



## Board of Education Report

[Jump Back to Page 2](#)

**File #:** Rep-276-19/20, **Version:** 2

### Approval of Procurement Actions

**May 19, 2020**

### Procurement Services Division

#### Action Proposed:

1. Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; Contract Amendment; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract as listed in Attachment "B".
2. Staff proposes that the Board **authorize** estimated spending of goods, services, and labor for COVID-19 related expenses as listed in Attachment "C".

#### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

#### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

#### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

#### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

**Budget Impact:**

1. The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment “A” includes:
  - Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; Low Value - Purchase Orders; and
  - Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; Contract Amendment; and
  - Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract
2. Revenues received from Federal CARES Stimulus Act, SB 117 LEA Response Fund, Federal Nutrition Program, Bond, and existing budgets offset the estimated expenditures of \$540 million. Total estimated unreimbursed amount of \$62 million will be funded by the General Fund.

**Student Impact:**

See attached Board Informatives.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority  
 Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority  
 Attachment “C” - Authorization to COVID-19 Related Expenses

**Informatives:**

Informative - Always Be Learning, Inc., Contract No. 4400008111  
 Informative - MUFG Union Bank, N.A., Contract Nos. 4400008266, 4400008284  
 Informative - Various Vendors (COVID-19 Emergency)  
 Informative - Warehouse February 2020  
 Informative - Warehouse March 2020  
 Informative - Los Angeles City College; Junior Achievement of Southern California; CoBro Consulting; California State Los Angeles Auxiliary Services, Inc.; Study Smart Tutors, Inc.; The PLUS ME Project;

---

**File #:** Rep-276-19/20, **Version:** 2

---

Chicano-a Latino-a Educational Foundation; Occidental College Neighborhood Partnerships; Seeds Training; Skylark Strategies; Families in Schools; National Council for Community & Education Partnerships, Contract Nos. 4400008257-8259, 4400008270-4400008278

Informative - PowerSchool Group LLC, Contract No. 4400003713

Informative - Various Vendors (Title II, Part A Private Schools), Contract Nos. 4400008190-4400008227

Informative - Compulink Management Center, Inc., dba Laserfiche, Contract No. 4400008267

Informative - Flexera Software LLC, Contract No. 4400008050

Informative - SchoolMint, Inc., Contract No. 4400005589-1

Informative - Adventist Health Glendale Occupational, Contract No. 4400008362

Informative - Alliant Insurance Services, Inc., Contract No. 4400008361

Informative - Hansine Fisher and Associates, Contract No. 4400008333

Informative - Los Angeles County Office of Probation, Contract No. 4400008287

Informative - Los Angeles County Office of Probation, Contract No. 4400008288

Informative - Johnson Controls, Inc.; NSWC Mechanical Service, Contract Nos. 4400008311, 4400008312

Informative - Hillyard Home Depot U.S.A., Inc., dba The Home Depot Pro, Purchase Orders 4500557866, 4500557868

Informative - Ferrellgas, LP, Contract No. 4400008290

Informative - Parkhouse Tire Service, Inc.; Daniels Tire Service, Contract Nos. 4400008255, 4400008167

Informative - H&H Auto Parts Wholesale; Los Angeles Truck Centers, LLC, dba Velocity Truck Center; Bob Wondries Ford, Contract Nos. 4400008028, 4400008302, 4400008303

Informative - Clark Equipment Co., dba Bobcat Company, Contract No. 4500553001

**Submitted:**

05/12/20

ESPECTFULLY SUBMITTED,

AUSTIN BEUTNER  
Superintendent

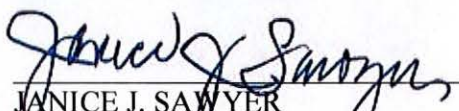

APPROVED BY:

MEGAN K. REILLY  
Deputy Superintendent  
Business Services and Operations

REVIEWED BY:

DAVID HOLMQUIST  
General Counsel



APPROVED &amp; PRESENTED BY:

JANICE J. SAWYER  
Interim Business Manager  
Office of the Business Manager Approved as to form.

REVIEWED BY:

TONY ATIENZA  
Director, Budget Services and Financial Planning

APPROVED &amp; PRESENTED BY:

JUDITH REECE  
Chief Procurement Officer  
Procurement Services Division Approved as to budget impact statement.

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000****DIVISION OF INSTRUCTION****\$115,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

Always Be Learning, Inc.	4400008111 <b>Item A</b>	Informally competed contract to conduct Master Schedule analysis of 18 high schools.	General Funds (100%)	\$115,000
--------------------------	-----------------------------	--	----------------------	-----------

**Contract Term:** 02/01/20 through 01/31/21**Contract Value:** \$115,000

Requester: *Carol Alexander, Director*  
*A-G Intervention and Support*  
*Division of Instruction*

MUFG Union Bank, N.A.	4400008266 4400008284 (RFP 2000001875) <b>Item B</b>	Formally competed contracts to provide student-run bank programs that support work-based learning and enhance student financial literacy at Crenshaw High School and Lincoln High School.	No District Funds required	\$0
-----------------------	---	---	----------------------------	-----

**Contract Term:** 05/01/20 through 04/30/25 includes two (2) one-year renewal options**Aggregate Five-Year Value For Two (2) Contracts: \$0**

Requester: *Esther Soliman, Administrator*  
*Linked Learning*  
*Division of Instruction*

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000****OFFICE OF THE INSPECTOR GENERAL****\$250,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

Downey, Smith & Fier (SBE)	4400008305 <b>Item C</b>	Informally competed contract to perform a sales tax recovery service for the District.	General Funds (100%)	\$250,000
-------------------------------	-----------------------------	---	----------------------------	-----------

**Contract Term:** 03/12/20 through 12/31/20**Contract Value:** \$250,000Requester: *William Stern, Inspector General*  
*Office of the Inspector General*

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****B. PROFESSIONAL SERVICE/GOODS/GENERAL SERVICES CONTRACTS ALREADY AWARDED****EMERGENCY EXPENDITURES****PROCUREMENT SERVICES DIVISION****\$71,093,954**

Notice of contract actions taken to prepare for, and respond effectively to, the Novel Coronavirus (COVID-19), as authorized per approved Board Report 308/19-20, dated March 10, 2020.

**Item D – March 2020**

<b><u>CONTRACTOR</u></b>	<b><u>CONTRACT/ PO NO.</u></b>	<b><u>AMOUNT</u></b>	<b><u>GOODS/SERVICES</u></b>	<b><u>FOCUS AREAS</u></b>
Sonsray Rental and Leasing	4500557979	\$34,181	Automotive – Trailers	Safety Net
Don Lee Farms	4400003971	\$2,111,166	Food – Beef, Cheese	Safety Net
Let's Do Lunch	4400003970	\$2,255,100	Food – Beef, Cheese	Safety Net
Driftwood Dairy	4400006593	\$243,835	Food – Dairy	Safety Net
Office Solutions	4400006618	\$301,178	Food – Supplies	Safety Net
P&R Paper Supply Co, Inc.	4400007833	\$94,759	Food – Supplies	Safety Net
Daxwell	4400006617	\$38,347	Food – Supplies	Safety Net
Jennie-O Turkey Store	4400003978	\$756,909	Food – Turkey	Safety Net
Gold Star Foods, Inc.	4400007783	\$3,767,854	Food – Various	Safety Net
Minmor Ind., dba Notables	4400006598	\$363,442	Food – Various	Safety Net
ES Foods, Inc.	4400007234	\$255,024	Food – Various	Safety Net
Bestway Sandwiches	4400007266	\$151,967	Food – Various	Safety Net
Sysco	4400007776	\$520,553	Food – Various	Safety Net
State of California	4500557374	\$17,214	Food – Various	Safety Net
Alltech Industries	4400007112	\$201,520	Gen. Services -Fire-watch	Safety Net
Verizon Wireless	4400007482	\$4,600,000	IT – Broadband	Technology
Arey Jones	4400004882	\$15,000,000	IT – Hardware	Technology
Apple	4400007059	\$37,780,000	IT – Hardware	Technology
Arey Jones	4400004885	\$478,905	IT – Hardware	Technology
T-Mobile USA	4400007019	\$2,122,000	IT – Hot Spots	Technology
	<b>TOTAL:</b>	<b>\$71,093,954</b>		

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****C. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000****February 2020 = \$1,494,409****YTD = \$20,017,370**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>February</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>February</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders - <i>February 2020</i>	<b>275</b>	2,434	<b>\$1,494,409</b> (Avg. \$5,434)	\$20,017,370

**D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000****February 2020 = \$24,887,820****YTD = \$154,820,123**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>February</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>February</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>February 2020</i>	<b>4,879</b>	36,001	<b>\$9,196,292</b> (Avg. \$1,885)	\$61,409,831
Purchase Orders – <i>February 2020</i>	<b>35</b>	245	<b>\$2,887,303</b> (Avg. \$82,209)	\$14,960,458
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>February 2020</i>	<b>11,705</b>	66,073	<b>\$304,872</b> (Avg. \$677)	\$20,194,265
Rental Facilities – <i>February 2020</i>	<b>6</b>	28	<b>\$144,230</b> (Avg. \$19,038)	\$297,993
Travel/Conference Attendance – <i>February 2020</i>	<b>450</b>	4,381	<b>\$304,872</b> (Avg. \$677)	\$3,356,288
GENERAL STORES DISTRIBUTION CENTER – <i>February 2020</i>	<b>279</b>	2,248	<b>\$6,402,248</b> (Avg. \$22,947)	\$27,790,298
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>February 2020</i>	<b>200</b>	4,431	<b>\$1,958,542</b> (Avg. \$9,793)	\$26,810,990



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****C. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000****March 2020 = \$965,545****YTD = \$20,982,915**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>March</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>March</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>March 2020</i>	<b>189</b>	2,623	<b>\$965,545</b> <i>(Avg. \$5,109)</i>	\$20,982,915

**D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000****March 2020 = \$23,437,222****YTD=\$178,257,345**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>March</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>March</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>March 2020</i>	<b>3,482</b>	39,483	<b>\$6,472,926</b> <i>(Avg.\$1,859)</i>	\$67,882,757
Purchase Orders – <i>March 2020</i>	<b>35</b>	280	<b>\$2,244,578</b> <i>(Avg. \$64,131)</i>	\$17,205,036
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>March 2020 (COVID-19</i> <i>Transactions = 27 for total of \$73,793)</i>	<b>7,514</b>	73,587	<b>\$2,326,328</b> <i>(Avg. \$310)</i>	\$22,520,593
Rental Facilities – <i>March 2020</i>	<b>1</b>	29	<b>\$6,035</b> <i>(Avg. \$6,035)</i>	\$304,028
Travel/Conference Attendance – <i>March 2020</i>	<b>319</b>	4,700	<b>\$271,152</b> <i>(Avg. \$850)</i>	\$3,627,440
GENERAL STORES DISTRIBUTION CENTER - <i>March 2020</i>	<b>244</b>	2,492	<b>\$3,754,428</b> <i>(Avg. \$15,387)</i>	\$31,544,726
GENERAL STORES DISTRIBUTION CENTER – <i>(COVID-19 Emergency)</i>	<b>57</b>	57	<b>\$3,320,737</b> <i>(Avg. \$58,259)</i>	\$3,320,737
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>March 2020</i>	<b>206</b>	4,637	<b>\$5,041,038</b> <i>(Avg. \$24,471)</i>	\$31,852,028

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY  
EXCEEDING \$250,000**

**DIVISION OF INSTRUCTION****\$1,937,979**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400008257 4400008258 4400008259 4400008270 4400008271 4400008272 4400008273 4400008274 4400008275 4400008276 4400008277 4400008278	Named-in-grant contracts to support the District's Gaining Early Awareness and Readiness for Undergraduate Programs Grant (GEAR UP) to provide services in professional development, academic and financial counseling, extended learning, early college readiness tests, concurrent enrollment programs, college visits, and college and peer mentoring for students. Authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$1,937,979.	GEAR UP Grant (100%)	\$1,937,979

**Item E****Contract Term:** 05/29/20 through 09/30/23

**Aggregate Value For Twelve (12) Contracts:  
\$1,937,979**

Requester: *Arzie Galvez, Director  
Advanced Learning Options  
Division of Instruction*

\*Los Angeles City College; Junior Achievement of Southern California; CoBro Consulting (**SBE**); California State Los Angeles Auxiliary Services, Inc.; Study Smart Tutors, Inc.; The PLUS ME Project; Chicano-a Latino-a Educational Foundation; Occidental College Neighborhood Partnerships; Seeds Training; Skylark Strategies; Families in Schools; National Council for Community & Education Partnerships

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**DIVISION OF INSTRUCTION AND INFORMATION TECHNOLOGY DIVISION****\$9,480,636**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
PowerSchool Group LLC	4400008370 <b>Item F</b>	Sole-source contract to continue the Schoology Learning Management System (LMS).	General Funds (100%)	\$9,480,636

**Contract Term:** 07/01/20 through 06/30/25  
includes four (4) one-year renewal options

**Aggregate Five-Year Contract Value:**  
**\$9,480,636**

Requesters:  
*Alison Yoshimoto-Towery*  
*Chief Academic Officer*  
*Division of Instruction*

*Soheil Katal*  
*Chief Information Officer*  
*Information Technology Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**HUMAN RESOURCES DIVISION****\$16,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400008190 thru 4400008227 (RFQ 2000001651) <b>Item G</b>	Formally competed bench contracts to provide professional development services including accredited university coursework, coaching and mentoring, workshops, and conference-planning and -facilitating for private schools. Authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$16,000,000.	Federally Funded Title II, Part A General Funds Restricted (100%)	\$16,000,000

**Contract Term:** 07/01/20 through 06/30/25**Aggregate Value For Thirty-Eight (38)****Contracts: \$16,000,000**

Requester: *Linda Del Cueto*  
*Chief Human Resources Officer*  
*Human Resources Division*

\*95 Percent Group, Inc.; Accelerate Learning, Inc.; Achieve3000, Inc.; Avant Assessment, LLC; BetterLesson; Brandman University; Bureau of Jewish Education; Catapult Learning West, LLC; Center for Powerful Public Schools; Center for Responsive Schools; DataWORKS Educational Research (**SBE**); EduCare Foundation; Education Consortium, LLC (**SBE**); Education Direction; FACTS Education Solutions, LLC; Generation Ready, Inc.; Grand Vision Foundation; Growing Educators, Inc.; Learn-It Systems, LLC; Loyola Marymount University; Merkos L'Inyonei Chinuch Education Office; Mount Saint Mary's University; National Inventors Hall of Fame; National University; New Teacher Center; Pearson K12 Learning, LLC; Public Consulting Group, Inc.; Quaglia Institute for School Voice and Aspirations; Renaissance Learning, Inc.; SDE, Inc., dba Staff Development for Educators; SOS Education; Tech4Learning, Inc.; The Frostig Center; The University Corporation; Total Education Solutions; UCLA Center X; Voyager Sopris Learning, Inc.; Yeshiva Educational Services, Inc.

