES
CONTRACT AMOUNT: \$90,000,000 TOTAL VALUE OVER FIVE YEARS
RECOMMENDATION TO AWARD

This Informative is provided in order to request Board of Education approval to award Consolidated Disposal Services, LLC dba Republic Services as the contracted vendor for the rubbish collection and recycling services for all schools and non-school sites of the LAUSD for a period of five years.

Why is this necessary?

The current rubbish/recycling services contract with Republic Services will expire on March 31, 2017. The District has utilized the extensions provided in current contract and will be unable to extend the contract period any further. Awarding the new rubbish/recycling contract to this vendor will ensure a seamless transition of current services and smooth implementation of new services.

Why do we need to do this now?

Approval of this contract award presently is required to avoid any disruption in rubbish pick-up and disposal services at school sites. Through extensive negotiations, Procurement Services was able to reduce the overall cost by approximately 44 percent. The final cost to the District was lower or comparable to most governmental agencies.

What would happen if this were not approved?

Rubbish and recyclables would not be picked-up from schools and offices causing disruption to school and business operations. This outcome would present health and safety hazards to our students, employees and community. Non-approval of this contract award would also directly impact the ability of the District to comply with the new regulatory mandated commercial recycling program (AB 341) and mandatory organic waste program (AB 1826).

Members, Board of Education
Michelle King, Superintendent of Schools

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ADOPTED
BOARD REPORT

January 18, 2017

FEB 14 2017

What are the terms of the proposed agreement?

The term of the contract is for 60 months. Funding will be provided on an as needed basis consisting of 100% General Funds.

Staff recommends the Board of Education approve the award of a contract to Consolidated Disposal Service, LLC dba Republic Services for rubbish collection and recycling services.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-3405.

c: Alma Peña Sanchez
Thelma Meléndez de Santa Ana
David Holmquist
Mark Hovatter
Frances Gipson
Nicole Elam-Ellis
George Silva
Jefferson Crain
Roger Finstad

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Instruction

INFORMATIVE

DATE: February 14, 2017

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Frances Gipson, Ph.D.
Chief Academic Officer

Esther Soliman, Administrator
Linked Learning, CTE

ADOPTED
BOARD REPORT

FEB 14 2017

APPROVED

**SUBJECT: CONTRACTOR NAME: Los Angeles Community College District
CONTRACT NO.: 4400004150
CONTRACT AMOUNT: \$513,000
RECOMMENDATION TO AUTHORIZE AMENDMENT TO REVENUE CONTRACT
WITH LOS ANGELES COMMUNITY COLLEGE DISTRICT ALLOCATING
FUNDING TO HIGH SCHOOLS AND FUNDING FOR ADMINISTRATIVE SUPPORT
FOR LA HI-TECH GRANT PROGRAM**

In July 2013, the California Legislature passed and the Governor signed into law Assembly Bill (AB) 86, Chapter 48, Statutes of 2013, creating the California Career Pathways Trust. Funds in the amount of \$250 million were made available to school districts, county superintendents of schools, charter schools, and community college districts in the form of one-time competitive grants. Grants were made available for K-14 career pathways programs. The Los Angeles Community College District, in conjunction with a consortium of area community colleges, applied for and was awarded funding to work with LAUSD schools via their application, titled LA HI-TECH.

Why is this necessary?

This contract provides a legal mechanism to pass funding to LAUSD and its schools as well as funding for administrative support tied to fiscal oversight and data reporting required by the CCPT grant program that funds LA HI-TECH. The CCPT grant program explicitly forbids sub-awards or sub-grants, so a revenue contract is the only mechanism to facilitate funding and support for work at the high schools named in the HI-TECH grant. This modification adds additional grant funding to participating sites.

Why do we need to do this now?

The CCPT grant funding provided to LA HI-TECH is limited in duration and funding will revert to the state if it is not spent. Without this funding, the high schools named in the grant application will not be able to carry forward the funded technology programs at their respective campuses.

What would happen if this were not approved?

A yes vote on this contract amendment would allow LACCD to provide additional funding to LAUSD for distribution to high schools in the grant program.

A no vote would prevent additional funding from LACCD from reaching our high schools.

What are the terms of the proposed agreement?

This contract provides funding through June 30, 2017, for use in developing the LA HI-TECH program at each participating school site. The program will include procurement of computer equipment and services supporting integration into coursework via community college partners. 50% of the new funding will be advanced to LAUSD and the remaining 50% will be reimbursed to LAUSD, with supporting documentation for expenditures.

The high schools participating under this contract are:

HIGH SCHOOL	COMMUNITY COLLEGE PARTNER
Chavez Artes	Los Angeles Mission College
Chatsworth High School	Los Angeles Pierce College
Downtown Business Magnets High School	Los Angeles City College
Grover Cleveland High School	Los Angeles Valley College
Hamilton High School	West Los Angeles College
Hollywood High School	Los Angeles City College
Kennedy High School	Los Angeles Mission College
Middle College High School	Los Angeles Southwest College
Taft High School	Los Angeles Pierce College
Venice High School	Santa Monica College
Washington Prep High School	Los Angeles Southwest College
Westchester High School	West Los Angeles College

If you have any questions or require additional information, please contact me at esther.soliman@lausd.net or at (213) 241-8754.

c: Alma Peña-Sanchez
David Holmquist
Thelma Meléndez de Santa Ana, Ph.D.

Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Transportation Services Division

APPROVED

INFORMATIVE

DATE: January 13, 2017

TO: Members, Board of Education
Michelle King, Superintendent

ADOPTED
BOARD REPORT

FEB 14 2017

FROM: Mark S. Harris, Director (Interim)
Transportation Services Division

**SUBJECT: RECOMMENDATION FOR CONTRACT AWARD TO FIRST STUDENT, INC. FOR SCHOOL
BUS SERVICES
CONTRACT NO: 4400005338, 4400005339 AND 4400005350**

Background

At the February 14, 2017, Board Meeting, Transportation Services Division (TSD) will request Board approval of an award for pupil transportation services with First Student, Inc. for three contracts in support of the District's student transportation programs.

Why is this necessary?

The District currently transports approximately 13,000 students with special needs daily. Transportation is a required support service per these students' Individualized Education Plan (IEP). The number of students with special needs requiring specially-configured buses and additional certified school bus drivers currently exceeds the District's capacity and resources. In order to meet the transportation needs of this student population, a total of 128 buses and drivers are being requested to provide daily and as needed transportation services.

This award replaces an existing contract and will not result in the loss or displacement of any District employee. A top priority of TSD is to utilize the District's fleet and drivers whenever possible. However, a severe shortage of District bus drivers makes it necessary to partially contract for services in order meet all of LAUSD's transportation needs. Daily District routes are currently made up of about 60% District and 40% contract (65% to 35% if you include District cover drivers standing by to cover for absences and vacancies as they arise). Additionally, all extra work assignments are offered to District drivers first whenever possible. Also, it's important to note that the need for contract drivers has decreased significantly over the years thus increasing the overall District driver percentage steadily.

TSD in partnership with the Personnel Commission continuously recruit bus drivers throughout the year. A low number of eligible candidates and low retention rate has resulted in ongoing vacancies of approximately 8% or ninety (90) bus drivers. The rigorous criteria to become an eligible school bus driver candidate is significant in so much that only about 10% of interested applicants entering original training are successful in becoming eligible. Additionally, the District's ten-step salary schedule for school bus drivers makes it challenging to attract and retain drivers, because the pay rate starts relatively low and it takes eight and one half (8 1/2) years to reach the top of the pay scale. This is compared to three and one half (3 1/2) years for most other classified District employees to reach top pay for their classification.

Efforts the TSD has taken in reducing bus driver vacancies include:

1. Aggressively seeking out new candidates by advertising the TSD's Original Bus Driver Training Program via social media (Facebook, Instagram) about once a month
2. Establishing the Transportation Career Prep Academy for graduating LAUSD high school students seeking employment opportunities

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3. Participation in various community recruitment fairs and community college fairs
4. Posting of employment banners at each LAUSD Transportation bus facility
5. Collaborating with City of Los Angeles Economic and Workforce Development Department to actively recruit bus drivers through their workforce centers
6. Working in conjunction with the Division of Adult and Career Education to pursue obtaining credentials for some of our State Certified Instructors so that they may teach original school bus driver training classes at the various occupational centers

As a result of these efforts, TSD anticipates being able to remove eleven (11) routes from contract service that will be available for District drivers beginning with the 2017-18 school year.

Why do we need this now?

The current contract utilized by the District for these necessary bus services is scheduled to expire on June 30, 2017. The contract being brought to the Board at this time will ensure consistent school bus resources are available to meet the legal mandates for students with special needs for next school year.

What would happen if this were not approved?

Should this contract bus award not be approved, the District will not have sufficient resources to provide mandated transportation services for students enrolled in our special education program for the 2017-18 school year and beyond.

What are the terms of the proposed agreement?

To meet the transportation needs of this student population, three contracts consisting of 64 buses and drivers is required to cover daily assigned routes and an additional 64 would be accessed as-needed on an intermittent basis to cover absences and vacancies as they arise. This is a capacity contract, which allows the District to use as many or as few as needed. At any time the District is able to take on more routes "in-house" the use of the contract drivers will diminish.

The contract is for a period of sixty (60) months at an estimated cost of \$54.3 million with the option to extend for another sixty (60) months.

Should you have any questions or require additional information, please contact me at mark.harris@lausd.net, or at (213) 580-2920.

MH/YHK

c: Alma Peña-Sanchez
Frances Gipson
Thelma Meléndez de Santa Ana
David Holmquist

Mark Hovatter
Nicole Elam-Ellis
Jefferson Crain
George Silva

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Board of Education Report
No. 281-16/17
For 02/14/17 Board MeetingINTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

APPROVED

INFORMATIVE

DATE: January 6, 2017

TO: Members, Board of Education
Michelle King, Superintendent of Schools**FROM:** Roger Finstad, Director
Maintenance and Operations**SUBJECT: RENTAL SERVICE FOR HVAC EQUIPMENT - IFB NO. 2000001210 (SC-839)
LA BREA AIR, INC., CONTRACT NO.: 4400005363
TRANE U.S. INC., CONTRACT NO.: 4400005364
CONTRACT AMOUNT: \$6,000,000 - TOTAL VALUE (SUM OF BOTH
CONTRACTS) OVER THREE YEARS, WITH TWO-YEAR EXTENSION OPTIONS
RECOMMENDATION TO AWARD**

Maintenance and Operations is requesting the Board of Education's approval to award Annual Contract Numbers 4400005363 and 4400005364, respectively, for the Rental Services for HVAC Equipment.

