



Board of Education Report

File #: Rep-239-21/22, **Version:** 1

APPROVED

Approval of Procurement Actions

April 5, 2022

Procurement Services Division

Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract as listed in Attachment “B”.

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment “A” includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Low Value - Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract

Student Impact:

See attached Board Informatives.

Equity Impact:

See attached for applicable items.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Informative - Item C - PSI Services, LLC, Contract No. 4400009970

Informative - Item J - Warehouse February 2022

Informative - Item L - Various Vendors (Commodity and Commercial Foods), Contract Nos. 4400010310-4400010331

Informative - Item N - Catalyst Office; New Trigram, LLC; Meteor Education, LLC, Contract Nos. 4400010270-4400010272

Informative - Item O - La Brea Air, Inc., Contract No. 4400010279

Informative - Item P - Velocity Truck Centers, Purchase Order 4500694646

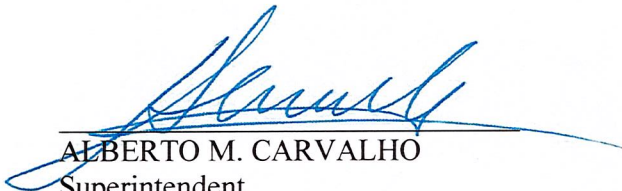
Informative - Item R - B & M Lawn & Garden Center, Purchase Order 4500696547

Submitted:

03/25/22

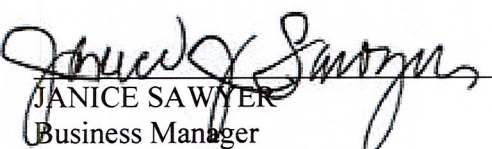
RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY:


ALBERTO M. CARVALHO
Superintendent
MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent


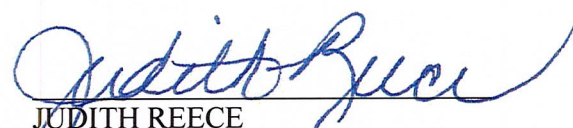
REVIEWED BY:

APPROVED & PRESENTED BY:


DEVORA NAVERA REED
General Counsel
JANICE SAWYER
Business Manager
Office of the Business Manager☒ Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:


TONY ATIENZA
Director, Budget Services and Financial Planning
JUDITH REECE
Chief Procurement Officer
Procurement Services Division☒ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
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**Item
B**

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000****HUMAN RESOURCE DIVISION****\$70,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|---|--------------------------------|---------------|
| PSI Services, LLC | 4400009970 Item C | Informally competed contract to provide an executive evaluation system to include related technical and support services. | General Funds (100%) | \$70,000 |

Contract Term: 12/13/21 through 06/30/22**Contract Value:** \$70,000

Requester: *Ileana Davalos*
Chief Human Resources Officer
Division of Human Resources

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**Item
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**B. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

NEW REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING <\$500,000>

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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| | Item H | | | |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**C. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**Item J - February 2022****D. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000**

February 2022 = \$3,168,555

YTD = \$20,886,338

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

| | <u>February</u> <u>Qty of POs</u> | <u>YTD</u> <u>Qty of POs</u> | <u>February</u> <u>Total</u> | <u>YTD</u> <u>Total</u> |
|---|--------------------------------------|---------------------------------|--------------------------------------|----------------------------|
| Low Value – Purchase Orders – <i>February 2022</i> | 373 | 2,212 | \$3,168,555 (Avg. \$8,495) | \$20,886,338 |

E. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

February 2022 = \$33,054,631

YTD: \$259,914,598

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

| | <u>February</u> <u>Qty of POs/</u> <u>Transactions</u> | <u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u> | <u>February</u> <u>Total</u> | <u>YTD</u> <u>Total</u> |
|--|--|---|---------------------------------------|----------------------------|
| Low Value – Purchase Orders – <i>February 2022</i> | 4,191 | 28,300 | \$11,683,375 (Avg. \$2,788) | \$74,612,520 |
| Purchase Orders – <i>February 2022</i> | 48 | 333 | \$3,003,310 (Avg. \$62,569) | \$36,621,412 |
| DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>February 2022</i> | 8,406 | 53,321 | \$3,490,312 (Avg. \$415) | \$25,049,199 |
| Rental Facilities – <i>February 2022</i> | 0 | 0 | 0 | \$0 |
| Travel/Conference Attendance – <i>February 2022</i> | 45 | 338 | \$47,049 (Avg. 1,046) | \$309,082 |
| GENERAL STORES DISTRIBUTION CENTER – <i>February 2022</i> | 299 | 1,705 | \$6,181,202 (Avg. 20,673) | \$28,390,185 |
| BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>February 2022</i> | 304 | 2,197 | \$8,649,383 (Avg. \$28,452) | \$94,932,200 |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**F. GOODS AND GENERAL SERVICES****February 2022: \$7,696****YTD: \$36,160,182**

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

| | <u>February</u> <u>Qty of POs/</u> <u>Transactions</u> | <u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u> | <u>February</u> <u>Total</u> | <u>YTD</u> <u>Total</u> |
|--|--|---|---------------------------------|----------------------------|
| DISTRICT CARD TRANSACTIONS - (COVID-19 Transactions) February 2022 | 1 | 7 | \$9 | \$1,033,284 |
| GENERAL STORES DISTRIBUTION CENTER – COVID-19 Transactions (Rapid Antigen Tests and Masks) February 2022 | 1 | 14 | \$7,687 | \$35,126,898 |
| GRAND TOTAL – February 2022 | | | | \$36,230,882 |

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY
EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY
EXCEEDING 250,000**

FOOD SERVICES DIVISION

\$228,000,000

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---------------------|--|---|-------------------------------------|---------------|
| Various Vendors* | 4400010310 through 4400010331 (RFP 2000002216) Item L | Formally competed strategically-sourced contracts to provide commodity and commercial foods for the student meal programs. The authority to increase or decrease individual amounts of these contract will be limited to the aggregate amount of \$228,000,000. | Food Services Funds (100%) | \$228,000,000 |

Contract Term: 04/15/22 through 04/14/27
Includes two (2) one-year renewal options

**Aggregate Five-Year Value For Twenty-
Two (22) Contracts: \$228,000,000**

Requester: *Manish Singh, Director*
Food Services Division

*Goodman Food Products, Inc., dba Don Lee Farms (**SBE**); Gold Star Foods, Inc.; Let's Do Lunch, dba Integrated Food Service (**SBE**); Jennie-O Turkey Store Sales, LLC; McCain Foods USA, Inc.; M.C.I. Foods, Inc. (**SBE**); Schwan's Food Service, Inc.; Sterling BV, dba Buena Vista Foods (**SBE**); Sysco Los Angeles, Inc.; Tasty Brands, LLC

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

B. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW REVENUE CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT
CAPACITY EXCEEDING <\$500,000>**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
M**

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

FACILITIES SERVICES DIVISION

\$11,740,000

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|--|---|--|--|---------------|
| Catalyst Office; New Tangram, LLC; Meteor Education, LLC | 4400010270 4400010271 4400010272 (IFB 2000002418) Item N | Authorization to increase capacity, add new product lines and execute three (3) new formally competed capacity contracts that will be added to 14 previously approved contracts**. Contracts to provide various school and administrative furniture for the Furniture + Interiors Group (F+IG). Authorization to increase or decrease individual amounts for these contracts will be limited to the aggregate value of \$61,490,000. Contract Term: 04/06/22 through 06/30/23 Initial Authorized Value: \$50,000,000 1 st Additional Authorized Value: \$3,250,000 *2 nd Additional Authorized Value: \$8,240,000 Aggregate Authorized Value For Seventeen (17) Contracts: \$61,490,000 Requester: <i>Sharon Williams, Director</i> <i>Furniture + Interiors Group</i> <i>Facilities Services Division</i> | Bond Funds (90%) Various Per Requesting Schools Or Office (10%) | \$8,240,000* |

Existing Vendors: D&D Security Resources; Dave Bang Associates, Inc.; Krueger International, Inc.; The Sheridan Group; Unisource Solutions; Virco, Inc., Lakeshore Learning Materials; Office Solutions (SBE**); School Specialty; Smith Systems Manufacturing; Community Products, dba Community Playthings; School Outfitters; VS America and Wenger Corp.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

FACILITIES SERVICES DIVISION (CONT.)

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|---|--|--|---------------|
| La Brea Air, Inc. | 4400010279 (IFB 2000002323) Item O | Formally competed capacity contract to provide HVAC chillers rental service at various schools and offices Districtwide. Contract Term: 05/01/22 through 04/30/27 includes two (2) one-year renewal options Aggregate Five-Year Contract Value: \$3,500,000 <i>Requester: Robert Laughton, Director Maintenance & Operations Facilities Services Division</i> | Routine Restricted Maintenance Funds (90%) Bond Funds (10%) | \$3,500,000 |

PROCUREMENT SERVICES DIVISION**\$1,362,793**

| | | | | |
|---------------------------|---|--|----------------------------|-------------|
| Velocity Truck Centers | 4500694646 (IFB 2000002451) Item P | Formally competed contract for Liquefied Propane Gas fueled (dry box) bobtail trucks. Contract Term: One-time purchase Contract Value: \$1,362,793 <i>Requester: Marc Monforte Deputy Chief Procurement Officer Procurement Services Division</i> | General Funds (100%) | \$1,362,793 |
|---------------------------|---|--|----------------------------|-------------|

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY
 EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
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ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

D. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

UTILIZATION OF PIGGYBACK CONTRACTS

FACILITIES SERVICES DIVISION

\$1,182,000

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

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|-------------------------------|--|---|----------------------------|-------------|
| B & M Lawn & Garden Center | 4500696547 (Sourcewell Contract #031121) | Piggyback contract through Sourcewell Contract #031121 for the purchase of electric riding lawn mowers to be used at various schools Districtwide. | General Funds (100%) | \$1,182,000 |
|-------------------------------|--|---|----------------------------|-------------|

**Item
R**

Contract Term: One-time purchase

Contract Value: \$1,182,000

Requester: *Robert Laughton, Director
Maintenance & Operations
Facilities Services Division*

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

D. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

UTILIZATION OF PIGGYBACK CONTRACTS

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
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**Item
T**

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

INFORMATIVE

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

DATE: April 5, 2022


FROM: Ileana Dávalos, Chief Human Resources Officer
Human Resources Division

SUBJECT: RATIFICATION OF PROFESSIONAL SERVICES CONTRACT
CONTRACTOR NAME: PSI SERVICES LLC
CONTRACT NUMBER: 4400009970
CONTRACT AMOUNT: \$70,000

Student Impact:

Los Angeles Unified students deserve an effective teacher in every classroom in schools led by effective leaders, all working collaboratively to graduate students who are college and career ready. The Executive Evaluation System, administered by PSI Services LLC, is designed to support the growth and development of Executive Leadership through reflection, assessment and leadership performance support tools. In the course of their evaluation, employees self-assess their performance, set professional and personal goals, receive feedback from their leader about their practice and goals, and earn a final performance evaluation rating which becomes part of their permanent record.

Equity Impact:

☐ Not Applicable ☒ See attached

Introduction:

The purpose of this informative is to communicate the plan to renew the contract with PSI Services LLC. Beginning in the 2020-2021 school year, LA Unified worked with PSI Services LLC to provide the District with a comprehensive Executive Evaluation System, including related technical and support services. In 2020-2021, the Board of Education approved an LRP to begin services. Services included project set up, surveys, and reports for a PO totaling \$40,000. Human Resources and the Personnel Commission shared the costs (Contract number 1003501; Contract amount: \$20,000 and Contract number 1055201; Contract amount: \$20,000). The Interim Superintendent proposes continuing the contract with PSI Services LLC to ensure continuity and uninterrupted services. PSI Services LLC has been responsive to the District's expansion of evaluation plans from 15 to 60 Executive Staff.

Members, Board of Education
Alberto M. Carvalho, Superintendent

2

April 5, 2022

Why is this necessary?

Senior Executive and Executive Staff evaluations are necessary for renewal of employment contracts. Los Angeles Unified has 60 Senior Executive and Executive Staff with contracts coming to the Board for renewal in June of 2022. The PSI Services LLC evaluation system will afford the Superintendent, Senior Executive Staff and Executive Staff with opportunities for interaction, collaboration, and evidence sharing to facilitate an evidence-based employee evaluation. Furthermore, the PSI Services LLC evaluation will provide the Superintendent and Board of Education with an evaluation that supports employment and contract renewal decision making.

Why do we need to do this now?

Renewal of this contract will provide uninterrupted service with PSI Services LLC allowing the continuity of services for Executive Staff evaluations. The staff participating in the evaluation cycle have contracts coming before the Board for renewal in June of 2022.

What would happen if this were not approved?

In the event this contract is not approved, we will need to retrain Executive Staff on the evaluation cycle. Switching vendors may slow the District's momentum to implement a quality evaluation system and will impact the evaluation of Executive Staff.

What are the terms of the proposed agreement?

The proposed contract start date was December 13, 2021 through June 30, 2022. Services include a revised project set up, surveys, reports, and coaching support.

In the 2020-2021 school year an extensive search was completed of companies to support with executive evaluations. A team of employees from Human Resources and Personnel Commission requested project scope and cost from a variety of sources including: Municipal Resource Group, Korn Ferry, Hanover Research Group, Teaching and Learning Solutions, and PSI Services LLC. Scope of work, resources, support, and cost were all taken into consideration. An overview of each proposal and cost was submitted to the Superintendent for review and PSI Services LLC was selected.

The terms of the proposed agreement remain the same as the prior agreement, but due to the increase in number of Executive Evaluations to be conducted, the updated total cost is \$70,000 to be funded by General Fund.

If you have any questions or require additional information, please contact Ileana Dávalos at idavalos@lausd.net or at (213) 241-6131.

c: Megan K. Reilly
Pedro Salcido
Devora Navera Reed
Patricia Chambers
Daniel Muñoz

Amanda Wherritt
Janice Sawyer
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
HUMAN RESOURCES DIVISION
Equity Impact Statement**

TO: Members, Board of Education
 Alberto M. Carvalho, Superintendent

DATE: March 21, 2022

FROM: Ileana Dávalos, Chief Human Resources Officer

SUBJECT: BR-239-21/22 APPROVAL OF PROCUREMENT ACTIONS
ITEM C – PSI SERVICES, LLC
EXECUTIVE EVALUATION SYSTEM

| | |
|----------------------------|-----------------|
| Board Meeting Date: | 4/5/2022 |
|----------------------------|-----------------|

| Equity Impact | | | | |
|-------------------------|---|---|---|---|
| Component | 1 | 2 | 3 | 4 |
| Recognition | Does not recognize historical inequities | Vaguely recognizes historical inequities | Affirmatively recognizes historical inequities | Actively recognizes and specifies historical inequities to correct |
| Resource Prioritization | Does not prioritize resources based on student need | Somewhat prioritizes resources based on student need | Prioritizes resources based on student need | Effectively prioritizes resources based on student need |
| Results | Unlikely to result in closed opportunity gaps and/or closing achievement gaps | May result in closed opportunity gaps and/or closing achievement gaps | Likely to result in closed opportunity gaps and/or closing achievement gaps | Extremely likely to result in closed opportunity gaps and/or closing achievement gaps |

| Component | Score | Score Rationale |
|--------------------------------|-------|---|
| Recognition | 2 | The proposed contract recognizes historic inequities and supports student achievement with an Executive Evaluation System, designed to provide growth and development of Executive Leadership through reflection, assessment and leadership performance support tools. Additionally, goal setting is included in the evaluation process and based on department and Board goals. The Board goals have been set to support all students in increased academic achievement and social emotional wellness. |
| Resource Prioritization | 2 | Implementation of this contract will support executive staff in goal setting that prioritizes budget, programming, and resources all focused on the needs of schools and students. |
| Results | 2 | The PSI Services LLC evaluation will provide evidence to the Superintendent and Board of Education through an evaluation tool that supports employment and contract renewal decisions. Evidence collected in the evaluation tool may include efforts to close opportunity and/or achievement gaps and attainment of department and Board goals. |
| TOTAL | 6 | |

| Contact Person: | Telephone: | Email: |
|------------------------|-------------------|--|
| Ileana Dávalos | (213) 241-6131 | idaalos@lausd.net |

***Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

DATE: April 5, 2022

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

FROM: Marc Monforte, Deputy Chief Procurement Officer
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

Student Impact: The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

Equity Impact:

☒ Not Applicable ☐ See attached

Introduction:

During the Board of Education's May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of February.

GENERAL STORES DISTRIBUTION

| MAJOR COMMODITY CATEGORIES | PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 28, 2022 | ACCUMULATIVE FISCAL YEAR TOTAL |
|--|--|-----------------------------------|
| COVID Related (Rapid Antigen Test Kits and Masks) | \$7,686,90 | \$35,126,897.74 |

| MAJOR COMMODITY CATEGORIES | PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 28, 2021 | ACCUMULATIVE FISCAL YEAR TOTAL |
|----------------------------------|--|-----------------------------------|
| Athletic Equipment | \$160,653.13 | \$465,321.36 |
| Audio Visual | \$52,414.80 | \$291,670.16 |
| Custodial/Maint. & Operations | \$2,409,191.16 | \$7,399,678.94 |
| Educational Supplies/Tools | \$316,836.82 | \$1,320,869.23 |
| Forms & Publications | \$6,274.45 | \$56,206.40 |
| Furniture | \$681,610.76 | \$4,758,973.51 |
| Music | \$38,819.71 | \$80,503.04 |
| Office Essentials | \$1,014,173.25 | \$4,297,228.24 |
| Paper | \$180,661.22 | \$2,908,579.73 |
| Science/Home Economics/First Aid | \$906,727.98 | \$4,821,200.46 |
| Visual Arts | \$413,839.19 | \$1,989,954.09 |
| TOTALS | \$6,181,202.47 | \$28,390,185.16 |

c: Megan K. Reilly
Pedro Salcido
Devora Navera Reed
Patricia Chambers
Daniel Muñoz
Amanda Wherritt
Janice Sawyer
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Food Services Division

INFORMATIVE

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

DATE: April 5, 2022

FROM: Manish Singh, Director
Food Services Division



SUBJECT: REQUEST FOR APPROVAL OF COMMODITY CONTRACTS
CONTRACTOR NAMES: GOODMAN FOOD PRODUCTS, INC DBA
DON LEE FARMS, GOLD STAR FOODS, INC., LET'S DO LUNCH DBA
INTEGRATED FOOD SERVICE, JENNIE-O TURKEY STORE SALES,
LLC., MCCAIN FOODS USA, INC., MCI. FOODS, INC., SCHWAN'S
FOOD SERVICE, INC., STERLING BV, INC DBA BUENA VISTA
FOODS, SYSCO LOS ANGELES, INC., AND TASTY BRANDS, LLC.
CONTRACT NUMBERS: 4400010310 - 4400010331
CONTRACTS VALUE: \$228,000,000

Student Impact:

The Food Services Division (FSD) provides healthy, nourishing meals to students to achieve their academic goals. Approval of the requested contracts will enable Food Services to continue to use USDA commodities and have vendor contracts to produce menu items to serve our students for the 2022-27 school year.

Equity Impact:

☐ Not Applicable ☒ See attached

Introduction:

FSD is requesting the Board to approve 22 contracts to process commodity and commercially sourced products. The contracts cover commercial and commodity products such as beef, cheese, eggs, fish, pork, turkey, turkey (NAE and/or CRAU), and potatoes to produce menu items for meal service to our students.

The current contracts under which FSD. is operating are the Board-approved emergency extensions as authorized by the California Department of Education (CDE.) under its emergency authority and in accordance with 2 CFR § 200.320 (f)(3). The extensions are valid through June 30, 2022, after which new contracts must be in place.

The proposed contracts are listed below:

| Product Categories | Contract No. | Total No. of Contracts | Vendor Name | Aggregate Contract Value Per Product Category for 5-Years |
|-------------------------------|--------------|------------------------|--|---|
| Beef | 4400010310 | 3 | Goodman Food Products, Inc. dba Don Lee Farms | \$47,940,000.00 |
| | 4400010311 | | Gold Star Foods, Inc. | |
| | 4400010312 | | Let's Do Lunch dba Integrated Food Service | |
| Cheese Products | 4400010313 | 6 | Goodman Food Products, Inc. dba Don Lee Farms | \$93,060,000.00 |
| | 4400010314 | | Let's Do Lunch dba Integrated Food Service | |
| | 4400010315 | | MCI. Foods, Inc. | |
| | 4400010316 | | Schwan's Food Service, Inc. | |
| | 4400010317 | | Sterling BV, Inc. dba Buena Vista Foods | |
| | 4400010318 | | Tasty Brands, LLC. | |
| Eggs | 4400010319 | 2 | Gold Star Foods, Inc. | \$47,000,000.00 |
| | 4400010320 | | Sterling BV, Inc. dba Buena Vista Foods | |
| Fish | 4400010321 | 2 | Gold Star Foods, Inc. | \$4,500,000.00 |
| | 4400010322 | | Sysco Los Angeles, Inc. | |
| Pork | 4400010323 | 2 | Goodman Food Products, Inc. dba Don Lee Farms | \$2,000,000.00 |
| | 4400010324 | | Gold Star Foods, Inc. | |
| Turkey | 4400010325 | 3 | Gold Star Foods, Inc. | \$20,000,000.00 |
| | 4400010326 | | Jennie-O Turkey Store Sales, LLC. | |
| | 4400010327 | | Sysco Los Angeles, Inc. | |
| Turkey (NAE and/or CRAU) | 4400010328 | 2 | Gold Star Foods, Inc. | |
| | 4400010329 | | Jennie-O Turkey Store Sales, LLC. | |
| Potato (Frozen and Processed) | 4400010330 | 2 | Gold Star Foods, Inc. | \$13,500,000.00 |
| | 4400010331 | | McCain Foods USA, Inc. | |
| Totals | | 22 | | \$228,000,000.00 |

Why is this necessary?

The approval of the proposed contracts is necessary for Food Services to sustain its meal

program by offering USDA-approved menu items to our student population.

Why do we need to do this now?

The current extension of commodity contracts expires in June 2022. New contracts are needed to enable FSD to continue purchasing required goods and services for its meal programs without interruption for the 2022-23 school year.

What would happen if this were not approved?

Without the approval of the requested contracts, there may be an interruption in FSD's ability to purchase the food needed, potentially impacting students' meal service.

What are the terms of the proposed agreement?

The five-year value for the 22 contracts is \$228 Million, valid from 04/15/22 through 04/14/27, which includes two (2) one-year option renewals.

If you have any questions or require additional information, please contact me at manish.singh@lausd.net or at (213) 923-9633.

c: Megan K. Reilly
Pedro Salcido
Devora Navera Reed
Patricia Chambers
Daniel Muñoz
Amanda Wherritt
David Hart
Janice Sawyer
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
FOOD SERVICES DIVISION
Equity Impact Statement**

TO: Members, Board of Education
 Alberto M. Carvalho, Superintendent

DATE: March 22, 2022

FROM: Manish Singh, Director
 Food Services Division

SUBJECT: BR-239-21/22 APPROVAL OF PROCUREMENT ACTIONS
Item L – GOLD STAR FOODS, INC.; LET’S DO LUNCH DBA INTEGRATED FOOD SERVICE; GOODMAN FOOD PRODUCTS, INC., DBA DON LEE FARMS; M.C.I FOODS, INC.; SCHWAN’S FOOD SERVICE, INC.; STERLING BV, INC. DBA BUENA VISTA FOODS; TASTY BRANDS, LLC.; SYSCO LOS ANGELES, INC.; JENNIE-O TURKEY STORE SALES, LLC.; MCCAIN FOODS USA, INC.

| | |
|----------------------------|-----------------|
| Board Meeting Date: | 4/5/2022 |
|----------------------------|-----------------|

| Equity Impact | | | | |
|--------------------------------|---|---|---|---|
| Component | 1 | 2 | 3 | 4 |
| Recognition | Does not recognize historical inequities | Vaguely recognizes historical inequities | Affirmatively recognizes historical inequities | Actively recognizes and specifies historical inequities to correct |
| Resource Prioritization | Does not prioritize resources based on student need | Somewhat prioritizes resources based on student need | Prioritizes resources based on student need | Effectively prioritizes resources based on student need |
| Results | Unlikely to result in closed opportunity gaps and/or closing achievement gaps | May result in closed opportunity gaps and/or closing achievement gaps | Likely to result in closed opportunity gaps and/or closing achievement gaps | Extremely likely to result in closed opportunity gaps and/or closing achievement gaps |

| Component | Score | Score Rationale |
|--------------------------------|--------------|---|
| Recognition | 3 | The school nutrition program supports students who may be facing food insecurity. Over 80% of Los Angeles Unified students qualify for free and reduced meals and that is the student population who will benefit from the food provided by these contracts. |
| Resource Prioritization | 3 | Over 45% of food services revenues are allocated to purchasing food and supplies to serve students. Food Services will purchase food products to produce and serve meals that will provide adequate nutrition to students in order to support their classroom learning. |

***Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

| Component | Score | Score Rationale |
|----------------|----------|---|
| Results | 3 | Food Services follows USDA requirements to provide healthy, nutritionally adequate meals to students which includes daily fresh fruits and vegetables. In the current school year, weekend and holiday meals have been served to support students who need/want food support outside of normal school hours. These additional meals helps prevent our students from experiencing food insecurity. |
| TOTAL | 9 | |

| Contact Person: | Telephone: | Email: |
|-----------------|--------------|------------------------|
| Manish Singh | 213-923-9633 | manish.singh@lausd.net |

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division- Furniture and Interior Design

INFORMATIVE

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

DATE: April 5, 2022

FROM:  Sharon Williams, Director
Facilities Services Division /Furniture and Interior Design

SUBJECT: CONTRACTOR NAME: CATALYST FURNITURE, NEW TANGRAM, LLC AND METEOR EDUCATION, LLC
CONTRACT NO.: 4400010270, 4400010271 and 4400010272
CONTRACT AMOUNT: \$8,240,000 (Aggregate)
AGGREGATE CONTRACT VALUE FOR THREE (3) CONTRACTS: \$8,240,000
REQUEST FOR APPROVAL FOR CONTRACTS FROM INVITATION FOR BID (IFB) 2000002418 (ADD #2)

Student Impact:

The Furniture + Interiors Group [F+IG] within Project Execution takes the lead and is responsible for the commissioning of school furniture and equipment. They develop overall policies and procedures for new and existing school projects and campuses including approved charter schools. F+IG provides leadership in the research, selection, space and interiors planning, acquisition, installation and delivery of those items described in the *California Department of Education's Accounting Guidelines* as furniture and equipment. Every student deserves the best possible functional, safe and ergonomic furniture that supports individual learning styles and enhances learning activities. F+IG provides high quality, durable and comfortable furniture, thus maximizing the learning experience of the students in the variety of educational approaches of the 21st century.

Equity Impact:

☐ Not Applicable ☒ See attached

Introduction:

The new facilities improvements projects made possible by Measure RR, in addition to ongoing major redevelopment and other ongoing school facilities projects, have generated pressures on the abilities of currently contracted vendors to meet the increased needs for furniture and equipment. This increased demand, together with the pressures on manufacturers due to global raw materials and other resource challenges, can only be satisfied by increasing the number of manufacturers. In order to maintain the current high standard of products placed in schools, and to meet occupancy deadlines, it is necessary to augment the bench of contracted manufacturers.

Why is this necessary?

These contracts are needed to provide the lowest overall competitive cost and best value for the purchase of miscellaneous classroom and administrative furniture for various schools and offices.

Why do we need to do this now?

New contracts are necessary to add furniture options in order to meet increased demands from facilities programs and schools to outfit classrooms, admin offices, and other spaces and improve delivery times due to supply chain issues.

What would happen if this were not approved?

If the contracts are not approved, there would be an increased administrative cost and burden to Project Execution Branch for the purchase of miscellaneous school and administrative furniture. The contracts are a necessary solution to satisfy on-demand requirements and to provide F+IG leverage in procuring school and administrative furniture at the lowest possible price while maintaining a 10-year minimum warranty, thus providing the best value product. The volume of purchases to fulfill furniture needs cannot be satisfied within non-contract purchase limits.

What are the terms of the proposed agreement?

The term of the contracts will be in concurrent with the ongoing school and administrative furniture contracts valid until 6/30/2023. Funding will be from 90% Bond Program Funds earmarked for the projects as well as 10% provided by various schools and offices.

If you have any questions or require additional information, please contact me at sharon.williams@lausd.net or at (213) 999-7148.

c: Megan K. Reilly
Pedro Salcido
Devora Navera Reed
Patricia Chambers
Daniel Muñoz
Amanda Wherritt
Janice Sawyer
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
FURNITURE AND INTERIOR DESIGN/ FACILITIES SERVICES DIVISION
*Equity Impact Statement***

TO: Members, Board of Education
 Alberto M. Carvalho, Superintendent

DATE: March 22, 2022

FROM: Gregory Garcia, Director, Facilities /Project Execution

SUBJECT: BR-239-21/22 APPROVAL OF PROCUREMENT ACTIONS
ITEM N – CATALYST OFFICE; NEW TRANGRAM, LLC; METEOR
EDUCATION, LLC
SCHOOL AND ADMINISTRATIVE FURNITURE

| | |
|----------------------------|-----------------|
| Board Meeting Date: | 4/5/2022 |
|----------------------------|-----------------|

| Equity Impact | | | | |
|--------------------------------|---|---|---|---|
| Component | 1 | 2 | 3 | 4 |
| Recognition | Does not recognize historical inequities | Vaguely recognizes historical inequities | Affirmatively recognizes historical inequities | Actively recognizes and specifies historical inequities to correct |
| Resource Prioritization | Does not prioritize resources based on student need | Somewhat prioritizes resources based on student need | Prioritizes resources based on student need | Effectively prioritizes resources based on student need |
| Results | Unlikely to result in closed opportunity gaps and/or closing achievement gaps | May result in closed opportunity gaps and/or closing achievement gaps | Likely to result in closed opportunity gaps and/or closing achievement gaps | Extremely likely to result in closed opportunity gaps and/or closing achievement gaps |

| Component | Score | Score Rationale |
|--------------------------------|-------|--|
| Recognition | 2 | The School and Administrative Furniture (Add #2) contracts are for the addition of furniture options in order to meet increased demands of large-scale modernization projects and other new construction and conversions to outfit classrooms, admin offices, and improve delivery times due to supply chain issues. The resource recognizes some historical inequities. |
| Resource Prioritization | 2 | Resources are prioritized based on student needs by replacing unsafe or inappropriate classroom furniture with higher quality products, and expanding available options to supplement the current ones in order to improve delivery times; as well as replacing unsafe or obsolete essential furnishings for faculty and staff serving student needs. |

***Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

| Component | Score | Score Rationale |
|----------------|----------|--|
| Results | 2 | Providing schools and offices with safe, durable, suitable furnishings in a timely manner helps close the opportunity gap for students to obtain the best possible functional, safe, and ergonomic furniture that maximizes their learning experience. |
| TOTAL | 6 | |

| Contact Person: | Telephone: | Email: |
|-----------------|----------------|--|
| Sharon Williams | (213) 999-7148 | Sharon.williams@lausd.net |

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

INFORMATIVE

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

DATE: April 5, 2022

FROM: Robert Laughton, Director
Maintenance and Operations

SUBJECT: RENTAL SERVICE FOR HVAC EQUIPMENT (SC-839)
CONTRACTOR NAME: LA BREA AIR, INC.
CONTRACT NO: 4400010279
CONTRACT AMOUNT: \$3,500,000 OVER THREE (3) YEARS,
WITH TWO (2) YEAR EXTENSION OPTIONS

Student Impact:

Students benefit by having a safe, educational environment centered on academic success while retaining a high standard of learning while providing well-maintained facilities District-wide. To prevent an impact on the learning environment, the rental of Heating Ventilation & Air Conditioning (HVAC) equipment can deliver cool conditioned air to the educational spaces when equipment systems fail.

Equity Impact:

☒ Not Applicable ☐ See attached

Introduction:

Maintenance and Operations is requesting the Board of Education's approval to award Annual Contract Numbers 44000010279 for the Rental Services for HVAC Equipment.

Why is this necessary?

This contract is needed to provide the lowest overall competitive cost for rental services to the District on an as-needed basis. This contract will supplement Maintenance and Operations to utilize a vendor for the needed services.

Why do we need to do this now?

The ability to address urgent demands to restore HVAC systems to meet standard operation at a reduced cost will help minimize disruption to the students' learning environment District-wide when necessary.

What would happen if this were not approved?

If this contract is not approved, M&O will need to explore alternate resources for performing the required work potentially at a higher cost, resulting in a delay in providing necessary services to the schools.

Members, Board of Education
Alberto M. Carvalho, Superintendent

2

April 5, 2022

What are the terms of the proposed agreement?

The terms of the contract will be for 36 months, with two-year extension options. Funding will be provided on an as needed basis utilizing 90% Routine Restricted Maintenance Account Funding and 10% Bond Funding.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: Megan K. Reilly
Pedro Salcido
Devora Navera Reed
Patricia Chambers
Daniel Muñoz
Amanda Wherritt
Janice Sawyer
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

DATE: April 5, 2022

FROM: Marc Monforte, Deputy Chief Procurement Officer
Procurement Services Division

SUBJECT: PURCHASE OF ALTERNATIVE FUELED (LIQUEFIED PROPANE GAS) BOBTAIL TRUCKS
CONTRACTOR NAME: LOS ANGELES TRUCK CENTERS, LLC,
VELOCITY TRUCK CENTERS, CARSON
PURCHASE ORDER NUMBER: #4500694646
PURCHASE ORDER AMOUNT: \$1,362,793

Student Impact:

The function of these dry box bobtail trucks is to support school operations in the daily delivery of the food, pre-plated meals, groceries, supplies, mail, equipment, furniture, and COVID-19 related supplies which support the education process. The trucks making deliveries of food products contribute to the health of the students, whereas the supplies and equipment directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels District-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment. Also contributing to the health of the students is the on-campus trucks that use clean alternative fuel, rather than diesel/gasoline.

Equity Impact:

☐ Not Applicable ☒ See attached

Introduction:

The Procurement Services Division's Materiel Management Branch is requesting approval from the Board of Education to purchase eight (8) dry box bobtail alternative (green) fueled - liquefied propane gas (LPG) trucks. These trucks will be used to support the delivery of frozen food, pre-plated meals, groceries, supplies, equipment, furniture, mail and COVID-19 related supplies to schools and offices District-wide.

Why is this necessary?

The current dry box bobtail trucks being replaced require excessive maintenance (funds) to operate and are not clean burning (diesel and gasoline fueled). These new dry box bobtail trucks generate less pollution, which complies with the Board's Healthy Breathing Initiative. This will be the third (3rd) acquisition of this type of dry box bobtail trucks used by the Truck Operations Section to support the National School Lunch/Breakfast/Supper programs with food product and schools/offices with supplies, equipment/furniture, and COVID -19 related supplies in a timely and dependable manner.

Why do we need to do this now?

Procurement of these dry box bobtail trucks will result in fewer days of unavailable vehicle downtime, lower annual operating/maintenance costs, reduce the District's carbon footprint, and lessen reliance on overtime by District personnel to provide services. The new dry box bobtail trucks will replace trucks which are up to twenty-three (23) years old.

What would happen if this were not approved?

Disapproval of this purchase will require continued operation of diesel and gasoline fueled vehicles exceeding their normal life expectancy, restricting Materiel Management Branch from having a more reliable fleet, and further exacerbate high maintenance costs as the fleet continues to age and deteriorate.

What are the terms of the proposed agreement?

This procurement is a one-time purchase of alternative (green) fueled (liquefied propane gas (LPG)) dry box and chassis trucks. Vendor to provide delivery date after receipt of purchase order. The funding source is 100% General Funds: Fund 010-0000, Functional Area 0000-7200-10025, GL Account 640001.

If you have any questions or require additional information, please contact me at marc.monforte@lausd.net or at (562)-654-9361.

c: Megan K. Reilly
 Pedro Salcido
 Devora Navera Reed
 Patricia Chambers
 Daniel Muñoz
 Amanda Wherritt
 Janice Sawyer
 Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
PROCUREMENT SERVICES DIVISION
*Equity Impact Statement***

TO: Members, Board of Education
 Alberto M. Carvalho, Superintendent

DATE: March 21, 2022

FROM: Marc Monforte, Deputy Chief Procurement Officer

SUBJECT: BR-239-21/22 APPROVAL OF PROCUREMENT ACTIONS
ITEM P – VELOCITY TRUCK CENTERS
DRY BOX BOBTAIL TRUCKS

| | |
|----------------------------|-----------------|
| Board Meeting Date: | 4/5/2022 |
|----------------------------|-----------------|

| Equity Impact | | | | |
|-------------------------|---|---|---|---|
| Component | 1 | 2 | 3 | 4 |
| Recognition | Does not recognize historical inequities | Vaguely recognizes historical inequities | Affirmatively recognizes historical inequities | Actively recognizes and specifies historical inequities to correct |
| Resource Prioritization | Does not prioritize resources based on student need | Somewhat prioritizes resources based on student need | Prioritizes resources based on student need | Effectively prioritizes resources based on student need |
| Results | Unlikely to result in closed opportunity gaps and/or closing achievement gaps | May result in closed opportunity gaps and/or closing achievement gaps | Likely to result in closed opportunity gaps and/or closing achievement gaps | Extremely likely to result in closed opportunity gaps and/or closing achievement gaps |

| Component | Score | Score Rationale |
|--------------------------------|-------|--|
| Recognition | 1 | The Los Angeles Truck Center, LLC Velocity Truck Center, Carson purchase of eight (8) dry box bobtail trucks is for the continued logistical support and deliveries (i.e., food, supplies, furniture, mail, etc.) to the entire District. The resource does not appear to recognize any historical inequities. |
| Resource Prioritization | 2 | The resource somewhat prioritizes deliveries based on student needs by prioritizing the distribution of food products and related supplies to support the National School Lunch/Breakfast/Supper programs. The delivery of food products and supplies enables us to provide nutritious meals to students experiencing food insecurity and who might not otherwise receive nourishment. |

***Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

| Component | Score | Score Rationale |
|-----------|-------|--|
| Results | 2 | Providing schools and offices with deliveries and logistical support will likely result in a continuity of services that ensures food, supplies, etc., are made available for students and/or classrooms that need them. |
| TOTAL | 5 | |

| Contact Person: | Telephone: | Email: |
|-----------------|--------------|-------------------------|
| Marc Monforte | 562-654-9361 | marc.monforte@lausd.net |

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Maintenance & Operations Branch

INFORMATIVE

TO: Members, Board of Education
Alberto M. Carvalho, Superintendent

DATE: April 5, 2022

FROM: Robert Laughton, Director
Maintenance & Operations Branch

**SUBJECT: REQUEST FOR APPROVAL OF PURCHASE ORDER TO INTEGRATE
ELECTRIC MOWERS TO OUR GARDENING DEPARTMENT
PURCHASE ORDER AMOUNT: \$1,181,000 P.O. #4500696547**

Student Impact:

Students will benefit from less noise and better air quality when mowers are used.

Equity Impact:

☒ Not Applicable ☐ See attached

Introduction:

Maintenance & Operations Branch is requesting the Board of Education's approval to award the purchase of 39 electric ride-on mowers. This equipment will be used at school sites to keep landscape aesthetically pleasing, maintain athletic fields and curb-appeal whilst removing 39 gasoline units from operation.

Why is this necessary?

Gas-powered mowers are responsible for elevated levels of air pollution, noise, and greenhouse gasses. A transition to electric mowers greatly reduces this and benefits the environment.

Why do we need to do this now?

Board resolutions and government regulations are favoring the transition to zero-emissions equipment.

What would happen if this were not approved?

If this were not approved, we would continue to use outdated gasoline engine mowers.

What are the terms of the proposed agreement?

We will be piggybacking off a Sourcewell contract pricing. Funding will be provided utilizing 100% General Fund.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: Megan K. Reilly
Pedro Salcido
Devora Navera Reed
Patricia Chambers

Daniel Muñoz
Amanda Wherritt
Janice Sawyer
Judith Reece