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION****\$3,766,273**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Compulink Management Center, Inc., dba Laserfiche	4400008267 (RFP 2000001952) <b>Item H</b>	Formally competed contract to provide enterprise content management and enterprise scanning solution to replace FileNet.  <b>Contract Term:</b> 05/20/20 through 05/19/25 includes two (2) one-year renewal options  <b>Aggregate Five-Year Contract Value:</b> <b>\$2,612,424</b>  Requester: <i>Soheil Katal</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	General Funds (70%)  Bond Funds (30%)	\$2,612,424
Flexera Software LLC	4400008050 (RFP 2000001877) <b>Item I</b>	Formally competed contract to provide implementation and configuration of a software asset management and software discovery solution.  <b>Contract Term:</b> 05/20/20 through 05/19/25 includes two (2) one-year renewal options  <b>Aggregate Five-Year Contract Value:</b> <b>\$1,153,849</b>  Requester: <i>Soheil Katal</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	General Funds (100%)	\$1,153,849

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION AND DIVISION OF INSTRUCTION** **\$297,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
SchoolMint, Inc.	4400005589-1 <b>Item J</b>	Amendment to extend term and increase capacity of formally competed contract to continue licensing the integrated online school search tool and application portal.	General Funds (100%)	\$297,000*

**Contract Term:** 06/14/17 through 06/30/20  
New end date by this amendment: 06/30/22

Initial Contract Value: \$707,000  
\*Amendment No. 1: \$297,000  
**Aggregate Contract Value: \$1,004,000**

Requesters:  
*Soheil Katal*  
*Chief Information Officer*  
*Information Technology Division*

*Alison Yoshimoto-Towery*  
*Chief Academic Officer*  
*Division of Instruction*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**OFFICE OF ENVIRONMENTAL HEALTH AND SAFETY****\$3,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Adventist Health Glendale Occupational	4400008362 (RFP 2000001962) <b>Item K</b>	Formally competed capacity contract to provide occupational medical evaluations and examination services to District employees subject to the Medical Surveillance Program as mandated by state and federal laws.  <b>Contract Term:</b> 09/01/20 through 08/31/25  <b>Contract Value:</b> \$3,000,000  Requester: <i>Carlos A. Torres, Director Office of Environmental Health and Safety</i>	General Funds Occupational Health/ Medical Services (100%)	\$3,000,000

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**OFFICE OF THE BUSINESS MANAGER****\$130,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Alliant Insurance Services, Inc.	4400008361 (RFP 2000001960) <b>Item L</b>	Formally competed contract to provide insurance brokerage services and capacity for insurance premiums for all operations excluding Owner Controlled Insurance Program (OCIP), workers' compensation and general liability.	General Funds (100%)	\$130,000,000
<p><b>Contract Term:</b> 07/01/20 through 06/30/25 includes one (1) two-year renewal option</p> <p><b>Aggregate Five-Year Contract Value:</b> <b>\$130,000,000</b> (inclusive of insurance premiums for five years)</p> <p>Requester: <i>Janice Sawyer</i> <i>Interim Business Manager</i> <i>Office of the Business Manager</i></p>				



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**STUDENT HEALTH AND HUMAN SERVICES****\$1,075,675**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Hansine Fisher and Associates	4400008333 (RFP 2000001964) <b>Item M</b>	Formally competed contract to provide California Department of Health Care Services (DHCS) approved software, training, and consultation services for continued and successful operation of the Random Moment Time Survey (RMTS) methodology, and School Medi-Cal Administrative Activities (SMAA).	General Funds (100%)	\$1,075,675
<p><b>Contract Term:</b> 07/01/20 through 06/30/25 includes one (1) two-year renewal option</p> <p><b>Aggregate Five-Year Contract Value:</b> \$1,075,675</p> <p>Requester: <i>Pia V. Escudero,</i> <i>Executive Director</i> <i>Student Health and Human Services</i></p>				

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW INCOME CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$500,000**

**STUDENT HEALTH AND HUMAN SERVICES**

&lt;\$1,392,274&gt;

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles County Office of Probation	4400008287 <b>Item N</b>	Revenue contract to develop a pilot diversion coordination of services program for at-promise middle school students and students who are home on probation.	Revenue	<\$817,274>

**Contract Term:** 07/01/20 through 06/30/21**Contract Value:** <\$817,274>

Requester: *Pia V. Escudero*  
*Executive Director*  
*Student Health and Human Services*

Los Angeles County Office of Probation	4400008288 <b>Item O</b>	Revenue contract to provide at-promise or probation youth with mentoring program services.	Revenue	<\$575,000>
--	-----------------------------	--	---------	-------------

**Contract Term:** 07/01/20 through 06/30/21**Contract Value:** <\$575,000>

Requester: *Pia V. Escudero*  
*Executive Director*  
*Student Health and Human Services*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**FACILITIES SERVICES DIVISION****\$5,670,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Johnson Controls, Inc.; NSWC Mechanical Service	4400008311 4400008312 (IFB 2000001941) <b>Item P</b>	Formally competed capacity contracts to provide inspection and service of chillers for District schools and offices. Authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$5,000,000.	Restricted Maintenance Funds (100%)	\$5,000,000

**Contract Term:** 06/01/20 through 05/31/25  
includes two (2) one-year renewal options

**Aggregate Five-Year Value For Two (2) Contracts: \$5,000,000**

Requester: *Robert Laughton, Director  
Maintenance and Operations  
Facilities Services Division*

Hillyard; Home Depot U.S.A., Inc., dba The Home Depot Pro	4500557866 4500557868 (IFB 2000002000) <b>Item Q</b>	Formally competed contracts to provide floor maintenance and furniture moving equipment District-wide.	General Funds (100%)	\$670,000
---	---	--	-------------------------	-----------

**Contract Term:** One-time purchase

**Contract Value: \$670,000**

Requester: *Robert Laughton, Director  
Maintenance and Operations  
Facilities Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY  
 EXCEEDING \$250,000**

<b><u>PROCUREMENT SERVICES DIVISON</u></b>	<b>\$2,458,125</b>
--	--------------------

Ferrellgas, LP	4400008290 (IFB 2000001950)	Formally competed capacity contract to provide Liquefied Propane Gas (LPG) delivered directly to District vehicles.	General Funds (100%)	\$2,458,125
----------------	--------------------------------	---	-------------------------	-------------

**Item R**

**Contract Term:** 05/25/20 through 05/24/25  
 includes two (2) one-year renewal options

**Aggregate Five-Year Contract Value:**  
**\$2,458,125**

*Requester: Marc Monforte, Director  
 Materiel Management Branch  
 Procurement Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**TRANSPORTATION SERVICES DIVISION \$4,926,631**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Parkhouse Tire Service, Inc.; Daniels Tire Service	4400008255 4400008167 (IFB 2000001909) <b>Item S</b>	Formally competed capacity contracts to provide replacement tires for District trucks, school buses, and cars. Authority to increase or decrease individual amounts of these contracts will be limited to the aggregate value of \$1,301,631.	General Funds (100%)	\$1,301,631

**Contract Term:** 05/25/20 through 05/24/23

**Aggregate Three-Year Value For Two (2) Contracts: \$1,301,631**

Requester: *Lilia Herrera-Montoya, Director  
Transportation Services Division*

H&H Auto Parts Wholesale; Los Angeles Truck Centers, LLC, dba Velocity Truck Center; Bob Wondries Ford	4400008028 4400008302 4400008303 (IFB 2000001674) <b>Item T</b>	Formally competed capacity contracts to provide automotive and truck replacement parts for District vehicles. Authority to increase or decrease individual amounts of these contracts will be limited to the aggregate value of \$3,625,000.	General Funds (100%)	\$3,625,000
---	---	--	-------------------------	-------------

**Contract Term:** 05/25/20 through 05/24/25 includes two (2) one-year renewal options

**Aggregate Five-Year Value For Three (3) Contracts: \$3,625,000**

Requester: *Lilia Herrera-Montoya, Director  
Transportation Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

**UTILIZATION OF PIGGYBACK CONTRACTS****FACILITIES SERVICES DIVISION****\$299,218**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Clark Equipment Co., dba Bobcat Company	4500553001 <b>Item U</b>	Piggyback purchase order through Minnesota Contract #T-631 (5) to provide four (4) replacement skid-steer loaders.  <b>Contract Term:</b> One-time purchase  <b>Contract Value:</b> \$299,218  Requester: <i>Robert Laughton, Director</i> <i>Maintenance &amp; Operations</i> <i>Facilities Services Division</i>	Restricted Maintenance Funds (100%)	\$299,218

## ATTACHMENT C

### REQUEST FOR SPENDING AUTHORITY ON COVID-19 RELATED EXPENDITURES

#### A. LABOR/PROFESSIONAL SERVICES/GOODS/GENERAL SERVICES CONTRACTS

Authority to spend for COVID-19 related expenditures which include, but are not limited to supplies, equipment, labor, professional services contracts, general services, food, instructional materials, licenses, fees for connectivity, and software. The amounts are only estimates since the expenditures are based upon purchases and/or approved invoices.

<u>FOCUS AREA</u>	<u>SERVICES</u>	<u>AMOUNT *</u>
Covid-19 Health and Safety	Cleaning and disinfecting facilities, hazard pay for essential workers, personal protective equipment, reopening schools	\$47,400,000
Safety Net for Communities	Children and adult meals, services for homeless and childcare, and payment for idle labor	\$197,100,000
Technology for Students and School Staff	Devices, internet connection, distance learning	\$99,500,000
Instruction	Professional Development, summer school, distance learning	\$196,000,000
	<b><i>Total</i></b>	<b><i>\$540,000,000</i></b>

\* Revenues received from Federal CARES Stimulus Act, SB 117 LEA Response Fund, Federal Nutrition Program, Bond, and existing budgets offset the estimated expenditures of \$540 million. Total estimated unreimbursed amount of \$62 million will be funded by the General Fund.





INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Instruction

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Alison Yoshimoto-Towery  
Interim Chief Academic Officer

Carol Alexander  
Director A-G Intervention and Support

**SUBJECT: CONTRACTOR NAME: Always Be Learning (ABL)**  
**CONTRACT NO: 4400008111**  
**CONTRACT AMOUNT: \$115,000**  
**REQUEST RATIFICATION OF PROFESSIONAL SERVICES**  
**CONTRACT**

***Student Impact:***

As part of L.A. Unified's commitment to ensure that all high school students have equitable access to college preparatory courses and a high-quality educational experience. The Division of Instruction is collaborating with Always Be Learning (ABL), formerly known as Ready by Design, to conduct a Master Schedule analysis of 18 high schools across the six local districts. The shared goal is to reach a deeper understanding of how current systems and practices support student needs or deny certain student groups access to coursework opportunities, and support time for teacher collaboration.

To improve outcomes for all students, it is critical to recognize and respond to how master schedules are structured (i.e. making the best use of time and staff), and how such schedules create student experiences that can differ by race, income, and language status.

ABL's analysis supports leaders in understanding progress made towards college readiness through a multi-dimensional analysis of student transcript and performance data from senior student classes. This data will describe the academic preparation students received and will be used to create plans of action for improving college readiness.

***Introduction***

***Why is this necessary?***

This study is necessary to reveal areas of growth and areas of challenge that are affecting student outcomes. It is critical for district stakeholders to understand pertinent information in the following areas:

- Access to high quality teachers
- Course enrollment patterns
- The effect of various schedule options including and not limited to 4x4 schedules and seven and eight-period days, as compared to the traditional six-period day

***Why do we need to do this now?***

We need this analysis now because schools create Master Schedules during the spring semester in preparation for the following 2020-2021 school year. Analysis of Master Schedule practices will reveal areas of need, and allow high schools to engage in equitable practices to improve outcomes for all students.

***What would happen if this were not approved?***

If this plan is not approved, current practices will be sustained with no knowledge of their effectiveness, or lack of effectiveness, for certain student groups. This will leave unknown barriers embedded in the system and cause an ongoing array of challenges to students, especially populations in most need.

***What are the terms of the proposed agreement?***

Once the audit and analysis are complete, ABL will partner with the Division of Instruction to work with school principals and local district leaders and identify high-leverage opportunities to improve student readiness. Further, building internal capacity to turn these insights into action will be part of a continuous improvement cycle that will improve access for all students to a rigorous college preparatory curriculum.

**Identify terms of any proposed agreements as well as funding sources.**

The contract with ABL includes the following description of services:

ABL's analysis tool is used as part of a continuous improvement model that provides a set of high-level district reports. These drive conversations about how current systems, policies, and practices have contributed to systemic challenges limiting student access to opportunities in coursework, and potentially their educational success. The first phase will take up to six weeks and will be a holistic evaluation of student schedules and transcripts. This is the first step to inform district leaders on the trends and baseline findings for inequities throughout students' experience in accessing courses, advanced courses, and staff at school sites.

Phase 1 analysis shall answer the following:

1. For specific groups of students across the district and by the school; are there patterns in course taking that indicate a lack of access?
2. Which students are enrolled in advanced course offerings and is it reflective of the district or school demographics?
3. What percentage of your departments and courses are imbalanced demographically?
4. How do teacher loads vary across schools? What are the site-level decisions that have created consistency or variance?
5. Do teachers within a school and across the district teach a roster of students who represent

your student body? Is this intentionally strategic or a by-product of another decision?

The contract with ABL includes the following deliverables in the first phase:

- Access to reports through analysis tool
- Preview of reports to Division of Instruction and District leadership team 60-minutes
- Delivery of key insights to the district team 90-minutes
- “Next Steps” overview with the district team 30-minutes

For the second phase, three schools per local district will be represented in a deeper evaluation in order to support district leaders in understanding equitable access across secondary schools and take approximately 10 weeks. ABL will dig deeper into the specifically identified 18 schools and collaborate with district leaders to prepare an insights-driven professional development for specific school leaders that dives deeper into access inequities illuminated in the initial holistic evaluation. Having identified and set targets around inequitable access at the district level, ABL works with principals to establish a framework for monitoring and addressing inequitable access and opportunities. ABL will conduct transcript analysis to explore if the right courses were offered for all students to prepare them for success. ABL will introduce district and school site leaders to a research-backed framework for preparatory coursework, beyond advanced placement or dual enrollment. The consequences of inequitable access will be clearly demonstrated through reporting on outcomes, going beyond graduation rates to college and career readiness.

Phase 2 analysis will answer the following:

1. How do student populations, course offerings, and access to advanced courses vary across schools?
2. Is the master schedule setting up all students for success?
3. Do all subgroups have equal access to college-and-career ready course progressions?
4. How many students have graduated prepared for post-secondary success? How does this vary across various sites and subgroups?
5. What role does the master schedule play in ensuring student equitable access and outcomes?
6. How do I leverage the master schedule to increase equitable access and improve outcomes?
7. How does the master schedule support teacher collaboration?

The contract with ABL includes the following deliverables in the first phase:

- Preview of reports to Division of Instruction and District leadership team 60-minutes
- Full day on-site professional development with school site and district leaders
- “Next Steps” with district leaders 30-minutes

If you have any questions or require additional information, please contact me at [carol.alexander@lausd.net](mailto:carol.alexander@lausd.net) or at (213) 241-5607.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers

Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

## ATTACHMENT A

ALWAYS BE LEARNING  
LIST OF SCHOOLS

<b>BD</b>	<b>LD</b>	<b>SCHOOL</b>
1	West	Hawkins Senior High
2	Central	Early College Academy
2	Central	Roybal Learning Center
2	East	Boyle Heights High School STEM Magnet
2	East	Wilson Senior High
3	Northeast	Grant Senior High
3	Northwest	Canoga Park Senior High
4	Northwest	Taft Charter High School
4	West	Bernstein Senior High STEAM Academy
4	West	Fairfax Senior High
5	Central	Franklin High School
5	East	Elizabeth Learning Center
6	Northeast	Panorama Senior High
6	Northeast	Polytechnic Senior High
6	Northwest	Reseda Charter High School
7	South	Banning Senior High
7	South	Rancho Dominguez Prep
7	South	San Pedro Senior High

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
CTE - Linked Learning

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Esther Soliman, Administrator  
CTE - Linked Learning

**SUBJECT: CONTRACTOR NAME: MUFG Union Bank, N.A.  
CONTRACT NO.: 4400008266 and 4400008284  
CONTRACT AMOUNT: \$0  
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES  
CONTRACTS**

***Student Impact:***

The student-run bank program offers financial education for students, parents, and the greater community while greatly supporting work-based learning, enhancing student financial literacy and exposing students to potential careers in the financial industry sector.

The program has seen much success since its 2013 inception at Crenshaw High School and Lincoln High School. (See Attachment A). Each branch is run by 10 to 12 student interns with the support of a branch manager and branch service officer at no cost to the District. Union Bank has hired six student program-completers to work as bank tellers while they attend college. Additionally, one former student intern is now an officer at Union Bank.

***Introduction***

Since December 2013, Union Bank has been overseeing the student banking programs at Crenshaw and Lincoln High Schools. The student-run programs at these schools provide on-site banking services wherein seniors learn about the bank operations, enhance their financial acumen, earn money and prepare for college and careers in the financial industry. The Board is now being asked to approve a five-year contract with Union Bank to continue the program at Crenshaw and Lincoln High Schools.

***Why is this necessary?***

This action is necessary to authorize continued service under this new five-year contract, as the current contract will expire on June 30, 2020.

***Why do we need to do this now?***

If this action is not approved, the Crenshaw and Lincoln High School students and communities will be deprived of this successful work-based learning program. The student selection process to participate in the program begins in April through May, and the current contract will expire June 30,

2020.

***What would happen if this were not approved?***

Students enrolled in these two schools will not have an opportunity to participate in a program that supports work-based learning, increases student financial literacy and exposes them to potential careers in the financial industry. A delay in approving this contract now would impact the schools' deadlines for selecting and approving students to participate in this program and would also delay the bank in being able to efficiently plan the training for the students before the start of the school year.

***What are the terms of the proposed agreement?***

The term of these agreements is May 1, 2020, to April 30, 2025, and includes two (2) one-year extension options to be exercised at the discretion of the District. No District funds are required.

If you have any questions or require additional information, please contact me at [esther.soliman@lausd.net](mailto:esther.soliman@lausd.net) or at (213) 241-8754.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

**Attachment A**

<b>SCHOOL NAME</b>	<b>BOARD DISTRICT</b>	<b>LOCAL DISTRICT</b>
Crenshaw High School	1	West
Lincoln High School	2	East

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of the Inspector General

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** William Stern  
Inspector General  
Office of the Inspector General

**SUBJECT: CONTRACTOR NAME: DOWNEY, SMITH & FIER  
CONTRACT NO.: 44000008305  
CONTRACT AMOUNT: 250,000.00  
REQUEST FOR RATIFICATION OF PROFESSIONAL SERVICES  
CONTRACT**

***Student Impact:***

The Office of the Inspector General (OIG) is requesting the Board's ratification of a professional contract with Downey, Smith & Fier (Contract No.: 44000008305) to perform a sales tax recovery service for the District. The fees for the Contract are on contingency basis and depend on recovery received as a result of the professional work rendered. We believe the recovery on the overpayments of sales tax will be additional resources for the District, and therefore will eventually benefit LAUSD students.

***Introduction***

The Office of the Inspector (OIG) of the Los Angeles Unified School District (LAUSD) is authorized by Government Code 53060 to contract with an independent contractor specially trained to perform sales tax recovery services. Based on the informal request for proposal procurement procedures performed by OIG and Procurement Services, we have selected Downey, Smith & Fier as our contract professional. We request the Board to ratify the Contract which provides for fee payment on a contingency basis.

This project will require the contractor to perform a detailed analysis of LAUSD purchase transactions, covering the period January 1, 2017 through March 31, 2020, with the intent to identify:

- Excess Sales Use Tax paid to the California Department of Tax and Fee Administration (CDTFA).
- Sales Use Tax Payments for Exempt Transactions for the period identified.



The specific objectives of the project will be to:

- Identify substantial refunds or credits on sales and use tax
- File a “Claim for Refund or Credit” claim form with the California Department of Tax and Fee Administration (CDTFA) on behalf of LAUSD

Besides providing a response to each objective above, the contractor will:

- Provide specific, viable recommendations for process improvement to prevent future tax overpayments by LAUSD.
- Provide sufficient supporting evidence, in the final report, to corroborate the results of the analysis performed.

The District has procured the same services over the past 10 years during which the sales data was reviewed and analyzed by Downey, Smith & Fier. As a result, the District has recovered over a million dollars (\$1,000,000), out of which 25% went to the Contractor as professional services fees. Therefore, no additional funding is needed for this service, and the Contractor will be compensated by their recovery.

***Why is this necessary?***

As an ongoing effort for the OIG to monitor and attempt to recover the overpayment of the sale tax by the District, we would like the sales tax payments to be reviewed for period from January 1, 2017 through March 31, 2020. The recovery of the funds will be additional resources for LAUSD.

***Why do we need to do this now?***

It is crucial that the Contract be ratified as soon as possible so the Contractor can file a claim with the California Department of Tax and Fee Administration (CDTFA) on behalf of LAUSD in time. Since a claim can only be filed in the month following the end of each quarter, any delay in process will cause a hold up for one quarter before a claim can be filed. Therefore, we would like the Board to ratify the Contract at this meeting so the Contractor can start the recovery process sooner.

***What would happen if this were not approved?***

According to the CDTFA rules, the sales tax payer can file a claim for any sales tax overpaid for the preceding three years. If the Contract is not approved by the Board, the District may lose the opportunity to recover the overpayments for certain expired periods. Therefore, we are requesting the Board to approve this item at this time.

***What are the terms of the proposed agreement?***

The term of the project is from March 12, 2020 to December 31, 2020. There is no need for funding since the fee is contingent on the recovery and there is no cost to the District. The fees for the Contractor are capped under \$250,000 regardless of how much vendor will recover, and the \$250,000 is not out of pocket.

If you have any questions or require additional information, please contact me at [william.stern@lausd.net](mailto:william.stern@lausd.net) or by phone at (213) 241-7779.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Yvette Merriman-Garrett, Director  
Contracts Administration and Procurement

**SUBJECT: EMERGENCY EXPENDITURES RELATED TO THE NOVEL  
CORONAVIRUS, COVID-19**

***Student Impact:***

Students benefit from receiving continued instruction through on-line instructional material and computing devices. The emergency expenditures described in the Procurement Services Division (PSD) Board Report are in support of virtual learning, the distribution of daily meals and the provision of clean and sanitized school sites upon the resumption of in-class instruction.

***Introduction:***

On March 10, 2020, the Board of Education adopted a Resolution declaring emergency conditions throughout the District schools and offices (referred to herein, collectively, as “District Sites”) as a result of the threat of COVID-19. Additionally, by unanimous vote, under the provisions of Section 20113 of the California Public Contract Code, the Board authorized the Superintendent and/or his designee(s) to enter into any and all contract actions necessary, without advertising or inviting bids, and for any dollar amount, necessary to respond to the emergency conditions at District Sites.

***Why is this necessary?***

The emergency expenditures were needed to provide students on-line instructional materials, increased broadband, internet access (hotspots) and computing devices to continue instruction by virtual learning; personal protection equipment (PPE) for employees working at schools sites or Grab N Go locations; cleaning materials to sanitize schools and Grab N Go sites; and food items for distribution and delivery of daily meals at Grab N Go locations for students, families and the surrounding communities throughout Los Angeles County.

***Why do we need to do this now?***

The emergency expenditures were made to ensure that public education continues through virtual learning, employees receive and wear PPE while cleaning school sites or participating at the Grab N Go site distributions and that students who would otherwise go hungry receive daily meals.

***What would happen if this were not approved?***

The short-term health and education of students and staff would be severely compromised, the delivery of public education would be impaired for all LAUSD students and students would go hungry and not receive daily meals.

***What are the terms of the proposed agreement***

The emergency expenditures were made under existing contracts otherwise approved by this Board or by purchase order subject to standard District PO terms and conditions.

If you have any questions or require additional information, please contact me at [Yvette.Garrett@lausd.net](mailto:Yvette.Garrett@lausd.net) or at (562) 654-9388.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Marc Monforte, Director  
Materiel Management Branch

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
EQUIPMENT AND FURNITURE**

***Student Impact:*** The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

During the Board of Education's May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of February.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 29, 2020	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$111,582.43	\$394,939.80
Audio Visual	\$26,978.95	\$199,129.14
Custodial/Maint. & Operations	\$1,012,769.05	\$7,397,031.45
Educational Supplies/Tools	\$151,076.26	\$1,005,124.28
Forms & Publications	\$168.63	\$222,010.19

<b>MAJOR COMMODITY CATEGORIES</b>	<b>PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 29, 2020</b>	<b>ACCUMULATIVE FISCAL YEAR TOTAL</b>
Furniture	\$886,907.87	\$8,049,824.03
Music	\$7,279.48	\$123,513.41
Office Essentials	\$494,670.70	\$3,646,021.24
Paper	\$2,819,411.93	\$3,622,306.97
Science/Home Economics/First Aid	\$433,122.97	\$1,160,820.59
Visual Arts	\$458,279.94	\$1,969,575.67
<b>TOTALS</b>	<b>\$6,402,248.21</b>	<b>\$27,790,296.77</b>

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Marc Monforte, Director  
Materiel Management Branch

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
EQUIPMENT AND FURNITURE**

***Student Impact:*** The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

During the Board of Education's May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of March.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MARCH 1 TO MARCH 31, 2020	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$52,262.40	\$447,202.20
Audio Visual	\$73,018.84	\$272,147.98
Custodial/Maint. & Operations	\$803,963.79	\$8,200,995.24
Educational Supplies/Tools	\$35,048.51	\$1,040,172.79
Forms & Publications	\$78,859.74	\$300,869.93

<b>MAJOR COMMODITY CATEGORIES</b>	<b>PURCHASE ORDER ISSUANCE MARCH 1 TO MARCH 31, 2020</b>	<b>ACCUMULATIVE FISCAL YEAR TOTAL</b>
Furniture	\$1,393,750.14	\$9,443,574.17
Music	\$24,727.95	\$148,241.36
Office Essentials	\$1,166,516.94	\$4,812,538.18
Paper	\$13,364.05	\$3,635,671.02
Science/Home Economics/First Aid	\$53,869.80	\$1,214,690.39
Visual Arts	\$59,045.70	\$2,028,621.37
<b>TOTALS</b>	<b>\$3,754,427.86</b>	<b>\$31,544,724.63</b>

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Instruction

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Alison Yoshimoto-Towery  
Chief Academic Officer

Arzie Galvez  
Director, Advanced Learning Options

**SUBJECT: REQUEST FOR PROFESSIONAL SERVICES CONTRACTS**

CONTRACT NUMBER	CONTRACTOR	CONTRACT AMOUNT
4400008257	Los Angeles City College	\$253,908
4400008258	Junior Achievement of Southern California	\$40,000
4400008259	CoBro Consulting	\$177,900
4400008270	California State Los Angeles Auxiliary Services, Inc.	\$90,000
4400008271	Study Smart Tutors, Inc.	\$73,250
4400008272	The Plus Me Project	\$40,750
4400008273	Chicano-a Latino-a Educational Foundation	\$285,600
4400008274	Occidental College Neighborhood Partnerships	\$395,301
4400008275	Seeds Training	\$224,470
4400008276	Skylark Strategies	\$246,800
4400008277	Families in Schools	\$100,000
4400008278	National Council for Community & Education Partnerships	\$10,000
<b>TOTAL</b>		<b>\$1,937,979</b>

***Student Impact:***

The instructional support and resources provided through the U.S. Department of Education Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grant will result in an increase of over 3,200 students at participating high-need schools in Local Districts Central, Northeast, and Northwest who graduate high school, meet a-g course requirements, submit either Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA), and succeed in postsecondary education or training. All participating middle and high schools are designated high-poverty.

### ***Introduction***

The U.S. Department of Education, Office of Post-Secondary Education, transferred the Bright Star/Youth Policy Institute Non-Profit GEAR UP grant to LAUSD GEAR UP 4 LA on February 13, 2020. The grant amount, (\$17,104,290.91), which extends from February 13, 2020 through September 30, 2025, will provide college access and persistence resources.

GEAR UP 4 LA requests three-and-a-half-year approval for contracted professional services, which will allow GEAR UP 4 LA to increase student success in high school, persistence in college, and preparation for life-long learning. Components of program services include a strong academic and financial counseling program for students and parents; intensive extended learning programs; professional development for over 100 teachers; early college readiness tests; concurrent enrollment programs; college visits; and college and peer mentoring for students. Students served by a previous GEAR UP 4 LA grant saw more students entering college, in the fall, immediately after high school and more students entering four-year colleges.

### ***Why is this necessary?***

On February 4, 2020, the Board of Education approved the transfer of the Bright Star/YPI GEAR UP grant to LAUSD GEAR UP 4 LA. In accordance with federal regulations, recipients of GEAR UP grants are required to partner with one or more local educational agencies and one or more degree-granting institutions of higher education. Partnerships may also include not less than two community organizations or entities, such as businesses or professional organizations. Partnerships included in the District's grant applications meet all federal guidelines. Contracts resulting from this grant are not replacing any expired or expiring contracts.

### ***Why do we need to do this now?***

To meet required federal government regulations requires a combination of personnel and services. In addition, the U.S. Department of Education approved the transfer of the GEAR UP grant based on documents submitted which included an implementation timeline. The timeline submitted to the U.S. Federal Department of Education stated all services would resume this spring at schools affected by the YPI shutdown.

### ***What would happen if this were not approved?***

GEAR UP 4 LA would not be compliant with the terms of the transfer agreement with the U.S. Department of Education. If not approved now, students would not receive any grant services until the fall of 2020. As a federal grant, GEAR UP grants are subject to audit at any time during the grant period. Failure to comply with the federal grant rules and regulations may result in the reduction of the federal award amount, a refund of federal funds to the Department of Education or possible termination of the award.

### ***What are the terms of the proposed agreement?***

On May 19, 2020, GEAR UP 4 LA, Advanced Learning Options, will submit its request for approval of professional services contracts to the Board of Education. All funding for the GEAR UP grant is from the U.S. Department of Education. No general funds are used. Implementation partners are established prior to submitting the grant application (34 CFR 75.135). In each grant application, each

grant partner identified its commitment with an in-kind match which will enable GEAR UP 4 LA to meet the federally required dollar-for-dollar match. The aggregate value for these twelve (12) contracts is \$1,937,979 for a three-and-a-half-year period of performance from May 29, 2020 through September 30, 2023.

If you have any questions or require additional information, please contact Lois Bramwell, Coordinator, Advanced Learning Options, at (213) 241-0150 or [lbramwel@lausd.net](mailto:lbramwel@lausd.net).

Attachment A provides a list of schools by Board District and Local District.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

## ATTACHMENT A

LIST OF IMPACTED SCHOOLS		
BOARD DISTRICT	LOCAL DISTRICT	SCHOOL
2	Central	Berendo Middle School
2	Independent Charter	Monsenor Oscar Romero Charter Middle School
2	Central	RFK Comm Schls - Ambassador School - Global Leadership
2	Central	RFK Comm Schls - Los Angeles High School of the Arts
2	Central	RFK Comm Schls - New Open World Academy K-12
2	Central	RFK Comm Schls - School for Visual Arts and Humanities
2	Central	RFK Comm Schls - UCLA Community School K-12
2	Independent Charter	Rise Kohyang Charter High School
2	Independent Charter	Rise Kohyang Charter Middle School
6	Northwest	Francisco Sepulveda Middle School
6	Northwest	James Monroe Senior High
6	Northwest	Panorama Senior High
6	Independent Charter	Valor Academy Charter High School
6	Independent Charter	Valor Academy Charter Middle School
6	Northeast	Vista Middle School

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Instruction

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Soheil Katal  
Chief Information Officer

Alison Yoshimoto-Towery  
Chief Academic Officer

**SUBJECT: CONTRACTOR NAME: POWERSCHOOL GROUP LLC  
CONTRACT NO.: 4400008370  
CONTRACT AMOUNT: \$9,480,636  
REQUEST FOR AUTHORIZATION TO EXTEND TERM AND INCREASE  
CAPACITY**

***Introduction/Student Impact:***

The Learning Management System (LMS) supports the District's core instructional mission by providing a single interactive platform to load/share/manage instructional materials, assessments and grades. The system provides tools personalized instruction and continuous improvement that facilitates meaningful, ongoing conversations among students, parents/guardians and teachers. The LMS provides students and parents with 24/7 real-time access to online daily assignments, core textbook materials, measures of students' ongoing progress and grades.

Since the implementation of LMS in secondary schools in 2016-17, teachers have had the ability to create, deploy, grade and provide feedback on daily classroom assignments. During the past three years, over 250 million assignments have been submitted through the system. Teachers can also calculate final grades based on formulas used in the LMS, which can be transmitted to My Integrated Student Information System (MiSiS) automatically. Currently, 95% of secondary teachers are using this feature.

We have seen rapid growth in adoption among elementary teachers since rolling out the LMS in elementary schools last year. As of this week, over half of elementary schools are already uploading assignments with over a third of elementary teachers logging in regularly, nearly double the rate we observed with secondary teachers at this time during the first year of implementation in 2017.

Reports indicate dramatic increases in parent interactions with the system. Over 100,000 parents have logged into the system 1.5 million times in 2018-19, a 50% increase from 2017-18. We expect the numbers to continue to grow rapidly as parents are now able to link directly to the LMS through the Parent Portal.

***Proposed Action***

The Information Technology Division (ITD) and Division of Instruction (DOI) are requesting Board of Education approval to execute a five-year extension agreement with PowerSchool Group LLC., which provides LMS services to L.A. Unified.

***Why is this necessary?***

The existing agreement, approved May 9, 2017 (Board report #464-16/17) is set to expire June 30, 2020. An extension of the original agreement is needed in order to continue the services outlined above. In addition, the Schoology Learning Management System is now the authorized gradebook for LAUSD (see REF 6294.3 Secondary Official Roll Book and REF 6302.12 Elementary Official Roll Book), which was one of the requirements that allowed LAUSD to exit the *Modified Consent Decree*.

***Why do we need to do this now?***

Board approval is needed to execute a five-year extension of the existing agreement with Schoology prior to June 30, 2020 in order to avoid any disruptions in services provided to educators, students and families provided through the LMS.

***What would happen if this were not approved?***

Without approval, the District will lose the functionality provided by the LMS and direct benefits to students, parents/guardians, and teachers. Students and parents/guardians would lose the facilitated interaction with teachers currently provided, and teachers would lose the ability to manage, deploy and deploy assignments electronically. The district would need to identify an alternative solution to fulfill policy requirements for an integrated, online gradebook.

***What are the terms of the proposed agreement?***

The proposed action would extend the current period of agreement for five additional 12-month option periods with a contract value not to exceed \$9,480,636. Source of funding is 100% General Funds.

If you have any questions or require additional information, please contact Paulina Rock at (213) 241-3017.

c: David Holmquist	Darnise Williams	Jefferson Crain	Janice Sawyer
Pedro Salcido	Patricia Chambers	Megan K. Reilly	Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Human Resources Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Linda Del Cueto, Chief Human Resources Officer

**SUBJECT: CONTRACTOR NAMES: VARIOUS  
CONTRACT NOS.: 4400008190 THRU 4400008227  
CONTRACT AMOUNT: \$16,000,000  
APPROVAL OF PRE-QUALIFIED VENDORS FOR TITLE II PART A,  
SUPPORT TO PRIVATE SCHOOLS**

***Student Impact:***

As mandated by Title II, Part A federal guidelines, Supporting Effective Instruction, approval of this bench of contracts will allow 4,945 participating private school teachers and principals to receive equitable services via professional development. The professional development available via these approved vendors will support the academic achievement of 46,066 private school students. Title II, Part A professional development is designed to improve the knowledge of teachers and principals in the core academic subjects, develop effective instructional strategies, increase the understanding and use of data and assessments, address the needs of students with different learning styles, employ effective methods of improving student behavior, identify early interventions, involve parents, provide leadership development, and effectively integrate technology.

***Introduction***

The purpose of this informative is to request approval of pre-qualified vendors for private schools participating in Title II Part A federal funding programs. As mandated by Title II Part A, Support to Private Schools federal guidelines, LAUSD is required to provide the timely delivery of professional development services to qualifying private schools. This approval will allow the District to remain in compliance with the aforementioned guidelines. Over the course of the next five years (2020-2025), an estimated \$16 million is projected to be generated by the private school students. By approving the estimated \$16 million, the LAUSD, as a fiscal custodian, will comply with federal guidelines, ensuring that the students will have teachers and administrators who are receiving the professional development needed to guarantee these students a quality education.

***Why is this necessary?***

On September 14, 2010 (Brd Rpt #39-10/11), the Board of Education authorized changing the process for establishing professional development services contracts on behalf of private schools qualifying for Title II Part A federal funding. This change has expedited contracting processes and provided the quality, equity and timeliness mandated by federal guidelines to serve the private schools. Master Services Agreements with four option years were originally established from 2010 through 2015. The current Master Services Agreements authorized by the Board in the amount of \$19 million will expire on June 30, 2020. The

Human Resources Division and Procurement Services Division request that the Board approve the bench of pre-qualified vendors for a new five-year period from July 1, 2020 to June 30, 2025.

***Why do we need to do this now?***

As the Local Education Agency for the private schools utilizing Title II Part A funds, the LAUSD is obligated to administer and oversee the appropriate, equitable and timely utilization of these funds generated by non-profit private school students, which reside within the boundaries of the LAUSD, for use by their teachers and administrators. A majority of the approved contractors came on board in 2010 during the first year of the current five-year bench contract. The LAUSD is mandated to make services available based on the schools' individual needs. Three re-freshes occurred during the five-year life of the bench of contracts. New vendors were added for the private schools based on having worked with the schools via low-value contracts, being a vendor with whom they would like to work, or providing services in the specialized areas of the Request for Qualifications. All must pass the vetting process overseen by the District's Procurement Services Division. Approval of this request by the Board of Education will ensure the timely processing of new master agreements that will start on July 1, 2020, and thus, the timely delivery of services to the private schools at the start of their new fiscal year.

***What would happen if this were not approved?***

If these contracts were not approved, the private school teachers' and administrators' choices to complete their degree, credential, and/or professional development program, would be negatively impacted, and may hinder the academic support and achievement of private school students. If this item is postponed, the District will be required to process contracts via Informal Request for Proposals and Low Value Contracts for the 188 participating private schools. In addition, the California Department of Education will find Los Angeles Unified School District out of compliance if professional development services are not available beginning July 1, 2020.

***What are the terms of the proposed agreement?***

As with the previously approved list of pre-qualified contractors, the contracts will be Zero Dollar-based covering four options years with a start date of July 1, 2020 and end date of June 30, 2025. These Zero Dollar-Based contracts, which is 100% federally funded by Title II Part A, do not contain any obligation for monetary remuneration between the parties for services. Services are contracted for and pricing negotiated on a per request basis. Requests for services will be authorized and processed via "Work Order Requests," allowing private schools the ability to address their needs in a time-efficient manner.

If you have any questions or require additional information, please contact me at [linda.delcueto@lausd.net](mailto:linda.delcueto@lausd.net) or at (213) 241- 6131.

LDC: lo

Attachment A: List of Approved Vendors

Attachment B: Title IIA – Private Schools 2020-2021 list

c: David Holmquist	Patricia Chambers	Ileana Dávalos
Pedro Salcido	Jefferson Crain	Janice Sawyer
Darnise Williams	Megan K. Reilly	Judith Reece



**ATTACHMENT A****69****TITLE II, PART A - SUPPORT TO PRIVATE SCHOOLS  
LIST OF APPROVED VENDORS**

	<b>Contract No.</b>	<b>Vendor Name</b>
1	4400008190	95 Percent Group, Inc.
2	4400008191	Accelerate Learning, Inc.
3	4400008192	Achieve3000, Inc.
4	4400008193	Avant Assessment, LLC
5	4400008194	Better Lesson
6	4400008195	Brandman University
7	4400008196	Bureau of Jewish Education
8	4400008197	Catapult Learning West, LLC
9	4400008198	Center for Powerful Public Schools
10	4400008199	Center for Responsive Schools
11	4400008200	DataWORKS Educational Research
12	4400008201	EduCare Foundation
13	4400008202	Education Consortium, LLC
14	4400008203	Education Direction
15	4400008204	FACTS Education Solutions, LLC
16	4400008205	Generation Ready, Inc.
17	4400008206	Grand Vision Foundation
18	4400008207	Growing Educators, Inc.
19	4400008208	Learn-It Systems, LLC
20	4400008209	Loyola Marymount University
21	4400008210	Merkos L'Inyonei Chinuch Education Office
22	4400008211	Mount Saint Mary's University
23	4400008212	National Inventors Hall of Fame
24	4400008213	National University
25	4400008214	New Teacher Center
26	4400008215	Pearson K12 Learning, LLC
27	4400008216	Public Consulting Group, Inc.
28	4400008217	Quaglia Institute for School Voice and Aspirations
29	4400008218	Renaissance Learning, Inc.
30	4400008219	SDE, Inc., dba Staff Development for Educators
31	4400008220	SOS Education
32	4400008221	Tech4Learning, Inc.
33	4400008222	The Frostig Center
34	4400008223	The University Corporation
35	4400008224	Total Education Solutions
36	4400008225	UCLA Center X
37	4400008226	Voyager Sopris Learning, Inc.
38	4400008227	Yeshiva Educational Services, Inc.

ATTACHMENT B  
LAUSD - HUMAN RESOURCES  
TITLE II, PART A - PRIVATE SCHOOLS SUPPORT  
2020-2021 PARTICIPATING SCHOOLS

70

	Private School	Address	City	Zip
1	Abraham Joshua Heschel Day School	17701 Devonshire Street	Northridge	91325
2	Adat Ari El Day School	12020 Burbank Boulevard	Valley Village	91607
3	AGBU Manoogian-Demirdjian	6844 Oakdale Avenue	Canoga Park	91306
4	All Saints Elementary	3420 Portola Avenue	Los Angeles	90032
5	Ascension Elementary Catholic	500 West 111th Place	Los Angeles	90044
6	Assumption Elementary	3016 Winter Street	Los Angeles	90063
7	Bais Chana Heritage School, Inc DBA Ohel Chana	7659 Beverly Boulevard	Los Angeles	90036
8	Bais Chaya Mushka School of Los Angeles	9051 West Pico Boulevard	Los Angeles	90035
9	Bais Yaakov School for Girls	7353 Beverly Boulevard	Los Angeles	90036
10	Berkeley Hall School	16000 Mulholland Drive	Los Angeles	90049
11	Beth Hillel Day	12326 Riverside Drive	Valley Village	91607
12	Bishop Alemany High	11111 North Alemany Drive	Mission Hills	91345
13	Bishop Conaty-Our Lady of Loretto High School	2900 West Pico Boulevard	Los Angeles	90006
14	Bishop Mora Salesian High School	960 South Soto Street	Los Angeles	90023
15	Blessed Sacrament School	6641 Sunset Boulevard	Hollywood	90028
16	Bnos Esther	116 North La Brea Avenue	Los Angeles	90036
17	Browerman Elementary School – Wilshire Blvd Temple	3663 Wilshire Blvd.	Los Angeles	90010
18	Bridgeport	13130 Burbank Boulevard	Sherman Oaks	91401
19	Briskin ES of Temple Israel of Hollywood	7300 Hollywood Boulevard	Los Angeles	90046
20	C. and E. Merdian Armenian Evangelical School	13330 Riverside Drive	Sherman Oaks	91423
21	Cathedral Chapel Elementary	755 South Cochran Avenue	Los Angeles	90036
22	Cathedral High School	1253 Bishops Road	Los Angeles	90012
23	Centers of Learning	8854 Haskell Avenue	North Hills	91343
24	Chaminade College Preparatory	7500 Chaminade Avenue	West Hills	91304
25	Cheder Menachem	1606 South La Cienega Boulevard	Los Angeles	90035
26	Children's Community School	14702 Sylvan Street	Van Nuys	91411
27	Chofetz Chaim Los Angeles Affiliate	1540 S Robertson Blvd	Los Angeles	90035
28	Christ Lutheran Church and School	28850 South Western Avenue	Rancho Palos Verdes	90275
29	Corpus Christi Elementary	890 Toyopa Drive	Pacific Palisades	90272
30	Crespi Carmelite High	5031 Alonzo Avenue	Encino	91316
31	de Toledo High School	22622 Vanowen Street	Canoga Park	91307
32	Divine Saviour	624 Cypress Avenue	Los Angeles	90065
33	Dolores Mission School	170 South Gless Street	Los Angeles	90033
34	Eagle Rock Christian Academy	4160 Eagle Rock Boulevard	Los Angeles	90065
35	Emek Hebrew Academy Teichman Family Torah Center	15365 Magnolia Boulevard	Sherman Oaks	91403
36	First United Methodist Church/Glenoaks Christian Eleme	1525 Glenoaks Boulevard	San Fernando	91340
37	Frederick K.C. Price III Christian Schools	7901 S. Vermont Avenue	Los Angeles	90044
38	Gindi Maimonides Academy	8511 Beverly Place	Los Angeles	90048
39	Good Shepherd Lutheran School	6338 N. Figueroa St.	Los Angeles	90042
40	Guardian Angel Elementary	10919 Norris Avenue	Pacoima	91331
41	Harkham-GAON Academy	5870 West Olympic Boulevard	Los Angeles	90036
42	Heritage Christian School - North	17531 Rinaldi Street	Granada Hills	91343
43	Heritage Christian School - South	9825 Woodley Ave.	Northridge	91343
44	Highland Hall Waldorf School	17100 Superior Street	Northridge	91325
45	Hollywood Schoolhouse	1233 North McCadden Place	Los Angeles	90038
46	Holy Martyrs Armenian High School-Ferrahan	5300 White Oak Avenue	Encino	91316
47	Holy Name of Jesus Catholic Elementary	1955 West Jefferson Boulevard	Los Angeles	90018
48	Holy Spirit School	1418 South Burnside Avenue	Los Angeles	90019
49	Holy Trinity Elementary School	3716 Boyce Avenue	Los Angeles	90039
50	Holy Trinity School	1226 West Santa Cruz Street	San Pedro	90732
51	Immaculate Conception	830 Green Avenue	Los Angeles	90017
52	Immaculate Heart High and Middle School (HS)	5515 Franklin Avenue	Los Angeles	90028
53	Immaculate Heart High and Middle School (MS)	5515 Franklin Avenue	Los Angeles	90028
54	Immaculate Heart of Mary Elementary	1055 North Alexandria Avenue	Los Angeles	90029
55	Islah Academy	2900 Slauson Avenue	Los Angeles	90043
56	JETS Yeshivah	16601 Rinaldi Street	Granada Hills	91344
57	Judson International School	1495 E. Colorado Blvd.	Los Angeles	90041
58	Junipero Serra High School	14830 South Van Ness Avenue	Gardena	90249
59	Kadima Day School	7011 Shoup Avenue	Canoga Park	91307
60	Kirk O' The Valley School	19620 Vanowen Street	Reseda	91335
61	Laurel Hall	11919 Oxnard Street	North Hollywood	91606

ATTACHMENT B  
LAUSD - HUMAN RESOURCES  
TITLE II, PART A - PRIVATE SCHOOLS SUPPORT  
2020-2021 PARTICIPATING SCHOOLS

71

	Private School	Address	City	Zip
62	Louisville High School	22300 Mulholland Drive	Woodland Hills	91364
63	Los Angeles Christian School	1620 West 20th Street	Los Angeles	90007
64	Machon	1030 S. Robertson Blvd., 2nd Floor	Los Angeles	90035
65	Maria Regina	13510 Van Ness Avenue	Gardena	90249
66	Mary Immaculate Elementary School	10390 Remick Avenue	Pacoima	91331
67	Mary Star of the Sea Elementary	717 South Cabrillo Avenue	San Pedro	90731
68	Mary Star of the Sea High School	2500 North Taper Avenue	San Pedro	90731
69	Marymount High School	10643 Sunset Boulevard	Los Angeles	90077
70	Mesivta Birkas Yitzchok	6022 West Pico Boulevard	Los Angeles	90035
71	Milken Community Schools	15800 Zeldins Way	Los Angeles	90049
72	Monarch Christian School	22280 Devonshire Street	Chatsworth	91311
73	New Covenant Academy	3119 West 6th Street	Los Angeles	90020
74	New Horizon School Los Angeles	434 South Vermont Avenue	Los Angeles	90020
75	New Horizon School Westside	1819 Sawtelle Boulevard	Los Angeles	90025
76	Normandie Christian of Los Angeles	6306 South Normandie Avenue	Los Angeles	90044
77	Notre Dame Academy	2851 Overland Avenue	Los Angeles	90064
78	Notre Dame Academy Elementary	2911 Overland Avenue	Los Angeles	90064
79	Notre Dame High School	13645 Riverside Drive	Sherman Oaks	91423
80	Ohr Eliyahu Academy (Yeshiva Aharon Yaakov Ohr Eliyahu)	241 South Detroit Street	Los Angeles	90036
81	One School Global	5200 W. 83rd Street	Los Angeles	90045
82	Or Hachaim Academy	6021 Laurel Canyon Boulevard	North Hollywood	91606
83	Our Lady of Grace	17720 Ventura Boulevard	Encino	91316
84	Our Lady of Guadalupe Elementary (H)	436 North Hazard Avenue	Los Angeles	90063
85	Our Lady of Guadalupe School (RH)	4522 Browne Avenue	Los Angeles	90032
86	Our Lady of Loretto Elementary	258 North Union Avenue	Los Angeles	90026
87	Our Lady of Lourdes (L)	315 South Eastman Avenue	Los Angeles	90063
88	Our Lady of Lourdes (N)	18437 Superior Street	Northridge	91325
89	Our Lady of Lourdes (T)	7324 Apperson Street	Tujunga	91042
90	Our Lady of Peace Elementary	9022 Langdon Avenue	North Hills	91343
91	Our Lady of the Valley School	22041 Gault St	Canoga Park	91303
92	Our Mother of Good Counsel	4622 Ambrose Avenue	Los Angeles	90027
93	Pacific Lutheran Jr./Sr. High School	1473 West 182nd Street	Gardena	90248
94	Precious Blood	307 South Occidental Boulevard	Los Angeles	90057
95	Rabbi Jacob Pressman Academy	1055 South La Cienega Boulevard	Los Angeles	90035
96	Resurrection	3360 E. Opal Street	Los Angeles	90023
97	Rise Montessori School	7120 Remmet Ave.	Canoga Park	91303
98	Rolling Hills Preparatory School and Renaissance Program	One Rolling Hills Prep Way	San Pedro	90732
99	Sacred Heart Elementary School	2109 Sichel Street	Los Angeles	90031
100	Sacred Heart High	2111 Griffin Avenue	Los Angeles	90031
101	Saint Aloysius	2023 East Nadeau Street	Los Angeles	90001
102	Saint Sebastian School	1430 Federal Avenue	Los Angeles	90025
103	Saint Thomas the Apostle	2632 West 15th Street	Los Angeles	90006
104	Samuel A. Fryer Yavneh Academy	5353 West Third Street	Los Angeles	90020
105	San Miguel Catholic School	2270 East 108th Street	Los Angeles	90059
106	Santa Isabel	2424 Whittier Boulevard	Los Angeles	90024
107	Santa Rosa de Lima	1316 Griffith Street	San Fernando	91340
108	Santa Teresita Elementary	2646 Zonal Avenue	Los Angeles	90033
109	Shalhevet	910 South Fairfax Avenue	Los Angeles	90036
110	Sinai Akiba Academy	10400 Wilshire Boulevard	Los Angeles	90024
111	St. Agnes Parish School	1428 West Adams Boulevard	Los Angeles	90007
112	St. Alphonsus School	552 South Amalia Avenue	Los Angeles	90022
113	St. Anastasia Elementary	8631 South Stanmoor Drive	Los Angeles	90045
114	St. Anthony of Padua	1003 West 163rd Street	Gardena	90247
115	St. Augustine School	3819 Clarington Avenue	Culver City	90232
116	St. Bernard Elementary	3254 Verdugo Road	Los Angeles	90065
117	St. Bernard High School	9100 Falmouth Avenue	Playa del Rey	90293
118	St. Bernardine of Siena School	6061 Valley Circle Boulevard	Woodland Hills	91367
119	St. Brendan	238 South Manhattan Place	Los Angeles	90004
120	St. Bridget of Sweden Elementary	7120 Whitaker Avenue	Lake Balboa	91406
121	St. Catherine of Siena School	18125 Sherman Way	Reseda	91335
122	St. Cecilia Elementary	4224 South Normandie Avenue	Los Angeles	90037

ATTACHMENT B  
LAUSD - HUMAN RESOURCES  
TITLE II, PART A - PRIVATE SCHOOLS SUPPORT  
2020-2021 PARTICIPATING SCHOOLS

72

	Private School	Address	City	Zip
123	St. Charles Borromeo	10850 Moorpark Street	North Hollywood	91602
124	St. Columbkille Elementary	145 West 64th Street	Los Angeles	90003
125	St. Cyril of Jerusalem Elementary	4548 Haskell Avenue	Encino	91436
126	St. Didacus	14325 Astoria Street	Sylmar	91342
127	St. Dominic Elementary	2005 Merton Avenue	Los Angeles	90041
128	St. Elisabeth School	6635 Tobias Avenue	Van Nuys	91405
129	St. Eugene	9521 South Haas Avenue	Los Angeles	90047
130	St. Euphrasia School	17637 Mayerling Street	Granada Hills	91344
131	St. Ferdinand Elementary	1012 Coronel Street	San Fernando	91340
132	St. Frances X. Cabrini	1428 West Imperial Highway	Los Angeles	90047
133	St. Francis De Sales	13368 Valleyheart Drive	Sherman Oaks	91423
134	St. Francis of Assisi Elementary	1550 Maltman Avenue	Los Angeles	90026
135	St. Genevieve Elementary School	14024 Community Street	Panorama City	91402
136	St. Genevieve High School	13967 Roscoe Boulevard	Panorama City	91402
137	St. Helen	9329 Madison Avenue	South Gate	90280
138	St. Ignatius of Loyola Elementary	6025 Monte Vista Street	Los Angeles	90042
139	St. Jane Frances de Chantal School	12950 Hamlin Street	North Hollywood	91606
140	St. Jerome Elementary	5580 Thornburn Street	Los Angeles	90045
141	St. John Eudes	9925 Mason Avenue	Chatsworth	91311
142	St. Joseph the Worker Elementary	19812 Cantlay Street	Winnetka	91306
143	St. Malachy Catholic Elementary	1200 East 81st Street	Los Angeles	90001
144	St. Margaret Mary School	25515 Eshelman Avenue	Lomita	90717
145	St. Martin of Tours	11955 Sunset Boulevard	Los Angeles	90049
146	St. Mary School	416 South St. Louis Street	Los Angeles	90033
147	St. Matthias Elementary School	7130 Cedar Street	Huntington Park	90255
148	St. Mel Elementary	20874 Ventura Boulevard	Woodland Hills	91364
149	St. Michael Elementary	1027 West 87th Street	Los Angeles	90044
150	St. Odilia Elementary	5300 Hooper Avenue	Los Angeles	90011
151	St. Patrick Elementary	10626 Erwin Street	North Hollywood	91606
152	St. Paul the Apostle	1536 Selby Avenue	Los Angeles	90024
153	St. Paul Elementary	1908 South Bronson Avenue	Los Angeles	90018
154	St. Philomena Elementary	21832 South Main Street	Carson	90745
155	St. Raphael Elementary	924 West 70th Street	Los Angeles	90044
156	St. Rose of Lima Catholic	4422 East 60th Street	Maywood	90270
157	St. Teresa of Avila Elementary	2215 Fargo Street	Los Angeles	90039
158	St. Timothy School	10479 West Pico Boulevard	Los Angeles	90064
159	St. Turibius Elementary	1524 Essex Street	Los Angeles	90021
160	St. Vincent Elementary School	2333 South Figueroa	Los Angeles	90007
161	STEM3 Academy	6455 Coldwater Canyon Ave	Valley Glen	91606
162	Sts. Peter and Paul School	706 Bay View Avenue	Wilmington	90744
163	Summit View	6455 Coldwater Canyon Avenue	Valley Glen	91606
164	Sunrise	13130 Burbank Boulevard	Sherman Oaks	91401
165	Tashbar Sephardic Yeshiva Ketana	1210 South La Cienega Boulevard	Los Angeles	90035
166	Temple Isaiah Preschool and Kindergarten	10345 West Pico Blvd	Los Angeles	90064
167	The City School	17424 Sherman Way	Lake Balboa	91406
168	The Episcopal School of Los Angeles	6325 Santa Monica Boulevard	Los Angeles	90038
169	The Oaks School	6817 Franklin Avenue	Los Angeles	90028
170	Transfiguration	4020 Roxton Avenue	Los Angeles	90008
171	Valley Beth Shalom Day School	15739 Ventura Boulevard	Encino	91436
172	Valley Torah High School	12517 Chandler Boulevard	Valley Village	91607
173	Verbum Dei High School	11100 South Central Avenue	Los Angeles	90059
174	Village Christian Schools	8930 Village Avenue	Sun Valley	91352
175	Village Glen	13130 Burbank Boulevard	Sherman Oaks	91401
176	Visitation Elementary	8740 South Emerson Avenue	Los Angeles	90045
177	Vista	3200 Motor Avenue	Los Angeles	90034
178	Westchester Lutheran School	7831 South Sepulveda Boulevard	Los Angeles	90045
179	Westland School, The	16200 Mulholland Drive	Los Angeles	90049
180	Westside Waldorf School	17310 West Sunset Boulevard	Pacific Palisades	90272
181	Westview School of Art and Technology	12101 W. Washington Blvd.	Los Angeles	90066
182	Wise School	15500 Stephen S. Wise Drive	Los Angeles	90077
183	Yeshiva Ketana of Los Angeles	12041 Burbank Boulevard	Valley Village	91607

ATTACHMENT B  
LAUSD - HUMAN RESOURCES  
TITLE II, PART A - PRIVATE SCHOOLS SUPPORT  
2020-2021 PARTICIPATING SCHOOLS

73

	Private School	Address	City	Zip
184	Yeshiva Ner Aryeh	12422 Chandler Boulevard	Valley Village	91607
185	Yeshiva of Los Angeles Girls High School	1619 South Robertson Boulevard	Los Angeles	90035
186	Yeshiva Ohr Elchonon Chabad	7215 Waring Avenue	Los Angeles	90046
187	Yeshiva Rav Isacsohn/Torath Emeth Academy	540 N. La Brea Ave.	Los Angeles	90036
188	Yeshiva University of Los Angeles Boys High School	9760 West Pico Boulevard	Los Angeles	90035

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Soheil Katal, Chief Information Officer

**SUBJECT: CONTRACTOR NAME: COMPULINK MANAGEMENT CENTER, INC.  
DBA LASERFICHE  
CONTRACT NO.: 4400008267  
CONTRACT AMOUNT: \$2,612,424  
REQUEST FOR BOARD APPROVAL – ENTERPRISE CONTENT  
MANAGEMENT AND ENTERPRISE SCANNING SOLUTION**

***Student Impact:***

The District relies on an enterprise document management solution to support student learning and enrollment activities, including but not limited to: gifted and talented education programs, after school tutoring, behavioral support for students with special needs, student cumulative records, Choices applications, household income, and transportation ridership forms.

***Introduction***

The Information Technology Division (ITD) is requesting Board approval of an agreement to implement a new content management system (CMS) and enterprise scanning solution (ESS), enabling integration of the District's document management and records retention systems and move paper documents into electronic format.

***Why is this necessary?***

A contract for CMS and ESS is needed to replace the District's legacy content management system and scanning solution (i.e., Filenet). The current system's infrastructure and architecture require substantial resources to maintain. The new solution will improve efficiencies, provide a modernized user experience, a faster search engine, and the ability to store and preserve information electronically, create functional pages, upload and modify content, and facilitate electronic links to stored information. Replacing the legacy system is also projected to yield approximately \$100K to \$300K in annual cost savings.

***Why do we need to do this now?***

The District's current solution is out of date, obsolete and will no longer be supported beyond June 30, 2020. After that date, the limited ability to expand and integrate the legacy system with the current architecture would be cost-prohibitive and unfeasible.

***What would happen if this were not approved?***

Without approval, the District would risk loss of student and employee data and lack the ability to access current system modules of information that are no longer maintained.

***What are the terms of the proposed agreement?***

The proposed agreement will be for a period of five (5) years. The estimated contract has a not to exceed value of \$2,612,424. Funding sources for the contract is from 70% General Fund and 30% Bond Fund.

If you have any questions or require additional information, please contact me at Soheil.Katal@lausd.net or at (213) 241-4096.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Soheil Katal, Chief Information Officer



**SUBJECT: CONTRACTOR NAME: FLEXERA SOFTWARE LLC  
CONTRACT NO.: 4400008050  
CONTRACT AMOUNT: \$1,153,849  
REQUEST FOR BOARD APPROVAL – IT SOFTWARE ASSET  
MANAGEMENT AND SOFTWARE DISCOVERY SOLUTION**

***Student Impact:***

The Software Asset Management solution will provide efficient and effective tracking of licensing of all software solutions – including those purchased for use by students and school employees – to support teaching and learning.

***Introduction***

The Information Technology Division (ITD) is requesting Board approval of an agreement to implement a new Software Asset Management (SAM) solution, enabling the District to track commercial software licenses and maintain compliance with software audit requests.

***Why is this necessary?***

The District spends millions of dollars annually on hundreds of software purchases and renewals yet lacks an effective system for deployment, maintenance, utilization, and disposal of applications. Acquisition of a SAM solution will resolve this issue, save on costs associated with duplicate purchasing and piracy, and reduce audit risk.

***Why do we need to do this now?***

Expedient acquisition of a SAM solution will enable the District to begin reducing audit risks and associated costs while increasing savings more quickly.

***What would happen if this were not approved?***

Without approval, ITD will continue to engage in lengthy and resource-intensive processes to respond to software audits. The District will continue to lose valuable revenue associated with costly audit findings and duplicate purchasing.

***What are the terms of the proposed agreement?***

The proposed agreement will be for a period of five (5) years. The estimated contract has a not to exceed value of \$1,153,849. Funding sources for the contract is from 100% General Funds.



If you have any questions or require additional information, please contact me at Soheil.Katal@lausd.net or at (213) 241-4906.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Soheil Katal, Chief Information Officer  
Alison Yoshimoto-Towery, Chief Academic Officer

**SUBJECT: CONTRACTOR NAME: SCHOOLMINT, INC.  
CONTRACT NO.: 4400005589  
CONTRACT AMOUNT: \$297,000  
REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

***Student Impact:***

For the past two years, parents and guardians have had access to a single, integrated tool that allows them to search and locate schools offering educational programs aligned with their children's interests and passions and best meet their academic needs. Parents and students can use the tool to locate residential schools and Choices schools, e.g., magnet, dual language, schools for advanced studies, admission criteria, and affiliated charter schools (the tool does not include independent charter schools). The search tool is accessible to the public and is able to attract new students to LAUSD by helping link new students to schools that match their interests. Parents and guardians can then register for a secure account that allows them to use the same online application to multiple schools meeting their criteria.

The search and application tool also provides LAUSD school administrators to promote their schools through the school finder to prospective students and families who may be unaware of programs and benefits their schools have to offer, ultimately increasing LAUSD's ability to raise its profile in the universe of options available to the public.

***Introduction***

The Office of School Design Options and Information Technology Division (ITD) are requesting Board of Education approval to exercise the Year 1 and Year 2 options to extend the existing agreement with SchoolMint Inc. and continue licensing the integrated online school search tool and application portal for parents and guardians.

***Why is this necessary?***

Approved by the Board in 2017 (Board Report 445-16/17), the district licensed and customized a product from SchoolMint, Inc. to provide a School Search Tool (SST) for the Unified Enrollment program. The current licensing agreement includes an option to renew for two additional years, which would allow the district to continue providing the functionalities outlined above to existing and prospective students and families.

***Why do we need to do this now?***

The current agreement is set to expire on June 13, 2020. Approval to exercise option Years 1 and 2 is needed prior to that date to allow the District to continue licensing the online school finder and application product at a pre-negotiated 20% discounted price.

***What would happen if this were not approved?***

Without approval, existing and prospective students and families will lose the ability to search and locate schools that align to their interest and academic needs. They would need to return to using outdated methods of finding schools and apply manually to the programs school-by-school. Moreover, administrators at LAUSD schools would lose a powerful mechanism for promoting their schools to prospective families who may otherwise be unaware of what the schools have to offer.

***What are the terms of the proposed agreement?***

The proposed agreement is for a period of two years. The cost is \$148,500 for Year 1 and \$148,500 for Year 2. The aggregate value is not to exceed \$297,000. The source of funding is 100% General Fund.

If you have any questions or require additional information, please contact George Bartleson, Executive Director, Office of School Design Options at (213) 241-8700 or Soheil Katal, Chief Information Officer, Information Technology Division at (213) 241-4096.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of Environmental Health & Safety

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Carlos A. Torres, Director  
Office of Environmental Health and Safety

**SUBJECT: CONTRACTOR NAME: ADVENTIST HEALTH GLENDALE OCCUPATIONAL  
CONTRACT NO.: 4400008362  
CONTRACT AMOUNT: \$3,000,000  
REQUEST FOR PROFESSIONAL SERVICES CAPACITY CONTRACT**

***Student Impact:***

The contract provides services that ensures and protects the health and well-being of District staff critical to maintaining a healthy and safe environment for students to learn and employees to work.

***Introduction:***

The above referenced contract is scheduled for Board action on May 5, 2020. Los Angeles Unified is required to comply with the requirements of California Code of Regulations (CCR) Title 8 for the management and implementation of medical screening and surveillance that allows for early identification of exposure-related health effects in individual employees and groups of employees, so that actions can be taken to both avoid further exposure and prevent or address adverse health outcomes. This is a requirement for employees that work with asbestos, lead and other hazardous conditions. The Office of Environmental Health and Safety (OEHS) will be the contract sponsor and will support other Los Angeles Unified departments including Facilities Services Division, Transportation Services Division, Los Angeles School Police, Food Services Division, and the Information Technology Division in the management and implementation of Los Angeles Unified's medical surveillance program.

***Why is this necessary?***

This contract will replace Contract No. 4400003710 which will expire August 31, 2020. Approval of this contract will maintain Los Angeles Unified's compliance with the requirements of CCR Title 8 for the management and implementation of the Medical Surveillance Program. The firm possesses different expertise, equipment, training and licenses that are required to provide services that Los Angeles Unified does not possess. The current contractor will provide service for over 2,400 employees and six (6) District divisions.

In order for Los Angeles Unified to be compliant with CCR Title 8, additional personnel would have to be hired, trained, certified and licensed to operate equipment and provide services. Additional medical equipment and supplies would also have to be purchased and maintained which would cost millions of dollars. Additional permits, licensing and certifications for the use of radiology, medical testing equipment, health care facilities and transportation would have to be obtained from the California Department of Public Health, Department of Transportation, Department of Toxic Substances Control, and the California Department of Motor Vehicles, which could take years to secure. Los Angeles Unified would also likely have to increase insurance and funding to limit liability in case of accidents, injuries or spills.

***Why do we need to do this now?***

The current medical surveillance program contract was executed in 2015, and the five-year limit of the contract is set to expire on August 31, 2020. It is important that the contract be approved now in order to finalize the contract prior to the aforementioned expiration date.

***What would happen if this were not approved?***

A vote of “no” to award a new contract would severely affect Los Angeles Unified’s ability to manage and maintain its medical surveillance program and expose Los Angeles Unified to non-compliance with the requirements of CCR Title 8 for the implementation of employee medical screenings and surveillance. Non-approval would subject Los Angeles Unified to regulatory fines and substantial or potential hazards to students, staff, and employees located at schools, non-school facilities, construction sites, and offices.

A “yes” vote to approve a contract will increase safety at schools and other facilities and allow Los Angeles Unified to maintain compliance with the requirements of CCR Title 8 for the implementation and management of the employee medical surveillance program.

***What are the terms of the proposed agreement?***

The term of the proposed contract is for five-years beginning September 1, 2020 through August 31, 2025. The aggregate five-year contract value is \$3,000,000. In addition, the proposed contract supports accident/injury reduction strategies that help lower claims rates, incident rates and worker’s compensation claims.

If you have any questions or require additional information, please contact me at [carlos.torres@lausd.net](mailto:carlos.torres@lausd.net) or at (213) 241-3199.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Risk Management

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Robert M. Reider, Director  
Risk Finance and Insurance Services

**SUBJECT: CONTRACTOR NAME: ALLIANT INSURANCE SERVICES, INC.  
CONTRACT NO.: 44000008361  
CONTRACT AMOUNT: 130,000,000 FOR 5 YEARS  
REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

***Introduction***

The District requires an insurance broker to market and administrate the insurance and self-insurance program for the District including automobile, general liability, sexual misconduct, cyber insurance, crime, boiler and machinery, all risk property and builders risk coverage. Alliant Insurance Services, Inc. has provided insurance services to the District for over twenty (20) years and Risk Finance recommends that the Board of Education approve the contract with Alliant Insurance Services, Inc. as the District insurance broker.

***Why is this necessary?***

The District cannot access commercial insurance and reinsurance markets directly and must work through licensed insurance brokers in the State of California.

***Why do we need to do this now?***

The District needs to rely on insurance and reinsurance protection to lessen the financial impact of unwanted third party liability and physical damage to District owned property. The existing Insurance Brokerage Services contract is due to expire on June 30, 2020.

***What would happen if this were not approved?***

The District could suffer severe financial impact if insurance and reinsurance were not available as a buffer to unwanted third party liability and physical damage to District owned property.

***What are the terms of the proposed agreement?***

The contract has an initial three (3) year term with one two (2) year option. The contract amount is not to exceed \$130 million for five (5) years that is funded out of general funds. The five (5) years broker's service fee is \$1.2 million and the insurance premium is \$128.8 million.

If you have any questions or require additional information, please contact me at [robert.reider@lausd.net](mailto:robert.reider@lausd.net) or at (213) 241-1843.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Student Health and Human Services

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Pia Escudero, LCSW, Executive Director

**SUBJECT: CONTRACTOR NAME: HANSINE FISHER & ASSOCIATES**  
**CONTRACT NO.: 4400008333**  
**CONTRACT AMOUNT: \$1,075,675**  
**REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

***Student Impact:***

The annual reimbursement generated by the program utilizing this professional services contract is budgeted for district wide use of General Funds.

***Introduction***

LAUSD operates a federal reimbursement program known as the School Medi-Cal Administrative Activities (SMAA) program. This program is designed to capture a portion of the costs of certain Medi-Cal activities performed by LAUSD employees as part of their regular job functions. Activities include referrals to health and mental health services, referral follow-ups, and coordination of health and mental health services.

In October 2010, the federal Center for Medicare and Medicaid (CMS) approved the LAUSD to implement a new time sample methodology called Random Moment Time Survey (RMTS) for the SMAA program. RMTS is a web-based software system used by selected employees to document the work samples utilized in the calculation of the SMAA/RMTS claims. Since program implementation, SMAA/RMTS reimbursements to the General Fund have averaged \$6-7 million annually.

***Why is this necessary?***

This contract is necessary for the following reasons:

1. To keep the General Fund revenue flowing to the District  
The LAUSD has no RMTS software of its own. We need to use the contractor's software in order to continue to submit invoices for Medi-Cal reimbursement.
2. To maintain compliance with state and federal requirements for RMTS  
The LAUSD is under high compliance scrutiny from state and federal agencies because



we are the only school district in California with their own approved SMAA RMTS plan. The technical assistance provided by Hansine Fisher & Associates has resulted in successful audit reviews by LACOE and the state.

3. To allow for changes to School Medi-Cal Administrative Activities (SMAA) Program effective July 1, 2020

The California DHCS is currently awaiting the official approval from CMS for the new State Plan Amendment (SPA) 15-021 which changes the Local Education Billing Option Program (LEABOP) to an RMTS methodology. Both the SMAA and LEABOP programs will be required to function under the RMTS methodology to maintain the current level of reimbursement. LAUSD should continue using the contractor's software to meet this requirement.

***Why do we need to do this now?***

If this contract is not approved prior to July 1, 2020, LAUSD will not be able to claim for SMAA/RMTS reimbursement in 2020-2021, resulting in a loss of approximately \$6-7 million in General Fund monies.

***What are the terms of the proposed agreement?***

The term is three years plus one (1) two-year option (or a maximum of five years for the entire contract amount of \$1,075,675).

If you have any questions or require additional information, please contact the Director of Student Medical Services and Medi-Cal Programs, Ron Tanimura, Ed.D, at [rht0055@lausd.net](mailto:rht0055@lausd.net) or at (213) 241-3872.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Student Health and Human Services

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Pia V. Escudero, LCSW, Executive Director  
Student Health and Human Services

**SUBJECT: DIVERSION COORDINATION OF SERVICES PROGRAM**

**CONTRACTOR NAME: LOS ANGELES COUNTY OFFICE OF PROBATION**  
**CONTRACT NO.: 4400008287**  
**CONTRACT AMOUNT: <\$817,274> (Revenue)**  
**REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

Juvenile Justice Crime Prevention Act (JJCPA), formerly known as Schiff-Cardenas, provides the County with an annual allocation of State funds to develop and implement a comprehensive multiagency juvenile justice plan. As a result, the Los Angeles County Probation has established the local JJCPA, whose purpose is to provide community-level prevention and intervention strategies that focus on achieving school success for probationers and at-promise youth. The JJCPA has allocated \$ 817,274 one-time funds to LAUSD to support these efforts.

With the JJCPA funds, the District will develop a pilot Diversion Coordination of Services Program for at-promise middle school students (formerly WIC 236) and students who are home on probation (as part of the WIC 827 notice sent to the Superintendent). This prevention program will aim at diverting middle school students from initial contact with the juvenile justice system using approaches that are evidence-based, culturally relevant, trauma-informed, and developmentally appropriate. For those who have already had contact with law enforcement, the goal is to prevent recidivism and divert students from further arrests and/or petitions filed.

Students thrive when they are provided with a supportive environment and connected to individuals who are invested in their well-being and positive growth. As part of this pilot, four (4) PSA Counselors will provide case management services to approximately 60 students each and coordinate resources in the school and community, alongside working with families in the home. One of the program goals will be to identify protective factors for at-promise and probation youth, while decreasing their susceptibility to negative influences and decision-making. Furthermore, diverting youth from contact with law enforcement and the juvenile justice system will increase student success and promote safety in our schools and communities.

The DCSP pilot for at-promise students (formerly WIC 236) will provide services in select middle schools in Local District East/Board Districts Two (2) and Five (5). Additionally, services for students who are home on probation (as part of the WIC 827 notice sent to the Superintendent) will be district-wide. Upon Board of Education approval, services will commence on July 1, 2020 and end on June 30, 2021. At this juncture, if the JJCPA renews funding, there are plans to request additional funds to expand the program.

If you have any questions or require additional information, please contact me at pia.escudero@lausd.net or at (213) 241-3841.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Student Health and Human Services

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Pia V. Escudero, LCSW, Executive Director  
Student Health and Human Services

**SUBJECT: Short Term Residential Therapeutic Program (STRTP) Youth Mentoring Program**

**SUBJECT: CONTRACTOR NAME: Los Angeles County Department of Probation  
CONTRACT NO.: 4400008288  
CONTRACT AMOUNT: <\$575,000> (Revenue)  
REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

The Juvenile Justice Crime Prevention Act (JJCPA), formerly known as Schiff-Cardenas, provides the County with an annual allocation of State funds to develop and implement a comprehensive multiagency juvenile justice plan. As a result, the Los Angeles County Probation has established the local JJCPA, whose purpose is to provide community-level prevention and intervention strategies that focus on achieving school success for probationers and at-risk youth. The JJCPA has allocated \$575,000 one-time funds to LAUSD to support these efforts.

With the JJCPA funds, the District will partner with existing Short-Term Residential Therapeutic Programs (STRTP), to provide mentoring services aimed at reducing high-risk behavior by promoting and providing services to at-risk and probation youth. The STRTP replaced traditional group homes for children who require intensive support and cannot be placed in a family-based setting. The STRTP will be the space utilized to provide mentoring services to identified students (maximum 6 youth at each site) during afterschool and weekends hours to avoid any disruption to valuable instruction and learning. The focus will be on helping young people learn to manage the challenges in their lives by identifying protective factors that will foster stability, safety, and well-being for youth.

This initiative will allow LAUSD to collaborate with community partners to improve the lives of students residing in STRTP within our district boundaries. Our community commitment and investment will provide at-risk or probation youth with mentoring program services which will improve the well-being of the whole child, build capacity and foster resiliency.

STRTP Youth Mentoring will provide the following:

- Providing Weekly One-to-One Check-ins
- Teaching and Modeling Appropriate and Healthy Communication and Behaviors
- Teaching Life/Prosocial Skills
- Assisting with Asset Building Skills
- Providing Leadership and Character Development

- Assisting with Goal Setting
- Providing Social Emotional Support and Coaching
- Providing Constructive and Appropriate Feedback
- Guiding Career Pathway/Post-Secondary Education Exploration
- Providing Cultural Enrichment Activities
- Assisting with Homework

Upon Board of Education approval, services will commence as soon as the vendor is selected, cleared, and program/agreement requirements are met. Services will continue through December 21, 2021. At this juncture, we will evaluate the district-wide STTRP Youth Mentoring Program and JJCPA funding renewal options.

If you have any questions or require additional information, please contact me at [pia.escudero@lausd.net](mailto:pia.escudero@lausd.net) or at (213) 241-3841.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Facilities Services Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Robert Laughton, Director  
Maintenance & Operation

**SUBJECT: IFB NO. 2000001941 INSPECTION AND SERVICE OF CHILLERS –  
DAIKIN/MCQUAY, YORK AND OTHER BRANDS  
CONTRACTORS NAMES: JOHNSON CONTROLS, INC. AND NSWC  
MECHANICAL SERVICE  
CONTRACT NOS.: 4400008311 & 4400008312  
CONTRACT AMOUNT: \$5,000,000 (TOTAL VALUE SUM OF TWO  
CONTRACTS OVER 36 MONTHS WITH TWO TWELVE MONTH  
EXTENTION OPTIONS)  
REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

***Student Impact:***

Students benefit by having functional central plant HVAC equipment that is well maintained, thus limiting breakdowns and disruption of the educational quality of all students.

***Introduction***

Maintenance and Operations is requesting the Board of Education's approval to award a three-year contract with optional two-year extensions to Johnson Controls, Inc. Contract No. 4400008311 and NSWC Mechanical Service Contract No. 4400008312. These contracts will allow Maintenance and Operations to maintain and repair central plant chiller equipment at various locations throughout the District.

***Why is this necessary?***

The contracts are needed to procure the lowest overall competitive service cost for the repair and maintenance of specialty central plant chiller equipment throughout the District, on an as-needed basis.

***Why do we need to do this now?***

These contracts will maintain central plant chiller equipment proactively. Proper maintenance of plant chiller equipment will significantly reduce equipment breakdown and disruption to the student learning environment.

***What would happen if this were not approved?***

The failure of central plant chiller equipment would disrupt student and staff learning environments, add extended repair time and administrative cost and burden to the Maintenance & Operations.

***What are the terms of the proposed agreement?***

The terms of the contracts will be for 36 months with two twelve-month extension options.  
Funding is on an as-needed basis utilizing Restricted Maintenance Funds 100%.

If you have any questions or require additional information, please contact me at  
robert.laughton@lausd.net or at (213) 241-0304.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Facilities Services Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Robert Laughton, Director  
Maintenance and Operations

**SUBJECT: REQUEST FOR APPROVAL OF PURCHASE ORDERS TO PROVIDE  
FLOOR MAINTENANCE AND FURNITURE MOVING EQUIPMENT  
PURCHASE ORDER AMOUNT: \$670,000.00**

Contractor Name	Purchase Order No.
Hillyard	4500557866
Home Depot U.S.A., Inc. dba The Home Depot Pro	4500557868

***Student Impact:***

Students benefit from having clean and prepared facilities.

***Introduction***

Maintenance and Operations is requesting the Board of Education's approval to award the purchase of 42 orbital floor machines, 21 floor scrubber machines, 817 student desk/chair dollies and 817 teacher desk lifts. This equipment will be used at sites to keep floors maintained and assist on-site personnel in moving furniture to organize spaces per request. Much of the equipment is outdated and/or not available.

***Why is this necessary?***

This purchase is the result of a negotiated agreement between the District and Service Employees International Union (SEIU). This is the final purchase needed to meet the agreed upon items from the Maintenance and Operations Cleanliness Fund.

***Why do we need to do this now?***

This is a one-time purchase to replace existing units with new/more efficient and safer equipment.



***What would happen if this were not approved?***

If the one-time purchase is not approved, we will not meet our contractual obligations.

***What are the terms of the proposed agreement?***

The terms of this acquisition are for a one-time purchase. Funding will be provided from 100% General Funds.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division  
Material Management Branch

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Marc Monforte  
Director of Materiel Management

**SUBJECT: CONTRACTOR NAME: FERRELLGAS LP**  
**CONTRACT NO.: 4400008290**  
**CONTRACT AMOUNT: \$2,458,125**  
**REQUEST FOR GENERAL SERVICE CONTRACT**

***Student Impact:***

The contract to purchase Liquefied Propane Gas (LPG) Motor Fuel and associated on-site “wet-line” Fueling Services will expedite the fueling process for forty-six (46) LPG fueled Class “B” bobtail trucks supporting school/office operations in the daily delivery of the frozen food, pre-plated meals, groceries, supplies, equipment, and furniture. LPG fueled bobtail-trucks making deliveries of food products contribute to the nutritional health of the students, whereas the supplies, equipment, mail, and various other items (including custodial), provide for a safe, clean, and healthy campus environment. These deliveries directly support the schools’/teachers’ ability to provide classroom instruction to students at all grade levels District-wide. In addition, the LPG fueled bobtail-trucks contribute to the health of the students, as the on-campus presence of LPG fueled bobtail-trucks reduce pollution, and contribute to improved air quality by meeting or exceeding U.S. Environmental Protection Agency (EPA) and California Air Resources Board (CARB) emissions standards.

***Introduction***

The Procurement Services Division’s Materiel Management Branch (Truck Operations Section) is requesting approval from the Board of Education to purchase Liquefied Propane Gas (LPG) and associated Mobile Fueling Services. This motor fuel is used in the District’s current fleet of forty-six (46) bobtail-trucks and one hundred thirty five (135) additional vehicles powered by clean (alternative) liquefied propane gas motor fuel. The bobtail-trucks support the delivery of frozen food, refrigerated prepared meals, supplies, mail, and furniture to schools and offices District-wide.

***Why is this necessary?***

These clean burning LPG fueled bobtail trucks require LPG fuel to operate. The District does not have the specialized vehicles required for mobile LPG wet-line fueling services at District locations, nor the California Highway Patrol Hazardous Materials Transportation License required to transport hazardous materials. On-site mobile LPG fueling services at the Procurement Services Support Center will eliminate an estimated 15 hours of daily overtime

(2700 overtime hours per year), currently expended by the Materiel Management Branch Drivers fueling at off-site District Garages.

***Why do we need to do this now?***

With the bid rate at \$.25 per LPG gallon above the current District bulk rate cost, the estimated projected savings per year is \$101,628 or \$508,140 over the five (5) year contract term. On-site fueling will relieve the over capacity of the current off-site District LPG fueling dispensing pumps. In addition, the LPG mobile fueling service will provide the District an alternative (secondary) method to fuel the Districts LPG fleet in the event of the current District LPG fuel dispensing pumps failing and/or they run out of fuel due to fuel demands exceeding their capacity, the latter being a regular occurrence.

***What would happen if this were not approved?***

Disapproval of this contract will maintain the current level of budgeted expenditures and fail to save the District an estimated \$508,140 over the contract term. Additionally, there will be continued long lines and wait times for vehicles waiting to fuel at the District's LPG fueling dispensing pumps. In addition, the District will not have an alternative (secondary) LPG fueling option when the current District's LPG fueling dispensing pumps fail and/or the LPG tanks are empty due to heavy fuel demand which exceeds their capacity.

***What are the terms of the proposed agreement?***

This procurement is for three (3) years plus two (2) twelve month option renewals, for a total term of five (5) years. The funding source is 100% from the General Fund, vehicle maintenance budget.

If you have any questions or require additional information, please contact me at [marc.monforte@lausd.net](mailto:marc.monforte@lausd.net) or at (562) 654-9361.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**Transportation Services Division**

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Lilia Montoya, Director  
Transportation Services Division

**SUBJECT: REQUEST FOR APPROVAL TO AWARD TIRE REPLACEMENT CONTRACTS**

**CONTRACTOR NAME: Parkhouse Tire Service, Inc.**

**CONTRACT NO.: 4400008255**

**CONTRACT AMOUNT: \$1,014,696.00**

**CONTRACTOR NAME: Daniels Tire Service**

**CONTRACT NO.: 4400008167**

**CONTRACT AMOUNT: \$286,935.00**

***Introduction***

At the May 19, 2020 Board Meeting, Transportation Services Division (TSD) will request the Board to approve two (2) contracts to provide tire replacements for District vehicles. These contracts will replace expired contracts. TSD is responsible for the maintenance of approximately 1,300 school buses and approximately 1,500 cars, trucks, and other white fleet vehicles. The vehicles require scheduled preventive maintenance services and other repairs to ensure that they are safe to operate and maintain their value over time. These contracts ensure that tires are readily available when the vehicles are being serviced or repaired.

***Student Impact:***

These contracts provide tires and tire related services, such as road calls on weekends or holidays, and coating the tire rims with new paint, for TSD to keep LAUSD's fleet of vehicles safe and compliant with regulations. The District's fleet of vehicles supports the students' educational process and facilitates the services provided by offices throughout the District. This includes approximately 1,300 buses that transport students to and from schools daily. In addition, TSD provides transportation for field trips, Athletic Programs, Beyond-the-Bell Programs, Board Member and Local District trips, LAUSD events, such as 5K Move-It!, and Emergency evacuation responses, such as the recent Tick, Saddleback, and Getty Fires.

At any given day 558,000 students from schools throughout the District benefit by the services that TSD provides.

***Why is this necessary?***

These contracts will provide TSD Fleet Maintenance staff the tires required to keep the District's fleet of vehicles operating safely with minimal downtimes to support the District's daily operations. On a typical school day, the District's fleet of vehicles provide transportation for students, deliver breakfast and lunch to schools, support the safety of students and staff, support the maintenance of District properties, and deliver supplies, mail and other vital services throughout the District.

***Why do we need to do this now?***

These contracts will ensure consistent pricing and supply, resulting in lower overall cost for the District.

***What would happen if this were not approved?***

Not having a contract in place may subject the District to higher prices due to market fluctuations. With a contract in place, warranty and recall issues may be resolved more expediently. If this contract is not approved, the contingency plan is to pay higher prices to outside vendors.

***What are the terms of the proposed agreement?***

The contracts were competitively bid and are for three (3) years from May 25, 2020 through May 23, 2023. The aggregate three-year Contract values are \$1,014,696 for Parkhouse Tire Service and \$286,935 for Daniels Tire Service. These contracts are replacing the following expired contracts: 4400004821 expired on June 9, 2019 and 4400004822 expired on June 14, 2019

Should you have any questions or require additional information, please contact me at [l.montoyaherrera@lausd.net](mailto:l.montoyaherrera@lausd.net) or at (213) 580-2920.

LM/KH/GW/im

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**Transportation Services Division**

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Lilia Montoya, Director  
Transportation Services Division

**SUBJECT: REQUEST FOR APPROVAL TO AWARD AUTOMOTIVE AND TRUCK PARTS CONTRACTS**

**CONTRACTOR NAME: H&H Auto Parts Wholesale**  
**CONTRACT NO.: 4400008028**  
**CONTRACT AMOUNT: \$1,625,000**

**CONTRACTOR NAME: Velocity Truck Centers**  
**CONTRACT NO.: 4400008303**  
**CONTRACT AMOUNT: \$1,100,000**

**CONTRACTOR NAME: Bob Wondries Ford**  
**CONTRACT NO.: 4400008302**  
**CONTRACT AMOUNT: \$900,000**

***Introduction***

At the M, 2020 Board Meeting, Transportation Services Division (TSD) will request the Board to approve three (3) contracts to provide replacement parts for District vehicles. The parts provided includes OEM (Original Equipment Manufacturer) parts from Ford, A/C Delco and General Motors. TSD is responsible for the maintenance of approximately 1,300 school buses and approximately 1,500 cars, trucks, and other white fleet vehicles. The vehicles require scheduled preventive maintenance services and other repairs to ensure that they are safe to operate and maintain their value over time. These contracts, which will replace expired contracts, ensure that parts are readily available when the vehicles are being serviced or repaired.

***Student Impact:***

These contracts provide OEM parts for TSD to keep LAUSD's fleet of vehicles safe and compliant with regulations. The District's fleet of vehicles supports the students' educational process and facilitates the services provided by offices throughout the District. Besides home-to-school transportation, TSD provides transportation for field trips, athletic events, Beyond-the-Bell programs, Board Member and Local District trips, LAUSD events, such as 5K Move-It!, and Emergency evacuation responses, such as the recent Tick, Saddleback, and Getty Fires.

At any given day 558,000 students from schools throughout the District benefit from the services that TSD provides.

***Why is this necessary?***

These contracts will provide TSD Fleet Maintenance staff the parts required to keep the District's fleet of vehicles operating safely with minimal downtimes to support the District's daily operations. The District's fleet of vehicles provides transportation for students, delivers breakfast and lunch to schools, supports the safety of students and staff, supports the maintenance of District properties, and delivers supplies, mail and other vital services throughout the District.

***Why do we need to do this now?***

These contracts will ensure consistent pricing and supply, resulting in lower overall cost for the District.

***What would happen if this were not approved?***

Not having a contract in place may subject the District to higher prices due to market fluctuations. With a contract in place, warranty and recall issues may be resolved more expediently. If these contracts are not approved, the contingency plan is to pay higher prices to outside vendors.

***What are the terms of the proposed agreement?***

The contracts were competitively bid and are for five (5) years from May 25, 2020 through May 24, 2025, including two (2) twelve-month renewal options. The aggregate contract value is \$3,625,000.

Should you have any questions or require additional information, please contact me at [l.montoyaherrera@lausd.net](mailto:l.montoyaherrera@lausd.net) or at (213) 580-2920.

LM/KH/GW/im

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Facilities Services Division

**INFORMATIVE**

**DATE:** May 19, 2020

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Robert Laughton, Director  
Maintenance & Operations

**SUBJECT: ONE TIME PURCHASE OF FOUR SKID-STEER LOADERS  
CLARK EQUIPMENT CO. dba BOBCAT COMPANY  
PURCHASE ORDER NO.: 4500553001  
PURCHASE ORDER AMOUNT: \$299,218**

**RECOMMENDATION TO AWARD ONE TIME PURCHASE**

***Student Impact:***

Students benefit by having facilities that are well maintained by utilizing this equipment to make necessary repairs.

***Introduction***

Maintenance and Operations is requesting the Board of Education's approval to issue a purchase order to Clark Equipment Co. dba Bobcat Company, purchase order No. 4500553001, utilizing a piggyback of the formally competed Minnesota contract #T-631(5) that is in effect. This purchase will allow Maintenance and Operations to make repairs to facility site systems at various locations throughout the District.

***Why is this necessary?***

This purchase is needed to replace the aging fleet of existing skid-steer loader equipment that are used to make repairs to sites throughout the District. The District has also had an ongoing rental of skid steers to keep up the M&O Area projects in a completed timely manner.

***Why do we need to do this now?***

Procurement of these skid-steer loaders will replace obsolete service equipment with average age of twenty years, lowering mechanical downtime and annual operating/maintenance costs. There will be fewer days of unavailable equipment for our Maintenance and Operations staff.

***What would happen if this were not approved?***

If the purchase is not approved, there would be a burden to Maintenance & Operations staff that need the use of this equipment to respond to underground utility repairs.



***What are the terms of the proposed agreement?***

The terms are a one-time purchase of four(4) skid steer loaders.  
Funding will utilize 100% Restricted Maintenance Funds.

If you have any questions or require additional information, please contact me at  
robert.laughton@lausd.net or at (213) 241-0304.

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece  
Mark Hovatter