Why is this necessary?

This contract will allow us to provide rental HVAC equipment for Schools and offices, on an as needed basis.

Why do we need to do this now?

This contract is needed to provide Heating and Air-Conditioning to schools when there are equipment failures, District-wide.

What would happen if this were not approved?

If the contract is not approved, equipment will not be readily available for purchase or repair to maintain District facilities, as well as keeping them operational, safe, and secure.

What are the terms of the proposed agreement?

The terms of the contract will be for 36 months, with two-year extension options. Funding will be provided on an as needed basis utilizing an estimated 90% Restricted Maintenance Funds and 10% Bond.

If you have any questions or require additional information, please contact me at roger.finstad@lausd.net or at (213) 241-0304.

c: David Holmquist
Thelma Meléndez de Santa Ana
Jefferson Crain
Quinton DeanAlma Pena-Sanchez
Nicole Elam-Ellis
Hugh Tucker

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Board of Education Report
No. 281-16/17
For 02/14/17 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

APPROVED

INFORMATIVE

DATE: January 10, 2017

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Roger Finstad, Director
Maintenance and Operations

**SUBJECT: ELEVATOR MAINTENANCE AND REPAIR SERVICES, IFB NO. 2000001170
EXCELSIOR ELEVATOR CORP., CONTRACT NO.: 4400005368
CONTRACT AMOUNT: \$12,000,000.00 TOTAL VALUE OVER THREE YEARS
WITH TWO TWELVE MONTH EXTENSION OPTIONS
RECOMMENDATION TO AWARD**

Maintenance and Operations is requesting the Board of Education's approval to award Annual Contract Number 4400005368 for Elevator Maintenance and Repair Services.

Why is this necessary?

The contract is needed to provide the lowest competitive cost for regularly scheduled maintenance, respond to emergency and repair needs for District traction and hydraulic elevators, and dumbwaiters District-wide.

Why do we need to do this now?

Elevators are required to be maintained in safe working order, as governed by the State of California, and pass annual inspections for operating permits. The award of this contract will allow Maintenance & Operations to perform the needed service and repairs District-wide.

What would happen if this were not approved?

If this request is not approved, the District will expend additional resources to procure these services for repairs to our District's elevators, keeping them operational, and safe. The District does not have staff qualified to provide service and repair of elevators. Without this contract, the safety and welfare of the students and staff could be impacted.

What are the terms of the proposed agreement?

The terms of the contract will be for 36 months, with two twelve month extension options. Funding will be provided on an as needed basis utilizing an estimated 90% Restricted Maintenance Funds and 10% Bond.

If you have any questions or require additional information, please contact me at roger.finstad@lausd.net or at (213) 241-0304.

c: David Holmquist
Thelma Meléndez de Santa Ana
Jefferson Crain

Alma Pena-Sanchez
Nicole Elam-Ellis
Hugh Tucker

Quinton Dean
George Silva

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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE**DATE:** February 14, 2017

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Shahryar Khazei, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL – MASTER AGREEMENTS TO
PROVIDE NETWORK EQUIPMENT AND RELATED SERVICES**

CONTRACTOR**CONTRACT NO.**

VECTOR RESOURCES, INC. DBA
VECTORUSA

4400004916 (ARUBA),
4400004917 (HP)

The Information Technology Division (ITD) is requesting Board of Education approval to execute master agreements to provide products for Local Area Network (LAN), Wireless Local Area Network (WLAN), Wide Area Network (WAN) and Converged Technology components, devices, and related services District-wide.

Why is this necessary?

Old network equipment must be repaired, upgraded and/or replaced in order to support bandwidth and security requirements needed for current and newer applications and instructional materials as well as ensure network reliability and availability. These contracts allow the District to purchase network equipment at competitively solicited, high-volume, discounted rates.

Why do we need to do this now?

These formally competed contracts will be added to the four contracts that were approved on December 13, 2016 (BOE #175-16/17), providing the District with additional flexibility in obtaining network equipment products.

What would happen if there were not approved?

Some network equipment products needed by the District cannot be purchased through the four approved contracts. Without approval of these additional contracts, the District would be without a purchasing vehicle to procure those products and services at competitively solicited, high-volume, discounted rates from qualified suppliers.

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What are the terms of the proposed procurement?

The proposed agreements are for a period of five years. No additional spending authority is requested beyond the cumulative not to exceed amount of \$52,000,000 for all agreements which was approved by the Board on December 13, 2016.

If you have any questions or require additional information, please contact Shahryar Khazei at (213) 241-4096.

c: David Holmquist
Thelma Meléndez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva